



City Manager's Office

City of Hondo
1600 Avenue M
Hondo, Texas 78861

To: Mayor and Council

From: Kim Davis, City Manager

Date: July 25, 2016

Re: Amendment(s) to the 2015-16 Budget

This memo provides information on amendment(s) requested to the current year budget and provides a projection of year-end balances, based on Budgeted Amounts. A recap of year-to-date amendments and requests is attached to the Ordinance as Exhibit A.

Budget Amendment(s) – Ordinance

The Ordinance authorizes amendment(s) to the City's 2015-16 Budget.

Amendment 09 – Re-Appropriation of Unused Salary from vacant positions and Use of same toward interim Contract Services

Recent vacancies in the Electric Department have resulted in unutilized budgeted salaries. It has been necessary to use contracted services from the Medina Electric Cooperative, Inc. in the interim to maintain management and operational related needs. This amendment reflects the Reclassification of \$33,500 of that savings to contract services to cover current and anticipated fees through September 30, 2016.

Amendment 10 – Re-Appropriation of Unused Salary from vacant positions and Use of same toward interim Contract Services

On February 22, 2016 Council approved budget amendment 03 reclassifying \$20,000 of unutilized budgeted salaries to contract services from the San Antonio River Authority (SARA) to meet certain regulatory requirements through the month of March. Budget Amendment 10 provides an extension of services provided by SARA through September 30, 2016 in the amount of \$30,000 to be funded with unutilized budgeted salaries.

Closing

In closing, we respectfully request you approve the ordinance that amends the 2015-16 Budget(s).

Kim Davis
City Manager

ORDINANCE NO. 1099-07-16

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS, AUTHORIZING AMENDMENTS TO THE ADOPTED ANNUAL BUDGET OF THE CITY OF HONDO, TEXAS FOR THE 2015-2016 FISCAL YEAR PROVIDING FOR SUPPLEMENTAL APPROPRIATION AND/OR TRANSFER OF CERTAIN FUNDS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR OTHER MATTERS RELATED TO THE SUBJECT.

WHEREAS; by Ordinance No. 1075-09-15, the City of Hondo, Texas, adopted its annual budget for the 2015-2016 fiscal year on September 28, 2015; and

WHEREAS; Section 7.08 of the City of Hondo Home Rule Charter provides for amendments after adoption of the budget; and

WHEREAS; by Ordinance No. 1086-02-16, the City of Hondo, Texas, adopted its annual budget for the 2015-2016 fiscal year on February 22, 2016; and

WHEREAS; by Ordinance No. 1086-03-16, the City of Hondo, Texas, amended its annual budget for the 2015-2016 fiscal year on March 28, 2016; and

WHEREAS; by Ordinance No. 1094-05-16, the City of Hondo, Texas, amended its annual budget for the 2015-2016 fiscal year on May 23, 2016; and

WHEREAS; the City Council finds and determines that it is prudent to amend the budget as set forth in this ordinance due to unforeseen conditions that have occurred in the City; and

WHEREAS; the City Council finds that this amendment will serve the general welfare of the citizenry; and

WHEREAS; the City Council deems it advisable to amend the budget for municipal purposes by reclassifying Electric Department funds in the amount of \$33,500 for management and operational contractual services; and, reclassifying Water/Wastewater funds in the amount of \$30,000 to continue mandated Water/Wastewater system management contract services;

WHEREAS; the amended budget appended here as Exhibit "A", for the fiscal year beginning October 1, 2015 and ending September 30, 2016 was duly presented to the City Council by the City Manager.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS:

SECTION 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

SECTION 2. That the City Manager is hereby authorized and directed to make the amendments set forth in this ordinance to the appropriations for the fiscal year beginning October 1, 2015 and ending September 30, 2016, for the support of the general government of the City of Hondo, Texas, a copy of which is appended as Exhibit "A".

SECTION 3. That the budget, as shown in words and figures in Exhibit "A" is hereby approved in all aspects and adopted as the City's amended budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016.

SECTION 4. Should any part of this Ordinance be held to be invalid for any reason, the remainder shall not be affected thereby, and such remaining portions are hereby declared to be severable.

SECTION 5. These amendments shall become an attachment to original budget for the 2015-2016 fiscal year.

PASSED AND APPROVED THIS 25th DAY OF JULY 2016.



JAMES W. DANNER, MAYOR



ATTEST:



Gloria Colbath, City Secretary

Recap of FY 2015-16 Budget Amendments													
As of July 25, 2016													
Ordinance No. 1099-07-16	Date	Fund 01 General	Sub-Fund 09 C&R	Fund 01 & 09 Total General	Fund 02 Electric	Fund 03 Water/Sewer	Fund 04 Airport	Fund 05 Sanitation	Fund 06 Debt Service	Fund 16 Library	Fund 18 CoHEDC	Fund 20 STRTC	Fund 21 Hotel/Motel
Beginning Working Capital - Budget Estimate	10/01/15	1,524,664	486,079	2,010,743	1,564,735	391,036	(483,318)	103,523	147,693	60,706	2,195,514	45,307	78,044
Adjustment for Actual Beginning Working Capital - Audited		(121,508)	15,661	(105,847)	205,166	(233,794)	(124,035)	(5,737)	25,980	(4,824)	42,833	254	3,584
Prior Period Adjustment													
Equals Beginning Working Capital - Audited	01/12/15	1,403,156	501,740	1,904,896	1,769,901	157,242	(607,353)	97,786	173,673	55,882	2,238,347	45,561	81,628
Proposed (Projected) Revenues as of 9/22/14	10/01/15	6,325,275	471,700	6,796,975	9,345,600	7,743,674	1,240,018	1,233,200	755,582	400	450,500	48,600	110,000
Amendments:													
Automatic Carry-forward of unused funds	02/22/16		192,635										
01 - Higher Ed Corp Revenue Bond Fee	02/22/16	25,000											
02 - Police Vehicle Insurance Proceeds	02/22/16	3,476											
04 - Alamo Workforce Solutions office lease revenue	03/28/16											14,243	
05 - City of Hondo Public Library bond issue	03/28/16	7,000								2,178,448			
06 - Unforeseen repairs to City Hall	05/18/16	5,000											
07 - Reclassification to cover Utility Billing training	05/18/16												
Total Revised Revenues		6,365,751	664,335	7,030,086	9,345,600	7,743,674	1,240,018	1,233,200	755,582	2,178,848	450,500	62,843	110,000
Total Available		7,768,907	1,166,075	8,934,982	11,115,501	7,900,916	632,665	1,330,986	929,255	2,234,730	2,688,847	108,404	191,628
Adopted Expenditures/Expenses	10/01/15	6,590,450	670,299	7,260,749	9,336,469	7,276,880	1,384,374	1,257,049	747,269	-	568,200	29,700	82,050
Amendments:											52,316		
02 - Police Dept Vehicle - Higher Ed corp bond fee	02/22/16	10,000											
02 - Police Dept Vehicle - Insurance Proceeds	02/22/16	3,476											
03 - Recording Unused Salary from Water/Wastewater	02/22/16					(20,000)							
03 - Contract Services for Water/Wastewater	02/22/16					20,000							
05 - City of Hondo Public Library	03/28/16									2,178,448			
06 - Unforeseen repairs to City Hall	05/18/16	7,000											
07 - Reclassification to cover Utility Billing training	05/18/16	5,000											
08 - USDA Grant Match for police vehicles	05/18/16	37,270											
09 - Reclassify Unused Salary from Electric Dept	07/25/16				(33,500)								
09 - Contract services with Medina Electric Coop Inc.	07/25/16				33,500								
10 - Reclassify Unused Salary from Water/Wastewater	07/25/16					(30,000)							
10 - Contract Services for Water/Wastewater	07/25/16					30,000							
Total Revised Expenditures/Expenses		6,653,196	670,299	7,260,749	9,336,469	7,276,880	1,384,374	1,257,049	747,269	2,178,448	620,516	29,700	82,050
Ending Working Capital, based on Budgeted Amounts		1,115,711	495,776	1,611,487	1,779,032	624,036	(751,709)	73,937	181,986	56,282	2,068,331	78,704	109,578
Ending Days of Working Capital, based on Budgeted Amounts		61			70	31	(198)	21					
Days of Working Capital, Fund Targets		60			75	90	45	45					