



CONSTRUCTION PERMIT APPLICATION

Development Services Division • 1600 Ave M • Hondo, TX 78861 • 830-426-4737

All construction permit applications must be submitted with the applicable plans and required fees at the time of submission. Processing fees are non-refundable. Incomplete applications will not be accepted and may result in a delay in processing. **PLEASE NOTE: All fees will be doubled if work is started prior to the issuance of the permit.**

PROJECT DESCRIPTION

CHECK PROJECT TYPE:

☐ Commercial

☐ Residential

Project Address:

Project Valuation:

\$

Square Footage:

CHECK ALL THAT APPLY

☐ New Construction

☐ Remodel/Addition

☐ Demolition

☐ Signs/Signage

☐ Plumbing

☐ Mechanical

☐ Electrical

☐ Irrigation

☐ Fire Safety Equipment

☐ Swimming Pool/Spa

☐ Accessory Building

☐ Other:

Description of Work (Be specific, attach separate paper if necessary):

CONTRACTOR/APPLICANT INFORMATION

Company Name:

Contact Person:

Address:

Phone Number:

Email Address:

PROPERTY OWNER INFORMATION

Property Owner:

Property Owner Address:

Phone Number:

Email Address:

(Application Continues Next Page)

CONTRACTOR INFORMATION			
COMPANY NAME	CONTACT PERSON	PHONE NUMBER	LICENSE NUMBER
<u>Architect/Designer</u>			
<u>Engineer</u>			
<u>General Contractor</u>			
<u>Mechanical Contractor</u>			
<u>Electrical Contractor</u>			
<u>Plumber/Irrigator</u>			
<u>Other</u>			

As the owner of the subject property described above, or as the authorized representative, I hereby certify that I have read and reviewed this application and affirm that all information provided is true and correct to the best of my knowledge. I understand that this document is an application only and does not serve as a construction permit.

I acknowledge that submission of this application does not guarantee approval or issuance of a permit. If a permit is issued, it will become null and void if the authorized work does not begin within 180 days of the issuance date, or if work is suspended or abandoned for a period of 180 days after commencement.

I further understand that all construction permits require one or more inspections, and that work must not proceed to the next phase until the required inspections have passed. A final inspection and a Certificate of Occupancy are required before any building may be occupied.

I certify that all applicable laws and ordinances governing this type of work will be followed, whether specifically stated or not, and that no work will begin until all required permits have been approved and all associated fees have been paid.

Signature: _____

Date: _____

FOR CITY USE ONLY	
PERMIT#	ZONING:
NEW UTILITY CONNECTION REQUESTED: <input type="checkbox"/> WATER <input type="checkbox"/> SEWER <input type="checkbox"/> ELECTRIC <input type="checkbox"/> NONE	
ASBESTOS DETECTED: <input type="checkbox"/> NO <input type="checkbox"/> YES If yes, removal requires a licensed abatement contractor _____	
TDLR-AB REGISTRATION: <input type="checkbox"/> NO <input type="checkbox"/> YES If yes, provide registration number _____	