



THE CITY OF **HONDO**

**ADOPTED BUDGET
FY 2023-2024**



JOHN McANELLY, MAYOR

BRETT WILLIAMS, COUNCIL MEMBER—PLACE 1

BOBBY VELA, COUNCIL MEMBER —PLACE 2

JOSE “PORKY” YTUARTE, MAYOR PRO-TEM—PLACE 3

RACHEL RAMIREZ, COUNCIL MEMBER—PLACE 4

JOHN E. VILLA, COUNCIL MEMBER—PLACE 5



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CITY OF HONDO, TEXAS

FISCAL YEAR 2023-2024

ANNUAL BUDGET

Mayor

John McAnelly

Council Members

Brett Williams, Place1

Bobby Vela, Place 2

Jose "Porky" Ytuarte, Place 3

Rachel Ramirez, Place 4

John E. Villa, Place 5

Interim City Manager

Robert T. Herrera

This budget will raise more total revenue from property taxes than last year's budget by an amount of \$105,691 which is a 5.45% increase, and of that amount the revenue to be raised from new property added to the tax roll this year is \$22,717.

The members of the governing body voted on September 11, 2023 at a City Council meeting on the adoption of the budget:

Council Members FOR:

AGAINST:

PRESENT and not voting:

ABSENT:

TAX RATE	ADOPTED FY 2022-23	PROPOSED FY 2023-24
Property Tax Rate	.4370	.4370
No New Revenue Tax Rate	.4370	.4370
No New Revenue M&O Tax Rate	.3319	.2776
Voter Approval Tax Rate	.4911	.4385
Debt Tax Rate	.1476	.1512

The total amount of Municipal debt obligated secured by property taxes for the City of Hondo is \$707,391.

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TRANSMITTAL LETTER



Honorable Mayor McAnelly and
Members of the City Council
City of Hondo, Texas

Mayor McAnelly and City Council Members:

Overview

It is my pleasure to present the City Manager's recommended budget for Fiscal Year 2023-2024 (FY-24) for your review and consideration. The City of Hondo staff is pleased to present a balanced budget for the FY-24. The total budget for FY-24 is \$31,047,818, an increase of roughly 7.29% from FY-23. The 7.29% increase is primarily:

- Two (2) New Police Officers (\$142K).
- Certificate of Obligations for Street improvements, (\$1.5 million greater than last year)
- Health Insurance Increase (\$80K).
- STRTC Admin Assistant (\$50K).
- Compensation Plan Increase to Personnel Costs (\$908K) – **Amended Budget 10/23/23.**

For 2023-2024, the budget includes the following new positions: 2 Police Officers, EDC Employee, and STRTC Admin Assistant. The total personnel budget for next year is \$9,623,927 for 145 employees, a thirteen percent (13%) increase over last year primarily due to Compensation Plan.

One of the Administration's goals in preparing the budget for FY 2023-24 was to enhance employee compensation, which will aid the City in retaining and attracting employees. The following are the changes staff recommends for FY 2023-24 regarding employee compensation and benefits.

a. Compensation (Amended 10/23/2023)

The administration recommends an increase in pay to bring employees up to the current market as provided by the City Compensation Study for all employees below market. And any additional increase required for the Police Department to meet the market in Medina County. The City contracted with Gallagher in May, 2023 to prepare a Compensation and Benchmarking Study. Additionally the City obtained Police Department information from Medina County competitors. Additionally the City purchased Airport Compensation Survey from Western Management Group.

Inflation was on the rise at a historic pace. The consumer price index surged to the highest increase in about 40 years in 2022. The U.S. Bureau of Labor Statistics reported for July, 2023, that the consumer price index for the last 12 months increased **3.2 percent**. The competitive labor market has increased the City's challenges in recruiting and retaining employees. The Compensation increases are the first step towards enhancing the City's compensation plan and benefits with the hopes of retaining staff but also recruiting talent.

b. Health Insurance Benefit

Prior to the last 2 years, the city was fortunate to have three consecutive years without increases in insurance premiums. However, due to a high loss ratio last year and this year, the city experienced a significant increase in insurance premiums for the fiscal year 2022-23. Unfortunately, the city has experienced another high loss ratio this year, and insurance premiums will increase by eleven percent (11%) for the fiscal year 2023-24. The increase in insurance premiums has made paying for dependent care coverage difficult, if not impossible, for employees. To aid staff with paying for increased dependent care coverage, **the administration recommends the city continue to pay for 50% of dependent care coverage for the base plan only.**

c. Flexible Spending Account Benefit

Streamline HR has prepared a proposal to provide the City Employees with a Flexible Spending Account for \$4.75 per month per Participating Employee. Employees will have the option of selecting an amount not to exceed \$3,050 to be available at the beginning of the Fiscal Year on a credit card for use to pay Medical, Dental, Vision and other qualified expenses. The amount is then deducted from the employees' paycheck over the entire year.

d. Other Projects

- ✓ Chip & Seal Program. Staff has recommended to the City Council a list of streets for rehabilitation work and project is underway.
- ✓ Replace/rehabilitate the downtown ground storage water tank*.
- ✓ Rehabilitate the clarifiers, sluice gate, bar screen, and compactor at the WWTP (CDGB Grant)
- ✓ Rehabilitate the Spatz water well.
- ✓ Rehabilitate sections of Taxiway A at the airport with Grant and \$600,000 EDC loan.

* In 2021, Dunham Engineering inspected the downtown water storage tank and noted several deficiencies, including there was no longer a coating on the interior of the tank leading to significant corrosion. Rehabilitating the tank is not recommended since the interior has extensive corrosion. Rehabilitating the tank will require blasting the interior, leading to an unknown cost of repairs on the interior of the tank due to corrosion.

The city's wastewater treatment plant (WWTP), originally constructed in 1984, is approaching seventy-five percent (75%) capacity requiring the city to determine the best approach for treating the city's future wastewater needs. Staff has started a study to assess the current conditions of the WWTP, review historical data regarding flows at the WWTP, develop land use assumptions and provide a high level opinion on construction costs for either expanding the existing WWTP or building a Westside WWTP. The City plans to issue debt to construct a trunk/interceptor line from the Westside of the city to the existing WWTP. The City has applied for a Texas Water Board loan of \$39,753,000 for a wastewater capital project.

Fund Comparison between FY 2023 Approved Budget versus FY 2024 Proposed Budget

Fund	FY 2023	FY 2024	Difference
General	11,370,089	11,618,307	248,218
Electric	6,574,484	6,789,299	214,815
Water & Wastewater	5,657,684	4,583,346	(1,074,338)
Airport	992,185	1,043,285	51,100

Bond	1,503,586	1,514,844	11,258
Sanitation	1,285,400	1,435,000	149,600
Municipal Court	3,400	3,400	0
Perpetual Care	1,000	21,000	20,000
General Capital Projects	1,000,000	2,500,000	1,500,000
EDC	180,539	809,822	629,284
STRTC	114,799	213,144	98,344
Hotel/Motel	87,500	87,500	0
Water Resource	30,000	30,000	0
Fair Hall & Livestock	137,500	80,000	(57,500)
TOTAL	\$28,938,166	\$30,728,946	\$1,790,781

The budget includes the same total property tax rate as last year.

Primary Reoccurring Revenue Sources

Property tax rate

The proposed budget is based on maintaining the city's current property tax rate of 0.4370. The preliminary total taxable value of \$462,486,885, is roughly 9% increase over last year's value.

Fiscal Year	Basic Rate	Debt Service	Total
2019	0.3823	0.1286	0.5109
2020	0.3796	0.1144	0.4940
2021	0.3668	0.1198	0.4866
2022	0.2894	0.1476	0.4370
2023	0.2858	0.1512	0.4370

Fiscal Year	Residential Property	Agricultural & Commercial Property	Total Taxable Property After Exemptions
2019	166,674,313	176,297,851	309,488,192
2020	170,955,903	187,347,903	338,430,067
2021	183,437,995	199,753,731	383,191,726
2022	216,461,468	210,885,434	427,346,902
2023	209,664,616	252,822,269	462,486,885

Sales Tax

Sales tax collections account for approximately thirty percent (30%) of the general fund revenues.

Fiscal Year	City	EDC	Total Collections
2018	1,216,096	608,048	1,824,144
2019	1,930,834	965,417	2,896,251

2020	1,153,468	575,935	1,729,403	
2021	1,262,090	633,656	1,895,746	
2022	1,326,340	663,170	1,989,510	

Electric Revenue

The electric utility accounts for approximately forty percent (40%) of the city's revenues. Staff at this time is not recommending changing the Electric rates.

Fiscal Year	Residential	Commercial	Industrial	Other	Total
2018	4,031,636	4,447,508	800,714	203,153	9,483,011
2019	4,144,243	4,290,235	757,484	190,258	9,382,220
2020	3,975,355	4,818,799	894,833	169,560	9,858,547
2021	4,101,948	4,197,177	768,025	171,038	9,238,188
2022	4,426,661	4,474,876	718,047	230,056	9,849,640

Water and Wastewater Revenue

Staff at this time is not recommending changing the water and wastewater utility rates except for Wastewater for Commercial customers only.

Fiscal Year	Water	Wastewater	Other	Total
2018	2,461,394	1,242,354	371,868	4,075,616
2019	2,543,807	1,259,263	386,592	4,189,662
2020	3,136,404	1,529,083	366,961	5,032,448
2021	3,293,946	1,493,355	470,894	5,258,195
2022	3,406,012	1,524,467	450,252	5,380,731

Non-Profit Contributions

Non-Profit (General Fund)	Amount
Medina County Museum	2,000.00
Hondo Garden Club	3,500.00
Medina County Food Pantry	2,000.00
Rodeo Association	3,000.00
Bluebonnet Children's	3,500.00
Hondo Art League	3,000.00
Meals On Wheels	2,880.00
American Legion	1,000.00

Non-profit (Hotel/Motel Fund)	Amount
Hondo Chamber of Commerce	\$65,000.00
Medina County Livestock Association	\$5,000.00
Medina County Museum	\$7,500.00
Rodeo Association	\$10,000.00

The aggregated debt schedule below reflects the City's existing debt plus the proposed new tax notes.

Fiscal Year	Rev Bonds S-2021	GO Ref S-2014	CO S-2015	GO Ref S-2016	CO S-2017	CO 2021	Feb2022 Tax Notes	Oct2022 Tax Notes		Total Debt Service	
2024	74,050	189,682	200,252	255,962	352,621	182,025	104,266	153,187		1,512,044	
2025	77,700	190,961	207,284	251,891	352,699	194,550	102,907	194,133		1,572,124	
2026	71,350		203,984	381,267	352,239	270,650	106,375	263,150		1,649,014	
2027	75,000		205,369	388,873	351,356	270,475	104,680	260,791		1,656,543	
2028	73,600		206,308		350,092	270,150	102,895	346,697		1,349,741	
2029	72,200		201,812		353,437	269,675	105,992	350,675		1,353,791	
2030	75,750		207,044		351,284	269,050				903,127	
2031			206,723		353,831	273,200				833,753	
2032			206,105		350,911	272,125				829,141	
2033			205,075		352,645	270,900				828,620	
2034			203,785		353,920	269,525				827,230	
2035			202,059		354,722	272,925				829,706	
2036					355,074	271,100				626,174	
2037						269,125				269,125	
2038						271,925				271,925	
2039						269,500				269,500	
2040						271,850				271,850	
2041						268,975				268,975	
Total	519,650	380,653	2,455,796	1,277,993	4,584,828	4,707,725	627,114	1,568,632		16,122,381	
	100% EDC	63% General	53.4% General	27.36% General	100% Utility	100% General	100% General	88% General 12% Electric			
		37% Utility	46.6% Utility	21.84% Utility							
				6.58% Airport							
				21.84% Electric							
				22.39% EDC							

Cash Position

Below you will find the most recent Unrestricted Cash balances as of September 30, 2022, compared to September 30, 2021.

Fund	09/30/21	09/30/22	Difference	
General	3,241,185	4,639,965	1,398,780	
Electric	2,044,784	2,634,285	589,501	
Water/Wastewater	4,015,474	5,054,819	1,039,345	
Airport	(144,247)	27,174	171,421	
Sanitation	530,776	474,786	(55,990)	

Closing

The cash position of the major funds is improving and each fund has more than 90 day cash reserves except the Airport Fund which is consistently improving.

The budget is key to managing the City's resources when planning for growth. The budget is a tool to help us manage our limited resources to the highest priorities that will produce the greatest positive impact on the community. The budget document for the City of Hondo is a document that clearly outlines the City's objectives with resources.

Note: SB 2 lowered the rate the city can increase property taxes to 3.5% percent before voter approval is required. However there are two exceptions to the 3.5% rate.

1. Unused Increment Rate

The unused increment rate can be used to increase the voter-approval rate, depending upon the tax rates adopted by the city in the previous three years. In essence, the "unused increment rate" is the 3-year rolling sum of the difference between the adopted tax rate and voter-approval rate. Put differently, the city has the ability to "bank" any unused amounts below the voter-approval rate to use for up to three years.

2. De Minimis Rate

This is designed to give cities with a population of 30,000 or less some relief from the 3.5% per voter approval tax rate. The De Minimis rate allows smaller cities flexibility to adopt a tax rate that generates \$500,000 more in property tax revenue than the previous year.

I want to thank the staff for all their contributions and support in preparing this year's budget. I especially want to thank Christopher Hill for his dedication to organizing this year's budget.

Respectfully,

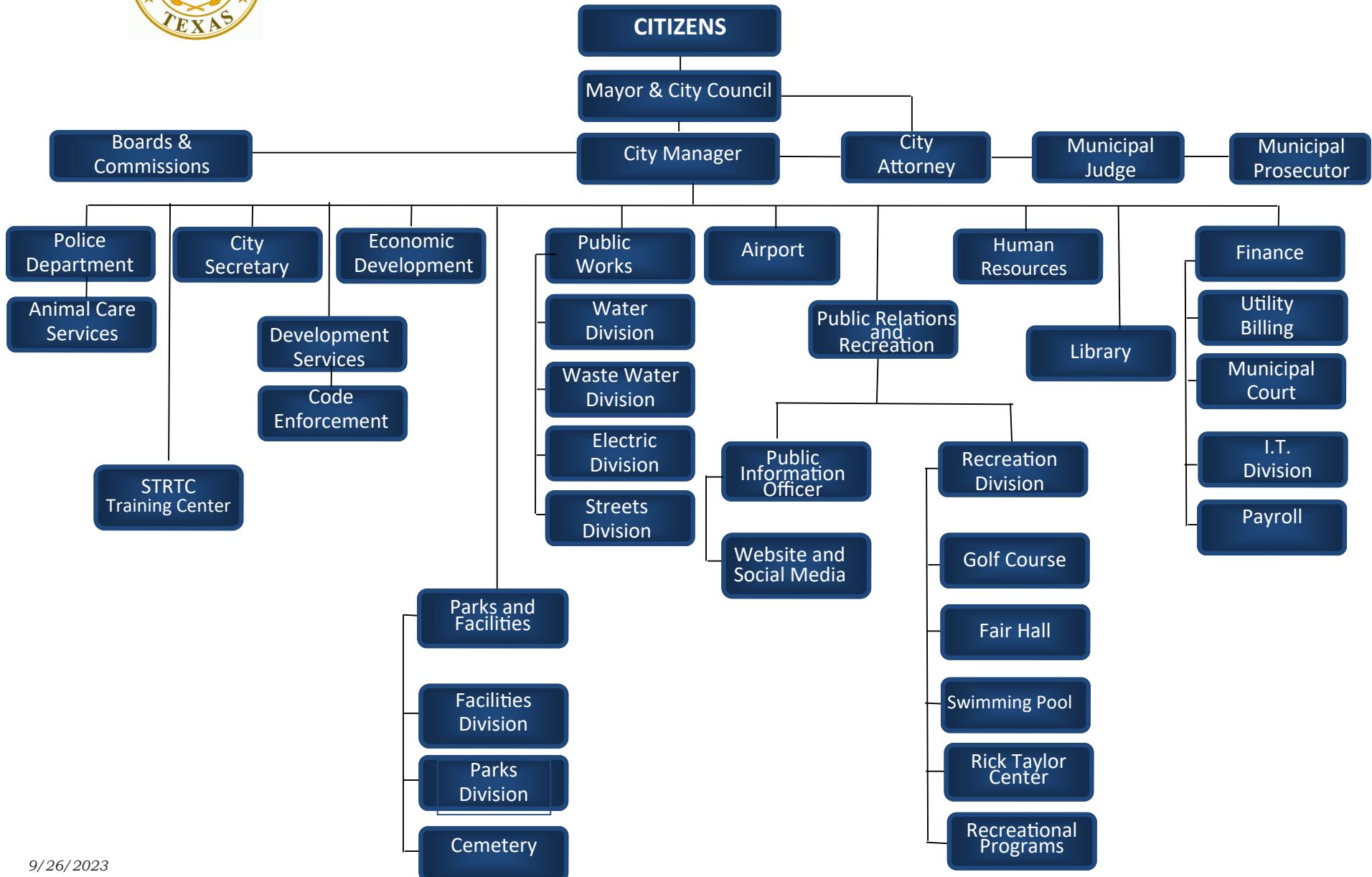
Robert T. Herrera
Interim City Manager



ORGANIZATIONAL CHART



CITY OF HONDO ORGANIZATIONAL CHART





ABOUT HONDO

Profile of the Government

The City of Hondo, incorporated in 1942, is located approximately 40 miles west of San Antonio, Texas. The City of Hondo occupies approximately 9.6 square miles of land. The City of Hondo has an estimated population of 9,305 with an expected 3% growth over the next five (5) years. The City of Hondo is empowered to levy a property tax on both real and personal properties located within its boundaries. It also is empowered by state statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate by the governing body. The City has operated under the council-manager form of government. Policymaking and legislative authority are vested in a City Council consisting of the Mayor and five council members. The City Council is responsible for establishing public policy on City matters by the passage of appropriate ordinances and resolutions. The City Manager is responsible for overseeing the day- to-day operations of the government, implementing policy established by City Council, and for appointing the heads of the various departments. The City provides a full range of services, including police, the construction and maintenance of streets, recreational facilities, cultural events, airport operations, water, electric, sanitation and sewer services.

Factors Affecting Financial Condition

The information presented in the financial statements are perhaps best understood when it is considered from the broader perspective of the specific environment within which the City of Hondo operates. Growth is beginning to the west of San Antonio and Hondo is a prime location to be included.

Local economy

Hondo is a community west of San Antonio. The major local employers of the City are the County, School District and the City itself. The remaining workforce commutes to the San Antonio and surrounding area. The City (through the Economic Development Corporation) is working to expand the South Texas Regional Training Center to offer job training. At the same time, the City is actively marketing undeveloped land to businesses. The City anticipates the additional skilled workforce and available real estate will attract new employers.

Financial Information

Internal Control: Management is responsible for establishing and maintaining internal controls designed to ensure that assets of the City are protected from loss, theft or misuse and to provide adequate accounting information compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles for local governments as prescribed by the Governmental Accounting Standards Board (GASB), the Financial Accounting Standards Board (FASB) and the American Institute of Certified Public Accountants (AICPA). The internal control system is designed to provide reasonable, but not absolute assurance that these objectives are met. The concept of reasonable assurance recognizes that the cost of an internal control should not exceed the benefits derived from the internal control. The City utilizes financial accounting software which is designed with a system of internal controls. These controls are continually being reevaluated to provide reasonable, but not absolute, assurances.

Budget Controls

The City also utilizes budgetary controls. Legally expenditures cannot exceed the appropriated amount. The objective of these budgetary controls is to ensure compliance with the adopted budget approved by the City Council as mandated by the city charter and state law. The levels of budgetary control are established at the department basis and at the fund level. Staff believes these controls help monitor and direct approved expenditures to a level within the budget parameters which directly results in a strong financial performance.

Financial Results

Assets and fund balances continue to grow as the City grows and financial results remain strong. Staff closely monitors and plans the amount of issuance to keep steady debt ratios per capita, per revenue, and per operations tax rate to the debt tax rate.

Independent Audit

An independent audit is performed every year of the general ledger, accounts, financial records, and transactions of all city departments. The audit is completed by an independent certified public accounting firm selected by the City Council. The City is in compliance with this requirement.



BUDGET CALENDAR

April 30, 2023

Last day for chief appraiser to certify estimate of the taxable value for municipalities.

May 23, 2023

The Budget Calendar for Fiscal Year 2023-2024 is approved by City Manager.

May 31, 2023

Budget kick-off message. City Manager and Chief Financial Officer send budget message and worksheets to Department Heads.

June 13, 2023

Deadline for Department Heads to submit budgets to the CFO Financial Manager by close of business. Any difference greater than 5% must include a memorandum explaining the increase. Each Department Head must submit a memorandum with their budget describing the important features of their budget and indicate any major changes for the current fiscal year. Any requests for additional personnel will be calculated by the Finance Department after the City Manager has authorized.

June 29, 2023

The CFO / Assistant Financial Manager presents a draft budget to the City Manager.

July 5 – 19, 2023

The City Manager meets with staff to review their department/division budgets and priorities for FY 2023-2024. Time & Dates TBD.

July 20, 2023

The City Manager submits a preliminary proposed budget to the City Secretary for distribution to the City Council and all interested persons.

July 25, 2023

Medina County Appraisal District completes the appraised valuation.

July 27, 2023

Mayor and City Council provides written feedback to the City Manager with any budget comments.



August 1, 2023

County Tax Assessor/Collector calculation of No-New Revenue Tax Rate and Voter Approval tax rates.

August 7, 2023

City Manager provides Proposed Budget to Council. The City Secretary must publish a notice in the newspaper and website that the proposed budget is available within 10 days. The proposed budget should be on the City's website, and a hard copy available at City Hall for public inspection.

August 9-10, 2023

Budget Workshops to discuss Proposed Budgets. City Manager, CFO and Staff provide budgets to the Mayor and City Council.

August 14, 2023

City Council meets to discuss the property tax rate and set time, date and location of public hearing. If the proposed tax rate exceeds the voter approval rate, take record vote and schedule public hearing and adoption date accordingly (Sept 11).

August 22, 2023

Publish "Notice of Public Hearing on Tax Increase" – notice in the newspaper, website,

Publish at least 10 days before the Public Hearing / City Council Meeting. CFO to coordinate with County Tax Assessor publication of the notice required by the County which is 7 days before Public Hearing / City Council Meeting.

August 28, 2023

Brief City Council on Debt Issuance requested within budget and approve the city to proceed with the issuance of debt. Resolution of Notice of Intentions to issue certificates of obligation Rule 15c2-12 if necessary.

September 11, 2023

Regular Council Meeting – Public Hearing on Tax Rate and Budget, Adoption of Budget Ordinance,

Adoption of Property Tax Rate Ordinance, Adoption of Rate Change Ordinance, and Adoption of revenue increase from adopted tax rate.

September 18, 2023

City Secretary files a copy of the budget with the County Clerk. CFO sends a copy of the approved budget to each Department Head and includes a copy on the City's website.



5 YEAR FUND FORECAST

5 Year Fund Forecast - General Fund

	FY 23 Adopted	FY 23 Projected	FY 24 Proposed	FY 25 Projected	FY 26 Projected	FY 27 Projected	FY 28 Projected
Beginning Balance	4,639,965	4,639,965	7,157,879	7,157,880	7,202,599	7,248,211	7,294,734
Revenues							
Property Taxes	1,278,219	1,286,924	1,321,032	1,347,453	1,374,402	1,401,890	1,429,928
Sales Taxes	1,300,000	1,349,400	1,350,000	1,377,000	1,404,540	1,432,631	1,461,284
Licenses and Permits	176,250	214,251	202,500	206,550	210,681	214,895	219,193
Grants	1,316,818	923,115	577,122	588,664	600,437	612,446	624,695
Other Revenues	664,980	849,699	776,633	792,166	808,009	824,169	840,652
Total Revenues	4,736,267	4,623,389	4,227,287	4,311,833	4,398,069	4,486,031	4,575,752
Expenditures							
Council	75,325	69,511	46,600	47,532	48,483	49,453	50,442
Administration	1,068,240	672,593	1,085,433	657,142	670,285	683,691	697,365
Tax	39,599	39,599	39,583	40,375	41,183	42,007	42,847
Finance	419,216	355,624	416,713	425,047	433,548	442,219	451,063
Police	2,524,336	2,490,000	3,025,769	2,961,284	3,020,510	3,080,920	3,142,538
Municipal Court	169,133	127,731	176,408	179,936	183,535	187,206	190,950
Emergency Services	50,314	14,570	15,846	16,163	16,486	16,816	17,152
Animal Control	176,373	181,298	212,856	217,113	221,455	225,884	230,402
Streets	1,224,474	872,098	1,317,726	1,344,081	1,370,963	1,398,382	1,426,350
Library	421,749	352,585	444,568	453,459	462,528	471,779	481,215
Parks	835,593	775,337	898,004	871,964	889,403	907,191	925,335
Facilities	565,509	487,727	545,372	556,279	567,405	578,753	590,328
Recreation	723,234	652,938	806,506	822,636	839,089	855,871	872,988
Golf	301,722	305,436	331,460	338,089	344,851	351,748	358,783
Development Services	659,667	358,072	560,307	571,513	582,943	594,602	606,494
City Secretary	120,166	105,217	129,469	132,058	134,699	137,393	140,141
Non-Profits	20,880	21,880	21,880	22,318	22,764	23,219	23,683
Public Works	291,432	210,852	309,826	316,023	322,343	328,790	335,366
Human Resources	191,280	129,153	107,639	109,792	111,988	114,228	116,513
Information Technology	676,396	634,518	670,892	684,310	697,996	711,956	726,195
Grants	815,450	513,021	441,450	-	-	-	-
Total Expenditures	11,370,088	9,369,760	11,604,307	10,767,114	10,982,457	11,202,108	11,426,150
Transfers (Net)	5,881,648	5,881,648	6,496,069	6,500,000.00	6,630,000.00	6,762,600.00	6,897,852.00
Other Sources (Uses) of Funds	1,382,637	1,382,637	880,952	-	-	-	-
Total Transfers and Other Sources	7,264,285	7,264,285	7,377,021	6,500,000	6,630,000	6,762,600	6,897,852
Add to/(use of) fund balance	630,464	2,517,914	1	44,719	45,612	46,523	47,454
Ending Balance	5,270,429	7,157,879	7,157,880	7,202,599	7,248,211	7,294,734	7,342,188
Fund Balance Percentage of Total Expenditures	46.35%	49.52%	61.68%	66.48%	65.58%	64.70%	63.84%



FUND BALANCES

Recap of All Budgeted Funds

	09/30/2021			09/30/2022			09/30/2023
	Working Capital Balance	Plus Revenues	Less Expenses	Working Capital Balance	Plus Revenues	Less Expenses	Working Capital Balance
Operating Funds:							
General Fund 01 (Note 1)	3,230,820	9,383,509	7,974,364	4,639,965	11,887,674	9,369,757	7,157,882
Electric Fund 02	2,037,464	9,502,864	8,906,043	2,634,285	9,535,861	9,535,861	2,634,285
Water/Sewer Fund 03	4,936,338	5,391,545	3,655,256	6,672,627	6,990,090	6,990,090	6,672,627
Airport Fund 04	335,188	1,116,441	1,424,455	27,174	1,104,770	1,104,770	27,174
Sanitation Fund 05	530,776	1,441,854	1,497,844	474,786	1,589,500	1,589,500	474,786
Total Operating Funds	14,297,681	26,543,122	22,763,379	18,077,424	31,107,895	28,589,978	16,966,754
Special Revenue Funds:							
Debt Service Fund 06	198,667	624,782	625,107	198,342	1,514,844	1,514,844	198,342
Committed & Restricted Fund 09	8,242	5	501	7,746	3,400	3,400	7,746
Perpetual Care Fund 11	560,479	27,276	21,179	566,576	61,000	61,000	566,576
General Capital Projects 14	4,598,681	15,117	557,260	4,056,538	2,500,000	2,500,000	4,056,538
Hondo EDC Fund 18	2,451,561	662,397	199,384	2,914,574	1,038,645	1,038,645	2,914,574
STRTC Fund 20	353,455	100,602	201,246	252,811	213,144	213,144	252,811
Fair Hall & Livestock 23	17,473	123,498	116,108	24,863	80,000	80,000	24,863
Water Resource 22	-	30,000	30,000	-	30,000	30,000	-
Hotel Occupancy Tax Fund 21	195,963	123,959	125,709	194,213	135,000	135,000	194,213
Total Special Revenue Funds	8,380,432	2,546,434	3,107,810	7,819,056	5,576,033	5,576,033	8,215,663
Total All Funds	22,678,113	29,089,556	25,871,189	25,896,480	36,683,928	34,166,011	25,182,417



FUND DESCRIPTIONS



Fund Structure – City of Hondo

Governmental Funds

General Fund

The General Fund is the main operating fund of the City. It is made up of several departments including; City Council, Administration, Tax, Finance, Police, Court, Emergency Services, Animal Care, Streets, Library, Building & Ground Maintenance, Recreation, Golf, Development, Human Resources, Information Technology, City Secretary, Non-profits and Public Works.

Economic Development Fund (Component Unit)

The HEDC fund is used to account for the development and retention of new or expanded business in the City of Hondo.

Debt Service Fund

This fund is used to account for the revenues and expenses associated with the City's Debt.

Court Technology & Court Security

This fund tracks the court technology and court security monies paid in and expenditures associated.

Capital Projects Fund

This fund is used for governmental activity capital projects.

South Texas Regional Training Center Fund

This fund is used to record the transactions associated with the South Texas Regional Training Center.

Hotel Tax Fund

This fund is used to account for the costs and revenue collection of the City's hotel occupancy tax.

Perpetual Care Fund

This fund is used to account for the fees related to the Cemetery.

Fair Hall & Livestock Fund

This fund is used to collect the fair rental revenue and track expenditures.



Enterprise Funds

Electric Fund

The Electric Fund is used to account for the electric operations of the City including transmission and distribution of electricity to customers.

Water/Wastewater fund

The water and wastewater funds account for the water and wastewater operations of the City which is funded by service charges to customers.

Airport Fund

The Airport fund is used to account for the airport operations of the City and is funded with service charges to users and leases for hangars.

Sanitation Fund

The sanitation fund is used to waste collection for City residents and is funded by service charges to customers.

Water Resource Fund

This fund is used to account for charges associated with user fees for water accounts.



DEPARTMENT MATRIX

Department Matrix

	Major Government Funds	Enterprise Funds	Special Revenue Funds
General Fund	X		
Electric Fund		X	
Water & Wastewater Fund		X	
Airport Fund		X	
Sanitation Fund		X	
Bond Interest & Sinking Fund	X		
Court Technology & Security Fund			X
Perpetual Care Fund			X
General Capital Projects Fund	X		
South Texas Regional Training Center Fund			X
Hotel Tax Fund			X
Fair Hall & Livestock Fund			X
Economic Development Fund			X
Water Resource Fund		X	
American Rescue Plan Fund			X



ALL FUNDS SUMMARY



City of Hondo FY 2023-2024 Budget Summary

Revenues

General Fund	5,019,204
Electric Fund	9,535,861
Water Fund	6,990,088
Airport Fund	1,107,171
Bond Fund	710,190
Sanitation Fund	1,589,500
Court Technology/Security	3,400
Perpetual Care Fund	61,000
General Capital Projects	2,500,000
EDC Fund	1,038,652
STRTC Fund	148,150
Hotel/Motel Tax Fund	135,000
Water Resource Fund	30,000
Fair Hall & Livestock Fund	32,500

Total Revenues \$ 28,900,715

Expenses

General Fund	11,618,293
Electric Fund	6,789,299
Water Fund	4,931,034
Airport Fund	1,014,469
Bond Fund	1,514,844
Sanitation Fund	1,435,000
Court Technology/Security	3,400
Perpetual Care Fund	21,000
General Capital Projects	2,500,000
EDC Fund	809,829
STRTC Fund	213,150
Hotel/Motel Tax Fund	87,500
Water Resource Fund	30,000
Fair Hall & Livestock Fund	80,000

Total Expenses \$ 31,047,818

Other Sources (Uses) of Funds

American Rescue Funds	-
2022 Tax Notes Remaining	1,393,640
TWDB Water Funds	600,000
2021 Tax Notes Remaining	185,000

Total Other Sources (Uses) of Funds \$ 2,178,640

Surplus (Deficit) \$ 31,538



GENERAL FUND

General Fund

Revenues:

Property Tax	\$1,321,032
Sales Tax	1,350,000
Licenses & Permits	202,500
Grants	577,122
Other	926,622
	<hr/>
Total Revenues	\$4,377,276

Expenses:

Council	46,600
Administration	1,100,840
Tax	39,583
Finance	390,843
Police	3,050,258
Municipal Court	221,117
Emergency Services	15,846
Animal Services	216,863
Streets	1,309,636
Library	446,344
Parks	891,030
Facilities	552,136
Recreation	816,671
Golf	347,860
Development Services	474,141
City Secretary	129,587
Non-profits	21,880
Public Works	317,107
Human Resources	116,120
Information Technology	672,382
Grants	441,450
	<hr/>
Total Expenses	\$11,618,293



Other Sources of Revenues:

Transfers In	6,360,066
2021/2022 Loan	
Remaining	880,952
	—
Total Other Sources of Revenues	\$7,241,018
Surplus (Deficit)	\$1



GENERAL FUND REVENUES

REVENUE SUMMARY

Description of Revenues

Below is the revenue summary chart for the General Fund. Property tax values increased significantly in the City which caused an increase in property tax budgeted revenues. Sales tax has also been strong in the City which led to the increase. More loan proceeds in the current year also contributed to the increase in total budgeted revenues.

Revenues	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Property Tax	\$1,366,433	\$1,223,219	\$1,195,916	\$1,313,755	\$1,321,032
Sales Tax	1,328,979	1,300,000	899,600	1,402,654	1,350,000
Licenses & Permits	132,377	176,250	188,001	247,071	202,500
Grants	224,024	1,136,818	23,179	165,796	577,122
Other Services	832,542	899,980	627,709	913,404	926,622
Transfers	4,855,069	5,881,648	2,887,367	5,774,733	6,320,066
Loan Proceeds	685,000	1,382,637	1,236,828	1,236,828	880,952

General Fund Revenues



	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
1302 CURRENT YEAR PROPERTY TAX	1,366,433	1,223,219	1,195,916	1,231,502	1,266,032
1304 DELINQUENT PROPERTY TAXES	40,383	35,000	39,728	52,296	35,000
1306 PROPERTY TAX PENALTIES	26,231	20,000	15,985	29,957	20,000
1311 POLICE DONATIONS	29,900	27,000	-	1,900	-
1312 SALES TAX REVENUE	1,328,979	1,300,000	899,600	1,402,654	1,350,000
1313 SCHOOL RESOURCE OFFICER	33,572	45,000	29,815	37,276	45,000
1314 FRANCHISE FEES	71,283	70,000	61,184	80,504	85,000
1317 POOL PARTY RENT	6,960	8,000	6,290	6,255	8,000
1319 CREDIT CARD FEES GEN	43,812	-	-	-	-
1323 ZONING/SUBD.	36,952	7,000	9,341	27,023	12,000
1324 COMMUNITY CENTER RENTAL	22,420	20,000	16,603	26,485	25,000
1325 OTHER SOURCES	25,367	5,000	-	-	-
1326 LICENSE & PERMITS	132,377	176,250	188,001	247,071	202,500
ANIMAL FEES & ACCIDENT RE-					
1328 PORTS	6,448	7,000	5,736	8,291	8,000
1328 ANIMAL CONTROL DONATIONS	165	-	268	1,650	-
1329 INSPECTION FEES	380	2,000	-	-	-
1330 ADMIN FEES/CUTOUTS	11,695	12,000	6,312	8,232	10,000
1332 MUNICIPAL COURT REVENUE	42,216	60,000	38,482	71,192	60,000
1335 LEAGUE FEES	20,069	22,000	16,462	28,854	22,000
1340 BRUSH OVER 8 CY	0	100	-	-	-
1341 DEVELOPER DEPOSITS	-	-	-	-	-
1346 CITY PARK USER FEE	6,375	7,000	4,408	5,758	7,000
1349 CITY EVENT DONATION	100	-	140	140	-
1349 5K REGISTRATION FEES	2,458	-	3,336	4,361	-
1349 EMPLOYEE EVENT DONATION				3,928	
1351 POOL CONCESSIONS	5,030	6,500	7	8,278	6,500
LIBRARY BUILDING FUND DONA-					
1353 TION	26,023	30,000	-	-	-
1354 SALE OF CEMETERY LOTS	10,450	8,000	3,000	4,000	8,000
1355 YOUTH PROGRAM DONATIONS	270	200	-	58	-
1359 CITY EASEMENT USE	17,250	17,250	-	17,250	17,250
1363 RECREATIONAL FEES	41,495	71,740	32,644	46,279	75,000
1364 POOL REVENUE	12,736	13,000	3,584	15,625	13,000
1365 INSURANCE PROCEEDS	84,539	25,000	25,605	51,016	-
1368 MISCELLANEOUS	-	5,000	5,008	13,019	5,000

General Fund Revenues



1373 INTEREST INCOME	24,058	157,500	135,154	201,512	300,000
1374 MIXED BEVERAGE TAX	7,476	10,000	687	2,772	1,000
1377 LIBRARY GRANT REVENUE	14,816	40,000	13,050	40,707	40,000
TOBACCO/WELLNESS CONTRIBUTION	662	500	-	-	-
1379 GOLF COURSE REVENUE	66,733	60,000	35,985	76,356	75,000
1380 LIBRARY REVENUE	11,076	13,500	8,146	25,126	13,500
1381 LIBRARY USED BOOKSTORE	2,568	1,600	1,729	2,556	2,500
1385 POST OFFICE RENT	44,883	41,090	33,662	48,623	44,883
MOWING FEES FROM CEMETERY FUND	20,000	20,000	10,000	20,000	40,000
1389 VENDING MACHINE REVENUE	1,899	2,000	2,363	2,423	2,989
1391 TRANSFER IN ELECT INFO TECH	69,243	24,250	12,125	24,250	24,250
1391 TRANSFER IN WATER INFO TECH	23,442	21,345	10,673	21,345	-
1391 TRANSFER IN AIRPORT INFO TECH	8,726	-	-	-	-
1391 TRANSFER IN EDC INFO TECH	16,848	30,000	15,000	30,000	30,000
1391 TRANSFER IN SAN INFO TECH	11,721	-	-	-	-
1396 CROSSING GUARDS REIMB	13,791	15,000	9,461	12,149	20,000
1399 TRANSFER IN - ELECTRIC	2,999,121	2,988,238	1,494,119	2,988,238	2,988,238
1399 TRANSFER IN - WATER & WW	1,501,002	2,436,359	1,218,180	2,436,359	2,436,359
1399 TRANSFER IN - AIRPORT	87,887	72,341	36,171	72,341	44,791
1399 TRANSFER IN - SANITATION	137,079	202,200	101,100	202,200	154,500
1399 TRANSFER IN - FUND BALANCE	-	106,915	-	-	641,928
1400 2021/2022 LOAN PROCEEDS	685,000	145,809	-	-	-
1400 2022 TAX NOTES	-	1,236,828	1,236,828	1,236,828	880,952
1592 SALE OF FIXED ASSETS/SURPLUS	-	15,000	17,342	17,817	20,000
CDBG DOWNTOWN SIDEWALK					
1663 GRANT	12,000	350,000	5,150	204,276	-
1664 TXDOT SIDEWALK GRANT		-	-	-	-
1310 USDA GRANT/POLICE UNITS		49,920	-	68,464	77,130
1670 U.S. DEPARTMENT OF HOUSING		405,000	-	-	405,000
1675 ARPA TRANSFER	212,024			-	-
1684 OPERATION LONE STAR GRANT		298,898	18,029	64,008	94,992
1686 POLICE EVIDENCE FOUND				324	
1687 POLICE GRANTS - BULLET SHIELD		33,000		33,000	
1685 TEXAS OPIOID ABATEMENT FUNDS		-	36,191	36,191	-
1688 TAPE IT GRANT REVENUE		-		-	-
TOTAL		9,424,424	12,000,552	7,058,600	11,298,717
					11,618,294



GENERAL FUND EXPENDITURES

Expenditure Summary



Expenses:

Council	46,600
Administration	1,100,840
Tax	39,583
Finance	390,843
Police	3,050,258
Municipal Court	221,117
Emergency Services	15,846
Animal Services	216,863
Streets	1,309,636
Library	446,344
Parks	891,030
Facilities	552,136
Recreation	816,671
Golf	347,860
Development Services	474,141
City Secretary	129,587
Non-profits	21,880
Public Works	317,107
Human Resources	116,120
Information Technology	672,382
Grants	441,450
Total Expenses	\$11,618,293



GENERAL FUND EXPENDITURE DETAIL



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Council

Description

The Council cost center is used to pay services of the City Council and various supplies and services City Council needs and uses to govern the City.

Personnel

None

Expenditures	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Personnel	\$30,000	\$30,000	\$22,500	\$30,000	\$30,000
Supplies	3,777	5,225	1,471	6,345	8,500
Other Services	12,992	40,100	16,640	26,736	8,100
Total Expenditures	\$46,769	\$75,325	\$38,111	\$63,080	\$46,600

Council



	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
PERSONNEL					
50110100 CITY COUNCIL FEES	30,000	30,000	20,000	30,000	30,000
TOTAL PERSONNEL	30,000	30,000	20,000	30,000	30,000
SUPPLIES					
50120200 OFFICE SUPPLIES	212	225	136	470	500
50120209 MEETINGS AND SEMINARS	3,565	5,000	1,335	5,874	8,000
TOTAL SUPPLIES	3,777	5,225	1,471	6,345	8,500
OTHER SERVICES					
50130311 MAYOR/PUBLIC RELATIONS	1,860	2,500	-	-	3,000
50130312 COMMUNITY CELEBRATIONS	374	25,000	14,904	24,999	-
YOUTH & ADULT ENGAGE-					
50130313 MENT	7,966	10,000	-	-	-
50130314 DUES & SUBSCRIPTIONS	600	600	600	600	1,100
50130338 MISCELLANEOUS	2,192	2,000	1,136	1,136	4,000
TOTAL OTHER SERVICES	12,992	40,100	16,640	26,736	8,100
TOTAL	46,769	75,325	38,111	63,080	46,600

Administration

Description

The Administration Division captures the costs for overall city administration. The most significant costs are associated with the City Manager and City Attorney.

Strategic Goals

The Administration's goal is to provide excellent administrative services to the City's daily operations, address citizen's concerns, and strive to make Hondo a pillar community. Administration aims to implement strategic plans in order to set priorities for the City to allow for energy and resources to be allocated for set goals.

Personnel

1 – City Manager

1 - Administrative Assistant

Expenditures	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Personnel	\$190,904	\$272,891	\$112,684	\$233,250	\$271,398
Supplies	49,872	39,150	15,987	34,456	32,200
Other Services	361,251	431,999	285,629	401,877	387,243
Capital Outlay	-	450,000	-	-	390,000
Transfers	43,765	-	-	-	20,000
Total Expenditures	\$645,792	\$1,194,040	\$414,300	\$669,583	\$1,100,840

Administration



	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
PERSONNEL					
50210100 SALARY	153,863	203,961	85,083	177,724	198,204
50210111 OVERTIME	-	-	-	566	5,063
50210116 LONGEVITY	-	36	36	36	-
50210125 SOCIAL SECURITY	11,741	16,062	6,706	13,955	16,055
50210126 UNEMPLOYMENT TAX	821	306	-	-	306
50210127 RETIREMENT PLAN	12,365	27,694	11,708	24,054	29,481
50210128 HEALTH & DENTAL INS	5,349	16,684	5,082	8,445	15,331
COBRA COMPLIANCE					
50210130 PREMIUM	1	-	-	-	-
WORKERS COMPENSA-					
50210135 TION	764	2,148	1,070	2,470	358
50210149 AUTO ALLOWANCE	6,000	6,000	3,000	6,000	6,000
50210150 CELL PHONE ALLOWANCE	-	-	-	-	600
TOTAL PERSONNEL	190,904	272,891	112,684	233,250	271,398
SUPPLIES					
50220200 OFFICE SUPPLIES	2,648	5,000	1,203	2,664	5,000
50220201 BREAKROOM SUPPLIES	1,174	1,000	1,093	2,383	1,200
PRINTING AND STATION-					
50220207 ARY	-	100	-	-	-
50220209 MEETINGS AND SEMINARS	951	14,300	3,489	16,041	7,500
50220216 EMPLOYEE RELATIONS	5,550	12,000	9,617	12,665	18,000
50220229 UNIFORMS	-	500	-	-	500
50220231 OFFICE EQUIPMENT	36,985	250	-	-	-
50220250 WELLNESS PROGRAM	2,564	6,000	585	703	-
TOTAL SUPPLIES	49,872	39,150	15,987	34,456	32,200
OTHER SERVICES					
50230300 UTILITIES	9,795	9,000	6,418	11,650	10,000
50230302 TELEPHONE	7,139	5,632	4,036	4,010	6,100
OFFICE EQUIPMENT LEASE					
50230303 PAYMENT	1,030	7,753	4,167	6,544	7,753
50230304 POSTAGE	164	200	28	35	200
50230305 BUILDING SECURITY		450		-	450
50230306 PAYING AGENT FEES	1,400	3,500	-	-	3,500
50230310 INSURANCE	21,938	30,000	20,043	27,137	35,000

Administration



MAINTENANCE AGREEMENTS					
50230312 MENTS	35,150	30,740	20,512	20,502	30,740
50230314 DUES & SUBSCRIPTIONS	4,132	4,700	2,744	3,454	5,000
50230316 LEGAL NOTICES	-	200	-	-	-
MARKETING/ECONOMIC					
50230319 DEVELOPMENT	-	2,000	-	-	-
50230330 CITY ATTORNEY	228,742	280,000	207,057	276,058	230,000
50230338 MISCELLANEOUS	1,058	750	302	316	1,000
50230341 PROFESSIONAL FEES	2,919	1,700	700	700	2,500
50230362 JANITORIAL SUPPLIES	6,552	6,000	5,291	8,693	8,000
50230366 CONTINGENCY EXPENSE	18,607	12,674	2,706	20,153	25,000
50230370 CONTRACT LABOR		16,000	-	-	-
50230384 INSURANCE CONSULTANTS	22,625	20,700	11,625	22,625	22,000
50230385 RECRUITER	-	-	-	-	-
TOTAL OTHER SERVICES	361,251	431,999	285,629	401,877	387,243
CAPITAL OUTLAY					
50240403 REMODEL CITY HALL *		450,000		-	390,000
TOTAL CAPITAL OUTLAY		450,000		-	390,000
TRANSFERS					
TRANSFER OUT - FAIR HALL FUND	43,765	-	-	-	-
TRANSFER OUT - STRTC FUND	-	-			20,000
TOTAL TRANSFERS	43,765		-	-	20,000
TOTAL	645,792	1,194,040	414,300	669,583	1,100,840

TAX

Description

The Tax Cost Center is maintained by Finance and records the cost for maintaining tax collection costs from outside entities. The cost associated with the Appraisal District comes from tracking values for existing parcels and appraising new parcels within the city proper.

Strategic Goals

The cost associated with the Tax office is the billing and collection of each parcel within the City. The taxes collected are remitted to the City on a weekly basis. They prepare reports for the City on an annual basis and publish enacted tax rates. Strategic goals include maintaining the cost center to achieve billing and collection results.

Personnel

None

Expenditures	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Other Services	\$37,005	\$39,599	\$17,049	\$39,129	\$39,583
Total Expenditures	\$37,005	\$39,599	\$17,049	\$39,129	\$39,583

TAX



	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
OTHER SERVICES					
APPRAISAL DISTRICT					
50330323 FEES	31,975	34,099	17,049	34,099	34,083
TAX COLLECTION					
50330350 FEES	5,030	5,500	-	5,030	5,500
TOTAL OTHER SERVICES	37,005	39,599	17,049	39,129	39,583

FINANCE

Description

The Finance Office has multiple functions that must be maintained on a daily basis. The daily functions of the office include, but are not limited to, making sure customer detail is maintained accurately, verification and timely payment of vendor invoices, ensuring funds are recorded and accounted for, and providing reports in a timely manner to City Officials. Monthly reports are prepared for management and department heads, with bank reconciliations, accounts receivable, etc. Quarterly and annual duties are preparing reports, and working with the City Manager and other Divisions in preparation of the annual budget. At the end of the Fiscal Year, Finance ensures that the various fund records are reviewed and ready for examination by outside auditors in preparation for the annual audit.

Strategic Goals

Finance division continues to aim to improve daily operations and procedures. Goals include improved reporting to divisions and Council, improved budget process, and continued transparency.

Personnel

1 – Chief Finance Officer

1 – Assistant Finance Director/Court Administrator (Duties split between Court and Finance)

1 - Finance Assistant

Expenditures	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Personnel	\$135,955	\$251,876	\$110,467	\$245,202	\$257,503
Supplies	14,057	14,000	3,999	7,929	14,000
Other Services	97,791	122,340	72,593	92,459	119,340
Total Expenditures	\$247,803	\$388,216	\$187,060	\$345,590	\$390,843

FINANCE

PERSONNEL	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
50410100 SALARY	112,792	188,435	86,589	191,292	193,731
50410111 OVERTIME	-	1,155	399	753	-
50410116 LONGEVITY	-	126	144	144	180
50410125 SOCIAL SECURITY	8,746	14,572	5,591	13,326	14,912
50410126 UNEMPLOYMENT TAX	-	383	-	-	306
50410127 RETIREMENT PLAN	6,214	25,126	11,406	24,110	27,383
50410128 HEALTH & DENTAL INS	7,666	20,855	5,726	14,311	19,458
COBRA COMPLIANCE					
50410130 PREMIUM	2	-	-	-	-
WORKERS COMPENSA-					
50410135 TION	535	325	162	366	332
50410149 AUTO ALLOWANCE	-	-	-	-	-
50410150 CELL PHONE ALLOWANCE	-	900	450	900	1,200
TOTAL PERSONNEL	135,955	251,876	110,467	245,202	257,503
SUPPLIES					
50420200 OFFICE SUPPLIES	4,152	6,000	2,760	4,891	6,000
MEETINGS AND SEMI-					
50420209 NARS	9,905	7,500	1,239	2,915	7,500
50420229 UNIFORMS	-	500	-	124	500
TOTAL SUPPLIES	14,057	14,000	3,999	7,929	14,000
OTHER SERVICES					
50430301 BANK ANALYSIS FEES	14,221	17,000	6,999	9,197	14,000
50430304 POSTAGE	1,361	1,500	728	1,311	1,500
50430314 DUES & SUBSCRIPTIONS	956	10,000	3,016	3,101	10,000
50430326 AUDIT FEES	40,300	50,000	36,500	36,500	50,000
50430338 MISCELLANEOUS	153	1,000	50	50	1,000
50430370 CONTRACT LABOR	40,800	42,840	25,300	42,300	42,840
TOTAL OTHER SERVICES	97,791	122,340	72,593	92,459	119,340
TOTAL	247,803	388,216	187,060	345,590	390,843

POLICE



Description

The Hondo Police Department is primarily responsible for the protection and safe guarding of the lives and property of Hondo residents through enforcement of criminal law. The core functions are carried out through four operational services, the first is the Chief's office, which provides departmental leadership by initiating programs and activities; guiding and mentoring personnel; serving as a member of the City's management team; ensuring compliance with policies and procedures; delegating and monitoring work assignments, supervising subordinate staff, and managing departmental budget and associated expenditures, patrol division, which responds to 911 calls or service, contacts victims, complainants and witnesses; completes police and accident reports; gathers information to determine a crime has been committed; transports prisoners to jail and other detention facilities; documents observations; and conducts traffic stops and issues traffic citations. The investigation division conducts and organizes criminal investigations by reviewing assigned reports; questions witnesses, victims, and informants; examines crime scenes; collects and processes evidence; and conducts surveillance of areas related to cases and crimes. The administrative office provides service to all walk-in complaints, finalizes all typed reports for processing and forwarding to the proper divisions and departments or citizens; prepares monthly reports for City Manager, and City Council meetings; and dispatches calls Monday through Friday.

Strategic Goals

The Police Department's continued goal is to ensure the safety of the City of Hondo's citizens, visitors, businesses, and community. The Police Department will continue with the replacement of fleet vehicles this year – allowing for the replacement of aging patrol units. This year the department will also focus on training and communication. The City also plans to upgrade technology to improve officer safety.

Personnel

1 - Police Chief	12 - Police Officers	2 - School Resource Officers (SRO)
1 - Lieutenant	4 - Investigator	2 - Clerk Typist II
4 - Patrol Sergeant	1 - Admin Sergeant	7 - Crossing Guards

Expenditures	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Personnel	\$1,700,699	\$2,015,139	\$978,919	\$1,910,249	\$2,521,336
Supplies	304,423	246,400	113,886	209,107	185,500
Other Services	70,634	110,122	61,495	107,004	128,100
Capital Outlay	108,537	152,675	68,696	442,428	215,322
Total Expenditures	\$2,184,293	\$2,524,336	\$1,222,996	\$2,668,787	\$3,050,258

POLICE



	2021-2022	2023-2024	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
PERSONNEL					
50510100 SALARY	1,245,375	1,325,940	659,534	1,312,789	1,670,259
50510111 OVERTIME	111,302	65,927	76,652	113,686	111,281
50510116 LONGEVITY	-	3,168	2,736	2,736	3,348
50510117 CERTIFICATE PAY	3,000	6,600	2,600	4,250	3,300
50510121 CROSSING GUARDS	-	64,881	14,513	20,482	55,983
50510125 SOCIAL SECURITY	105,457	111,946	56,382	109,112	140,823
50510126 UNEMPLOYMENT TAX	240	4,856	-	-	5,059
50510127 RETIREMENT PLAN	90,137	193,016	87,536	178,038	258,590
50510128 HEALTH & DENTAL INS	115,033	208,550	63,899	135,083	234,351
WORKERS COMPENSA-					
50510135 TION	29,985	30,256	15,067	34,073	38,343
50510150 CELL PHONE ALLOWANCE	-	-	-	-	-
TOTAL PERSONNEL	1,700,699	2,015,139	978,919	1,910,249	2,521,336
SUPPLIES					
50520200 OFFICE SUPPLIES	10,024	8,500	4,425	7,466	8,500
50520201 BREAKROOM SUPPLIES	349	1,000	353	947	1,000
50520202 FUEL & OIL	47,171	55,000	32,902	56,168	55,000
50520208 SMALL TOOLS & SUPPLIES	1,100	1,500	37	359	1,500
MEETINGS AND SEMI-					
50520209 NARS	4,264	4,500	3,473	4,529	4,500
EQUIPMENT MAINTE-					
50520210 NANCE	4,824	4,000	1,534	2,355	4,000
POLICE EQUIPMENT &					
50520211 ACCESSORIES	16,023	27,000	10,891	25,206	-
50520212 VEHICLE MAINTENANCE	138,738	30,000	18,574	49,638	30,000
50520215 SAFETY EQUIPMENT	15,064	8,000	4,489	5,312	10,000
50520217 RADIOS	4,951	55,000	4,776	13,002	8,000
50520226 RADAR	2,378	-	-	-	5,000
50520227 BODY ARMOR	22,183	2,500	1,819	1,819	2,500
50520228 K-9 EXPENSE	4,198	10,000	8,954	9,164	10,000
50520229 UNIFORMS	16,926	23,800	16,661	23,175	24,000
50520230 UNIFORM ALLOWANCE	1,880	-	-	-	-
50520231 OFFICE EQUIPMENT	1,915	2,400	1,808	2,298	2,500
50520232 OFFICE FURNITURE	-	2,000	1,069	1,763	4,000
50520240 PUBLIC EVENT SUPPLY	2,812	2,500	224	885	5,000

POLICE



50520241 CRIME PROCESSING	4,535	3,000	695	2,277	4,000
50520242 SADD EXPENSES	-	700	-	-	-
TIRES, TUBES & BATTER-					
505202651IES	5,088	5,000	1,202	2,745	6,000
TOTAL SUPPLIES	304,423	246,400	113,886	209,107	185,500
OTHER SERVICES					
50530300 UTILITIES	5,142	5,000	3,263	5,319	5,000
50530302 TELEPHONE	19,987	20,600	11,511	20,326	20,600
OFFICE EQUIPMENT					
50530303 LEASE	1,214	3,000	2,317	3,101	3,000
50530304 POSTAGE	509	1,000	299	482	1,000
50530310 INSURANCE	25,293	40,000	26,724	35,609	48,000
50530314 DUES & SUBSCRIPTIONS	1,558	1,500	3,190	3,190	4,000
50530317 TCLOE TRAINING	2,631	20,000	6,247	20,210	20,000
50530320 COMMUNITY OUTREACH	1,672	1,000	816	830	5,000
50530338 MISCELLANEOUS	1,371	2,000	11	199	2,000
50530344 MEDICAL SERVICE	717	500	100	100	500
50530360 INVESTIGATION EXPENSE	4,377	5,000	161	5,910	5,000
50530362 JANITORIAL SUPPLIES	4,466	3,000	3,420	5,276	4,000
50530382 INFO TECHNOLOGY PLAN	1,697	7,522	3,436	6,453	10,000
TOTAL OTHER SERVICES	70,634	110,122	61,495	107,004	128,100

POLICE

**CAPITAL OUTLAY**

50540405 VEHICLES FROM GRANTS	-	124,800	-	140,564	144,000
VEHICLE LIGHTING &					
50540407 EQUIPMENT	9,373	-	3,087	3,087	-
50540408 PURCHASE VEHICLES	-	-	-	-	-
EVIDENCE ROOM PROJ-					
50540416 ECT	41,209	4,875	4,968	9,068	
50540417 SPEED TRAILER		23,000	-	-	
50520217 RADIOS	57,955	-	-	-	
OPERATION LONE STAR					
50540418 GRANT		-	27,641	241,629	50,210
50540419 BULLET SHIELDS GRANT		-	33,000	33,000	
TEXAS OPIOID ABATE-					
50540420 MENT GRANT	-	-	-	15,080	21,112
50540421 TAPE IT GRANT	-	-	-	-	-
TOTAL CAPITAL OUTLAY	108,537	152,675	68,696	442,428	215,322
TOTAL	2,184,293	2,524,336	1,222,996	2,668,787	3,050,258

Description

The Municipal Court processes citations issued by the Hondo Police Department. They maintain the official records of citations, recording fines and fees for citations and manage Municipal Court held at regular intervals, usually once a month. The Court clerks have daily interaction with offenders. They are legally responsible for following the official rules of the Office of Court administration and must have training in order to process accordingly with the laws of the State. There are three levels of training for a clerk to obtain.

Strategic Goals

Municipal Court continues to improve processes and increase customer support. The continuation of "hybrid" court hearings, that allows for defendants to appear for court via Zoom, or in person. This goal allows for the defendants who are geographical challenged, have health concerns, or no transportation to still appear in court. The launch of text to pay options also encourage and accommodate customers.

Personnel

1 – Municipal Court Clerk

1 – Assistant Finance Director/Court Administrator (Duties split between Court and Finance)

Expenditures	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Personnel	\$85,406	\$98,883	\$35,548	\$78,632	\$150,617
Supplies	2,605	5,750	2,223	2,907	6,000
Other Services	53,315	64,500	33,418	52,760	64,500
Total Expenditures	\$141,326	\$169,133	\$71,188	\$134,298	\$221,117

	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
PERSONNEL					
50610100 SALARY	67,979	69,609	26,646	59,136	103,272
50610111 OVERTIME	147	840	20	275	3,724
50610115 COURT BALIFF	-	400	-	-	400
50610116 LONGEVITY	-	126	144	144	162
50610125 SOCIAL SECURITY	5,212	5,412	2,968	5,443	8,189
50610126 UNEMPLOYMENT TAX	51	230	-	-	230
50610127 RETIREMENT PLAN	4,556	9,332	3,506	7,748	15,037
50610128 HEALTH & DENTAL INS	7,313	12,513	2,055	5,450	19,371
COBRA COMPLIANCE PRE-					
50610130 MIUM	1	-	-	-	-
50610135 WORKERS COMPENSATION	147	121	60	136	183
50610150 CELL PHONE ALLOWANCE	-	300	150	300	50
TOTAL PERSONNEL	85,406	98,883	35,548	78,632	150,617
SUPPLIES					
50620200 OFFICE SUPPLIES	636	1,500	1,457	1,477	1,750
50620209 MEETINGS & SEMINARS	1,969	4,000	766	1,430	4,000
50620229 UNIFORMS	-	250	-	-	250
TOTAL SUPPLIES	2,605	5,750	2,223	2,907	6,000
OTHER SERVICES					
50630304 POSTAGE	993	1,500	450	718	1,500
50630314 DUES & SUBSCRIPTIONS	191	500	205	205	500
50630318 ADVERTISING FEE	-	500	-	144	500
50630331 JURY FEES	-	500	-	-	500
50630332 MUNICIPAL COURT JUDGE	30,000	30,000	20,000	30,000	30,000
50630336 PROSECUTOR	21,777	30,000	12,619	21,620	30,000
50630338 MISCELLANEOUS	354	1,000	144	72	1,000
50630349 CITY SCOFFLAW EXPENSE	-	500	-	-	500
TOTAL OTHER SERVICES	53,315	64,500	33,418	52,760	64,500
TOTAL	141,326	169,133	71,188	134,298	221,117

EMERGENCY SERVICES



Description

Emergency Management provides for expenditures related to emergency management response and recovery.

Strategic Goals

Emergency Management continues to mitigate the response to emergency situations. With an eventful year of emergency situations the division aims to improve procedures to increase emergency response and recovery for the community.

Personnel

None

Expenditures	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Other Services	\$21,219	\$46,314	\$4,913	\$7,406	\$15,846
Total Expenditures	\$21,219	\$46,314	\$4,913	\$7,406	\$15,846

	2021-2022 Actual	2022-2023 Budget	Y-T-D Actual	2022-2023 Projected	2023-2024 Budget
OTHER SERVICES					
50730300 UTILITIES	10	12	-	0	-
50730302 TELEPHONE		456			
EMERGENCY OPERATION					
50730353 CONTINGENCY	8,907	1,000	-	-	1,000
EMERGENCY NOTIFICATION					
50730354 SYSTEM	5,066	7,200	-	-	7,200
AREA EMERG INTERLOCAL					
50730355 COMM	7,186	7,646	4,913	7,406	7,646
50730356 EMERGENCY PLAN		30,000		-	-
TOTAL OTHER SERVICES	21,219	46,314	4,913	7,406	15,846

ANIMAL SERVICES



Description

Animal Control Officer (ACO) investigates possible animal violations of related ordinances and take appropriate enforcement action. In most cases the ACO promotes voluntary compliance by educating owners about their animal care responsibilities. Other situations may warrant administrative action and/or civil or criminal prosecution. The ACO may rescue animals that are stray, sick, injured, abused, abandoned or lost. The ACO is in charge of our animal shelter, which has been rated the top shelter in our region. The City of Hondo Animal Shelter provides care and treatment to animal needing protection and attempts to find homes for homeless animals and reunited lost pets with their families. When necessary, the Animal Shelter provides a humane death for homeless or unadoptable animals.

Strategic Goals

City of Hondo Animal Shelter has been successful in recent adoption clinics held throughout the community. The Animal Control Division plans to continue the trap and release program and partnering with a local veterinary clinic to offer spay/neuter options for citizens.

Personnel

2 – Animal Control Officers

Expenditures	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Personnel	\$103,229	\$114,519	\$44,246	\$92,298	\$124,309
Supplies	24,303	30,000	6,568	20,503	55,800
Other Services	18,740	30,554	9,318	26,730	36,754
Capital Outlay	11,984	1,300	1,200	40,031	-
Total Expenditures	\$158,256	\$176,373	\$61,332	\$179,562	\$216,863

ANIMAL SERVICES



	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
PERSONNEL					
50810100 SALARY	77,325	75,092	31,510	63,831	81,120
50810111 OVERTIME	1,512	3,796	1,591	4,262	4,163
50810116 LONGEVITY	-	108	36	36	144
50810125 SOCIAL SECURITY	6,086	6,035	2,475	4,915	6,524
50810126 UNEMPLOYMENT TAX	206	306	-	-	306
50810127 RETIREMENT PLAN	5,152	10,405	4,315	8,575	11,980
50810128 HEALTH & DENTAL INS	10,709	16,684	3,277	8,321	17,809
COBRA COMPLIANCE PRE-					
50810130 MIUM	1	-	-	-	-
50810135 WORKERS COMPENSATION	2,238	2,094	1,043	2,358	2,263
50810150 CELL PHONE ALLOWANCE	-	-	-	-	-
TOTAL PERSONNEL	103,229	114,519	44,246	92,298	124,309
SUPPLIES					
50820200 OFFICE SUPPLIES	1,259	200	222	123	200
50820202 FUEL & OIL	1,978	5,500	1,083	1,817	5,000
50820204 ANIMAL SHELTER SUPPLIES	1,674	2,000	853	1,306	2,000
50820207 TAGS & HARDWARE	635	1,000	878	878	1,000
50820209 MEETINGS AND SEMINARS	665	1,000	75	175	1,000
50820210 EQUIPMENT MAINTENANCE	318	400	-	23	400
50820212 VEHICLE MAINTENANCE	3,413	2,000	231	752	2,500
50820214 STRUCTURE MAINTENANCE	13,200	14,500	1,234	12,398	40,000
50820215 SAFETY EQUIPMENT	383	1,500	40	805	1,500
50820222 MISCELLANEOUS	-	100	-	-	100
50820229 UNIFORMS	778	1,100	258	532	1,100
50820265 TIRES, TUBES & BATTERIES	-	700	1,694	1,694	1,000
	24,303	30,000	6,568	20,503	55,800
OTHER SERVICES					
50830300 UTILITIES	5,866	6,000	3,405	6,839	7,000
50830302 TELEPHONE	324	1,404	84	169	1,404
50830307 EUTHANASIA SUPPLIES	347	500	-	-	500
50830308 VETERINARY FEES	1,435	1,800	-	943	1,800

ANIMAL SERVICES



50830310 INSURANCE	4,083	6,000	4,009	5,341	7,000
50830327 RENT-AFP	2,600	2,600	1,733	2,600	2,800
50830338 MISCELLANEOUS	-	250	51	176	250
SPAY/NEUTER ANNUAL					
50830341 PROGRAM	3,045	8,000	-	7,057	12,000
50830342 RABIES & TNR	468	3,000	36	3,067	3,000
50830343 HUTS FOR MUTTS	-	500	-	414	500
50830362 JANITORIAL SUPPLIES	572	500	-	123	500
TOTAL OTH- ER SERVICES	18,740	30,554	9,318	26,730	36,754
CAPITAL OUTLAY					
50840403 CAT CONDO	11,984		-	-	-
50840404 DOG WASH		1,300	1,200	1,200	-
50840408 VEHICLE	-		-	38,831	-
TOTAL CAPI- TAL OUTLAY	11,984	1,300	1,200	40,031	-
TOTAL	158,256	176,373	61,332	179,562	216,863

STREETS



Description

Street maintenance can be one of the largest and costliest responsibilities of a Municipal Government. The City of Hondo Street Division manages and maintains approximately 110-LANE miles of streets and roads, approximately 30-LANE miles of alley ways, over 200,000 square foot of parking lot areas of City owned buildings, over 2,215,000 square foot of mowing in drainage ditches, over 3200 traffic signs, and over 1,100 street name signs. The Street Division also responds to emergency events such as severe weather or accidents when necessary. We haul material from repair sites accumulated by Water, Wastewater or Electric Divisions. We also manage storm drainage issues related to inlets, curb and gutter construction, replacement, and repair. City streets are routinely swept clean of soil deposits, trash, and unsightly debris by our street sweeper.

Strategic Goals

The Street Divisions goal is to improve and rehabilitate aging infrastructure. Street projects continue to be a focus of the City in the future with dedicated money set aside to complete certain projects of the City.

Personnel

1 - Street Superintendent	2 - Street Crew Foreman	1 - Equipment Operator II
4 - Equipment Operator I	3 - Street Operator Full-Time	

Expenditures	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Personnel	\$545,124	\$626,494	\$278,763	\$566,099	\$684,485
Supplies	169,722	201,375	148,996	253,535	215,475
Other Services	19,845	38,935	19,658	37,418	42,635
Capital Outlay	56,090	410,980	50,158	83,626	367,041
Total Expenditures	\$790,781	\$1,277,784	\$497,575	\$940,678	\$1,309,636

STREETS



	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
PERSONNEL					
50910100 SALARY	408,526	416,103	195,888	400,192	462,827
50910111 OVERTIME	3,830	8,428	4,750	7,061	8,799
50910116 LONGEVITY	-	3,240	3,276	3,276	3,348
50910117 CERTIFICATE PAY	1,588	900	450	1,000	1,200
50910125 SOCIAL SECURITY	32,004	32,683	15,392	30,656	36,309
50910126 UNEMPLOYMENT TAX	35	1,683	-	-	1,683
50910127 RETIREMENT PLAN	27,434	56,352	26,760	53,061	66,673
50910128 HEALTH & DENTAL INS	50,009	91,762	24,603	53,801	86,800
COBRA COMPLIANCE PREMIUM					
50910130 UM	6	-	-	-	-
50910135 WORKERS COMPENSATION	20,492	13,543	6,744	15,251	15,045
50910150 CELL PHONE ALLOWANCE	1,200	1,800	900	1,800	1,800
TOTAL PERSONNEL	545,124	626,494	278,763	566,099	684,485
SUPPLIES					
50920200 OFFICE SUPPLIES	-	500	173	262	500
50920201 BREAKROOM SUPPLIES	-	250	142	243	250
50920202 FUEL & OIL	35,019	37,200	18,612	31,871	30,000
50920203 SMALL TOOLS	425	1,200	118	1,174	1,500
50920207 STREET SIGNS	3,202	8,000	616	7,943	8,000
50920208 STREET SUPPLIES	4,417	3,500	1,848	3,401	5,000
50920209 MEETINGS AND SEMINARS	1,795	2,500	1,629	1,958	2,500
SMALL EQUIPMENT MAINTENANCE					
50920210 NANCE	1,698	2,000	441	2,261	2,000
50920212 VEHICLE MAINTENANCE	9,864	5,000	4,348	5,051	10,000
50920215 SAFETY EQUIPMENT	7,516	9,325	5,227	9,181	9,325
50920216 STREET REPAIRS	66,967	86,400	83,912	142,059	86,400
50920217 ALLEY REPAIRS	3,630	10,000	3,062	9,260	10,000
HEAVY EQUIPMENT MAINTENANCE					
50920218 NANCE	21,422	20,000	16,566	19,819	25,000
50920229 UNIFORMS	3,802	3,000	2,954	6,161	8,000

STREETS

50920241 CHEMICALS	2,605	5,000	2,661	5,112	7,500
50920265 TIRES, TUBES & BATTERIES	6,986	7,500	6,687	7,778	9,500
50920266 POWER TOOLS	374		-		-
	169,722	201,375	148,996	253,535	215,475
OTHER SERVICES					
50930300 UTILITIES	79	250	135	264	250
50930302 TELEPHONE	-	360	-	-	360
50930305 BUILDING SECURITY	208	225	208	208	225
50930310 INSURANCE	16,229	25,000	16,702	22,256	28,000
50930327 RENT-AFP	2,600	2,600	1,733	2,600	2,800
50930338 MISCELLANEOUS	729		607	607	500
50930341 EQUIPMENT RENTAL	-		-		-
50930362 JANITORIAL SUPPLIES	-	500	273	1,251	500
50930366 CONTINGENCY	-	10,000	-	10,234	10,000
TOTAL OTHER SERVICES	19,845	38,935	19,658	37,418	42,635
CAPITAL OUTLAY					
50940401 STREET REHABILITATION		-	-	-	-
50940421 VEHICLE PURCHASE		83,939	50,158	83,626	-
50940422 LARGE EQUIPMENT *	56,090	327,041		-	327,041
50940430 Mosquito Sprayer					7,500
50940431 Stop/Yield Sign Project					23,500
50940432 Vector					9,000
TOTAL CAPITAL OUTLAY	56,090	410,980	50,158	83,626	367,041
TOTAL	790,781	1,277,784	497,575	940,678	1,309,636

*Capital Project Carryover from previous year.

LIBRARY



Description

The Library exists as a service to the citizens of Hondo. The Library offers reading materials, audio/visual materials, computer services, printing/faxing services, children and adult activities, room rentals, and other services for the community. The Hondo Public Library aims to provide learning opportunities in the form of resources, activities, and community outreach.

The Hondo Public Library utilizes various grants in order to continue to provide services to our community regardless of the obstacles. The HPL was able to provide three local school districts e-books access via Overdrive Partner program, provide virtual programming to residents with take home kits, purchase laptops and mobile hotspots for checkout to patrons, be one of twelve libraries in the USA to be awarded American Library Association Star Net STEAM Equity Award, and continue to strive to provide diverse materials to the Young Adult section.

Strategic Goals

To continue to provide services to the community that benefit the citizen's and offer support.

Personnel

1 - Library Director 4 - Library Aide Full-Time

Expenditures	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Personnel	\$269,293	\$313,059	\$116,138	\$242,631	\$295,465
Supplies	57,080	55,300	41,691	57,529	53,650
Other Services	57,083	88,840	38,491	65,413	93,400
Capital Outlay	2,500	-	-	-	3,829
Total Expenditures	\$385,956	\$457,199	\$196,320	\$365,573	\$446,344

LIBRARY



	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
PERSONNEL					
51010100 SALARY	220,087	220,248	88,662	183,530	205,968
51010111 OVERTIME	994	2,274	703	2,067	3,109
51010116 LONGEVITY	-	648	720	720	720
51010125 SOCIAL SECURITY	17,235	16,943	6,852	14,054	16,040
51010126 UNEMPLOYMENT TAX	184	918	-	-	765
51010127 RETIREMENT PLAN	14,436	29,212	11,779	24,031	29,454
51010128 HEALTH & DENTAL INS	15,195	41,710	6,870	17,059	38,329
COBRA COMPLIANCE PREMIUM					
51010130 UM	3	-	-	-	-
51010135 WORKERS COMPENSATION	559	507	252	571	480
51010150 CELL PHONE ALLOWANCE	600	600	300	600	600
TOTAL PERSONNEL	269,293	313,059	116,138	242,631	295,465
SUPPLIES					
51020200 OFFICE SUPPLIES	5,903	7,000	6,745	7,362	8,000
51020201 BREAKROOM SUPPLIES	840	800	712	884	850
51020202 AUDIO BOOK EXPENSES	1,290	1,600	1,571	1,598	1,000
51020204 STORY HOUR	2,716	2,500	2,536	2,763	2,500
51020205 BOOKS	16,063	17,700	14,004	18,592	17,000
51020207 MAGAZINES	952	900	870	973	900
51020208 SUMMER READING PROGRAM	5,761	4,500	653	4,519	4,500
51020209 MEETINGS AND SEMINARS	1,858	3,000	1,385	2,952	1,500
51020210 EQUIPMENT MAINTENANCE	5,681	3,500	2,078	3,127	3,500
51020213 MILEAGE REIMBURSEMENT	632	300	213	213	400
COLLECTION DEVELOPMENT					
51020220 SUPP	2,350	2,100	2,081	2,318	2,100
51020221 AUDIO VISUAL MATERIAL	484	500	216	432	500
51020222 YOUTH OUTREACH	3,061	3,200	2,643	3,587	3,200
51020224 SENIOR OUTREACH	1,191	1,200	934	1,183	1,200
51020226 SPECIAL EVENTS	2,972	3,500	2,598	3,986	3,500
51020229 UNIFORMS	490	500	53	551	500
51020232 FURNITURE	4,836	2,500	2,399	2,489	2,500

LIBRARY



TOTAL SUPPLIES	57,080	55,300	41,691	57,529	53,650
OTHER SERVICES					
51030300 UTILITIES	2,641	2,900	1,491	2,562	2,900
51030302 TELEPHONE/BANDWITH	15,955	18,000	7,790	15,081	19,500
OFFICE EQUIPMENT LEASE					
51030303 PAYMENT	1,392	2,500	1,531	1,987	2,500
51030304 POSTAGE	1,265	1,200	1,172	1,751	1,500
51030305 BUILDING SECURITY	-	1,440	-	240	500
51030310 INSURANCE	2,471	3,000	2,004	2,671	5,000
51030312 MAINTENANCE AGREEMENT	1,829	1,800	1,176	1,371	1,500
51030314 DUES & SUBSCRIPTIONS	9,126	11,000	10,141	15,333	12,500
51030319 MARKETING & ADVERTISING	2,125	2,000	1,682	2,292	2,000
51030338 MISCELLANEOUS	805	500	308	536	500
51030350 DONATION/GRANT EXPENSE	10,465	10,000	2,064	5,354	10,000
51030351 ALA GRANT	4,025	20,000	5,608	6,599	20,000
51030352 NASA GRANT		10,000	1,252	4,582	10,000
51030362 JANITORIAL SERVICES	4,984	4,500	2,272	5,055	5,000
TOTAL OTHER SERVICES	57,083	88,840	38,491	65,413	93,400
CAPITAL					
WORKFORCE DEVELOPMENT					
51040403 SOFTWARE	2,500				
51040408 LIBRARY IMPROVEMENTS	-	-	-	-	3,829
TOTAL OTHER SERVICES	2,500	-	-	-	3,829
TOTAL	385,956	457,199	196,320	365,573	446,344

PARKS



Description

The Parks Division is responsible for providing maintenance to the City Parks (over 110 acres), cemeteries (48 acres), and City Property grounds maintenance. Additionally the Parks Division maintains the Highway 90 right of way, football fields (2), soccer fields (5), baseball fields (5), practice fields (5), a nature trail park, and all playground and park structures.

Strategic Goals

The Park Division aims to improve the City Parks and Recreation Fields to improve the quality of life for the City of Hondo citizens. The improvement and establishment of scoreboards at the City's fields and sport complex continues to align the division with their goal of improving the quality of life in the community.

Personnel

1 – Director of Parks and Facilities
8 – Parks Operator

1 – Parks Crew Leader

Expenditures	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Personnel	\$367,622	\$479,747	\$220,173	\$425,574	\$555,848
Supplies	61,580	118,200	39,926	100,364	125,715
Other Services	142,427	170,017	59,691	140,485	184,467
Capital Outlay	53,557	81,380	37,380	84,816	25,000
Total Expenditures	\$625,186	\$849,344	\$357,170	\$751,239	\$891,030

PARKS



	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
PERSONNEL					
51110100SALARY	280,024	323,475	155,007	299,936	381,775
51110111OVERTIME	2,976	5,935	1,749	3,479	3,729
51110116LONGEVITY	-	1,512	1,008	1,008	1,260
51110117CERTIFICATE PAY	-	-	-	-	-
51110125SOCIAL SECURITY	22,306	24,374	12,014	22,855	29,583
51110126UNEMPLOYMENT TAX	-	1,377	-	-	1,530
51110127RETIREMENT PLAN	21,287	42,025	20,606	39,200	54,322
51110128HEALTH & DENTAL INS	34,918	75,078	26,813	52,523	76,657
WORKERS COMPENSA-					
51110135TION	4,911	4,772	2,376	5,373	5,791
CELL PHONE ALLOW-					
51110150ANCE	1,200	1,200	600	1,200	1,200
TOTAL PERSON- NEL	367,622	479,747	220,173	425,574	555,848
SUPPLIES					
51120200OFFICE SUPPLIES	132	250	64	233	265
51120201BREAKROOM SUPPLIES	348	250	191	333	750
51120202FUEL & OIL	19,191	20,000	13,041	22,836	20,000
SMALL TOOLS & SUP-					
51120208PLIES	8,219	8,000	2,484	6,496	8,500
MEETINGS AND SEMI-					
51120209NARS	506	700	109	757	1,000
SMALL EQUIPMENT					
51120210MAINTENANCE	2,814	4,000	623	5,603	4,000
51120212VEHICLE MAINTENANCE	2,780	6,000	1,034	1,289	6,000
51120215SAFETY EQUIPMENT	4,810	4,500	1,788	4,629	5,000
HEAVY EQUIPMENT					
51120218MAINTENANCE	6,442	5,000	1,467	2,610	6,000
51120229UNIFORMS	5,544	6,000	3,563	6,698	7,200
PLAYGROUND EQUIP-					
51120230MENT	112	50,000	8,351	36,532	50,000
51120241CHEMICALS	3,353	5,000	2,075	5,556	6,000
TIRES, TUBES & BATTER-					
51120265IES	3,393	3,500	2,421	3,045	5,000
51120266POWER TOOLS	3,936	5,000	2,715	3,745	6,000

PARKS



	61,580	118,200	39,926	100,364	125,715
OTHER SERVICES					
51130300 UTILITIES	58,225	62,000	28,630	48,332	62,000
51130302 TELEPHONE	-	192	-	-	192
51130305 BUILDING SECURITY	208	225	208	208	225
51130310 INSURANCE	7,777	25,000	16,702	22,256	28,000
51130314 DUES & SUBSCRIPTIONS	-	-	-	-	-
51130327 RENT-AFP	2,600	2,600	1,733	2,600	2,800
51130336 EQUIPMENT RENTAL	-	500	-	782	500
51130338 MISCELLANEOUS	366	400	133	2,745	3,250
CITY PARK MAINTENANCE					
51130339 NANCE	7,126	6,000	2,038	5,377	7,000
51130342 LITTLE LEAGUE	7,241	9,000	3,086	6,812	10,000
51130343 SOCCER FIELDS	2,856	3,000	118	2,892	4,500
FOOTBALL FIELD MAINTENANCE					
51130344 TENNANCE	3,215	4,500	1,241	2,912	4,500
51130345 LICENSE & FEES	-	100	-	-	1,000
51130355 SOLID WASTE SERVICE	1,000	4,000	525	525	4,000
LAND LEASE/UNION					
51130360 PACIFIC	32,843	33,000	-	34,655	33,000
51130362 JANITORIAL SUPPLIES	4,004	7,000	2,213	3,346	7,000
51130366 CONTINGENCY EXPENSE	6,807	5,000	588	2,711	8,000
GROUNDS MAINTENANCE					
51130367 NANCE	8,159	7,500	2,476	4,333	8,500
TOTAL OTHER SERVICES	142,427	170,017	59,691	140,485	184,467
CAPITAL OUTLAY					
VEHICLE PURCHASE /					
51140417 TRAILER	27,563	37,380	37,380	37,380	-
51140422 PARK PROJECTS *	25,994	44,000	-	47,436	-
51140423 HUSTLER MOWERS (2)	-	-	-	-	25,000
TOTAL CAPITAL OUTLAY	53,557	81,380	37,380	84,816	25,000
TOTAL	625,186	849,344	357,170	751,239	891,030

*Capital Project
Carryover from
previous year.

FACILITIES



Description

The Facilities Division is responsible for the care and maintenance of all City owned buildings, which is approximately 189,512 square foot of building space to include: the Recreation Center, City Hall, HPD, Library, loading dock, Development Services (formerly Code Compliance), Pool, Museum, STRTC, Community Center, and City Park structures. Maintenance and care includes, but is not limited to, repairs to roofs, plumbing, electrical, painting, and light to moderate remodeling of office space(s)/construction projects. This division assists all divisions in moving and storing furniture, equipment, supplies, and boxed documents. Staff installs electrical circuits and wiring when needed. The Supervisor is the main contact for the TDCJ Work Squad; coordinates and assigns daily duties, provides transportation; and supplies safety equipment and tools for assigned projects. He also serves as the primary contact and coordinates project for other departments that require assistance from the TDCJ squad.

Strategic Goals

The Facilities Division's strives to continue to provide and maintain safe facilities for city employees and community members. The division continues to be proactive with aging infrastructure needs and issues. Building maintenance will be combined into one account to allow for larger projects and aging vehicles will be replaced.

Personnel

1 – Facilities Crew Leader

4 – Maintenance Worker I

2 – Custodians

Expenditures	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Personnel	\$367,754	\$358,292	\$159,158	\$304,799	\$379,386
Supplies	36,692	36,675	19,374	34,181	39,200
Other Services	95,626	120,542	62,128	124,814	133,550
Capital Outlay	-	50,000	-	38,703	-
Total Expenditures	\$496,075	\$565,509	\$240,660	\$502,498	\$552,136

FACILITIES



	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
PERSONNEL					
51310100 SALARY	277,581	235,444	111,675	212,655	255,457
51310111 OVERTIME	5,117	5,554	1,032	2,229	2,499
51310116 LONGEVITY	-	1,332	1,584	1,584	1,584
51310125 SOCIAL SECURITY	21,490	18,482	8,296	15,579	19,780
51310126 UNEMPLOYMENT TAX	362	1,071	-	-	1,071
51310127 RETIREMENT PLAN	14,359	31,867	14,944	27,934	36,321
51310128 HEALTH & DENTAL INS	39,846	58,394	18,565	37,970	56,137
COBRA COMPLIANCE PRE- 51310130 MIUM	9	-	-	-	-
51310135 WORKERS COMPENSATION	8,290	5,548	2,763	6,248	5,937
51310150 CELL PHONE ALLOWANCE	700	600	300	600	600
TOTAL PERSONNEL	367,754	358,292	159,158	304,799	379,386
SUPPLIES					
51320200 OFFICE SUPPLIES	533	350	319	730	550
51320201 BREAKROOM SUPPLIES	102	300	142	363	350
51320202 FUEL & OIL	7,286	8,000	2,556	4,157	7,000
51320208 SMALL TOOLS & SUPPLIES	5,590	5,000	2,380	4,954	5,200
51320209 MEETINGS & SEMINARS	250	1,000	59	142	1,000
51320210 EQUIPMENT MAINTENANCE	597	1,000	324	644	1,000
51320212 VEHICLE MAINTENANCE	3,156	4,000	2,244	3,782	3,500
51320215 SAFETY EQUIPMENT	2,188	3,525	2,261	4,245	4,400
51320221 WELDING SUPPLIES	2,223	2,800	1,355	2,643	2,900
51320229 UNIFORMS	3,672	4,500	2,784	4,853	6,000
51320265 TIRES, TUBES & BATTERIES	1,184	1,200	1,310	1,310	2,000
51320266 POWER TOOLS	5,613	5,000	3,640	6,359	5,300
TOTAL SUPPLIES	32,692	36,675	19,374	34,181	39,200

FACILITIES



OTHER SERVICES

51330300 UTILITIES	811	900	522	898	1,100
51330302 TELEPHONE	-	192	-	-	-
51330305 BUILDING SECURITY	1,511	900	830	830	900
51330310 INSURANCE	16,751	15,000	10,021	13,353	20,000
MAINTENANCE AGREEMENT					
51330312 MENT	11,755	15,000	6,915	18,040	15,000
51330316 BUILDING MAINTENANCE	58,535	60,200	36,472	73,912	67,500
51330327 RENT-AFP	2,600	9,800	6,533	9,800	10,300
51330338 MISCELLANEOUS	1,235	750	192	867	750
51330345 LICENSE & FEES	-	100	-	-	100
SOUTHWEST FAMILY LIFE					
51330350 CTR	1,595	6,700	91	333	6,700
51330362 JANITORIAL SUPPLIES	833	1,000	552	788	1,200
51330366 CONTINGENCY EXPENSE	-	10,000	-	5,993	10,000
TOTAL OTHER SERVICES	95,626	120,542	62,128	124,814	133,550
CAPITAL					
51340421 VEHICLE PURCHASE		50,000		38,703	-
TOTAL OTHER SERVICES	-	50,000	-	38,703	-
TOTAL	496,072	565,509	240,660	502,498	552,136

RECREATION



Description

The Rick Taylor Recreation Center is a multipurpose facility that operates with a permanent staff of six (5) individuals. The Center has a full court gym, two (2) racquetball rooms, a weight room, a game room, and a multiuse meeting room. The Recreation Center is open seven days a week and averages 15,000 visits per year. Memberships are offered annually to both residents and non-residents of Hondo. The Center offers a variety of programs for both children and adults. Sports leagues are offered for children throughout the year including football, basketball, and girls' volleyball. There are several camps that are offered to children including our Easter, summer, Ballet Folklorico, and Thanksgiving and Christmas camps. For adults, there are an assortment of fitness classes offered for all ages including Zumba, kickboxing, Sit To Be Fit, and circuit cardio. We also host an adult men's basketball league early in the year. The Recreation Assistant Manager oversees the Hondo public pool and the manager supervises pool and recreations staff. The pool season begins late May through August and is open six (6) days a week, Tuesday through Sunday. Pool programs that are offered include: water aerobics, lap swim, open swim, pool parties, and swimming lessons.

Strategic Goals

The Recreation Center always aims to provide recreational activities that promote healthy well-being. The goal of the Recreation Division is to continue to provide family, adult, and children activities that increase the quality of life. The division will continue to provide camps for children during school breaks, crafting activities, exercise classes, swimming activities, and much more.

Personnel

1 - Director of Public Relations and Recreation	5 - Recreation Aides (2 full time, 3 part time)
1 - Athletic Program Coordinator	4 - Recreation Aides (Seasonal)
1 - Community Program Coordinator	1 - Pool Manager/Concessionaire (Seasonal)
Lifeguards (Seasonal, based on hours)	

Expenditures	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Personnel	\$267,062	\$527,545	\$163,727	\$409,267	\$509,023
Supplies	57,710	86,200	48,769	79,694	135,500
Other Services	127,584	129,489	69,321	97,586	112,148
Capital Outlay	-	37,254	37,254	41,564	60,000
Total Expenditures	\$452,356	\$780,488	\$319,071	\$628,111	\$816,671

RECREATION



	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
PERSONNEL					
51510100 SALARY	206,102	383,922	120,221	306,006	387,352
51510111 OVERTIME	12,429	10,058	2,233	6,684	7,985
51510116 LONGEVITY	-	504	612	612	612
51510117 CERTIFICATE PAY	888	300	150	300	300
51510125 SOCIAL SECURITY	16,944	30,254	9,374	23,351	30,358
51510126 UNEMPLOYMENT TAX	978	2,593	-	-	2,670
51510127 RETIREMENT PLAN	10,948	34,397	15,349	37,897	35,201
51510128 HEALTH & DENTAL INS	9,386	58,394	12,240	26,423	38,329
COBRA COMPLIANCE					
51510130 PREMIUM	3	-	-	-	-
WORKERS COMPENSA-					
51510135 TION	8,684	5,923	2,949	6,670	5,017
51510149 AUTO ALLOWANCE					-
51510150 CELL PHONE ALLOWANCE	700	1,200	600	1,325	1,200
TOTAL PERSONNEL	267,062	527,545	163,727	409,267	509,023
SUPPLIES					
51520200 OFFICE SUPPLIES	670	1,500	847	1,260	1,600
51520201 OFFICE FURNITURE	169	700	60	145	500
51520202 FUEL & OIL	101	400	120	174	600
51520203 BREAKROOM SUPPLIES	200	500	31	170	500
51520209 MEETINGS AND SEMINARS	2,613	7,000	1,053	1,194	6,000
EQUIPMENT MAINTE-					
51520210 NANCE	853	3,000	247	1,857	3,000
51520212 VEHICLE MAINTENANCE	-	1,500	10	10	1,500
51520215 SAFETY EQUIPMENT	692	2,000	349	811	2,500
51520221 POOL MAINTENANCE	9,558	15,000	15,091	11,953	17,000
51520223 CONCESSION SUPPLIES	3,972	5,000	977	7,545	6,000
SPECIAL EVENTS / PRO-					
51520227 GRAMS	5,265	6,500	5,548	6,334	40,000
51520228 SPECIAL YOUTH LEAGUES	12,433	12,000	10,397	15,428	14,000
51520229 UNIFORMS	1,483	1,600	1,761	1,761	2,000
SUMMER CAMP PRO-					
51520237 GRAMS	3,145	5,000	1,651	4,760	10,500

RECREATION



51520238 RECREATION SUPPLIES	2,811	5,000	1,165	2,560	6,000
51520239 POOL SUPPLIES	2,044	4,000	2,366	4,769	6,000
51520241 CHEMICALS	11,701	15,000	7,096	18,965	17,000
51520265 TIRES, TUBES & BATTERIES	-	500	-	-	800
TOTAL SUPPLIES	57,710	86,200	48,769	79,694	135,500
OTHER SERVICES					
51530300 UTILITIES	37,190	32,000	16,421	24,818	25,000
51530302 TELEPHONE	1,215	888	420	977	888
OFFICE EQUIPMENT LEASE					
51530303 PAYMENT	557	1,531	1,065	1,582	1,600
51530304 OFFICIAL FEES	11,454	32,000	23,230	23,770	25,000
51530305 BUILDING SECURITY	415	450	511	511	500
51530306 POSTAGE	5	20	-	-	60
REC CENTER IMPROVEMENTS					
51530307 MENTS	3,293	10,000	3,629	5,502	8,000
51530309 FITNESS EQUIPMENT	4,894	9,000	2,090	2,184	6,000
51530310 INSURANCE	1,218	1,000	668	890	5,000
51530314 DUES & SUBSCRIPTIONS	5,892	10,000	3,373	7,344	8,000
LIFEGUARD CERTIFICATION					
51530315 TION	548	600	-	-	600
MARKETING & ADVERTISING					
51530319 ING	4,138	5,000	1,768	3,710	4,000
51530327 RENT-REC. CENTER LAND	2,100	2,100	1,400	2,100	2,300
51530338 MISCELLANEOUS	584	750	88	396	750
51530345 LICENSE & FEES	580	650	403	554	650
51530362 JANITORIAL SUPPLIES	6,867	6,500	5,216	8,261	6,800
51530370 CONTRACT LABOR	46,634	17,000	9,039	14,986	17,000
TOTAL OTHER SERVICES	127,584	129,489	69,321	97,586	112,148

RECREATION



CAPITAL

51540416 POOL CHAIR LIFT				4,310	
51540417 SPLASH PAD					60,000
51540414 VEHICLE PURCHASE	-	37,254	37,254	37,254	-
TOTAL CAPITAL OUTLAY	-	37,254	37,254	41,564	60,000
TOTAL	452,356	780,488	319,071	628,111	816,671

GOLF



Description

The Hondo Golf Course was constructed in 1954 by a group of golfers who were stationed at the Hondo Air Base. It took 90 days to build at a cost of about \$4,780. The course was operated for several years by the Hondo Golf Association. It was then operated by a private group and eventually made its way into the City fold. The course has gone through several configurations during its history and currently uses 45 acres to provide a 9-Hole, par 37 course. Between 6,000 and 9,000 golfers enjoy the course every year.

Strategic Goals

The Golf Course continues to plan to make improvements to offer quality of life events and activities. The division plans to continue to offer events that encourages the community to participate in golf course activities. The golf course plans to add a golf simulator to assist with golf lessons and youth golfers and also to use in the event of bad weather.

Personnel

1 - Golf Superintendent	1 - Golf Course Maintenance Full-Time
1 - Golf Course Maintenance Part-Time	1 - Pro-Shop Manager

Expenditures	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Personnel	\$171,179	\$185,460	\$89,146	\$166,925	\$226,618
Supplies	66,796	36,700	29,921	46,166	42,300
Other Services	47,210	66,062	45,693	69,285	70,242
Capital Outlay	88,116	27,478	11,978	14,239	8,700
Total Expenditures	\$373,301	\$315,700	\$176,739	\$296,616	\$347,860

	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
PERSONNEL					
51610100 SALARY	135,806	138,815	65,985	121,273	157,775
51610111 OVERTIME	3,006	1,671	755	4,754	3,467
51610116 LONGEVITY	-	720	756	756	720
51610125 SOCIAL SECURITY	10,604	10,793	5,030	9,304	12,427
51610126 UNEMPLOYMENT TAX	178	765	-	-	612
51610127 RETIREMENT PLAN	9,194	13,048	8,834	16,346	22,819
51610128 HEALTH & DENTAL INS	9,249	16,684	6,309	11,354	25,475
COBRA COMPLIANCE PRE-					
51610130 MIUM	1	-	-	-	-
51610135 WORKERS COMPENSATION	2,541	2,365	1,178	2,664	2,723
51610150 CELL PHONE ALLOWANCE	600	600	300	475	600
TOTAL PERSONNEL	171,179	185,460	89,146	166,925	226,618
SUPPLIES					
51620200 OFFICE SUPPLIES	387	400	160	326	500
51620202 FUEL & OIL	6,579	4,800	2,928	4,874	5,500
51620207 SIGNAGE	355	-	-	-	-
51620208 SMALL TOOLS & SUPPLIES	1,866	500	904	1,215	600
51620210 EQUIPMENT MAINTENANCE	8,256	5,000	6,898	8,224	5,500
51620212 VEHICLE MAINTENANCE	82	300	-	-	400
51620214 MERCHANDISE	9,601	6,000	6,310	7,608	6,500
51620227 SPRINKLER	15,591	1,500	206	2,461	2,000
51620229 UNIFORMS	680	1,000	251	614	1,000
51620231 CONCESSIONS	18,417	13,000	8,798	16,657	15,000
51620241 CHEMICALS	4,599	4,000	3,254	3,975	5,000
51620265 TIRES, TUBES & BATTERIES	383	200	212	212	300
51620266 POWER TOOLS	-	-	-	-	-
TOTAL SUPPLIES	66,796	36,700	29,921	46,166	42,300
OTHER SERVICES					
51630300 UTILITIES	4,077	4,000	2,545	4,608	4,000
51630302 TELEPHONE AND DSL LINE	1,696	192	84	169	192

51630303 GOLF CARTS LEASE	1,308	24,570	14,333	27,060	26,000
51630305 BUILDING SECURITY	300	450	415	415	450
51630310 INSURANCE	1,785	3,000	2,004	2,671	5,000
51630314 DUES & SUBSCRIPTIONS	2,131	2,100	1,167	3,493	2,100
51630327 RENT	14,000	14,000	9,333	14,000	14,000
51630338 MISCELLANEOUS	567	750	635	1,110	1,000
51630345 LICENSE & FEES	475	3,000	2,388	2,388	1,000
51630362 JANITORIAL SUPPLIES	2,936	2,000	240	822	2,500
51630367 GROUNDS MAINTENANCE	17,935	12,000	12,549	12,549	14,000
TOTAL OTHER SERVICES	47,210	66,062	45,693	69,285	70,242
CAPITAL					
TRACTOR WITH MOWER					
51640423 ATTACHMENT		78,316			
LEAN TO STORAGE CON-					
51640424 TAINER		9,800			
51640425 GOLF SIMULATOR		12,000		-	-
51640426 K-LINE IRRIGATION		3,500		2,261	2,500
51640427 MULE		11,978	11,978	11,978	
51640408 MOWER	-	-	-	-	6,200
TOTAL CAPITAL OUTLAY	88,116	27,478	11,978	14,239	8,700
TOTAL	373,301	315,700	176,739	296,616	347,860

DEVELOPMENT SERVICES



Description

The City of Hondo Development Services Division (formerly Code Compliance) is charged with inspecting, improving & rehabilitating all residential & commercial structures to ensure the health, safety, and general welfare of each citizen. Department personnel proactively respond to concerns that directly affect the quality of life such as zoning, maintenance or real property, junked/inoperable vehicles, vacant/substandard structures, unlawful disposal and other public nuisances. The department processes construction and land use permits and administers state mandated statutes/regulations in conjunction with building codes and city ordinances. Furthermore, they manage floodplain practices under the National Flood Insurance Program, coordinate and process subdivision plat requests, coordinate and schedule preliminary and preconstruction meetings with developers, conduct biweekly development meetings, and are liaisons for the Planning and Zoning Commission and Board of Adjustment.

Strategic Goals

Development Services continues to support the development in the community working with developers on projects. The division plans to continue to increase attention to code enforcement throughout the community. A comprehensive plan update is planned to include the creation of a Future Land Use Plan and Thoroughfare Plan. This will serve as the foundation for the City's development regulations and processes as well as a Water and Wastewater Master Plan, Parks Plan and a Drainage and Stormwater Management Plan.

Personnel

- 1 - Manager of Development Services
- 2 - Code Enforcement Officer

Expenditures	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Personnel	\$241,072	\$338,012	\$119,061	\$255,632	\$253,115
Supplies	10,827	19,100	5,407	6,990	19,100
Other Services	161,577	296,926	70,456	164,240	201,926
Capital Outlay	-	30,629	-	37,198	-
Total Expenditures	\$413,476	\$654,038	\$194,924	\$464,060	\$474,141

DEVELOPMENT SERVICES



	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
PERSONNEL					
51710100 SALARY	191,213	241,761	89,806	193,010	182,001
51710111 OVERTIME	1,122	3,092	1,955	5,009	4,962
51710116 LONGEVITY	-	720	648	648	720
51710117 CERTIFICATE PAY	-	-	-	-	-
51710125 SOCIAL SECURITY	14,752	19,144	6,872	14,704	14,349
51710126 UNEMPLOYMENT TAX	-	612	-	-	459
51710127 RETIREMENT PLAN	12,974	33,008	12,029	25,533	26,348
51710128 HEALTH & DENTAL INS	15,003	33,368	7,101	15,508	22,997
COBRA COMPLIANCE PRE-					
51710130 MIUM	2	-	-	-	-
51710135 WORKERS COMPENSATION	606	906	451	1,020	679
51710149 AUTO ALLOWANCE	4,800	4,800	200	200	-
51710150 CELL PHONE ALLOWANCE	600	600	-	-	600
TOTAL PERSONNEL	241,072	338,012	119,061	255,632	253,115
SUPPLIES					
51720200 OFFICE SUPPLIES	2,510	3,000	1,031	1,301	3,000
51720201 BREAKROOM SUPPLIES	-	1,000	-	-	1,000
51720202 FUEL & OIL	594	1,000	256	521	1,000
51720208 SMALL TOOLS & SUPPLIES	-	300	-	-	300
51720209 MEETINGS & SEMINARS	1,627	5,500	-	-	5,500
51720212 VEHICLE MAINTENANCE	848	1,000	588	808	1,000
51720215 SAFETY EQUIPMENT	570	2,500	2,650	2,778	2,500
51720229 UNIFORMS	1,318	1,400	862	1,347	1,400
51720232 OFFICE FURNITURE	1,886	1,000	-	235	1,000
51720265 TIRES, TUBES & BATTERIES	152	400	20	-	400
SAFETY TRAINING MATERIALS					
51720267 MATERIALS	1,322	2,000	-	-	2,000
TOTAL SUPPLIES	10,827	19,100	5,407	6,990	19,100

DEVELOPMENT SERVICES

**OTHER SERVICES**

51730302 TELEPHONE	-	1,176	820	1,360	1,176
51730304 POSTAGE	2,980	3,000	562	1,795	3,000
51730306 CONTRACT INSPECTIONS	114,914	90,000	40,136	118,013	90,000
51730310 INSURANCE	609	1,000	668	890	1,000
51730314 DUES & SUBSCRIPTIONS	2,336	6,000	1,725	3,725	6,000
51730322 ENGINEERING FEES	22,651	55,000	14,369	19,946	60,000
51730330 LEGAL FEES	6,368	20,000	9,526	15,862	20,000
51730338 MISCELLANEOUS	5,644	750	-	-	750
DEMOLITION/SUBSTAN-					
51730339 DARD	6,000	20,000	2,650	2,650	20,000
51730342 MASTER COMP. PLAN	-	100,000	-	-	-
51730345 LICENSE & FEES	75	-	-	-	-
TOTAL OTHER SERVICES	161,577	296,926	70,456	164,240	201,926
CAPITAL					
51740402 VEHICLE PURCHASE *	-	30,629	-	37,198	-
TOTAL CAPITAL OUTLAY	-	30,629	-	37,198	-
TOTAL	413,476	654,038	194,924	464,060	474,141

CITY SECRETARY



Description

The City Secretary is responsible for the preparation and dissemination of City Council meeting agendas and packets; attending all council meetings; keeping accurate minutes, engrossing and enrolling all laws, ordinances and resolutions; and handling preparations for Mayor and Council travel, expenditures, and calendars. He/she is responsible for the care and maintenance of city records; custodian of all legal transactions, cemetery records, deeds, liens, ordinances, resolutions, and contracts/agreements; the Secretary oversees development and administration of records retention policy, and destruction schedules; and responds to many requests for City records in accordance with the Texas Public Information Act. The City Secretary serves as the Chief Election Official, solely responsible for the administration of all City and school district elections; receives and responds to correspondence & inquiries from the Secretary of State and U.S. Department of Justice; agent for all administrative needs, assists the Mayor with the appointment processes for Boards and Commissions; administers the purpose of serving civil process; publishes all legal ads/notices for the City; assists the Mayor & Council oath of office; serves on various board and panels as needed or required; custodian of the corporate seal, attests and authenticates the approved ordinances and keep current the City's Code of Ordinances; receives bids; provides assistance to all departments; attends bid openings, maintains current Board directory, oversees council chamber assuring that it is in working order; is the primary contact for citizen inquiries and complaints and develops the budget for Mayor & City Council.

Strategic Goals

The City Secretary Division aims to continue to make ordinances easy to use and accessible to the community. The City Secretary Division will continue the codification of ordinances through Franklin Legal Publisher that will continue to provide both the City and citizens with a body of code that is easy to reference.

Personnel

1-City Secretary

Expenditures	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Personnel	\$82,550	\$86,946	\$42,321	\$83,630	\$96,367
Supplies	6,922	11,720	1,127	3,056	11,720
Other Services	21,059	21,500	15,089	17,664	21,500
Total Expenditures	\$110,531	\$120,166	\$58,537	\$104,351	\$129,587

CITY SECRETARY



PERSONNEL	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
51910100 SALARY	67,302	64,200	32,100	63,263	72,000
51910111 OVERTIME	-	-	-	-	-
51910116 LONGEVITY	-	36	36	36	72
51910125 SOCIAL SECURITY	5,201	4,957	2,470	4,860	5,554
51910126 UNEMPLOYMENT TAX	125	153	-	-	153
51910127 RETIREMENT PLAN	4,166	8,547	4,228	8,277	10,198
51910128 HEALTH & DENTAL INS	4,884	8,342	3,132	6,495	7,666
COBRA COMPLIANCE PRE-					
51910130 MIUM	1	-	-	-	-
51910135 WORKERS COMPENSATION	271	111	55	124	124
51910150 CELL PHONE ALLOWANCE	600	600	300	575	600
TOTAL PERSONNEL	82,550	86,946	42,321	83,630	96,367
SUPPLIES					
51920200 OFFICE SUPPLIES	2,807	3,700	897	1,589	3,700
BOARD AND COMMISSION					
51920205 SUPPLIES	77	100	-	-	100
PRINTING AND STATION-					
51920207 ARY	82	300	-	-	300
51920209 MEETINGS AND SEMINARS	3,079	4,500	-	-	4,500
51920213 MILEAGE REIMBURSEMENT	638	2,120	-	-	2,120
51920218 RECORDS MANAGEMENT	-	500	-	1,238	500
51920229 UNIFORMS	239	500	230	230	500
TOTAL SUPPLIES	6,922	11,720	1,127	3,056	11,720
OTHER SERVICES					
51930304 POSTAGE	469	1,000	546	605	1,000
51930314 DUES & SUBSCRIPTIONS	294	1,200	250	250	1,200
51930316 LEGAL NOTICES	4,441	4,200	2,278	4,400	4,200
COUNTY CLERK RECORD-					
51930317 ING FEES	-	500	-	-	500
51930320 PUBLIC RELATIONS	-	500	121	121	500
51930329 LEGAL FEES/CODIFY ORD	2,964	3,600	3,218	3,613	3,600
51930332 ELECTION EXPENSE	4,776	10,000	8,631	8,631	10,000

CITY SECRETARY



51930334 PLANNING & ZONING	-	250	45	45	250
51930338 MISCELLANEOUS	500	250	-	-	250
TOTAL					
OTHER SERVICES					
	21,059	21,500	15,089	17,664	21,500
TOTAL	110,531	120,166	58,537	104,351	129,587

NON-PROFITS



Description

The City of Hondo Non-Profit Cost Center provides for Council appropriated support of local community based non-profit organizations. These organizations are selected by the City Council as part of the budget process annually.

Strategic Goals

To continue to support non-profit entities in the community that offer crucial services to the area.

Expenditures	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Other Services	\$16,380	\$21,80	\$9,190	\$18,380	\$21,880
Total Expenditures	\$16,380	\$21,80	\$9,190	\$18,380	\$21,880

	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
OTHER SER- VICES					
52030302 NON PROFIT GROUPS	16,380	21,880	9,190	21,880	21,880
TOTAL OTHER SER- VICES	16,380	21,880	9,190	21,880	21,880

List of Non-Profits

Medina County Food Pantry	2,000	2,000	2,000	2,000	2,000
Medina County Museum	2,000	2,000	2,000	2,000	2,000
Meals-On-Wheels	2,880	2,880	1,440	2,880	2,880
Hondo Art League	3,000	3,000	-	3,000	3,000
Bluebonnet Children's Advocacy	3,500	3,500	1,750	3,500	3,500
Hondo Garden Club	3,000	3,500	-	-	3,500
Medina County Rodeo Assoc	-	3,000		3,000	3,000
American Legion Post 524		1,000	1,000	1,000	1,000
Community Action Partnership		1,000	1,000	1,000	1,000
Total	16,380	21,880	9,190	18,380	21,880

PUBLIC WORKS



Description

The Public Works Division provides oversight for Municipal Water, Wastewater, Electric, and Streets. This is initiated through planning and implementing projects, overseeing budget expenditures, assisting superintendents in determining safe efficient solutions when problem solving, and assisting the City Manager with developing long range goals.

Strategic Goals

The Public Works Division aims to continue to efficiently manage the divisions that provide crucial utility services to your community. The Public Works Division aims to improve operations were needed in the divisions. The division will also install an awning at the Public Works Campus to provide vehicle and equipment protection from extreme weather.

Personnel

1 - Public Works Director

1 –Public Works Administrative Assistant

Expenditures	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Personnel	\$134,510	\$193,926	\$91,134	\$182,106	\$217,736
Supplies	11,475	15,200	9,592	16,093	16,835
Other Services	9,112	12,306	5,896	9,850	12,536
Capital Outlay	30,685	70,000	-	-	70,000
Total Expenditures	\$185,782	\$291,432	\$106,622	\$210,049	\$317,107

PUBLIC WORKS



	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
PERSONNEL					
52110100 SALARY	106,501	144,660	69,753	140,768	164,125
52110111 OVERTIME	351	926	297	562	991
52110116 LONGEVITY	-	36	72	72	144
52110125 SOCIAL SECURITY	8,244	11,183	5,273	10,604	12,677
52110126 UNEMPLOYMENT TAX	31	306	-	-	306
52110127 RETIREMENT PLAN	6,787	19,282	9,179	18,359	23,279
52110128 HEALTH & DENTAL INS	7,266	16,684	6,135	12,861	15,331
COBRA COMPLIANCE					
52110130 PREMIUM	1	-	-	-	-
WORKERS COMPENSA-					
52110135 TION	304	249	124	281	283
52110149 AUTO ALLOWANCE	3,825	-	-	-	-
CELL PHONE ALLOW-					
52110150 ANCE	1,200	600	300	600	600
TOTAL PERSONNEL	134,510	193,926	91,134	184,106	217,736
SUPPLIES					
52120200 OFFICE SUPPLIES	2,186	3,000	764	2,350	3,000
52120201 BREAKROOM SUPPLIES	2,386	2,700	2,410	3,887	2,835
52120202 FUEL & OIL	910	1,400	770	1,134	1,400
52120209 MEETINGS & SEMINARS	5,672	7,000	4,056	6,713	7,350
52120212 VEHICLE MAINTENANCE	169	550	1,592	2,009	1,700
TIRES, TUBES & BATTER-					
52120265IES	152	550	-	-	550
TOTAL SUPPLIES	11,475	15,200	9,592	16,093	16,835

PUBLIC WORKS

**OTHER SER-****VICES**

52130300 UTILITIES	1,707	2,000	1,180	1,773	2,100
52130302 TELEPHONE	2,969	1,631	1,545	2,516	1,631
OFFICE EQUIPMENT					
52130303 LEASE PMT	853	1,474	1,156	1,550	1,500
52130304 POSTAGE	-	50	-	-	55
52130322 ENGINEERING FEES	500	3,500	-	-	3,500
52130338 MISCELLANEOUS	59	750	252	447	850
52130345 LICENSE & FEES	-	500	-	-	500
52130362 JANITORIAL SUPPLIES	3,024	2,400	1,763	3,564	2,400

TOTAL**OTHER SER-****VICES**

	9,112	12,306	5,896	9,850	12,536
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CAPITAL

52140402 VEHICLE	30,685	-	-	-	-
52140405 PW BLDG AWNING *	-	70,000	-	-	70,000

TOTAL CAP-

ITAL	30,685	70,000	-	-	70,000
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TOTAL

	185,782	291,432	106,622	210,049	317,107
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*Capital Project Carryover from previous year.

HUMAN RESOURCES



Description

The Human Resources Division manages numerous needs and processes pertaining to employees, compensation, performance, and compliance. The Human Resources Division is responsible for, and not limited to, administering employee compensation and benefits, employee on-boarding, administrative tasks, and other duties as assigned.

Strategic Goals

The Human Resources Cost Center is responsible for payroll processing and reporting. The ADP system installation has been installed which has improved the time keeping and payroll process. The Human Resource cost center plans to continue to improve process by installing additional modules within the ADP software, which will allow for electronic on-boarding, performance appraisals, etc. A compensation study was also completed in the current year to keep positions up to market rate.

Personnel

1 - Human Resources Manager

Expenditures	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Personnel	\$101,752	\$118,780	\$59,144	\$86,367	\$93,620
Supplies	7,650	8,000	1,971	4,158	8,000
Other Services	10,393	64,500	4,202	54,403	14,500
Total Expenditures	\$119,795	\$191,280	\$65,317	\$144,928	\$116,120

HUMAN RESOURCES



PERSONNEL	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
52210100 SALARY	90,374	90,418	48,439	72,168	69,805
52210116 LONGEVITY	-	144	144	144	-
52210125 SOCIAL SECURITY	7,084	6,963	3,455	5,267	5,386
52210126 UNEMPLOYMENT TAX	-	153	-	-	153
52210127 RETIREMENT PLAN	2,184	12,005	4,563	5,537	9,890
52210128 HEALTH & DENTAL INS	1,348	8,342	2,241	2,801	7,666
COBRA COMPLIANCE	-	-	-	-	-
52210130 PREMIUM	-	-	-	-	-
WORKERS COMPENSA-	-	-	-	-	-
52210135 TION	162	155	77	175	120
CELL PHONE ALLOW-	-	-	-	-	-
52210150 ANCE	600	600	225	275	600
TOTAL PERSONNEL	101,752	118,780	59,144	86,367	93,620
SUPPLIES					
52220200 OFFICE SUPPLIES	2,448	3,000	641	2,262	3,000
MEETINGS & SEMI-	-	-	-	-	-
52220209 NARS	907	2,000	82	385	2,000
APPLICANT PROCESS-	-	-	-	-	-
52220210 ING	4,295	3,000	1,248	1,511	3,000
TOTAL SUPPLIES	7,650	8,000	1,971	4,158	8,000
OTHER SER- VICES					
52230300 JOB ANNOUNCEMENT	7,602	4,500	2,897	4,452	4,500
52230301 EMPLOYEE OUTREACH	952	3,000	1,155	1,206	3,000
RANDOM DRUG TEST-	-	-	-	-	-
52230302 ING	556	5,000	60	60	5,000
DUES & SUBSCRIP-	-	-	-	-	-
52230314 TIONS	507	500	90	90	500
52230333 COMP STUDY	-	50,000	-	48,500	-
52230338 MISCELLANEOUS	776	1,500	-	95	1,500
TOTAL OTHER SERVICES	10,393	64,500	4,202	54,403	14,500
TOTAL	119,795	191,280	65,317	144,928	116,120

INFO TECHNOLOGY



Description

The Information Technology (I.T.) Division provides technology support to all of the City's Operations. The I.T. Division is responsible for vast amount technology areas includes but not limited to, desktop/PC management, server maintenance and administration, technology related infrastructure, mobile device management, technology project management, backup maintenance, configuration upgrades, and other duties as assigned.

Strategic Goals

As the cyber security risk continue to rise the Information Technology Division focuses on ensuring the cyber safety of the City. The Information Technology Division plans to install security measures to ensure the City is being proactive in cyber security.

Personnel

1 - IT Manager

1- IT Specialist

Expenditures	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Personnel	\$140,244	\$150,017	\$80,892	\$145,938	\$176,672
Supplies	312	2,000	122	256	500
Other Services	300,170	376,381	190,912	312,560	410,959
Capital Outlay	52,509	156,386	16,964	89,182	84,250
Total Expenditures	\$493,235	\$684,784	\$288,890	\$547,937	\$672,382

INFO TECHNOLOGY



PERSONNEL	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
52310100 SALARY	112,847	104,253	60,526	109,809	128,841
52310111 OVERTIME	257	1,163	215	326	1,655
52310116 LONGEVITY	-	648	648	648	540
52310125 SOCIAL SECURITY	8,887	9,380	4,732	8,365	10,075
52310126 UNEMPLOYMENT TAX	-	306	-	-	306
52310127 RETIREMENT PLAN	8,301	16,173	8,080	14,219	18,500
52310128 HEALTH & DENTAL INS	9,352	16,684	5,986	11,310	15,331
COBRA COMPLIANCE PRE-					
52310130 MIUM	-	-	-	-	-
52310135 WORKERS COMPENSATION	-	209	104	236	225
52310150 CELL PHONE ALLOWANCE	600	1,200	600	1,025	1,200
TOTAL PERSONNEL					
NEL	140,244	150,017	80,892	145,938	176,672
SUPPLIES					
52320200 FUEL & OIL	167	1,500	114	186	500
52320212 VEHICLE MAINTENANCE	145	500	8	70	-
TOTAL SUPPLIES	312	2,000	122	256	500

INFO TECHNOLOGY



OTHER SERVICES

52330300 INFO TECH ANNUAL SYSTEM BACKUP / CC MA-	267,551	311,851	176,071	273,366	332,915
52330301 CHINES TELEPHONE (MOBILE CELL	9,991	-		-	
52330302 SERVICES)	3,264	3,840	3,022	3,494	7,180
52330303 IT NETWORK ASSESSMENT	2,750	-		-	
52330304 OFFICE 365 BACKUP	1,160	-		-	
52330305 IT TRAINING & CERTS INTERNET SERVICES (HARD-	3,605	2,500	-	-	2,500
52330307 WIRED)	2,989	23,804	11,819	21,439	28,364
52330370 CONTRACT LABOR		16,000		14,261	30,000
52330366 CONTINGENCY	8,860	10,000	-	-	10,000
TOTAL OTHER SERVICES	300,170	367,995	190,912	312,560	410,959
CAPITAL					
52340401 IPADS FOR COUNCIL	-	13,000	157	10,760	-
52340403 VEHICLE PURCHASE	29,493	-	-	-	-
52340404 COMPUTER REPLACEMENT BATTERY BACKUP REPLACE-	17,443	20,000	3,909	19,416	9,000
52340405 MENT	5,573	10,000	391	8,995	10,000
52340407 CREDIT CARD MACHINES		8,386		5,705	-
52340408 NEW PROJECTS		105,000	12,507	44,307	65,250
TOTAL OTHER SERVICES	52,509	156,386	16,964	89,182	84,250
TOTAL	493,235	676,398	288,890	547,937	672,382

GRANTS



Description

This cost center accounts for the grant expenditures for the City funded by the General Fund.

Strategic Goals

To continue to seek grant opportunities to improve the community.

Expenditures	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Grants	\$40,408	\$815,450	\$21,307	\$513,021	\$441,450
Total Expenditures	\$40,408	\$815,450	\$21,307	\$513,021	\$441,450

GRANTS	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
CDBG - DOWNTOWN 52470701SIDEWALK PROG	36,450	374,000	307,713	374,000	-
USDA HOME PROGRAM 52470702GRANT	3,958	441,450	4,055	139,021	441,450
TXDOT SAFE ROUTE TO 52470703SCHOOLS	-		-		
TOTAL GRANTS	40,408	815,450	311,768	513,021	441,450



ENTERPRISE FUNDS



ELECTRIC FUND



City of Hondo FY 2023-2024 Budget Summary Electric Fund

ELECTRIC

Revenues:

Residential	\$4,250,000
Commercial	4,368,000
Industrial	700,000
Other	<u>217,861</u>

Total Revenues **\$9,535,861**

Expenses:

Personnel	772,109
Supplies	502,150
Other Services	5,152,290
Capital Outlay	387,000
Debt Service	<u>84,073</u>

Total Expenses **\$6,897,622**

Other Sources of Revenues/Expenses

Transfers Out	(2,988,238)
2022/2023 Tax Notes	165,000
2022 Tax Notes	<u>185,000</u>

Total Other **\$(2,638,238)**

Surplus (Deficit) **\$1**

ELECTRIC



Description

The Electric Division is in charge of the electrical supply to the City's 3200 customers. This consists of 60 miles of overhead and underground lines. The division has a total of 9 (nine) employees which have the following duties: connecting new service, disconnecting/reconnecting services, trimming trees that may be in the power supply, changing out lamps to keep the highway streets provided with light, checking meters if customers feel that their electrical usage is incorrect, installing poles for new lights and services, reading meters monthly to issue billing, maintaining sub-station grass cutting, helping with seasonal decorations around downtown and City Hall, and assisting with providing power for the Medina County Fair, Gypsy's Bike Rally and other special events. During Little League season, the Electric Division checks the lights at all baseball fields and repairs fixtures or poles needing repairs, and assists all other divisions with any assistance needed.

Strategic Goals

The Electric Division is in the final stage of the Automated Meter Infrastructure (AMI) conversion. This conversion over the past years has proven to be beneficial to the City in many aspects, from accuracy to efficiency in the Electric and Utility Billing Division. The continued system improvements has also contributed to goals of the Electric Division. The re-conducting of the Highway 90 line will allow of increase reliability to a commercial area along Highway 90. The electric department will purchase a forklift to be utilized by city facilities for unloading, lifting and carrying materials safely to storage.

Personnel

1 - Electric Superintendent 2 - Crew Leader 1 - Journeyman Lineman 1 - Apprentice Lineman
 4 - Lineman's Helpers

Revenues	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Electric Charges	\$9,619,585	\$9,150,000	\$5,730,017	\$9,971,548	\$9,318,000
Other Charges	583,706	217,300	178,128	278,453	217,861
Loan Proceeds/Tax Notes	-	355,000	170,000	170,000	350,000
Total Revenues	\$10,203,291	\$9,722,300	\$6,078,145	\$10,433,801	\$9,885,861

ELECTRIC

Expenses	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Personnel	\$529,143	\$690,820	\$280,515	\$585,817	\$772,109
Supplies	376,937	527,325	189,178	490,395	502,150
Other Services	5,127,230	5,046,790	2,768,925	4,996,473	5,152,290
Capital Outlay	-	368,800	13,800	16,026	387,000
Debt Services	55,981	100,327	50,164	100,327	84,073
Transfers	2,999,121	2,988,238	1,494,119	2,988,238	2,988,238
Total Expenses	\$9,088,412	\$9,722,300	\$4,796,700	\$9,177,276	\$9,885,860

	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
PERSONNEL					
50010100 SALARY	385,521	474,848	197,329	403,147	511,338
50010111 OVERTIME	43,407	23,853	14,754	41,619	49,565
50010116 LONGEVITY	-	1,800	1,332	1,332	1,692
50010117 CERTIFICATE PAY	-	-	-	500	-
50010125 SOCIAL SECURITY	33,184	38,242	15,887	32,773	43,047
50010126 UNEMPLOYMENT TAX	-	1,377	-	-	1,377
50010127 RETIREMENT PLAN	28,799	65,937	27,843	56,969	79,046
50010128 HEALTH & DENTAL INS	32,643	75,078	18,770	38,948	74,694
COBRA COMPLIANCE PRE-					
50010130 MIUM	6	-	-	-	-
50010135 WORKERS COMPENSATION	4,983	8,484	4,225	9,555	9,550
50010150 CELL PHONE ALLOWANCE	600	1,200	375	975	1,800
TOTAL PERSONNEL	529,143	690,820	280,515	585,817	772,109
SUPPLIES					
50020200 OFFICE SUPPLIES	302	1,500	527	864	1,500
50020201 BREAKROOM SUPPLIES	541	1,150	-	178	1,150
50020202 FUEL & OIL	20,399	20,000	11,816	19,567	22,500
50020208 SMALL TOOLS & SUPPLIES	10,203	14,000	6,481	12,700	14,000
50020209 MEETINGS & SEMINARS	5,546	6,500	1,966	5,084	6,500
EQUIPMENT MAINTENANCE					
50020210 NANCE	11,357	7,500	1,373	5,344	7,500
SYSTEM MAINTENANCE /					
50020211 IMPROVEMENTS	262,529	410,000	132,891	387,147	380,000
50020212 VEHICLE MAINTENANCE	29,207	14,000	6,682	13,381	14,000
50020215 SAFETY EQUIPMENT	9,120	15,675	8,735	10,506	16,000
50020219 TRAINING	13,161	20,000	9,921	18,729	20,000
50020229 UNIFORMS	11,278	12,000	8,109	13,091	14,000
50020265 TIRES, TUBES, & BATTERIES	3,294	5,000	677	3,804	5,000
TOTAL SUPPLIES	376,937	527,325	189,178	490,395	502,150
OTHER SERVICES					
50030300 UTILITIES	163	1,000	-	125	1,000

ELECTRIC

50030301 COST OF POWER	5,005,608	4,949,000	2,714,722	4,908,455	4,949,000
50030302 TELEPHONE	3,416	2,160	1,247	2,187	2,160
50030304 POSTAGE	85	100	-	5	100
50030310 INSURANCE	25,681	36,000	24,051	32,048	41,000
50030314 DUES & SUBSCRIPTIONS	1,446	2,780	739	1,464	2,780
50030322 ENGINEER FEES	12,622	-	-		100,000
50030338 MISCELLANEOUS	1,072	500	228	251	1,000
50030345 LICENSE & FEES	520	5,000	4,130	4,130	5,000
50030362 JANITORIAL SUPPLIES	221	1,000	-	-	1,000
50030366 CONTINGENCY EXPENSE	7,153	25,000	11,683	23,558	25,000
50030382 INFO TECH PLAN	69,243	24,250	12,125	24,250	24,250
TOTAL OTHER SERVICES	5,127,230	5,046,790	2,768,925	4,996,473	5,152,290
CAPITAL OUTLAY					
50040421 AMI METERS *	-	50,000	-	-	50,000
TRENCHER & TRAILER PUR-					
50040470 CHASE	-	18,800	13,800	16,026	-
50040471 FORKLIFT *		115,000		-	115,000
50045472 BUCKET TRUCK *	-	185,000	-	-	222,000
TOTAL CAPITAL OUTLAY	-	368,800	13,800	16,026	387,000
DEBT SERVICE					
2016 SERIES CO - PRINCIPAL					
50050504 PAL	50,000	50,000	25,000	50,000	50,000
50050505 2016 SERIES CO - INTEREST	5,981	5,354	2,677	5,354	4,546
50050506 2022 NOTES PRINCIPAL		40,000	20,000	40,000	25,000
50050507 2022 NOTES INTEREST		4,973	2,487	4,973	4,527
	55,981	100,327	50,164	100,327	84,073
TRANSFERS					
TRANSFER OUT - GENERAL					
50299998 FUND	2,999,121	2,988,238	1,494,119	2,988,238	2,988,238
TOTAL TRANSFERS	2,999,121	2,988,238	1,494,119	2,988,238	2,988,238
TOTAL	9,088,412	9,722,300	4,796,700	9,177,276	9,885,860



WATER/ WASTEWATER FUND

City of Hondo FY 2023-2024 Budget Summary

Water/Wastewater Fund

Water

Revenues:	
Residential Water	\$1,400,000
Commercial Water	2,050,000
Wastewater	1,530,000
Grants	350,000
Other	<u>1,660,089</u>
 Total Revenues	 \$6,990,089
Expenses:	
Water	2,319,531
Wastewater	1,235,264
Utility Billing	363,425
Grants / TWDB Projects	<u>1,583,200</u>
 Total Expenses	 \$5,501,418
Other Sources of Revenues/Expenses	
Transfers out - Water	(1,556,365)
Transfers out - Wastewater	(879,995)
American Rescue Plan - AMI Meters	-
TWDB Water Funds	600,000
 Total Other	 \$(1,488,671)
Surplus (Deficit)	\$(0)

REVENUES

	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
1302 RESIDENTIAL WATER	1,459,939	1,350,000	858,858	1,336,139	1,400,000
1304 COMMERCIAL WATER	1,946,073	2,025,000	1,056,377	1,574,962	2,050,000
EAA AQUIFER MANAGEMENT					
1307 FEES	288,810	270,000	140,777	231,779	275,000
1310 PENALTIES	29,209	29,000	17,940	26,769	29,000
1312 RECONNECT FEES	7,820	6,000	2,990	3,940	6,000
1313 WATER METERS	26,685	20,000	15,727	29,178	24,000
1319 CREDIT CARD FEES		40,000	30,000	54,141	50,000
1320 MISCELLANEOUS	41,717	7,500	8,607	16,746	9,927
1352 WASTEWATER REVENUE	1,524,468	1,530,000	890,405	1,349,383	1,530,000
1356 WASTEWATER PENALTY	15,383	15,000	10,279	15,471	15,000
1358 SEWER TAP FEES	19,900	12,500	10,300	12,216	12,500
1365 INSURANCE PROCEEDS		7,000		9,160	
1373 INTEREST INCOME	17,658	55,000	30,831	180,784	165,000
TOBACCO/WELLNESS CONTRIBUTION					
1378 BUTION	150	500	-	-	-
1400 2021/2022 LOAN PROCEEDS		73,764	-	-	-
1601 DWSRF REVENUES	2,920	732,567	-	-	600,000
1728 CDBG GRANT REVENUE		350,000	-	17,500	350,000
1750 ARPA FUNDS	44,349	1,173,000	257,319	825,312	347,688
1800 TRANSFER IN - FUND BALANCE		1,150,969	575,485	863,227	1,073,662
TOTAL	5,425,081	8,847,800	3,905,895	6,546,706	7,937,777

WATER

Description

The City of Hondo Water Division maintains and operates all water facilities within the City. Responsibilities include operation and maintenance of the City's water lines, sewer lines, hydrants, booster pumps, and purification equipment. Staff prepares water analysis daily and submits records to TCEQ. The Water Division works with contractors during new construction, maintains meters (2700 connections), and provides meter readings for billing on a monthly basis. The Water Division is required to be certified in all areas mandated by City, State, and Federal regulatory agencies, which pertain to water functions. It is the Water Division's responsibility to make certain that the City remains in compliance with all government agency (Texas Commission on Environmental Quality, Edward Aquifer Authority, and City of Hondo) requirements. The Water Division averages 250 work orders per month to include: water leaks, meter replacement, meter installations, water meter check reads, and new Wastewater connections.

Strategic Goals

The City continues to address water meter infrastructure concerns that have placed the City at a disadvantage in billing accuracy and labor efficiency. The City plans to resolve these disadvantages by aiming to convert the meter infrastructure to Automated Metering Infrastructure (AMI) to allow for increased accuracy and efficiency.

Personnel

1 - Water Superintendent 2 - Water Crew Leader 1 - Water Operator I 3 - Water Operator II
 1 - Water Operator III

Expenses	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Personnel	\$389,383	\$497,525	\$262,277	\$531,098	\$584,723
Supplies	128,803	640,100	138,080	248,776	297,650
Other Services	329,245	368,820	269,836	368,120	467,275
Capital Outlay	21,629	1,254,019	175,991	901,725	399,498
Debt Services	621,915	635,412	317,706	635,412	570,384
Transfers	204,723	1,556,365	778,182	1,556,365	1,556,365
Total Expenses	\$1,695,688	\$4,952,241	\$1,942,072	\$4,241,495	\$3,875,895

WATER

	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
PERSONNEL					
50110100 SALARY	270,340	321,387	172,241	349,340	380,296
50110111 OVERTIME	41,148	25,745	22,520	47,440	34,355
50110116 LONGEVITY	-	648	612	612	1,044
50110117 CERTIFICATION PAY	6,867	600	425	725	600
50110125 SOCIAL SECURITY	23,295	26,739	14,826	29,397	31,904
50110126 UNEMPLOYMENT TAX	-	1,224	-	-	1,224
50110127 RETIREMENT PLAN	19,345	46,103	25,635	50,671	58,585
50110128 HEALTH & DENTAL INS	21,948	66,736	21,860	43,745	67,106
COBRA COMPLIANCE PRE-					
50110130 MIUM	5	-	-	-	-
50110135 WORKERS COMPENSATION	4,635	6,543	3,258	7,369	7,807
50110149 AUTO ALLOWANCE	-	-	-	-	-
50110150 CELL PHONE ALLOWANCE	1,800	1,800	900	1,800	1,800
TOTAL PERSONNEL	389,383	497,525	262,277	531,098	584,723
SUPPLIES					
50120200 OFFICE SUPPLIES	1,865	2,000	1,416	1,614	2,000
50120201 BREAKROOM SUPPLIES	628	700	412	757	850
50120202 FUEL & OIL	18,646	28,000	10,814	21,130	18,000
50120208 SMALL TOOLS & SUPPLIES	14,775	15,000	7,347	11,386	15,000
50120209 MEETINGS & SEMINARS	2,998	8,000	3,457	5,827	9,000
50120210 EQUIPMENT MAINTENANCE	8,049	9,000	5,874	7,054	9,000
SYSTEM MAINTENANCE /					
50120211 IMPROVEMENTS	49,794	539,500	83,369	162,712	200,000
50120212 VEHICLE MAINTENANCE	5,146	6,500	2,600	3,870	6,500
50120215 SAFETY EQUIPMENT	5,810	6,600	6,367	6,714	10,000
50120229 UNIFORMS	4,469	5,800	4,543	8,208	5,800
50120232 OFFICE FURNITURE	650	1,000	195	875	2,500
50120241 CHEMICALS	13,279	12,000	6,140	11,840	13,000
50120265 TIRES, TUBES, & BATTERIES	2,694	6,000	5,546	6,788	6,000
TOTAL SUPPLIES	128,803	640,100	138,080	248,776	297,650

WATER

OTHER SERVICES

50130300 UTILITIES	10,764	10,500	6,936	11,839	10,500
50130302 TELEPHONE	2,104	2,525	1,314	2,165	2,525
50130304 POSTAGE	120	2,400	120	1,463	2,400
50130310 INSURANCE	30,466	36,000	26,080	34,077	44,000
50130313 EAA FEES	222,257	225,000	171,586	245,672	275,000
50130314 DUES & SUBSCRIPTIONS	1,559	1,000	739	1,561	3,000
50130320 PUBLIC RELATIONS	960	3,000	239	978	3,000
50130322 ENGINEERING FEES	6,257	10,000	-	486	50,000
50130336 EQUIPMENT RENTAL	-	3,200	-	-	5,000
50130338 MISCELLANEOUS	129	750	225	332	750
50130340 INSPECTION FEES	2,280	3,000	507	2,873	3,500
50130345 LICENSE & FEES	184	1,100	369	459	1,100
50130361 WATER TESTING	9,904	9,500	4,442	9,265	12,000
50130362 JANITORIAL SUPPLIES	224	500	120	178	500
50130366 CONTINGENCY EXPENSE	20,186	25,000	22,280	23,695	40,000
50130367 TCEQ FEES	6,713	9,000	20,924	7,843	9,000
50130375 CONTRACT / CLERICAL			200	200	
50130382 INFO TECHNOLOGY PLAN	11,721	21,345	10,673	21,345	-
50130398 RAILROAD AND LEASES	3,417	5,000	3,082	3,689	5,000
TOTAL OTHER SERVICES	329,245	368,820	269,836	368,120	467,275

CAPITAL OUTLAY

WATER METER REPLACE-					
50140405 MENT	21,619	1,173,000	113,010	825,312	347,688
50140420 DIESEL GENERATOR		14,000	-	13,433	-
50140423 GOLF COURSE GENERATOR	-	67,019	62,981	62,981	-
50140427 50HP BOOSTER PUMP		-	-	-	22,310
IWORKS BACKFLOW ADD-					
50140428 ON					4,500
50140429 AMI ANNUAL FEES		-			25,000
TOTAL CAPITAL OUTLAY	21,619	1,254,019	175,991	901,725	399,498

WATER

DEBT SERVICE

50150508 2013 DWSRF PRINCIPAL	50,000	50,000	25,000	50,000	-
50150509 2013 DWSRF INTEREST	1,350	465	233	465	-
2014 GO REFD BOND PRINCIPAL					
50150510 CIPAL	62,530	64,380	32,190	64,380	66,970
2014 GO REFD BOND INTEREST					
50150511 EST	6,993	5,184	2,592	5,184	3,212
50150512 2015 SERIES CO PRINCIPAL	65,000	65,000	32,500	65,000	65,000
50150513 2015 SERIES CO INTEREST	30,577	29,355	14,678	29,355	28,035
2016 DWSRF LOAN PRINCIPAL					
50150514 PAL	50,000	50,000	25,000	50,000	50,000
2016 DWSRF LOAN INTEREST					
50150515 EST	6,100	5,354	2,677	5,354	4,546
50150516 2017 SERIES CO PRINCIPAL	245,000	250,000	125,000	250,000	255,000
50150517 2017 SERIES CO INTEREST	104,365	101,971	50,986	101,971	97,621
50150518 2022 NOTES PRINCIPAL		11,781	-	-	-
50150519 2022 NOTES INTEREST		1,922	6,852	13,703	-
TOTAL DEBT SERVICE	621,915	635,412	317,706	635,412	570,384

TRANSFERS

TRANSFER OUT - GENERAL FUND	204,723	1,556,365	778,182	1,556,365	1,556,365
TOTAL TRANSFERS	204,723	1,556,365	778,182	1,556,365	1,556,365
TOTAL	1,695,688	4,952,241	1,942,072	4,241,495	3,875,895

WASTEWATER



Description

The City of Hondo Wastewater Division maintains and operates all wastewater facilities within the City. Responsibilities include operation and maintenance of the City's Wastewater treatment plant (WWTP), lift stations, pumps, and wastewater treatment equipment. Staff prepares wastewater analysis daily within the laboratory and submits records to TCEQ. They also routinely check centrifugal and submersible pumps at the three (3) lift stations. The Wastewater Division is required to be certified in all areas mandated by City, State, and Federal regulatory agencies, which pertain to wastewater functions. It is the Wastewater Division's responsibility to make certain that the City remains in compliance with all government agency (Environmental Protection Agency, Texas Commission on Environmental Quality, City of Hondo) requirements.

Strategic Goals

The Wastewater Division plans to rehabilitate many aspects of the wastewater treatment plant. Utilizing CDBG the wastewater treatment plant will rehab clarifiers, bar screen compactor, and the sluice gate. The Wastewater Division continues to ensure the safe operations of the wastewater treatment plant. A Wastewater Treatment Plant study will be completed to identify the best approach for serving the city's future wastewater needs.

Personnel

1 - Wastewater Superintendent 2 - Crewleader 1 - Wastewater Tech II
 1 - Wastewater Tech I

Expenses	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Personnel	\$311,478	\$347,717	\$170,779	\$339,767	\$404,014
Supplies	207,035	235,175	141,784	238,152	257,950
Other Services	105,172	160,977	109,748	148,578	198,300
Capital Outlay	49,600	264,965	66,411	125,887	375,000
Transfers	114,921	879,995	439,997	879,994	879,995
Total Expenses	\$780,206	1,888,829	\$928,719	\$1,732,379	\$2,115,258

WASTEWATER

	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
PERSONNEL					
50210100 SALARY	228,730	228,717	117,165	230,991	264,907
50210111 OVERTIME	26,552	16,355	10,735	23,894	22,830
50210116 LONGEVITY	-	828	792	792	1,008
50210117 CERTIFICATION PAY	-	1,200	300	600	1,200
50210125 SOCIAL SECURITY	19,745	18,978	9,581	18,723	21,874
50210126 UNEMPLOYMENT TAX	-	765	-	-	765
50210127 RETIREMENT PLAN	14,759	32,721	16,905	32,889	40,167
50210128 HEALTH & DENTAL INS	18,432	41,710	12,287	25,048	44,109
COBRA COMPLIANCE PRE-					
50210130 MIUM	3	-	-	-	-
50210135 WORKERS COMPENSATION	2,657	4,644	2,313	5,230	5,353
50210150 CELL PHONE ALLOWANCE	600	1,800	700	1,600	1,800
TOTAL PERSONNEL	311,478	347,717	170,779	339,767	404,014
SUPPLIES					
50220200 OFFICE SUPPLIES	1,010	1,000	176	940	1,050
50220201 BREAKROOM SUPPLIES	456	600	299	639	1,000
50220202 FUEL & OIL	12,813	11,000	6,291	9,250	11,800
50220208 SMALL TOOLS & SUPPLUES	3,394	4,000	2,342	4,225	4,200
50220209 MEETINGS & SEMINARS	6,438	6,300	2,611	4,407	8,200
EQUIPMENT MAINTEN-					
50220210 NANCE	11,269	10,000	682	13,663	11,000
PLANT / SYSTEM IMPROVE-					
50220211 MENTS	68,425	67,000	10,109	65,409	75,000
50220212 VEHICLE MAINTENANCE	3,313	9,100	35,539	10,522	4,300
COLLECTION MAINTEN-					
50220214 NANCE	40,464	54,200	32,696	52,003	58,000
50220215 SAFETY EQUIPMENT	8,065	5,975	3,418	4,753	6,400
50220229 UNIFORMS	3,175	3,000	2,694	4,658	4,000
50220241 CHEMICALS	32,785	42,000	31,443	46,232	50,000
50220250 LAB SUPPLIES	11,779	18,000	13,286	20,661	19,000
50220265 TIRES, TUBES, & BATTERIES	3,649	3,000	198	790	4,000
TOTAL SUPPLIES	207,035	235,175	141,784	238,152	257,950

WASTEWATER



OTHER SERVICES

50230300 UTILITIES	23,160	15,000	6,583	7,968	15,000
50230302 TELEPHONE	2,337	1,992	738	1,217	2,100
50230304 POSTAGE	-	35	9	28	1,000
50230310 INSURANCE	16,467	23,000	16,662	21,771	30,000
50230314 DUES & SUBSCRIPTIONS	1,420	2,500	1,216	2,011	2,500
50230322 ENGINEERING FEES	-	30,000	24,906	30,000	50,000
50230323 SLUDGE REMOVAL	14,542	12,000	4,153	18,921	19,900
50230338 MISCELLANEOUS	561	750	448	660	1,000
50230345 LICENSE & FEES	1,296	900	-	194	900
50230360 EQUIPMENT RENT	4,800	13,000	9,792	14,592	15,000
50230361 SEWER TESTING	24,137	32,000	18,125	27,865	33,600
50230362 JANITORIAL SUPPLIES	2,869	1,800	676	1,595	1,800
50230366 CONTINGENCY EXPENSE	-	-	10,000	-	10,500
50230367 TCEQ PERMIT	13,583	28,000	16,440	21,755	15,000
TOTAL OTHER SERVICES	105,172	160,977	109,748	148,578	198,300

WASTEWATER

**CAPITAL OUTLAY**

50240434 VEHICLE	35,257		-	-	65,000
SSO SEWER IMPROVE-					
50240436 MENTS	-	140,000	49,268	96,768	210,000
SHORING AND STEEL					
50240446 PLATES	14,343	-	-	(591)	-
50240448 MULE		11,000	11,522	11,522	
WASTEWATER PLANT					
50240449 STUDY *		100,000	-	5,804	100,000
STORAGE BUILDING AND					
50240450 ICE MAKER		13,965	5,621	12,383	
TOTAL CAPITAL OUTLAY	49,600	264,965	66,411	125,887	375,000

TRANSFERS

TRANSFER OUT - GENERAL					
50299998 FUND	114,921	879,995	439,997	879,994	879,995
TOTAL TRANSFERS	114,921	879,995	439,997	879,994	879,995
TOTAL	788,206	1,888,829	928,719	1,732,379	2,115,258

*Capital Project Carryover from previous year.

UTILITY BILLING



Description

The Utility Customer Service/Utility Billing's purpose is to bill and to receive utility payments, enter cash receipts into the computer/Incode System and balance cash drawers daily. This is a diversified office, constantly providing assistance to customers and relaying information to others within the organization. Staff possess the ability to effectively communicate with diverse groups of individuals with tact and diplomacy while answering questions regarding customer utility billing or other city service fees and working to effectively resolve billing disputes. This office maintains the reservations for City Parks and Community Center; handles and reviews applications for service; collects deposit, initiates work orders for setup or 'terminate service' and orders and maintains office supplies. The Utility Billing Supervisor oversees the Utility Billing Collection by assuring all information is complete in customer accounts; prepares the monthly calculation report before billing 3200 accounts; and mailing approximately 600-700 late notices monthly. The Supervisor loads and downloads handheld meters so meter readers can accurately read electric and water meter; sets up disconnect notices; receives and reviews extension requests for payment with the authority to grant extensions in accordance with City policy. This position is the primary contact for the Cemetery; answers questions; handles cemetery lot sales; and works closely with the funeral directors on all issues regarding cemetery plots.

Strategic Goals

The Utility Billing Division continues to improve daily operations to allow for increased efficiency in the department and focus of excellent customer service.

Personnel

1 - Utility Billing Supervisor

1 - Utility Clerk II

2 - Utility Clerk I

Expenses	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Personnel	\$182,301	\$231,828	\$106,635	\$197,637	\$249,802
Supplies	9,700	19,800	11,006	15,403	22,800
Other Services	32,975	31,823	36,453	50,647	90,823
Total Expenses	\$224,976	\$283,451	\$154,094	\$263,687	\$363,425

UTILITY BILLING

PERSONNEL	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
50310100 SALARY	144,231	159,762	77,519	143,928	174,661
50310111 OVERTIME	1,542	2,361	917	1,781	3,787
50310116 LONGEVITY	-	936	972	972	324
50310125 SOCIAL SECURITY	11,309	12,448	6,035	11,094	13,697
50310126 UNEMPLOYMENT TAX	186	612	-	-	612
50310127 RETIREMENT PLAN	10,722	21,463	10,394	18,958	25,152
50310128 HEALTH & DENTAL INS	13,309	33,368	10,336	19,967	30,663
COBRA COMPLIANCE PRE-					
50310130 MIUM	3	-	-	-	-
50310135 WORKERS COMPENSATION	399	278	138	313	305
50310150 CELL PHONE ALLOWANCE	600	600	325	625	600
TOTAL PERSONNEL	182,301	231,828	106,635	197,637	249,802
SUPPLIES					
50320200 OFFICE SUPPLIES	8,850	15,000	7,951	11,026	18,000
50320209 MEETINGS AND SEMINARS	800	4,000	3,055	4,377	4,000
50320229 UNIFORMS	50	800	-	-	800
TOTAL SUPPLIES	9,700	19,800	11,006	15,403	22,800
OTHER SERVICES					
BANK MERCHANT CREDIT					
50330301 CARD FEES	-	40,000	15,278	21,278	50,000
OFFICE EQUIPMENT LEASE					
50330303 PAYMENT	1,829	2,323	1,182	1,550	2,323
50330304 POSTAGE	22,571	21,000	17,869	25,182	30,000
50330310 INSURANCE	1,679	2,000	1,449	1,893	2,000
50330320 COLLECTION AGENCY FEES	49	5,000	-	-	5,000
50330338 MISCELLANEOUS	6,847	1,000	675	744	1,000
50330345 LICENSE & FEES	-	500	-	-	500
MAILING SOLUTIONS OUT-					
50130346 SOURCE	-	-	-	-	-
TOTAL OTHER SERVICES	32,975	31,823	36,453	50,647	90,823
TOTAL	224,976	283,451	154,094	263,687	363,425

GRANTS

Description

This cost center accounts for all the grant expenditures for the City in reference to Water and Wastewater Operations and improvements.

Strategic Goals

To continue to seek grant opportunities to improve the community. This fiscal year we will focus on a Community Development Block Grant (CDBG) on Wastewater Treatment Plant improvements.

Personnel

None

Expenses	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Grants	-	\$1,643,279	\$20,179	\$103,529	\$1,583,200
Total Expenses	-	\$1,643,279	\$20,179	\$103,529	\$1,583,200

GRANTS	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
CDBG WW IMPROVEMENTS					
50942420ADMIN *	-	35,000	-	17,500	32,250
CDBG WW IMPROVEMENTS					
50942421ENGINEERING *	-	55,000	5,500	19,250	35,750
CDBG WW IMPROVEMENTS					
50983482CONSTRUCTION *	-	312,500	-	-	312,500
50983481SPATZ WATER WELL - TWDB *	-	1,240,779	14,679	66,779	1,202,700
TOTAL					
GRANTS	-	1,643,279	20,179	103,529	1,583,200

*Capital Project Carryover from previous year.



AIRPORT FUND



City of Hondo FY 2023-2024 Budget Summary

Airport Fund

AIRPORT

Revenues:

AvGas Fuel	\$120,000
Jet A Fuel	300,000
Other	<u>687,171</u>
Total Revenues	\$1,107,171

Expenses:

Personnel	390,516
Supplies	335,800
Other Services	136,100
Debt Service	56,315
Supplies (non-operating)	1,000
Capital Outlay	<u>111,111</u>

Total Expenses	\$1,030,842
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Other Revenues/Expenses

Transfer Out	\$(44,791)
Total Other	\$(44,791)

Surplus (Deficit)	\$31,538
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AIRPORT REVENUES



	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
AVGAS 100LL AVIATION					
1,302 FUEL	145,610	115,000	84,572	136,041	120,000
1,304 JET A AVIATION FUEL	287,513	326,000	184,874	253,696	300,000
1,315 OPEN T HANGARS	1,479	1,800	690	1,265	2,400
1,317 ENCLOSED HANGAR RENT	92,528	95,232	63,328	95,212	100,944
1,320 MISC SVC PARKING, GPU, TERMINAL BLD. OFC.	1,450	1,250	3,045	3,160	2,000
1,350 RENTAL	-	6,000	-	-	-
1,368 MISCELLANEOUS	143,550	500	320	815	2,762
1,373 INTEREST INCOME				(285)	
1,377 HANGAR MR-2	2,241	2,241	1,494	2,241	2,241
1,381 HANGAR ER-2	82,946	82,947	55,298	82,946	82,947
1,382 HANGAR MR-3&4	77,625	91,800	61,200	91,800	91,800
1,383 HANGAR ER-3	36,180	36,180	24,120	36,180	36,180
1,384 HANGAR MR-7	14,784	18,473	11,437	18,473	21,108
1,385 HANGAR MR-8	4,200	9,180	3,215	4,615	9,180
1,386 HANGAR MR-9	15,772	16,000	13,903	20,459	15,000
1,388 HANGAR MR-1	5,304	5,423	3,615	5,423	5,423
1,389 HANGAR MR-5	2,146	2,098	1,407	2,106	2,098
1,390 VT STORAGE CONTAINER	25,920	25,920	17,280	25,920	25,920
1,395 AIRSTRIP ATTACK EVENT	12,000	15,000	12,000	12,000	12,000
1,403 STREET RENT	2,600	2,600	1,733	2,600	2,800
1,406 ANIMAL SHELTER RENT	2,600	2,600	1,733	2,600	2,800
1,408 PARKS RENT	2,600	2,600	1,733	2,600	2,800
1,409 SERVICE DEPT. RENT	2,600	2,600	1,733	2,600	2,800
RECREATION CENTER					
1,410 LAND	2,100	2,100	1,400	2,100	2,300
DEMONTEL BUILDING					
1,411 RENT	7,200	7,200	4,800	7,200	7,500
1,412 BUILDING RENT		-		(930)	-
1,413 GOLF COURSE RENT	14,000	14,000	9,333	14,000	14,000
1,414 FARM LAND LEASE	62,979	64,868	64,868	64,868	64,868
1,416 ARAS PARKING LEASE					-
1,420 WATER FUND - LEASE OF	-	15,000	69,650	69,650	75,000
1,463 HONDO ART LEAGUE	300	300	200	300	300
1,487 REPUBLIC SERVICES	10,800	11,000	900	900	-
1,488 GUN RANGE LEASE		24,000		-	

AIRPORT REVENUES



WORLD FUEL RENEWAL					
1,489 AGR	6,250	-	-	-	-
1,674 TXDOT RAMP GRANT	29,572	50,000	45,902	100,000	
1,678 ARPA GRANT	13,857	32,000	32,000	32,000	
1,679 CRRSAA GRANT		13,000	13,000	13,000	
1,700 UTI AEROSPACE		40,000	-	-	
TOTAL	1,108,706	1,134,912	744,883	1,051,459	1,107,171

AIRPORT

Description

The purpose of this fund is to account for transactions related to the South Texas Regional Airport at Hondo and those related to the property given to the City by the War Assets Department in 1948, i.e. the Old Army Airfield. The South Texas Regional Airport at Hondo is a treasure for the City steeped in a rich aviation heritage.

Strategic Goals

The marketing of South Texas Regional Airport property has increased interest in development in the area. This fiscal year the city plans to establish a master plan that will address and unveil the potential future opportunities the South Texas Regional Airport may have.

Personnel

1 - Aviation Director 2 - Airport Services Technician II 1 - Airport Administrative Assistant
 1 - Airport Grounds Maintenance

Expenses	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Personnel	\$297,312	\$355,485	\$184,229	\$359,401	\$390,516
Supplies	354,528	336,600	209,477	290,520	336,800
Other Services	139,974	155,100	106,405	150,451	136,100
Capital Outlay	74,388	145,000	108,690	731,948	111,111
Debt Services	16,802	16,615	8,308	16,615	56,315
Transfers	87,887	72,341	36,171	72,341	44,791
Total Expenses	\$970,891	\$1,081,141	\$653,279	\$1,621,275	\$1,075,633

AIRPORT

PERSONNEL	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
50110100 SALARY	236,803	236,340	126,943	247,259	258,669
50110111 OVERTIME	15,070	12,248	6,841	13,532	12,703
50110116 LONGEVITY	-	756	720	720	648
50110125 SOCIAL SECURITY	19,407	19,522	10,145	19,412	21,265
50110126 UNEMPLOYMENT TAX	-	765	-	-	765
50110127 RETIREMENT PLAN	208	33,659	17,746	34,048	39,048
50110128 HEALTH & DENTAL INS	16,682	41,710	16,599	33,454	46,587
COBRA COMPLIANCE PREMIUM					
50110130 UM	2	-	-	-	-
50110135 WORKERS COMPENSATION	2,540	3,885	1,935	4,375	4,232
50110149 AUTO ALLOWANCE	4,800	4,800	2,400	4,800	4,800
50110150 CELL PHONE ALLOWANCE	1,800	1,800	900	1,800	1,800
TOTAL PERSONNEL	297,312	355,485	184,229	359,401	390,516
SUPPLIES					
50120200 OFFICE SUPPLIES	947	1,500	1,218	1,447	1,500
50120201 BREAKROOM SUPPLIES	713	600	414	596	700
50120202 FUEL & OIL	5,776	4,500	4,329	7,270	5,500
50120208 SMALL TOOLS & SUPPLIES	3,429	3,000	1,627	2,526	3,000
50120209 MEETINGS & SEMINARS	1,071	2,000	844	1,021	2,000
50120210 EQUIPMENT MAINTENANCE	1,051	7,000	1,716	4,121	5,000
50120214 TERMINAL BUILDING MAINT	6,286	1,000	164	758	1,000
50120215 SAFETY EQUIPMENT	399	600	630	707	600
50120223 GEN AV HANGARS		-			
50120229 UNIFORMS	1,224	1,200	924	1,514	1,300
50120246 100LL AVIATION GASOLINE	97,429	100,000	80,189	99,119	100,000
50120247 JET A AVIATION FUEL	222,474	200,000	107,142	156,300	200,000
50120248 JET TRUCK LEASE	13,200	13,200	8,800	13,200	13,200
50120265 TIRES, TUBES & BATTERIES	529	2,000	1,480	1,940	2,000
TOTAL SUPPLIES	354,528	336,600	209,477	290,520	335,800

AIRPORT



OTHER SERVICES

50130300 UTILITIES	8,779	9,000	5,785	9,855	9,000
50130302 TELEPHONE	1,390	2,200	396	817	1,000
OFFICE EQUIPMENT LEASE					
50130303 PAYMENT	1,500	1,700	1,061	1,578	1,700
50130304 POSTAGE	412	400	235	415	400
DEMO BUILDINGS/STRUCTURES					
50130306 CREDIT CARD FEES	8,075	9,000	5,938	8,905	9,000
50130310 INSURANCE	39,087	57,000	40,754	54,304	45,000
50130312 MAINTENANCE AGREEMENTS	1,951	2,300	1,389	2,101	2,300
50130314 DUES & SUBSCRIPTIONS	2,233	2,000	2,304	2,274	2,000
50130328 APPRAISAL FEES	6,112	6,000	1,800	6,881	6,000
50130330 LEGAL FEES	28,279	30,000	29,447	38,103	25,000
50130338 MISCELLANEOUS	100	500	124	211	500
50130345 LICENSE & FEES					
50130362 JANITORIAL SUPPLIES	1,849	2,000	1,714	2,622	2,200
50130366 CONTINGENCY EXPENSE	5,000	5,000	2,386	2,386	5,000
COMMUNITY OUTREACH &					
50130370 MKTG	1,428	2,000	1,564	1,992	2,000
50130382 INFO TECHNOLOGY PLAN	8,726	-			
CONSULTING/ENGINEERING					
50130399 FEES	25,000	25,000	11,508	18,008	25,000
TOTAL OTHER SERVICES	139,921	154,100	106,405	150,451	136,100

DEBT SERVICE

50150504 2016 SERIES CO - PRINCIPAL	15,000	15,000	7,500	15,000	15,000
50150506/7 EDC DEBT (PAVEMENT REHAB)					39,942
50150505 2016 SERIES CO - INTEREST	1,802	1,615	808	1,615	1,373

TOTAL DEBT SERVICE

	16,802	16,615	8,308	16,615	56,315
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TRANSFERS

50199999 TRANSFER OUT	87,887	72,341	36,171	72,341	44,791
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TRANSFER OUT

	87,887	72,341	36,171	72,341	44,791
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AIRPORT



TOTAL OPERATING	896,450	935,141	544,589	889,327	963,522
AIRPORT NON-OPERATING					
SUPPLIES	2020-2021	Requested	Y-T-D	Projected	Requested
50220224 HONDO ART LEAGUE MAINT	Actual	Budget	Actual	Year End	Budget
	53	1,000	-	-	1,000
TOTAL SUPPLIES	53	1,000	-	-	1,000
CAPITAL OUTLAY					
50840700 RAMP GRANT	59,988	100,000	63,690	88,108	111,111
50840701 MULE PURCHASE	12,341			-	
FREE STANDING FLOOR ICE					
50840702 MAKER	2,059			-	
50840703 ARPA GRANT	-	32,000	32,000	32,000	-
50840704 CRRSAA GRANT	-	13,000	13,000	13,000	-
50840705 NPE GRANT (TAXIWAY)	-			598,840	-
TOTAL CAPITAL OUTLAY	74,388	145,000	108,690	731,948	111,111
TOTAL	970,891	1,081,141	653,279	1,621,275	1,075,633



SANITATION FUND

SANITATION



Description

The purpose of this fund is to account for transactions related to sanitation in the City. The City currently has a contract for sanitation services and the revenue brought in from customers funds the contract for the services.

Personnel

None

	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
REVENUES					
1302 RESIDENTIAL SANITATION	689,148	700,000	470,456	708,377	700,000
COMMERCIAL SANITA-					
1304 TION	736,800	773,000	577,658	875,793	850,000
1306 PENALTIES	13,842	14,000	9,518	14,471	14,000
1320 MISCELLANEOUS	390	500	324	490	500
1373 INTEREST INCOME	1,675	100	6,363	11,208	25,000
TOTAL REVE-					
NUES	1,441,854	1,487,600	1,064,319	1,610,340	1,589,500
EXPENSES					
RESIDENTIAL SOLID					
51230351 WASTE COLL	574,235	552,000	349,461	607,485	600,000
COMMERCIAL SOLID					
51230352 WASTE COLL	750,016	729,600	483,070	825,467	830,000
TIRE,TV AND SIMILAR					
51230355 PICKUPS	4,749	3,800	2,238	2,994	5,000
TRANSFER OUT - GENERAL					
51299999 FUND	148,800	202,200	101,100	202,200	154,500
TOTAL EX-					
PENSES	1,477,800	1,487,600	935,869	1,638,146	1,589,500
SURPLUS (DEFICIT)	(35,946)	-	128,450	(27,807)	-

OTHER FUNDS

BOND I&S

**Description**

The purpose of this fund is to collect the Interest & Sinking property tax as well as transfers from other funds for the purpose of paying the debt for the City.

City of Hondo FY 2023-2024 Budget Summary
Bond Fund

Bond Interest and Sinking**Revenues:**

Property Taxes	\$710,190
Transfers In	804,653
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Total	\$1,514,844

Expenses:

Other Services	2,800
2014 Refunding Principal	181,000
2014 Refunding Interest	8,682
2015 Series CO Principal	140,000
2015 Series CO Interest	60,252
2016 Series CO Principal	235,000
2016 Series CO Interest	20,962
2017 Series CO Principal	255,000
2017 Series CO Interest	97,621
2021 Series CO Principal	75,000
2021 Series CO Interest	107,025
2021 EDC Refunding Bonds Principal	65,000
2021 EDC Refunding Bonds Interest	9,050
2022 Loan Principal (FEB 2022)	95,000
2022 Loan Interest (FEB, 2022)	9,266
2022 New Tax Notes Principal	110,000
2022 New Tax Notes Interest	43,187
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Total Expenses	\$1,514,844
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Surplus (Deficit)	\$-
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COURT (COMMITTED) FUND



Description

The purpose of this fund is to record the portion of the court tickets paid for court security and court technology and utilize those assets to improve the court security and technology.

Personnel

None

City of Hondo FY 2023-2024 Budget Summary

OTHER FUNDS

Court Technology/Security Fund

Revenues:	\$3,400
Expenses:	<u>3,400</u>
Surplus (Deficit)	<u>\$-</u>

PERPETUAL CARE



Description

The Cemetery Perpetual Care Fund accounts for the activity associated with a fee collected pursuant with Chapter 1 Article 13 of the Code of Ordinances. The Code calls for the amounts paid into the Fund to be considered a permanent trust for the perpetual care and upkeep of lots and graves in the cemeteries. When cemetery lots are sold, two fees are collected. One is the sale of the lot, which goes into the General Fund. The other is the Perpetual Care fee which goes into this fund. Per 1.13.006C, the earnings on the perpetual care fees shall only be used for the maintenance, care, and upkeep, and for the general beautification of the cemetery. It costs the General Fund about \$60,000 a year to maintain the cemetery. This is partially offset by about \$8,000 for the sale of lots.

Personnel

None

REVENUES	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
1305 REVENUE	26,950	20,000	11,200	22,400	20,000
1373 INTEREST INCOME	326	1,000	664	1,328	1,000
FUND BALANCE					40,000
TOTAL REVENUES	27,276	21,000	11,864	23,728	61,000
 EXPENSES					
MOWING FEES TO					
50023036 GENERAL FUND	20,000	20,000	10,000	20,000	40,000
50030311 CEMETERY CLEANUP	1,179	1,000	456	912	1,000
MOWERS					20,000
TOTAL EXPENSES	21,179	21,000	10,456	20,912	61,000
 SURPLUS (DEFICIT)	6,097	-	1,408	2,816	-

GENERAL CAPITAL PROJECTS



Description

The purpose of this fund is to keep track of the governmental capital projects (Streets, drainage, etc.) and to transfer in budgeted funds to spend on certain projects.

Strategic Goals

The City plans to utilize funding from the 2021 CO's to continue street improvement projects throughout the City.

Personnel

None

City of Hondo FY 2023-2024 Budget Summary GENERAL CAPITAL PROJECTS

General Capital Projects Fund (Streets - 2021 COs)

Revenues:	\$2,500,000
Expenses:	2,500,000 Street Rehab
Surplus (Deficit)	\$-

ECONOMIC DEVELOPMENT



Description

The purpose of the corporation is to undertake any project authorized by Section 4B of the Act for the Promotion, Development or retention of new or expanded business enterprises that create or retain primary jobs, including maintenance and operation expenses for any such projects.

Strategic Goals

The Economic Development Corporation continues to focus on the development growth for the City. With continued growth, the Economic Development Corporation aims to produce job opportunities for the community and to continue to develop economic tourism.

Personnel

1 - Executive Director

1 - Director of Marketing/Business Retention/Expansion/Recruitment

Revenues	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Sales Tax	\$660,531	\$635,000	\$449,800	\$701,327	\$625,000
Interest/Other Income	1,867	92,500	60,365	93,227	413,652
Total Revenues	\$662,398	\$727,500	\$510,165	\$794,554	\$1,038,652

Expenditures	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Personnel	-	\$117,889	-	\$22,899	\$260,105
Supplies	114	1,000	2,260	9,968	6,000
Other Services	69,394	498,154	135,50	224,668	638,724
Debt Services	129,876	130,972	98,229	130,972	133,823
Total Expenditures	\$199,384	\$748,015	\$235,840	\$388,507	\$1,038,652

ECONOMIC DEVELOPMENT

	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
REVENUES					
1301 SALES TAX REVENUE	660,531	635,000	449,800	701,327	625,000
1373 INTEREST INCOME	1,867	92,500	60,365	93,227	98,095
22-23 RECREATION					
1368 PROJECTS					315,557
TOTAL REVENUES	662,398	727,500	510,165	794,554	1,038,652
PERSONNEL					
50010100 SALARY	-	85,000	-	18,462	200,000
50010116 LONGEVITY	-	-	-	-	-
50010125 SOCIAL SECURITY	-	6,916	-	1,411	15,346
50010126 UNEMPLOYMENT TAX	-	153	-	-	306
50010127 RETIREMENT	-	11,924	-	2,391	28,179
50010128 HEALTH & DENTAL INS	-	8,342	-	561	15,331
COBRA COMPLIANCE					
50010130 PREMIUM	-	-	-	-	-
50010135 WORKERS COMP	-	154	-	-	342
50010149 AUTO ALLOWANCE	-	4,800	-	-	-
CELL PHONE ALLOW-					
50010150 ANCE	-	600	-	75	600
TOTAL PERSONNEL	-	117,889	-	22,899	260,105
SUPPLIES					
50020200 OFFICE SUPPLIES	114	1,000	2,260	9,968	6,000
TOTAL SUPPLIES	114	1,000	2,260	9,968	6,000
OTHER SERVICES					
50030209 MEETINGS & SEMINARS	-	4,500	930	4,018	15,000
50030302 TELEPHONE	834	1,000	141	169	1,000
50030304 POSTAGE	72	150	-	-	400
50030311 CONSULTING SERVICES	13,900	1,000	-	26	25,000
50030314 DUES & SUBSCRIPTIONS	8,881	10,000	8,289	9,139	15,000
50030316 EDUCATION PROJECTS	6,284	5,000	-	-	-

50030317 CHAMBER CONTRACT	20,000	20,000	18,333	20,000	20,000
MARKETING & ADVER-					
50030319 TISING	700	10,000	2,763	28,345	150,000
50030322 RECREATION PROJECTS		354,004	60,047	102,948	315,557
50030366 CONTINGENCY EXPENSE	1,875	10,000	12,971	17,522	1,767
50030382 CITY SHARED SERVICES	16,848	30,000	22,500	30,000	30,000
50030383 TRANSFER - STRTC	-	12,500	9,375	12,500	65,000
5003038X TRANSFER - FAIR HALL		40,000		-	-
TOTAL OTHER SERVICES	69,394	498,154	135,350	224,668	638,724
DEBT SERVICE					
2016 SERIES CO - PRIN-					
50050504 CIPAL	50,000	50,000	37,500	50,000	55,000
2016 SERIES CO - INTER-					
50050505 EST	6,369	5,622	4,217	5,622	4,773
2021 REFD BOND PRIN-					
50050506 CIPAL	65,000	65,000	48,750	65,000	65,000
2021 REFD BOND INTER-					
50050507 EST	8,507	10,350	7,763	10,350	9,050
TOTAL DEBT SERVICE	129,876	130,972	98,229	130,972	133,823
TOTAL EXPENSES	199,384	748,015	235,840	388,507	1,038,652
SURPLUS	463,014	(20,515)	274,326	406,047	(0)

Description

The purpose of this fund is to record transactions associated with the South Texas Regional Training Center (STRTC). The STRTC was created when the City, Medina County and the Hondo Economic Development Corporation came together in 2011. The City provided the building and the location, the County provided \$300,000 and the Hondo Economic Development Corporation (HEDC) provided \$1,000,000. An advisory board was created to provide advice and guidance. Southwest Texas Junior College (SWTJC) provides academic classes and GED training. The City is encouraging SWTJC and other to provide technical courses.

Strategic Goals

The South Texas Regional Training Center plans to continue to offer higher education opportunities to the community and surrounding areas. The city hopes to continue to grow high education selection in the future and continue to support education in the community.

Personnel

1 - STRTC Manager

1 - Administrative Assistant

Revenues	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Total Revenues	\$105,104	\$114,799	\$90,343	\$138,640	\$213,150

Expenditures	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Personnel	\$48,214	\$70,053	\$34,237	\$67,950	\$133,893
Supplies	3,795	7,800	1,473	6,250	7,700
Other Services	42,982	36,946	24,407	42,773	65,285
Capital Outlay	-	-	-	-	6,272
Total Expenditures	\$94,991	\$114,799	\$60,117	\$116,973	\$213,144

STRTC

	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
REVENUES					
1301 SWTJC RENT	41,092	49,405	32,937	49,406	49,405
1302 ALAMO WRKFRC E OFFICE LEASE	23,747	23,747	15,831	23,747	23,747
1303 ANNEX BUILDING		-		-	-
1304 SESAJAL LLC LEASE	7,000	-		-	-
1305 MONTHLY UTILITY	9,823	8,868	5,615	8,423	10,068
1306 ANNEX UTILITY		-		-	-
1310 ADMIN SVS & SUPPORT	20,700	20,280	13,520	20,280	20,280
1320 VENDING REVENUES	-	-		-	-
1330 MISCELLANEOUS RENTALS	-	-	16,190	24,285	24,650
1380 GRANTS	-	-		-	-
1381 DIESEL EQUIPMENT GRANT	-	-		-	-
1390 TRANSFER IN EDC	-	12,500	6,250	12,500	65,000
1391 TRANSFER IN OTHER	2,742				20,000
TOTAL REVENUES	105,104	114,799	90,343	138,640	213,150

STRTC

PERSONNEL

50210100SALARY	41,166	50,810	25,345	50,690	96,054
50210111OVERTIME	1,797	-	487	487	893
50210116LONGEVITY	-	72	36	36	108
50210125SOCIAL SECURITY	3,173	3,887	1,947	3,894	7,416
50210126UNEMPLOYMENT	-	153	-	-	306
50210127RETIREMENT	1,188	6,702	3,372	6,745	13,619
50210128HEALTH & DENTAL INS	890	8,342	3,006	6,012	15,331
50210130COBRA COMPLIANCE PREMIUM	-	-	-	-	-
50210135WORKERS COMP	-	87	43	86	165

TOTAL PERSONNEL

48,214	70,053	34,237	67,950	133,893
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SUPPLIES

50220200OFFICE SUPPLIES	1,392	2,000	912	1,600	2,300
50220201BREAKROOM SUPPLIES	321	300	57	300	400
50220209MEETINGS & SEMINARS		1,500	386	1,000	1,500
50220210EQUIPMENT MAINTENANCE		500		-	-
50220229UNIFORMS		500	118	350	500
50220263FURNITURE	2,082	3,000		3,000	3,000

TOTAL SUPPLIES

3,795	7,800	1,473	6,250	7,700
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OTHER SERVICES

50230300UTILITIES	8,881	8,500	5,283	8,500	9,000
50230302TELEPHONE	1,769	2,000	84	1,800	2,000
50230310INSURANCE	5,898	6,142	4,103	6,142	5,312
50230312MAINTENANCE AGREEMENTS	3,180	3,180	1,590	3,180	3,800
50230316EDUCATION PROJECTS		1,500	1,115	1,870	2,400
50230319MARKETING AND ADVERTISING		5,554	3,440	7,254	8,400
50230338MISCELLANEOUS	381	250	30	200	250
50230350BUILDING MAINTENANCE	20,114	7,500	4,725	7,500	12,600
50230362JANITORIAL SUPPLIES	2,759	2,321	4,037	6,327	6,100

STRTC

50230363 STRTC IMPROVEMENTS						3,423
50230364 STUDENT SET SCHOLARSHIPS						12,000
TOTAL OTHER SERVICES	42,982	36,946	24,407	42,773	65,285	
CAPITAL OUTLAY						
FRONT DOOR ACCESS OPERA-						
50240404 TOR						6,272
TOTAL CAPITAL OUTLAY	-	-	-	-	-	6,272
TOTAL EXPENSES	94,991	114,799	60,117	116,973	213,150	

HOTEL / MOTEL



Description

The Hotel/Motel Fund assists the City in promoting visitors to the City. The taxes are collected by the local hotels and motels within the City and remitted on a quarterly basis. The funds are distributed, according to regulations and statutes, to organizations which hold events and functions to attract visitors to the City.

Strategic Goals

To maintain current levels of revenue as well as distribute funds appropriately in the community to enhance and promote business.

Personnel

None

Revenues	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Hotel/Motel Taxes	\$123,958	\$135,000	\$81,186	\$121,779	\$135,000
Total Revenues	\$123,958	\$135,000	\$81,186	\$121,779	\$135,000

Expenditures	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Other Services	\$125,709	\$135,000	\$58,125	\$87,500	\$135,000
Transfers	-	-	-	-	-
Total Expenditures	\$125,709	\$135,000	\$58,125	\$87,500	\$135,000

HOTEL / MOTEL



REVENUES		2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
		Actual	Budget	Actual	Projected	Budget
	HOTEL/MOTEL TAX					
1315 REVENUES		123,958	135,000	81,186	109,560	135,000
TOTAL REVENUES		123,958	135,000	81,186	109,560	135,000
EXPENSES						
	HONDO CHAMBER OF					
50230301 COMMERCE		65,000	65,000	48,750	65,000	65,000
MEDINA COUNTY						
50230302 FAIR ASSN.		-		-	0	
MEDINA COUNTY						
50230303 MUSEUM		5,625	7,500	5,625	7,500	7,500
50230305 RODEO ASSOCIATION		5,072	10,000	-	4,190	10,000
AIRSTRIP ATTACK						
50230313 RACE		6,262		-	0	
MEDINA COUNTY						
50230315 LIVESTOCK ASSOC		3,750	5,000	3,750	5,000	5,000
50290900 FAIR HALL TRANSFER		40,000	47,500	-	35,625	47,500
TOTAL EXPENSES		125,709	135,000	58,125	117,315	135,000
SURPLUS (DEFICIT)		(1,751)		-	23,061	(7,755)
						-

WATER RESOURCE



Description

The Water Resource Fund is a fund to collect the water resource fee to have funds available in the event the City needs to buy water for customer consumption and use. These funds carry forward year after year until such time as the need to purchase water may arise.

Strategic Goals

To maintain current levels of revenue to build the water resource fund for any unexpected costs.

Personnel

None

City of Hondo FY 2023-2024 Budget Summary WATER RESOURCE FUND

Water Resource

Revenues:	\$30,000
Expenses:	30,000
Surplus (Deficit)	\$-

FAIR HALL & LIVESTOCK



Description

The Fair Hall Fund is a fund to collect the Fair Rental revenue and expenditures. This funding is to be utilized for the maintenance and rental expenditures of the Fair Hall.

Strategic Goals

The City of Hondo assumed the responsibility of operations of the Fair Hall in June 2020. The City hopes to improve many aspects of the Fair Hall Building as it is dated and is in need of a cosmetic upgrade. As the largest rental facility in the surrounding area, plans are to provide a rental facility that is in good condition to the community.

Personnel

None

Revenues	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Rentals	\$36,465	\$50,000	\$22,367	\$33,550	\$32,500
Transfers	83,765	87,500	23,750	23,750	47,500
Interest	-	-	112	225	-
Total Revenues	\$120,230	\$137,500	\$46,229	\$57,525	\$80,000

Expenditures	FY 2022 Actual	FY 2023 Budget	Y-T-D Actual 06/30/2023	FY 2023 Projected	FY 2024 Adopted
Personnel	\$58,995	\$65,990	\$10,562	\$10,562	-
Supplies	37,718	50,510	12,182	27,182	59,000
Other Services	19,393	21,000	9,682	19,364	21,000
Total Expenditures	\$116,107	\$137,500	\$32,426	\$57,108	\$80,000

FAIR HALL & LIVESTOCK



	2021-2022	2022-2023	Y-T-D	2022-2023	2023-2024
	Actual	Budget	Actual	Projected	Budget
REVENUES					
1300 FAIR BUILDING RENTAL	34,341	50,000	22,367	33,550	32,500
1301 FAIR BUILDING DEPOSITS	2,124	0	0	0	0
1373 INTEREST INCOME	0	0	112	225	0
1390 HOT FUNDS TRANSFER	40,000	47,500	23,750	23,750	47,500
1392 EDC FUND TRANSFER		40,000		0	0
1391 GENERAL FUND TRANSFER	43,765	0		0	0
TOTAL REVENUES	120,230	137,500	46,229	57,525	80,000
PERSONNEL					
50210100 SALARY	44,851	46,359	7,336	7,336	0
50210111 OVERTIME	2,373	1,094	549	549	0
50210116 LONGEVITY	0	72	72	72	0
50210125 SOCIAL SECURITY	3,515	3,630	609	609	0
50210126 UNEMPLOYMENT	0	153	0	0	0
50210127 RETIREMENT	3,343	6,259	1,050	1,050	0
50210128 HEALTH & DENTAL INS	4,892	8,342	906	906	0
50210130 COBRA COMPLIANCE PREMIUM	0	0	0	0	0
50210135 WORKERS COMP	22	81	40	40	0
TOTAL PERSONNEL	58,995	65,990	10,562	10,562	0
SUPPLIES					
50220200 BUILDING MAINTENANCE	37,718	45,510	12,182	27,182	45,000
50220209 MEETINGS & SEMINARS		5,000	0	0	5,000
50220209 FH PUBLIC RELATIONS					9,000
TOTAL SUPPLIES	37,718	50,510	12,182	27,182	59,000

FAIR HALL & LIVESTOCK

**OTHER SERVICES**

50230300 UTILITIES	11,727	11,000	5,189	10,377	11,000
50230362 JANITORIAL SUPPLIES	5,281	5,000	3,713	7,427	8,000
50230363 JANITORIAL SERVICES	2,386	5,000	780	1,560	2,000

TOTAL OTHER SERVICES

19,393	21,000	9,682	19,364	21,000
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CAPITAL OUTLAY**TOTAL CAPITAL OUTLAY**

0	0	0	0
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TOTAL EXPENSES

116,107	137,500	32,426	57,108	80,000
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SURPLUS (DEFICIT)	4,123	0	13,803	417	0
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PERSONNEL



2023 Pay Schedule for the City of Hondo

Effective October 23, 2023

Grade	Hourly			Grade	Annual			Grades
	Minimum	Mid-Point	Maximum		Minimum	Mid-Point	Maximum	
200	15.00	18.13	21.76	200	\$31,200	\$37,710	\$45,261	
201	16.68	20.85	25.02	201	\$34,694	\$43,368	\$52,042	
202	19.18	23.98	28.78	202	\$39,894	\$49,878	\$59,862	
203	22.06	27.58	33.10	203	\$45,885	\$57,366	\$68,848	
204	25.38	31.72	38.06	204	\$52,790	\$65,978	\$79,165	
205	29.18	36.48	43.78	205	\$60,694	\$75,878	\$91,062	
206	33.56	41.95	50.34	206	\$69,805	\$87,256	\$104,707	
207	38.59	48.24	57.89	207	\$80,267	\$100,339	\$120,411	
208	44.38	55.48	66.58	208	\$92,310	\$115,398	\$138,486	
209	51.04	63.80	76.56	209	\$106,163	\$132,704	\$159,245	
210	58.70	73.37	88.04	210	\$122,096	\$152,610	\$183,123	

Effective October 23, 2023

Department	Job Title	Hourly				Annual		
		Grade	Min	Mid	Max	Min	Mid	Max
REC	Lifeguard / Part-time Recreation Aide	200	15.00	18.13	21.76	\$31,200	\$37,710	\$45,261
PD	Crossing Guards	200	15.00	18.13	21.76	\$31,200	\$37,710	\$45,261
FAC	Custodian	200	15.00	18.13	21.76	\$31,200	\$37,710	\$45,261
PARK	Parks Operator	200	15.00	18.13	21.76	\$31,200	\$37,710	\$45,261
STR	Street Operator	200	15.00	18.13	21.76	\$31,200	\$37,710	\$45,261
LIB	Library Aide	200	15.00	18.13	21.76	\$31,200	\$37,710	\$45,261
GOLF	Golf Course Pro-Shop Laborer	200	15.00	18.13	21.76	\$31,200	\$37,710	\$45,261
AIR	Airport Grounds Maintenance	201	16.68	20.85	25.02	\$34,694	\$43,368	\$52,042
REC	Recreation Aide - Full-time	201	16.68	20.85	25.02	\$34,694	\$43,368	\$52,042
PD	Police Clerk/Typist I	201	16.68	20.85	25.02	\$34,694	\$43,368	\$52,042
UB	Utility Clerk I	201	16.68	20.85	25.02	\$34,694	\$43,368	\$52,042
FAC	Facilities Maintenance Worker	201	16.68	20.85	25.02	\$34,694	\$43,368	\$52,042
GOLF	Golf Course Maintenance	201	16.68	20.85	25.02	\$34,694	\$43,368	\$52,042
WW	Waste Water Operator I	201	16.68	20.85	25.02	\$34,694	\$43,368	\$52,042
WTR	Water Operator I	201	16.68	20.85	25.02	\$34,694	\$43,368	\$52,042
PD	Animal Control Officer	201	16.68	20.85	25.02	\$34,694	\$43,368	\$52,042
ADM	Administrative Assistant	201	16.68	20.85	25.02	\$34,694	\$43,368	\$52,042
MUN	Municipal Court Clerk I	201	16.68	20.85	25.02	\$34,694	\$43,368	\$52,042
REC	Pool Manager	201	16.68	20.85	25.02	\$34,694	\$43,368	\$52,042
PD	Police Clerk/Typist II	202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
UB	Utility Clerk II	202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
REC	Program and Events Coordinator	202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
GOLF	Golf Course Pro-Shop Manager	202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
AIR	Airport Services Technician I	202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
DEV	Code Enforcement Officer	202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
MUN	Municipal Court Clerk II	202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
STR	Street Operator II	202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
WTR	Water Equipment Operator II	202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
WW	Waste Water Operator II	202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
WTR	Water Operator II	202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
AIR	Administrative Assistant to Airport	202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
CS	Assistant to the City Secretary	202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
ADM	Administrative Assistant to the City Manager	202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
ELE	Electric Lineman's Helper	202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
FIN	Finance Assistant	202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
FAC	Facilities Maintenance Crew Leader	203	22.06	27.58	33.10	\$45,885	\$57,366	\$68,848
AIR	Airport Services Technician II	203	22.06	27.58	33.10	\$45,885	\$57,366	\$68,848
STR	Street Crew Foreman	203	22.06	27.58	33.10	\$45,885	\$57,366	\$68,848
WW	Waste Water Operator III	203	22.06	27.58	33.10	\$45,885	\$57,366	\$68,848
WTR	Water Operator III	203	22.06	27.58	33.10	\$45,885	\$57,366	\$68,848
PARK	Parks Crew Leader	203	22.06	27.58	33.10	\$45,885	\$57,366	\$68,848
REC	Athletics Program Coordinator	203	22.06	27.58	33.10	\$45,885	\$57,366	\$68,848
MUN	Municipal Court Administrator	203	22.06	27.58	33.10	\$45,885	\$57,366	\$68,848
DEV	Planner	203	22.06	27.58	33.10	\$45,885	\$57,366	\$68,848

Effective October 23, 2023

Department	Job Title	Hourly				Annual		
		Grade	Min	Mid	Max	Min	Mid	Max
IT	IT Support Specialist	203	22.06	27.58	33.10	\$45,885	\$57,366	\$68,848
WW	Waste Water Crew Leader / Op. 4	204	25.38	31.72	38.06	\$52,790	\$65,978	\$79,165
WTR	Water Crewleader	204	25.38	31.72	38.06	\$52,790	\$65,978	\$79,165
ELE	Electric Apprentice Lineman	204	25.38	31.72	38.06	\$52,790	\$65,978	\$79,165
PD	Police Officer	204	25.38	31.72	38.06	\$52,790	\$65,978	\$79,165
PD	Police School Resource Officer	204	25.38	31.72	38.06	\$52,790	\$65,978	\$79,165
ADM	Public Information Officer	204	25.38	31.72	38.06	\$52,790	\$65,978	\$79,165
REC	Recreation Manager	204	25.38	31.72	38.06	\$52,790	\$65,978	\$79,165
UB	Utility Billing Supervisor	204	25.38	31.72	38.06	\$52,790	\$65,978	\$79,165
ELE	Electric Journeyman Lineman	205	29.18	36.48	43.78	\$60,694	\$75,878	\$91,062
STRTC	STRTC Manager	205	29.18	36.48	43.78	\$60,694	\$75,878	\$91,062
STR	Street Superintendent	205	29.18	36.48	43.78	\$60,694	\$75,878	\$91,062
GOLF	Golf Superintendent	205	29.18	36.48	43.78	\$60,694	\$75,878	\$91,062
PD	Patrol Sergeant	205	29.18	36.48	43.78	\$60,694	\$75,878	\$91,062
PD	Admin Police Sergeant	205	29.18	36.48	43.78	\$60,694	\$75,878	\$91,062
PD	Police Detective	205	29.18	36.48	43.78	\$60,694	\$75,878	\$91,062
ELE	Electric Crew Leader	205	29.18	36.48	43.78	\$60,694	\$75,878	\$91,062
LIB	Library Director	206	33.56	41.95	50.34	\$69,805	\$87,256	\$104,707
IT	I.T. Manager	206	33.56	41.95	50.34	\$69,805	\$87,256	\$104,707
WW	Waste Water Superintendent	206	33.56	41.95	50.34	\$69,805	\$87,256	\$104,707
WTR	Water Superintendent	206	33.56	41.95	50.34	\$69,805	\$87,256	\$104,707
REC	Director of Public Relations and Recreation	206	33.56	41.95	50.34	\$69,805	\$87,256	\$104,707
PARK	Director of Parks & Facilities	206	33.56	41.95	50.34	\$69,805	\$87,256	\$104,707
CS	City Secretary	206	33.56	41.95	50.34	\$69,805	\$87,256	\$104,707
HR	Human Resources Manager	206	33.56	41.95	50.34	\$69,805	\$87,256	\$104,707
FIN	Assistant Finance Director	206	33.56	41.95	50.34	\$69,805	\$87,256	\$104,707
ELE	Electric Superintendent	207	38.59	48.24	57.89	\$80,267	\$100,339	\$120,411
PD	Police Lieutenant	207	38.59	48.24	57.89	\$80,267	\$100,339	\$120,411
PW	Assistant Director of Public Works	207	38.59	48.24	57.89	\$80,267	\$100,339	\$120,411
DEV	Development Services Manager/Superintendent	207	38.59	48.24	57.89	\$80,267	\$100,339	\$120,411
AIR	Director of Aviation	208	44.38	55.48	66.58	\$92,310	\$115,398	\$138,486
PD	Assistant Police Chief	208	44.38	55.48	66.58	\$92,310	\$115,398	\$138,486
EDC	Economic Development Director	209	51.04	63.80	76.56	\$106,163	\$132,704	\$159,245
PD	Police Chief	209	51.04	63.80	76.56	\$106,163	\$132,704	\$159,245
PW	Public Works Director	209	51.04	63.80	76.56	\$106,163	\$132,704	\$159,245
FIN	Chief Finance Officer	210	58.70	73.37	88.04	\$122,096	\$152,610	\$183,123
CM	Assistant City Manager	210	58.70	73.37	88.04	\$122,096	\$152,610	\$183,123
CM	City Manager	210	58.70	73.37	88.04	\$122,096	\$152,610	\$183,123



Part-Time Positions**YR 1**

Golf Pro Shop/Laborer	15.00
Library Aide	15.00
Pool Lifeguard - Part Time	15.00
Pool Manager/Concessionaire - Certified - Part Time	15.00
Part-Time Seasonal/Recreation Aide	15.00
School Crossing Guard - Part Time	15.00

2023-2024 Personnel Staffing
Including Full-Time, Part-Time and Seasonal

	Approved 2019-20	Approved 2020-21	Approved 2021-22	Approved 2022-23	Proposed 2023-24
General Fund 01:					
Administration					
City Manager	1.00	1.00	1.00	1.00	1.00
Fire Marshall / EMS Coordinator	-	-	-	1.00	
Administrative Assistant	1.00	1.00	-	-	1.00
Public Information Officer - PIO	-	-	-	1.00	-
Information Technology Manager	1.00	1.00	-	-	
Information Technology Specialist	1.00	1.00	-	-	
Cost Center Total	<u>4.00</u>	<u>4.00</u>	<u>1.00</u>	<u>3.00</u>	<u>2.00</u>
Finance					
Chief Finance Officer	2.00	1.00	1.00	1.00	1.00
HR Director	1.00	1.00			
Asst Finance Director				1.00	1.00
Finance Assistant	<u>-</u>	<u>1.00</u>	<u>-</u>	<u>1.00</u>	<u>1.00</u>
Cost Center Total	<u>3.00</u>	<u>3.00</u>	<u>1.00</u>	<u>3.00</u>	<u>3.00</u>
Police					
Police Chief	1.00	1.00	1.00	1.00	1.00
Lieutenant	1.00	1.00	1.00	1.00	1.00
Admin Sergeant				1.00	1.00
Patrol Sergeant	2.00	2.00	2.00	4.00	4.00
Investigator	2.00	2.00	2.00	3.00	4.00
Detective Sergeant	1.00	1.00	1.00	1.00	-
School Resource Officer (SRO)	2.00	2.00	2.00	2.00	2.00
Traffic Patrol Officer	1.00	1.00	1.00	-	-
Police Officer	12.00	13.00	13.00	10.00	12.00
Clerk-Typist II	1.00	1.00	1.00	2.00	2.00
Clerk-Typist I	1.00	1.00	1.00	-	-
Cost Center Total	<u>24.00</u>	<u>25.00</u>	<u>25.00</u>	<u>25.00</u>	<u>27.00</u>
Crossing Guards					
Crossing Guards	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
Cost Center Total	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
Legal & Courts					
Municipal Court Administrator	1.00	1.00	1.00		1.00
Municipal Court Clerk	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>-</u>
Cost Center Total	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Animal Care Services					
Animal Service Officer	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Cost Center Total	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>

2023-2024 Personnel Staffing
Including Full-Time, Part-Time and Seasonal

	Approved 2019-20	Approved 2020-21	Approved 2021-22	Approved 2022-23	Proposed 2023-24
Street					
Street Superintendent	1.00	1.00	1.00	1.00	1.00
Crew Foreman	1.00	2.00	2.00	2.00	2.00
Street Equipment Operator II	1.00	1.00	1.00	1.00	1.00
Street Equipment Operator I	4.00	4.00	4.00	4.00	4.00
Street Laborer Full-Time	3.00	3.00	3.00	3.00	3.00
Cost Center Total	10.00	11.00	11.00	11.00	11.00
Library					
Library Director	1.00	1.00	1.00	1.00	1.00
Community Program & Projects Coordinator	1.00	1.00	-	-	-
Librarian Aide Full-Time	2.00	2.00	3.00	3.00	4.00
IT Specialist	1.00	1.00	1.00	1.00	-
Librarian Aide Part-Time	1.00	1.00	1.00	1.00	-
Cost Center Total	6.00	6.00	6.00	6.00	5.00
Parks					
Director of Parks and Facilities	1.00		1.00	1.00	1.00
Parks Crew Leader	1.00		1.00	1.00	1.00
Parks Equipment Operator I	1.00		1.00	1.00	-
Parks Operator	9.00		7.00	6.00	8.00
Parks Laborer - Part Time	-		-	-	-
Cost Center Total	12.00	-	10.00	9.00	10.00
Facilities					
Facilities Crew Leader	1.00		1.00	1.00	1.00
Maintenance Worker	3.00		4.00	4.00	4.00
Custodian Full Time	2.00		2.00	2.00	2.00
Cost Center Total	6.00	-	7.00	7.00	7.00
Buildings & Grounds Maintenance					
Parks Superintendent	1.00	1.00	-	-	-
Parks Crew Leader	1.00	1.00	-	-	-
Facilities Crew Leader	1.00	1.00	-	-	-
Parks Equipment Operator I	1.00	1.00	-	-	-
Maintenance Worker I	3.00	5.00	-	-	-
Parks Laborer	9.00	7.00	-	-	-
Parks Laborer - Part Time	1.00	1.00	-	-	-
Custodian Full Time	2.00	2.00	-	-	-
Cost Center Total	19.00	19.00	-	-	-
Recreation					
Director of Public Relations and Recreation	1.00	1.00	1.00	1.00	1.00
Recreation Manager					-

2023-2024 Personnel Staffing
Including Full-Time, Part-Time and Seasonal

	Approved 2019-20	Approved 2020-21	Approved 2021-22	Approved 2022-23	Proposed 2023-24
Athletic Program Coordinator	1.00	1.00	1.00	1.00	1.00
Community Program Coordinator	1.00	1.00	1.00	1.00	1.00
Recreation Aide Full-Time	-	-	1.00	2.00	2.00
Recreation Aide Part-Time	3.00	3.00	2.00	3.00	3.00
Recreation Aide (Seasonal)	5.00	5.00	5.00	4.00	4.00
Pool Manager Part-Time	1.00	1.00	1.00	1.00	1.00
Lifeguard (Seasonal Based on Hours)	9.00	9.00	9.00	9.00	9.00
Cost Center Total	21.00	21.00	21.00	22.00	22.00
Golf Course					
Golf Superintendent	1.00	1.00	1.00	1.00	1.00
Golf Pro Shop Manager					1.00
Golf Course Maintenance Full-Time	1.00	1.00	1.00	1.00	1.00
Golf Course Laborer Part-Time	1.00	1.00	2.00	2.00	1.00
Pro-Shop Laborer Part-Time	1.00	1.00	1.00	1.00	-
Cost Center Total	4.00	4.00	5.00	5.00	4.00
Development Services					
Development Services Manager				1.00	1.00
Superintendent/Supervisor	1.00	1.00	1.00	-	-
Planner	1.00	1.00	1.00	1.00	-
Code Enforcement Officer	1.00	1.00	1.00	2.00	2.00
Fire Marshall / EMS Coordinator	1.00	1.00	1.00	-	-
Permit Technician	-	-	-	-	-
Cost Center Total	4.00	4.00	4.00	4.00	3.00
Utility Billing					
Utility Billing Supervisor	1.00	1.00	-	-	-
Utility Clerk Full-Time II	2.00	1.00	-	-	-
Utility Clerk Full-Time I	1.00	2.00	-	-	-
Cost Center Total	4.00	4.00	-	-	-
City Secretary					
City Secretary	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	-	-	-
Cost Center Total	2.00	2.00	1.00	1.00	1.00
Public Works					
Public Works Director	1.00	1.00	1.00	1.00	1.00
Assistant Public Works Director	1.00	1.00	-	-	-
Administrative Assistant	-	-	1.00	1.00	1.00
Cost Center Total	2.00	2.00	2.00	2.00	2.00

	Approved 2019-20	Approved 2020-21	Approved 2021-22	Approved 2022-23	Proposed 2023-24
Human Resources					
Human Resources Manager	-	-	1.00	1.00	1.00
Cost Center Total			1.00	1.00	1.00
Information Technology					
Information Technology Manager	-	-	1.00	1.00	1.00
Information Technology Specialist	-	-	1.00	1.00	1.00
Cost Center Total			2.00	2.00	2.00
General Fund Total	131.00	115.00	107.00	111.00	110.00
Electric Fund 02					
Electric Superintendent	1.00	1.00	1.00	1.00	1.00
Crew Leader	1.00	1.00	1.00	2.00	2.00
Journeyman Lineman	1.00	1.00	1.00	1.00	1.00
Apprentice Lineman	2.00	2.00	2.00	1.00	1.00
Lineman's Helper	4.00	4.00	4.00	4.00	4.00
Electric Administrative Assistant	1.00	-	-	-	-
Electric Fund Total	10.00	9.00	9.00	9.00	9.00
Water/Sewer Fund 03					
Water					
Water Superintendent	1.00	1.00	1.00	1.00	1.00
Water Crew Leader	2.00	2.00	2.00	2.00	2.00
Equipment Operator II	1.00	-	-	-	-
Equipment Operator I	1.00	1.00	1.00	-	-
Water Utility Operator III	-	-	-	1.00	1.00
Water Utility Operator II	-	1.00	1.00	-	3.00
Water Utility Operator I	3.00	3.00	3.00	4.00	1.00
Cost Center Total	8.00	8.00	8.00	8.00	8.00
Wastewater					
Waste Water Superintendent	1.00	1.00	1.00	1.00	1.00
Wastewater Crewleader / 4	1.00	1.00	1.00	2.00	2.00
WasteWater Tech III	-	-	-	-	-
WasteWater Tech II	1.00	2.00	2.00	1.00	1.00
WasteWater Tech I	1.00	-	1.00	1.00	1.00
Cost Center Total	4.00	4.00	5.00	5.00	5.00
Utility Billing					
Utility Billing Supervisor	-	-	1.00	1.00	1.00
Utility Billing Clerk II			1.00	2.00	1.00
Utility Billing Clerk I			2.00	1.00	2.00
Cost Center Total			4.00	4.00	4.00

**2023-2024 Personnel Staffing
Including Full-Time, Part-Time and Seasonal**

	Approved 2019-20	Approved 2020-21	Approved 2021-22	Approved 2022-23	Proposed 2023-24
Water/Wastewater Fund Total	12.00	12.00	17.00	17.00	17.00
Airport Fund 04					
Director of Aviation	1.00	1.00	1.00	1.00	1.00
Airport Services Technician II	1.00	1.00	2.00	2.00	2.00
Airport Services Technician I	1.00	1.00	-	-	-
Airport Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Airport Grounds Maintenance	-	-	1.00	1.00	1.00
Airport Fund Total	4.00	4.00	5.00	5.00	5.00
Sanitation Fund 05					
Collection Station Attendant Part-Time	1.00	-	-	-	-
Sanitation Fund Total	1.00	-	-	-	-
Economic Development Fund 18					
EDC Executive Director	1.00	1.00	1.00	1.00	1.00
EDC Director of Marketing/Business Retention/Expansion/Recruitment					1.00
Economic Development Fund Total	1.00	1.00	1.00	1.00	2.00
South Texas Regional Training Center					
STRTC Manager	-	1.00	1.00	1.00	1.00
STRTC Admin Assistant	-	-	-	-	1.00
South Texas Regional Training Center Fund Total	-	-	-	-	2.00
Fair & Livestock Fund					
Public Information Officer - Moved Admin	-	-	1.00	-	-
Fair & Livestock Fund Total	-	-	1.00	-	-
Total All Funds	141.00	142.00	140.00	143.00	145.00
Full-Time Employees:	112.00	113.00	114.00	115.00	120.00
Part-Time/Seasonal Employees:	29.00	29.00	28.00	28.00	25.00
Total Employees	141.00	142.00	142.00	143.00	145.00



FEE SCHEDULE



CITY OF HONDO FY 2023/2024 COMPREHENSIVE FEE SCHEDULE

Appendix A

		CURRENT ADOPTED
		FY2023/2024
A1.001-GENERAL PROVISIONS		
COPY CHARGES		
Copies (8 1/2 x 11)		
Black & White	\$0.10 per page	
Color	\$1.00 per page	
Audio Copy on Flash Drive	\$10.00	
Audio Copy on Compact Disc	\$4.00	
ShapeFile/Geodatabase file	\$3.00	
Personnel Charge (Large Requests that require 1hr+)	\$15.00 per hour	
NOTARY FEE		\$6.00-First page; \$1.00 for each additional page
Fee for legal/professional services at special meetings		\$200.00
Online Processing Fee	\$1.25	
MISCELLANEOUS FEES		
Block Party Permit	\$25.00	
Carnival License	\$250.00	
Sexually Oriented Business License	\$500.00	
Burn Permit	\$25.00	
SOLICTOR/VENDOR PERMIT FEES		
30 Days	\$25.00	
60 Days	\$50.00	
180 Days	\$65.00	
One (1) Year	\$100.00	
Agent Fee	\$25.00 per agent	
Lost Permit	\$15.00 per permit	
A1.001-GENERAL PROVISIONS		
FILM PROJECT FEES		
Total or disruptive use (regular operating hours of a public building, park, right-of-way, or public area)		\$500.00



CITY OF HONDO FY 2023/2024 COMPREHENSIVE FEE SCHEDULE

Appendix A

CURRENT ADOPTED	
	FY2023/2024

Partial non-disruptive use of a public building, park, right-of-way, or public area	\$250.00
Total closure or obstruction of public street or right-of-way, including parking lots & on-street parking (for filming purposes)	\$50.00 per block
Partial closure or obstruction of public street or right-of-way, including parking lots, & on-street parking (for filming purposes)	\$25.00 per block
Use of City parking lots, parking areas, and City Streets (for the purpose of parking fil trailers, buses, catering trucks, and other large vehicles)	\$50.00 per block or lot
Application processing fee	\$25.00
LIQUOR LICENSE FEES	
General Class B Wholesaler's Permit (W)	\$150.00
BEER LICENSES	
Branch Distributors License (BC)	\$38.00
General Distributor's License (BB)	\$150.00
Importer's License (BI)	\$10.00
Local Distributor's License (BD)	\$38.00
Beer Retailer Off Premise (BF) Annual	\$30.00
Retail Beer on Premise (BE) Annual	\$75.00
Retail Dealer's On Premise Late Hours License (BL)	\$125.00
Retail Beer & Wine on premise (BG) Annual	\$87.50
Retail Beer & Wine off premise (BQ) Annual	\$30.00
Importer's Carrier License	\$10.00
LIQUOR LICENSE	
Beverage Cartage License (PE)	\$10.00
Carrier's Permit (C)	\$15.00



CITY OF HONDO FY 2023/2024 COMPREHENSIVE FEE SCHEDULE

Appendix A

		CURRENT ADOPTED
		FY2023/2024
Food and Beverage Certificate (FB)		\$50.00
Mixed Beverage Permit (MB)		\$750.00
A1.001-GENERAL PROVISIONS		
Mixed Beverage Late Hours Permit (LB)		\$75.00
Package Store (P) Annual		\$250.00
Wine Only Package Store (Q) Annual		\$37.50
Private Carrier's Permit (O)		\$15.00
CITY RESIDENT FEES		NO CHARGE
		Active Military and Veterans - No charge (proof required)
OUT OF CITY RESIDENT FEES		\$15.00 per year per family for ages 5-54
		\$10.00 per year/family (One member must be 55+)
		*Individuals/Families having a business address receive city resident fee (must have CoH service address)
PRINT OUTS		
Black & White		\$0.10 per page
Color		\$1.00 per page
PHOTOCOPIES		\$0.10 Black & White/ \$1.00 Color (each page)
A1.002 LIBRARY		
FAX (OUTGOING ONLY)		\$1.00 per page
FINES		
BOOK/AUDIOBOOK FINES		\$0.10 per day-Max \$5.00 per title
VIDEO FINES		\$1.00 per day-Max. \$10.00 per title
EQUIPMENT FINES		\$5.00 per day-Max. \$35.00 per item.
LOST OR DAMAGED/DESTROYED BOOK		Price of the book as entered into the catalog system + \$3.00 processing fee



CITY OF HONDO FY 2023/2024 COMPREHENSIVE FEE SCHEDULE

Appendix A

CURRENT ADOPTED	
FY2023/2024	
LOST / NON-RETURNED EQUIPMENT	Full equipment cost per signed check-out agreement.
SENIOR ACTIVITY CENTER RENTAL RATES Per Room	
*Non-Profit Fee (must have 78861 zip code)	\$17.50 per hour
Business/For-Profit Fee	\$35.00 per hour - 2 hour minimum
Fee (City of Hondo/TML Municipalities/ Other Government Agencies)	Free of Charge
Deposit (FOR ALL RENTALS)	\$100.00
MISCELLANEOUS FEES	
Replacement Card	\$1.00
Postage Fee for interlibrary loans not pickup up	\$3.00 per item
Scans	\$0.10 per page
Lamination	\$1.00 per page
USB or Flash Drive	\$10.00
One-User Headphones/ear buds	\$1.25
Vinyl for Silhouette Use - Small and Medium	\$1.00
Vinyl for Silhouette Use - Large and X-Large	\$3.50
Online Processing Fee	\$1.25
A1.003-PARKS	
PARK FEES	
City Park #1	
Deposit	Deposit (Required by all rate groups) \$100
Usage	Standard Rate \$100 per day
Exempt rate (CoH, Medina Co., HISD)	No charge
City Park #2	
Deposit	Deposit (Required by all rate groups) \$50
Usage	Standard Rate \$50 per day
Exempt rate (CoH, Medina Co., HISD)	No charge
LOADING DOCK	



CITY OF HONDO FY 2023/2024 COMPREHENSIVE FEE SCHEDULE

Appendix A

CURRENT ADOPTED	
FY2023/2024	
Available to 78861 NON-PROFIT'S ONLY	\$50.00 deposit-returned if cleaned
COMMUNITY CENTER	
Deposit	\$100.00
Standard Rate	\$35.00 per hour-2hr minimum
Community Rate (Non-Profits & Approved Agencies)	\$20.00 per hour
Exempt rate (CoH, Medina Co., HISD)	No charge - Deposit Required
After Hours Key Pickup	\$50 must be paid at time of exchange
Lost Key Fee	\$50 and/or forfeiture of deposit
Cancellation Fees	
w/14 day notice	Rental Deposit Refund Only
w/o 14 day notice	Rental Deposit and Rent Forfeited
Non-Profits	Community Rate status above
City, County & HISD	Exempt status above
A1.004-RECREATION	
FAIR HALL	
Deposit	\$800.00
Fair Hall Rental Fee	Monday-Thursday \$900.00, Friday-Sunday \$1,400.00
Extra Day Rental Fee	\$400.00
East/West Field	\$300.00
TA LOPEZ PAVILION	\$50
TA LOPEZ BATHROOMS - BASEBALL FIELD	\$100.00 Deposit
TA LOPEZ BASEBALL FIELD/LIGHTS	\$20/hr
RICK TAYLOR RECREATION CENTER	
RESIDENT	
Daily Fee	\$5
Memberships (Yearly)	



CITY OF HONDO FY 2023/2024 COMPREHENSIVE FEE SCHEDULE

Appendix A

CURRENT ADOPTED	
FY2023/2024	
Youth (Ages 13-21)	\$20
Adult (Ages 21 & Up)	\$52
Family	\$65
Senior/Military	\$48
NON-RESIDENT	
Memberships (Yearly)	
Youth (Ages 13-21)	\$35
Adult (Ages 21 & Up)	\$85
Family	\$111
Senior/Military	\$100
A1.004-RECREATION	
RENTAL FEES	
GYMNASIUM	
Deposit	\$50.00 during open hours
	\$100.00 during closed hours
Usage	\$35/hr. for half court
TOURNAMENT/FIELD RENTALS	
Deposit	\$300/field per day
Usage	\$300/field per day
Non-profit rate	\$200/field per day
Parking Fees are not allowed on City Property	First offense - Warning
	Second Offense \$300 Fee
	Third Offense Not allowed to rent city property for 1 year
PROGRAMS REGISTRATION FEES	
Flag Football	\$70 per player
Girl's Volleyball	\$55 per player
Basketball	
Peewee Division	\$45 Peewee Division per player
JR/SR Division	\$60 JR/SR Division per player
Summer Rec Camp	\$125 per participant
Aerobics Class	\$4 per participant



CITY OF HONDO FY 2023/2024 COMPREHENSIVE FEE SCHEDULE

Appendix A

CURRENT ADOPTED	
FY2023/2024	
Christmas Camp	\$25 per participant
Day Off Camp	\$10 per participant
League Admission Fee	\$2 adults
	\$1 children (under 3 free)
A1.004-RECREATION	
MISCELLANEOUS	
Replacement Card	\$3 non-swimmers/\$5 swimmers
Lights (TA Lopez & Ave U Fields)	\$15 per hour
SWIMMING POOL FEES	
Admission	\$3 per person (2yrs & under free)
FITNESS PASSES	\$65 w/rec membership
	2nd pass for \$20 (same address)
	\$90 w/out rec membership
	2nd pass for \$20 (same address)
SEASON PASSES	
Youth (w/rec membership)	\$20
Adult (w/rec membership)	\$40
Family (w/rec membership) (2 adults & Up to 4 Dependents)	\$60
Youth (w/out rec membership)	\$30
Adult (w/out rec membership)	\$60
Family (w/out rec membership) (2 adults & Up to 4 Dependents)	\$145
Swim Lessons	per contract labor discretion
Private Pool Party Deposit	\$60
Private Pool Party Rental	\$180-3 hrs.
	\$240-4 hrs.
	\$25 for additional guard (50+ people) per party
A1.005-GOLF COURSE	
GREEN FEES (18 Holes)	



CITY OF HONDO FY 2023/2024 COMPREHENSIVE FEE SCHEDULE

Appendix A

		CURRENT ADOPTED
		FY2023/2024
Senior (60yrs+)		\$16-with cart-WEEKDAYS
		\$20-with cart-WEEKENDS
		\$8-walking-WEEKDAYS
		\$12.50-walking-WEEKENDS
Junior (5-17yrs)		\$15-with cart-everyday
Junior (5-17yrs)		\$7-walking-everyday
Adults (18yrs-59yrs)		\$20-with cart-WEEKDAYS
		\$24-with cart-WEEKENDS
		\$12.50-walking-WEEKDAYS
		\$16.50-walking-WEEKENDS
MEMBERSHIPS (Monthly)		
WALKING MEMBERSHIP		
Family Dues		\$74.95 monthly
Single Dues		\$58.71 monthly
Senior Dues		\$48.97 monthly
PLAYER DEVELOPMENT PROGRAM (PDP)		
Unlimited range use, 20% off weekend green fees, 50% off after 1pm weekdays green fees		\$95 monthly
PLAYERS CLUB CARD		
All Access Pass		\$195 monthly
GOLF LESSONS		\$20 per hour
BUCKET OF RANGE BALLS		
Small Bucket (25 balls)		no longer offered
Medium Bucket (50 balls)		\$4.00
Large Bucket (100 balls)		\$6.00
Jumbo Bucket (140 balls)		\$8.00
Online Processing Fee		\$1.25
A1.006-POLICE DEPT		
FEES FOR COPIES OF REPORTS		
Accident		\$6.00



CITY OF HONDO FY 2023/2024 COMPREHENSIVE FEE SCHEDULE

Appendix A

CURRENT ADOPTED	
FY2023/2024	
Call for Service	\$6.00
Arrest (w/ Identification ONLY)	\$6.00
Incident/Offense (Public Info. ONLY)	\$6.00
Finger Print Cards	\$25.00
ANIMAL REGISTRATION (Dogs & Cats)	
Spayed or Neutered (sterilized)	\$5.00
or under 1 year old	
NOT Spayed or Neutered	\$7.00
ANIMAL IMPOUNDMENT	
Dogs & Cats	
(each NOT Spayed or Neutered (sterilized))	
First Offense in 12month period	\$30.00
Second Offense in 12month period	\$40.00
Third Offense in 12month period	\$50.00
Fourth Offense in 12month period	\$60.00
Dogs & Cats (each Spayed or Neutered (sterilized))	
First Offense in 12month period	\$25.00
Second Offense in 12month period	\$30.00
Third Offense in 12month period	\$40.00
Fourth Offense in 12month period	\$50.00
HANDLING FEE	\$10.00 per day, or fraction there of
Daily charge that an animal is at the shelter in addition to impoundment fees	
A1.006-POLICE DEPT	
PROOF OF CURRENT VACCINATION	\$22.00
If proof <u>is not</u> provided for any animal over 3m of age	
an additional charge is applied	
QUARANTINE FEES	\$12.00 per day, or fraction there of
Daily charge that an animal is at the shelter in addition to impoundment fees	



CITY OF HONDO FY 2023/2024 COMPREHENSIVE FEE SCHEDULE

Appendix A

CURRENT ADOPTED	
FY2023/2024	
Owners of animals destroyed by the Animal Control Officer shall be assessed additional fees, as appropriate, in addition to the existing impound fees, per destroyed animal, when the animal is not suspected of rabies infection	
Rabies Examination	\$50.00
Euthanasia Fee	\$25.00
ADOPTION FEE	\$30.00
ANIMAL DISPOSAL	\$25.00
Any animals surrender by owners	
DANGEROUS DOG	\$50.00
MICROCHIP DEPOSIT	\$10.00
A1.007-MUNICIPAL COURT	
Speeding in school zone	\$199.20
Exceeding posted speed zone	\$8 per mile
Cell Phone Use in School Zone	\$199.90
No Drivers License-1st Offense	\$124.00
No Drivers License-2nd Offense	\$184.00
No Drivers License-3rd Offense	\$200.00
Expired drivers license	\$84.00
No seat belt-Driver	\$49.90
No seat belt-Passenger	\$49.90
No seat belt on child age 15-16	\$49.90 to passenger/\$99.90 to driver
No seat belt on child age 8-15	\$99.90 to driver
No seat belt/child safety seat for child under 8	\$104.90 to driver
No parking violations	\$100.00
Online Processing Fee	\$2.50 or \$3.50-depending on deferral
A1.008-UTILITIES	



CITY OF HONDO FY 2023/2024 COMPREHENSIVE FEE SCHEDULE

Appendix A

CURRENT ADOPTED	
FY2023/2024	
Deposit - Residential*	
Electric	\$200.00
Water	\$100.00
Deposit - Commercial*	
Electric	(minimum) \$500 or High/Low Prev. Bill
Water	(minimum) of \$100 or High/Low Prev. Bill
Hydrant meter deposit	\$1,500.00
Hydrant meter Inquiry fee	\$25.00
Connection fee	
Residential	\$25.00 each
Commercial	\$25.00 each
*Deposits may be initially waived if a letter of credit in good standing is provided by account holder in their name. (Must provide before account is opened)	
Re-Connect Fees**	
**Additional fees may apply	
Utility Re-Connect Fee (During business hours)**	\$20.00 per meter Water/Electric
**No After Hours Reconnect	
POLE DISCONNECT FEE	\$160.00
A1.008-UTILITIES	
TAMPERING FEES**	
First Offense (per meter)	\$500.00 per meter Water/Electric-First Offense
Offense after first (per meter)	\$750.00 per meter every offense after first
Police Reports are made for each offense	
Disconnection Day Service Charge (Collection Fee)	\$30.00 flat fee



CITY OF HONDO FY 2023/2024 COMPREHENSIVE FEE SCHEDULE

Appendix A

CURRENT ADOPTED	
FY2023/2024	

Re-Read Fee	\$25.00 per meter Water/Electric if incorrect
Meter Test - Water	\$75.00/refunded if meter test fails
Meter Test - Electric	\$75.00 if within 5% accuracy
BANNER FEE	\$75.00 (Permission from TxDOT required)
Edwards Aquifer Authority Management Fee (EAA)	\$.05 per 100 gallons per month
WATER RESOURCES FUND	\$1.00 per month
Online Processing Fee	\$1.25
RETURN CHECK FEE	\$40.00
CEMETERY LOTS & PERPETUAL CARE	
City Residents or owners of property inside city limits	
Burial site (lot)	\$500 per site
Perpetual care	\$400 per burial
Irrigation fee	No charge
Non-Residents or non-owners of property inside city limits	
Burial site (lot)	\$600 per site
Perpetual care	\$500 per burial
Irrigation Fee	No charge
WATER RATES-RESIDENTIAL (inside City Limits)	Cost per thousand gallons
0-2,000 Gallons-minimum charge	\$31.21 (can differ depending on meter size)
2,001 - 4,000 gallons	\$2.54
4,001 - 6,000 gallons	\$2.60
6,001 - 9,000 gallons	\$2.60
9,001 - 12,000 gallons	\$2.74
12,001 - 15,000 gallons	\$2.92
15,001 - 30,000 gallons	\$3.12
30,001 - 45,000 gallons	\$3.32



CITY OF HONDO FY 2023/2024 COMPREHENSIVE FEE SCHEDULE

Appendix A

CURRENT ADOPTED	
FY2023/2024	
45,001 - 60,000 gallons	\$3.52
60,001 - 75,000 gallons	\$3.70
75,001 gallons and above	\$3.90
WATER RATES-COMMERCIAL	Cost per thousand gallons
0-2,000 Gallons-minimum charge	\$57.22 (can differ depending on meter size)
2,001 - 4,000 gallons	\$2.74
4,001 - 6,000 gallons	\$2.80
6,001 - 9,000 gallons	\$2.86
9,001 - 12,000 gallons	\$3.00
12,001 - 15,000 gallons	\$3.18
15,001 - 30,000 gallons	\$3.38
30,001 - 45,000 gallons	\$3.64
45,001 - 60,000 gallons	\$3.90
60,001 - 75,000 gallons	\$4.16
75,001 gallons and above	\$4.42
WATER RATES-RESIDENTIAL (outside city limits)	Cost per thousand gallons
0-2,000 Gallons-minimum charge	\$62.42 (can differ depending on meter size)
2,001 - 4,000 gallons	\$4.94
4,001 - 6,000 gallons	\$5.20
6,001 - 9,000 gallons	\$5.34
9,001 - 12,000 gallons	\$5.46
12,001 - 15,000 gallons	\$5.86
15,001 - 30,000 gallons	\$6.24
30,001 - 45,000 gallons	\$6.64
45,001 - 60,000 gallons	\$7.02
60,001 - 75,000 gallons	\$7.42
75,001 gallons and above	\$7.80
SEWER RATES-RESIDENTIAL	Cost per thousand gallons
0-2,000 Gallons-minimum connect charge	\$26.01,\$35,\$55,\$85,\$14,\$225,\$425 (depends on meter size)



CITY OF HONDO FY 2023/2024 COMPREHENSIVE FEE SCHEDULE

Appendix A

CURRENT ADOPTED	
FY2023/2024	
2,001 - 15,000 gallons	\$1.77
15,001 gallons and above	No Charge
Senior Citizen Discount	10% reduction on fee
SEWER RATES-COMMERCIAL/INDUSTRIAL	Cost per thousand gallons
0-2,000 Gallons-minimum connect charge	\$26.01,\$35,\$55,\$85,\$14,\$225,\$425 (depends on meter size)
2,001 - 75,000	\$1.96
75,001 and above	\$3.09
ELECTRIC RATE-ALL	
Residential (AN)	Base Rate: \$15.00
	Per kWh 0.131
Residential Senior Citizen (ANS)	Base Rate: \$13.50 Per kWh 0.1173
Commercial (C)	
Commercial with Demand (D)	TBD
Governmental usage electric (E)	TBD
Small commercial electric (F)	Base Rate: \$30.00
	Per kWh 0.144
	No Demand
Medium commercial electric	Base Rate: \$60.00
	Per kWh .141
	Demand Charge, per kW, for all peak demand \$4.25
Large commercial electric	Base Rate: \$400.00
	Per kWh 0.131
	Demand Charge, per kW, for all peak demand \$4.50
Residential electric out of city limits (O)	Base Rate: \$30.00 Per kWh 0.131
	plus the energy charge, per kWh, for all kWh
Residential electric out of city limits with demand (O-DM)	\$500.00
Industrial (J-U)	Base Rate: \$1,000.00
	Per kWh .118
	Demand Charge, per kW, for all peak demand \$5.00
Pump Irrigation (PI)	Base Rate: \$50.00
	Per kWh .114



CITY OF HONDO FY 2023/2024 COMPREHENSIVE FEE SCHEDULE

Appendix A

CURRENT ADOPTED	
FY2023/2024	
	Demand Charge, per kW, for all peak demand \$3.00
SOLID WASTE RATES	
SOLID WASTE RATES-RESIDENTIAL	
MONTHLY RATE TO RESIDENTS- (1) Cart	\$26.44
MONTHLY RATE TO RESIDENTS- (2) Carts	\$37.54
MONTHLY RATE TO RESIDENTS- (3) Carts	\$49.14
SOLID WASTE RATES-BUSINESS/PROFESSIONAL	
MONTHLY RATE TO RESIDENTS- (1) Cart	\$34.79
MONTHLY RATE TO RESIDENTS- (2) Carts	\$46.38
MONTHLY RATE TO RESIDENTS- (3 Carts)	\$57.97
SOLID WASTE RATES-COMMERCIAL-DUMPSTERS	
MONTHLY RATE TO RESIDENTS-ONE PICK UP-2yds	\$93.68
MONTHLY RATE TO RESIDENTS-TWO PICK UP-2yds	\$170.72
MONTHLY RATE TO RESIDENTS- THREE PICK UP-2YDS	\$249.17
MONTHLY RATE TO RESIDENTS-ONE PICK UP-3yds	\$105.65
MONTHLY RATE TO RESIDENTS-TWO PICK UP-3yds	\$199.64
MONTHLY RATE TO RESIDENTS-THREE PICK UP-3yds	\$286.91
MONTHLY RATE TO RESIDENTS-ONE PICK UP-4yds	\$148.13
MONTHLY RATE TO RESIDENTS-TWO PICK UP-4yds	\$259.37
MONTHLY RATE TO RESIDENTS-THREE PICK UP-4yds	\$380.05
MONTHLY RATE TO RESIDENTS-FOUR PICK UP-4yds	\$539.14
MONTHLY RATE TO RESIDENTS-FIVE PICK UP-4yds	\$628.59
MONTHLY RATE TO RESIDENTS-ONE PICK UP-6yds	\$164.42
MONTHLY RATE TO RESIDENTS-TWO PICK UP-6yds	\$330.48
MONTHLY RATE TO RESIDENTS-THREE PICK UP-6yds	\$410.79



CITY OF HONDO FY 2023/2024 COMPREHENSIVE FEE SCHEDULE

Appendix A

CURRENT ADOPTED	
FY2023/2024	
MONTHLY RATE TO RESIDENTS-ONE PICK UP-8yds	\$236.13
MONTHLY RATE TO RESIDENTS-TWO PICK UP-8yds	\$442.90
MONTHLY RATE TO RESIDENTS-THREE PICK UP-8yds	\$654.84
MONTHLY RATE TO RESIDENTS-FOUR PICK UP-8yds	\$786.60
MONTHLY RATE TO RESIDENTS-FIVE PICK UP-8yds	\$983.25
<hr/>	
ROLL OFFS	
HEB, WAL-MART & CITY OF HONDO-RES.RATE	
20 YARD	\$770.12
30 YARD	\$884.58
40 YARD	\$1,011.65
EXTRA PER TON OVER 4 TONS	\$99.70
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COMPACTOR	
TDCJ, HEB, WAL-MART (PER PICK UP)	\$1,141.27
EXTRA PER TON OVER 6 TONX	\$99.70
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SLUDGE BOX	
TDCJ, WWTP AND OTHER (20 YARD PER PICKUP)	\$789.39
EXTRA PER TON OVER 4 TONS	\$99.70
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DISPOSAL FEE, PER TON-RES. RATE	\$14.20
Cost per every 2 cubic yard over 8 per brush	\$5.25
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ADDITIONAL WASTE WHEELER	
RESIDENTIAL	\$13.00
COMMERCIAL	\$13.00
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A1.009-DEVELOPMENT SERVICES	
BUILDING, DEVELOPMENT & INSPECTION FEES	
Re-Inspection Res./Com. Bldg.	No Fee
Demolition (Res./Com.)	\$50 Res/\$100 Commerical
Certificate of Occupancy (CO)	\$80 When not associated w/ building permit



CITY OF HONDO FY 2023/2024 COMPREHENSIVE FEE SCHEDULE

Appendix A

CURRENT ADOPTED	
FY2023/2024	
Cash Bond CO	\$200
Construction Permit Fee (excluding residential projects as those are billed by separate fee calculation)	Fee Calculation
\$1.00 TO \$2000.00	\$80
\$2001.00 TO \$25,000.00	\$80 for the first \$2,000 plus \$14 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000 plus \$10 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000 plus \$7 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,000.00 and above	\$5,608.75 for the first \$1,000,000 plus \$3.25 for each additional \$1,000 or fraction thereof
A1.009-DEVELOPMENT SERVICES	
Construction Permit Fee for New Residential Dwellings	
Project Square Footage	Fee Calculation
0sq. ft. - 1,500sq. ft.	\$785
1,501sq. ft. - 10,000sq. ft.	\$785 for the first 1,500sq. ft. plus \$0.35 per each additional sq.ft. to and including 10,000sq. Ft.
Over 10,000sq. ft.	\$3,760 for the first 10,000sq. ft. plus \$0.15 per each additional sq. ft. over 10,000sq. Ft.
Trade Permits for Residential Alterations, Additions and Improvements.	



CITY OF HONDO FY 2023/2024 COMPREHENSIVE FEE SCHEDULE

Appendix A

CURRENT ADOPTED	
FY2023/2024	
Residential Building, Mechanical, Electrical, Plumbing, Fuel Gas and similar	\$100 per trade
Other Residential Trades Not Listed Above	\$160 per trade
Premature Work	2x Building Improvement Permit
Construction Plan Review Fee	65% of Construction Permit Fee
Fire Marshal Safety Inspection Fee	\$100
Fire Code Related Plan Review and Inspections	Actual Cost + 5% Admin Fee
Floodplain Development Permit	\$50 + applicable consultant review fees
Consultant & Legal Review Fee	Actual Cost + 5% Admin Fee
Variance Request	\$500
Preliminary Plat Application Fee	\$1000 & \$25 per lot
Final Plat Application Fee	\$1000 & \$25 per lot
Minor Plat Fee, Minor replat, Amending Plat	\$200
Specific Use Permit Fee	\$500
Zone Change/Rezone Request	\$500
Site Plan Review - Construction Projects that are exempt from construction permitting but still require site plan review (including but not limited to fences, accessory structures, parking restriping and other projects as defined in City Policies)	\$25 plus applicable consultant fees
Site Plan Review associated with construction permit review.	Included in construction plan review fee. Applicable consultant fees may apply.
Planned Development Site Plan, Site Plans associated with Platting Projects and all other Site Plans as required by code.	\$100 plus applicable consultant fees
Plat Recordation at County Offices	Actual Cost + \$25 Admin Fee
Curb Cut	Fee to be assessed under construction permit fee schedule
Curb Cut License	\$50.00 Deposit
NEW SERVICE FEES	
Wastewater Service	
Sewer Tap	\$2,350 < 5-ft depth
	\$2,950 ≥ 5-ft depth
Industrial Waste Permit	\$3,000



CITY OF HONDO FY 2023/2024 COMPREHENSIVE FEE SCHEDULE

Appendix A

CURRENT ADOPTED	
FY2023/2024	

A1.009-DEVELOPMENT SERVICES	
Water Service	
Water Meter Fee	
3/4"	\$2,264.00
1"	\$2,454.00
1 1/2"	\$4,047.00
2"	\$4,414.00 / Compound Meter \$5,314.00
>2" / Fire Lines	\$200.00 plus actual cost
Water Meter Fees*	
3/4"	\$216.00
1"	\$377.76
1-1/2"	\$731.07
2"	\$813.68
*Fees for new meter where service tap is installed by developer	
Electric Service	
Residential Overhead (Up to 100')	\$550
Residential Overhead (Over 100')	\$550 plus actual costs over 100'
Residential Underground (Up to 100')	\$1,150.00
Residential Underground (Over to 100')	\$1,150 plus actual costs over 100'
Commercial Electric New Service	Actual Cost + 10% Planning Fee
Temporary Electric Service Construction Loop	\$250
STREET LIGHT (Existing lights: Alley or Private Properties)	
Monthly Fee (Customer request for disconnect terminates service) or placed on existing electric pole	\$24.50 per month
New Street Light (Alley or Private Properties-Min 12 mo. Term) on dedicated pole	\$450 install fee, \$29.50 per month, 12 month min
PROPERTY ABATEMENT FEES	
Release Lien Fee	



CITY OF HONDO FY 2023/2024 COMPREHENSIVE FEE SCHEDULE

Appendix A

CURRENT ADOPTED FY2023/2024	
Cost of Lien	Rate dependent on cost to abate
Cost of Attorney Per Hour	Rate dependent on attorney billing
County Cost for Filing Release	\$26 for first page, \$4 for each additional page
Administrative FEE	\$10
A1.010-AIRPORT	
Hangar Lease/Rental: (monthly)	
A1 - A7	\$185
B1 - B7	\$185
C1-C7	\$185
D1-D7	\$185
E1-E7	\$185
F1-F7	\$185
G1-G3	\$100
H1	\$642
Piston RON Tiedown	\$25 per night (20 gallon min)
Turbine RON Tiedown	\$35 per night (100 gallon min)
Piston Monthly Tiedown	\$75
Turbine Monthly Tiedown	\$150
Hangar RON (When Available)	\$50 per night
After Hours Fee (1730 - 0730)	\$55
Ground Power Unit (waived w/fuel purchase)	\$25
Replacement of Smart Card	\$10
A1.011-South Texas Regional Training Center	
INDIVIDUAL ROOM(S) 106/107/108	
Deposit (Required by all rate groups)	\$50
Standard Rate	\$25 hourly (2hr minimum)
Community Rate (Non-Profits & Approved Agencies)	\$20 hourly
Exempt Rate (CoH, Medina Co, HISD, Govt. Agency)	No Charge
EVENT ROOM (Rms 106-108)	



CITY OF HONDO FY 2023/2024 COMPREHENSIVE FEE SCHEDULE

Appendix A

CURRENT ADOPTED	
FY2023/2024	
Deposit	\$100
Standard Rate	\$45 hourly (2hr minimum)
Community Rate	\$30.00 hourly
Exempt Rate (CoH, Medina Co, HISD, Govt. Agency)	No Charge - Yearly Deposit Required
 Cancellation Fee	
with 10 day notice	Rental Deposit Refunded
without 10 day notice	Rental Deposit Forfeited
City, County and HISD	Exempt Status as stated above
 Lost Key Fee	
After Hours Key Pick Up	\$50 (Must be paid at time of exchange)
 Notary Fee	
	\$10 per document



CAPITAL PROGRAM

City of Hondo 5 Year Capital Improvement Program



FUND	DEPARTMENT	IDENTIFICATION	DESCRIPTION	OPERATING	Expenditure			FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	
					GRANT	DEBT	OTHER						
1	ADMINISTRATION	IMPROVEMENT	City Hall Remodel		X			\$450,000					
1	PD	OUTLAY	Vehicles, Light & Equipment	X				\$72,000	\$72,000	\$72,000	\$72,000	\$72,000	
1	GRANT	IMPROVEMENT	Home Grant - USDA - 3 Homes Annually	X	X			\$441,450	\$441,450	\$441,450	\$441,450	\$441,450	
1	STREETS	OUTLAY	Freightline Street Sweeper			X		\$327,041					
1	STREETS	OUTLAY	Dump Truck	X					\$140,000				
1	STREETS	OUTLAY	Mosquito Sprayer	X				\$7,500					
1	STREETS	OUTLAY	Sign Upgrades	X				\$23,500					
1	PARKS	OUTLAY	2 Hustler Mowers	X				\$25,000					
1	PARKS	IMPROVEMENT	Parks Projects			X		\$400,000	\$250,000	\$250,000	\$250,000	\$250,000	
1	RECREATION	IMPROVEMENT	Swimming Pool Filter(s)	X					\$20,000				
1	STREETS	IMPROVEMENT	Street Improvements			X		\$2,500,000	\$1,000,000	\$500,000	\$500,000	\$500,000	
1	PUBLIC WORKS	IMPROVEMENT	Public Works Building Awning			X		\$70,000					
1	IT	OUTLAY	Computer Replacement Plan	X				\$9,000	\$10,000	\$10,000	\$10,000	\$10,000	
1	IT	OUTLAY	Battery Backup Replacement Plan	X				\$10,000					
1	IT	IMPROVEMENT	IT Projects	X				\$72,250					
2	ELECTRIC	OUTLAY	Bucket Truck			X		\$222,000					
2	ELECTRIC	OUTLAY	Forklift			X		\$115,000					
2	ELECTRIC	IMPROVEMENT	Airport Re-conductor Project			X		\$550,000					
2	ELECTRIC	IMPROVEMENT	Pole Replacement Plan	X				\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	
2	ELECTRIC	IMPROVEMENT	Replace Existing Infrastructure - Transformers	X				\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	
2	ELECTRIC	IMPROVEMENT	Meter Conversion - AMI			X		\$50,000					
2	ELECTRIC	IMPROVEMENT	System Improvements	X				\$200,000	\$300,000	\$300,000	\$300,000	\$300,000	
2	ELECTRIC	IMPROVEMENT	Tree-Trimming Program	X				\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	
3	WATER	OUTLAY	50HP Booster Pump	X				\$22,310					
3	WATER	IMPROVEMENT	Facility Improvements	X				\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	
3	WATER	IMPROVEMENT	Fire Hydrant Replacement	X				\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	
3	WATER	IMPROVEMENT	System Improvements	X				\$180,000	\$200,000	\$200,000	\$200,000	\$200,000	
3	WATER	IMPROVEMENT	Downtown Groundwater Storage Tank			X		\$750,000					
3	WATER	IMPROVEMENT	Golf Course Electric Rewire			X		\$250,000					
3	WATER	OUTLAY	Water Rights			X		\$1,500,000					
3	WATER	IMPROVEMENT	Spatz Water Well Project	X		X		\$1,202,700					
3	WASTEWATER	OUTLAY	Vehicle	X				\$65,000					
3	WASTEWATER	IMPROVEMENT	West Side Trunk Main Improvement			X		\$7,200,000					
3	WASTEWATER	IMPROVEMENT	CDBG - Sewer Improvement Project	X				\$380,500					
3	WASTEWATER	IMPROVEMENT	WWTP improvements	X		XX		\$100,000	\$10,000,000				
3	WASTEWATER	IMPROVEMENT	SSO - Sewer Improvement Project	X				\$210,000	\$210,000	\$210,000	\$210,000	\$210,000	



City of Hondo 5 Year Capital Improvement Program

FUND	DEPARTMENT	IDENTIFICATION	DESCRIPTION	Expenditure				I	II	III	IV	V	
				OPERATING	GRANT	DEBT	OTHER	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	
4	AIRPORT	IMPROVEMENT	Runway Extension Improvement			X		\$250,000					
4	AIRPORT	IMPROVEMENT	Ramp - TaxiWay "A"		X	X		\$1,334,840					
4	AIRPORT	IMPROVEMENT	Hangar Site Improvements				X		\$2,000,000				
4	AIRPORT	IMPROVEMENT	New Hangar Construction			X			\$500,000				
11	PERPETUAL CARE	OUTLAY	Z-Turn Mower(s)	X				\$20,000					
23	FAIR HALL	IMPROVEMENT	Fair Hall Renovation			X		\$400,000					
TOTAL								\$19,610,091	\$15,343,450	\$2,183,450	\$2,183,450	\$2,183,450	
X - NEW DEBT								\$11,300,000					
XX - TX WATER BOARD CLEAN WATER FUNDING													



DEBT MODEL & DEBT SCHEDULES



City of Hondo, Texas



City of Hondo
1600 Avenue M., Hondo Texas 78861
830.426.3378 • www.hondo-tx.org

Debt Model

Updated: September 13, 2022

Presented by:
SAMCO Capital Markets, Inc.
Mark McLiney
Andrew Friedman
Ryan Cunningham
(210) 832-9760



Debt Model

City of Hondo, Texas
Debt Model
Updated: September 13, 2022

General Fund Debt Obligations								Airport Debt Obligations		Electric Debt Obligations			
Fiscal Year Ending 9/30	GO Ref Series 2014	CO S-2015	GO Ref S-2016	CO's S-2021	Tax Notes S-2022	Tax Notes S-2022A	Total Debt Service	Fiscal Year Ending 9/30	GO Ref S-2016	Fiscal Year Ending 9/30	GO Ref S-2016	Tax Notes S-2022A	Total Debt Service
2023	\$ 118,446	\$ 108,739	\$ 66,734	\$ 174,125	\$ 104,682	\$ 57,311	\$ 630,037	2023	\$ 16,615	2023	\$ 55,353	\$ 29,173	\$ 84,526
2024	119,500	107,217	70,723	182,025	104,266	123,660	707,390	2024	16,373	2024	54,546	29,527	84,073
2025	120,305	110,627	69,597	194,550	102,907	165,371	763,357	2025	16,113	2025	53,680	28,762	82,442
2026	-	108,867	103,064	270,650	106,375	235,163	824,118	2026	25,741	2026	82,471	27,987	110,458
2027	-	111,939	106,056	270,475	104,680	233,595	826,744	2027	25,252	2027	85,855	27,196	113,051
2028	-	109,712	-	270,150	102,895	320,305	803,061	2028	-	2028	-	26,392	26,392
2029	-	107,323	-	269,675	105,992	320,182	803,172	2029	-	2029	-	30,494	30,494
2030	-	109,790	-	269,050	-	-	378,840	2030	-	2030	-	-	-
2031	-	111,973	-	273,200	-	-	385,173	2031	-	2031	-	-	-
2032	-	108,924	-	272,125	-	-	381,049	2032	-	2032	-	-	-
2033	-	110,741	-	270,900	-	-	381,641	2033	-	2033	-	-	-
2034	-	107,341	-	269,525	-	-	376,866	2034	-	2034	-	-	-
2035	-	108,801	-	272,925	-	-	381,726	2035	-	2035	-	-	-
2036	-	-	-	271,100	-	-	271,100	2036	-	2036	-	-	-
2037	-	-	-	269,125	-	-	269,125	2037	-	2037	-	-	-
2038	-	-	-	271,925	-	-	271,925	2038	-	2038	-	-	-
2039	-	-	-	269,500	-	-	269,500	2039	-	2039	-	-	-
2040	-	-	-	271,850	-	-	271,850	2040	-	2040	-	-	-
2041	-	-	-	268,975	-	-	268,975	2041	-	2041	-	-	-
Total	\$ 358,251	\$ 1,421,991	\$ 416,175	\$ 4,881,850	\$ 731,796	\$ 1,455,586	\$ 9,265,648	Total	\$ 100,093	Total	\$ 331,906	\$ 199,530	\$ 531,436

Utility System Supported Debt Obligations							EDC Supported Debt Obligations			
Fiscal Year Ending 9/30	CO S-2013	GO Ref S-2014	CO S-2015	GO Ref S-2016	CO S-2017	Total Debt Service	Fiscal Year Ending 9/30	GO Ref S-2016	S-T Rev S-2021	Total Debt Service
2023	\$ 50,465	\$ 69,563	\$ 94,355	\$ 55,353	\$ 351,971	\$ 621,707	2023	\$ 55,622	\$ 75,350	\$ 130,972
2024	-	70,182	93,035	54,546	352,621	570,384	2024	59,773	74,050	133,823
2025	-	70,656	96,657	53,680	352,699	573,692	2025	58,820	77,700	136,520
2026	-	-	95,117	82,471	352,239	529,827	2026	87,519	71,350	158,869
2027	-	-	93,430	85,855	351,356	530,641	2027	85,855	75,000	160,855
2028	-	-	96,596	-	350,092	446,688	2028	-	73,600	73,600
2029	-	-	94,489	-	353,437	447,926	2029	-	72,200	72,200
2030	-	-	97,254	-	351,284	448,537	2030	-	75,750	75,750
2031	-	-	94,750	-	353,831	448,580	2031	-	-	-
2032	-	-	97,182	-	350,911	448,092	2032	-	-	-
2033	-	-	94,334	-	352,645	446,979	2033	-	-	-
2034	-	-	96,444	-	353,920	450,364	2034	-	-	-
2035	-	-	93,258	-	354,722	447,980	2035	-	-	-
2036	-	-	-	-	355,074	355,074	2036	-	-	-
Total	\$ 50,465	\$ 210,401	\$ 1,236,899	\$ 331,906	\$ 4,936,799	\$ 6,766,470	Total	\$ 347,589	\$ 595,000	\$ 942,589



**City of Hondo, Texas
Aggregated Debt Service
Updated: September 13, 2022**

FYE (9/30)	CO S-2013	GO Ref S-2014	CO S-2015	GO Ref S-2016	CO S-2017	CO S-2021	Rev Ref Bonds S-2021	Tax Notes S-2022	Tax Notes S-2022A	Total Debt Service
2023	50,465	188,009	203,094	249,677	351,971	174,125	75,350	\$ 104,682	\$ 86,484	1,483,856
2024	-	189,682	200,252	255,962	352,621	182,025	74,050	104,266	153,187	1,512,044
2025	-	190,961	207,284	251,891	352,699	194,550	77,700	102,907	194,133	1,572,124
2026	-	-	203,984	381,267	352,239	270,650	71,350	106,375	263,150	1,649,014
2027	-	-	205,369	388,873	351,356	270,475	75,000	104,680	260,791	1,656,543
2028	-	-	206,308	-	350,092	270,150	73,600	102,895	346,697	1,349,741
2029	-	-	201,812	-	353,437	269,675	72,200	105,992	350,675	1,353,791
2030	-	-	207,044	-	351,284	269,050	75,750	-	-	903,127
2031	-	-	206,723	-	353,831	273,200	-	-	-	833,753
2032	-	-	206,105	-	350,911	272,125	-	-	-	829,141
2033	-	-	205,075	-	352,645	270,900	-	-	-	828,620
2034	-	-	203,785	-	353,920	269,525	-	-	-	827,230
2035	-	-	202,059	-	354,722	272,925	-	-	-	829,706
2036	-	-	-	-	355,074	271,100	-	-	-	626,174
2037	-	-	-	-	-	269,125	-	-	-	269,125
2038	-	-	-	-	-	271,925	-	-	-	271,925
2039	-	-	-	-	-	269,500	-	-	-	269,500
2040	-	-	-	-	-	271,850	-	-	-	271,850
2041	-	-	-	-	-	268,975	-	-	-	268,975
Total	\$ 50,465	\$ 568,652	\$ 2,658,890	\$ 1,527,670	\$ 4,936,799	\$ 4,881,850	\$ 595,000	\$ 731,796	\$ 1,655,116	\$ 17,606,237

Source of Repayment: 100% Utility 63% General 53.4% General 27.36% General 100% Utility 100% General 100% EDC 100% General 88% General
 37% Utility 46.6% Utility 21.84% Utility 6.58% Airport 21.84% Electric 22.39% EDC 12% Electric



Debt Service Schedules

BOND DEBT SERVICE

City of Hondo, Texas
\$490,000 Combination Tax and Subordinate Lien Revenue Certificates of Obligation, Series 2013
Non-Callable

Dated Date 08/01/2015
Delivery Date 08/01/2015

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
02/01/2023	50,000	1.860%	465	50,465	50,465
09/30/2023					
	50,000		465	50,465	50,465

BOND DEBT SERVICE

City of Hondo, Texas
\$ 1,672,000 General Obligation Refunding Bonds, Series 2014
Non-Callable

Dated Date 08/01/2015
Delivery Date 08/01/2015

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
02/01/2023	174,000	2.950%	8,287.75	182,287.75	
08/01/2023			5,721.25	5,721.25	188,009.00
09/30/2023					
02/01/2024	181,000	3.050%	5,721.25	186,721.25	
08/01/2024			2,961.00	2,961.00	189,682.25
09/30/2024					
02/01/2025	188,000	3.150%	2,961.00	190,961.00	
09/30/2025					190,961.00
	543,000		25,652.25	568,652.25	568,652.25

DETAILED BOND DEBT SERVICE

City of Hondo, Texas
\$ 1,672,000 General Obligation Refunding Bonds, Series 2014
Non-Callable

Dated Date 08/01/2015
Delivery Date 08/01/2015

General Fund Portion (63%) (GF)

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
02/01/2023	109,620	2.950%	5,221.28	114,841.28	
08/01/2023			3,604.39	3,604.39	
09/30/2023					118,445.67
02/01/2024	114,030	3.050%	3,604.39	117,634.39	
08/01/2024			1,865.43	1,865.43	
09/30/2024					119,499.82
02/01/2025	118,440	3.150%	1,865.43	120,305.43	
09/30/2025					120,305.43
	342,090		16,160.92	358,250.92	358,250.92

DETAILED BOND DEBT SERVICE

City of Hondo, Texas
 \$ 1,672,000 General Obligation Refunding Bonds, Series 2014
 Non-Callable

Dated Date 08/01/2015
 Delivery Date 08/01/2015

Water and Sewer Fund Portion (37%) (UF)

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
02/01/2023	64,380	2.950%	3,066.47	67,446.47	
08/01/2023			2,116.86	2,116.86	
09/30/2023					69,563.33
02/01/2024	66,970	3.050%	2,116.86	69,086.86	
08/01/2024			1,095.57	1,095.57	
09/30/2024					70,182.43
02/01/2025	69,560	3.150%	1,095.57	70,655.57	
09/30/2025					70,655.57
	200,910		9,491.33	210,401.33	210,401.33

BOND DEBT SERVICE

City of Hondo, Texas

\$3,450,000 Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2015

Portions of Maturities 2018 through 2021 Callable August 1, 2017

Remainder Callable August 1, 2025

	Dated Date	12/29/2015
	Delivery Date	12/29/2015

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
02/01/2023			31,546.75	31,546.75	
08/01/2023	140,000	2.030%	31,546.75	171,546.75	
09/30/2023					203,093.50
02/01/2024			30,125.75	30,125.75	
08/01/2024	140,000	2.120%	30,125.75	170,125.75	
09/30/2024					200,251.50
02/01/2025			28,641.75	28,641.75	
08/01/2025	150,000	2.200%	28,641.75	178,641.75	
09/30/2025					207,283.50
02/01/2026			26,991.75	26,991.75	
08/01/2026	150,000	2.410%	26,991.75	176,991.75	
09/30/2026					203,983.50
02/01/2027			25,184.25	25,184.25	
08/01/2027	155,000	2.620%	25,184.25	180,184.25	
09/30/2027					205,368.50
02/01/2028			23,153.75	23,153.75	
08/01/2028	160,000	2.810%	23,153.75	183,153.75	
09/30/2028					206,307.50
02/01/2029			20,905.75	20,905.75	
08/01/2029	160,000	2.980%	20,905.75	180,905.75	
09/30/2029					201,811.50
02/01/2030			18,521.75	18,521.75	
08/01/2030	170,000	3.130%	18,521.75	188,521.75	
09/30/2030					207,043.50
02/01/2031			15,861.25	15,861.25	
08/01/2031	175,000	3.210%	15,861.25	190,861.25	
09/30/2031					206,722.50
02/01/2032			13,052.50	13,052.50	
08/01/2032	180,000	3.350%	13,052.50	193,052.50	
09/30/2032					206,105.00
02/01/2033			10,037.50	10,037.50	
08/01/2033	185,000	3.400%	10,037.50	195,037.50	
09/30/2033					205,075.00
02/01/2034			6,892.50	6,892.50	
08/01/2034	190,000	3.540%	6,892.50	196,892.50	
09/30/2034					203,785.00
02/01/2035			3,529.50	3,529.50	
08/01/2035	195,000	3.620%	3,529.50	198,529.50	
09/30/2035					202,059.00
	2,150,000		508,889.50	2,658,889.50	2,658,889.50

DETAILED BOND DEBT SERVICE

City of Hondo, Texas

\$3,450,000 Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2015

Portions of Maturities 2018 through 2021 Callable August 1, 2017

Remainder Callable August 1, 2025

Dated Date	12/29/2015
Delivery Date	12/29/2015

General Fund Component (GF)

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/01/2023			16,869.50	16,869.50	
08/01/2023	75,000	2.030%	16,869.50	91,869.50	
09/30/2023					108,739.00
02/01/2024			16,108.25	16,108.25	
08/01/2024	75,000	2.120%	16,108.25	91,108.25	
09/30/2024					107,216.50
02/01/2025			15,313.25	15,313.25	
08/01/2025	80,000	2.200%	15,313.25	95,313.25	
09/30/2025					110,626.50
02/01/2026			14,433.25	14,433.25	
08/01/2026	80,000	2.410%	14,433.25	94,433.25	
09/30/2026					108,866.50
02/01/2027			13,469.25	13,469.25	
08/01/2027	85,000	2.620%	13,469.25	98,469.25	
09/30/2027					111,938.50
02/01/2028			12,355.75	12,355.75	
08/01/2028	85,000	2.810%	12,355.75	97,355.75	
09/30/2028					109,711.50
02/01/2029			11,161.50	11,161.50	
08/01/2029	85,000	2.980%	11,161.50	96,161.50	
09/30/2029					107,323.00
02/01/2030			9,895.00	9,895.00	
08/01/2030	90,000	3.130%	9,895.00	99,895.00	
09/30/2030					109,790.00
02/01/2031			8,486.50	8,486.50	
08/01/2031	95,000	3.210%	8,486.50	103,486.50	
09/30/2031					111,973.00
02/01/2032			6,961.75	6,961.75	
08/01/2032	95,000	3.350%	6,961.75	101,961.75	
09/30/2032					108,923.50
02/01/2033			5,370.50	5,370.50	
08/01/2033	100,000	3.400%	5,370.50	105,370.50	
09/30/2033					110,741.00
02/01/2034			3,670.50	3,670.50	
08/01/2034	100,000	3.540%	3,670.50	103,670.50	
09/30/2034					107,341.00
02/01/2035			1,900.50	1,900.50	
08/01/2035	105,000	3.620%	1,900.50	106,900.50	
09/30/2035					108,801.00
	1,150,000		271,991.00	1,421,991.00	1,421,991.00

DETAILED BOND DEBT SERVICE

City of Hondo, Texas

\$3,450,000 Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2015

Portions of Maturities 2018 through 2021 Callable August 1, 2017

Remainder Callable August 1, 2025

Dated Date	12/29/2015
Delivery Date	12/29/2015

Utility Fund Component (UF)

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/01/2023			14,677.25	14,677.25	
08/01/2023	65,000	2.030%	14,677.25	79,677.25	
09/30/2023					94,354.50
02/01/2024			14,017.50	14,017.50	
08/01/2024	65,000	2.120%	14,017.50	79,017.50	
09/30/2024					93,035.00
02/01/2025			13,328.50	13,328.50	
08/01/2025	70,000	2.200%	13,328.50	83,328.50	
09/30/2025					96,657.00
02/01/2026			12,558.50	12,558.50	
08/01/2026	70,000	2.410%	12,558.50	82,558.50	
09/30/2026					95,117.00
02/01/2027			11,715.00	11,715.00	
08/01/2027	70,000	2.620%	11,715.00	81,715.00	
09/30/2027					93,430.00
02/01/2028			10,798.00	10,798.00	
08/01/2028	75,000	2.810%	10,798.00	85,798.00	
09/30/2028					96,596.00
02/01/2029			9,744.25	9,744.25	
08/01/2029	75,000	2.980%	9,744.25	84,744.25	
09/30/2029					94,488.50
02/01/2030			8,626.75	8,626.75	
08/01/2030	80,000	3.130%	8,626.75	88,626.75	
09/30/2030					97,253.50
02/01/2031			7,374.75	7,374.75	
08/01/2031	80,000	3.210%	7,374.75	87,374.75	
09/30/2031					94,749.50
02/01/2032			6,090.75	6,090.75	
08/01/2032	85,000	3.350%	6,090.75	91,090.75	
09/30/2032					97,181.50
02/01/2033			4,667.00	4,667.00	
08/01/2033	85,000	3.400%	4,667.00	89,667.00	
09/30/2033					94,334.00
02/01/2034			3,222.00	3,222.00	
08/01/2034	90,000	3.540%	3,222.00	93,222.00	
09/30/2034					96,444.00
02/01/2035			1,629.00	1,629.00	
08/01/2035	90,000	3.620%	1,629.00	91,629.00	
09/30/2035					93,258.00
	1,000,000		236,898.50	1,236,898.50	1,236,898.50

BOND DEBT SERVICE

City of Hondo, Texas
 \$2,635,000 General Obligation Refunding Bonds, Series 2016
 Callable February 1, 2026

Dated Date 11/30/2016
 Delivery Date 11/30/2016

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
02/01/2023	225,000	1.553%	13,212.15	238,212.15	
08/01/2023			11,465.03	11,465.03	
09/30/2023					249,677.18
02/01/2024	235,000	1.675%	11,465.03	246,465.03	
08/01/2024			9,496.90	9,496.90	
09/30/2024					255,961.93
02/01/2025	235,000	1.790%	9,496.90	244,496.90	
08/01/2025			7,393.65	7,393.65	
09/30/2025					251,890.55
02/01/2026	370,000	1.903%	7,393.65	377,393.65	
08/01/2026			3,873.10	3,873.10	
09/30/2026					381,266.75
02/01/2027	385,000	2.012%	3,873.10	388,873.10	
09/30/2027					388,873.10
	1,450,000		77,669.51	1,527,669.51	1,527,669.51

DETAILED BOND DEBT SERVICE

City of Hondo, Texas
 \$2,635,000 General Obligation Refunding Bonds, Series 2016
 Callable February 1, 2026

Dated Date 11/30/2016
 Delivery Date 11/30/2016

General Fund Component (GF)

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
02/01/2023	60,000	1.553%	3,599.83	63,599.83	
08/01/2023			3,133.93	3,133.93	
09/30/2023					66,733.76
02/01/2024	65,000	1.675%	3,133.93	68,133.93	
08/01/2024			2,589.55	2,589.55	
09/30/2024					70,723.48
02/01/2025	65,000	1.790%	2,589.55	67,589.55	
08/01/2025			2,007.80	2,007.80	
09/30/2025					69,597.35
02/01/2026	100,000	1.903%	2,007.80	102,007.80	
08/01/2026			1,056.30	1,056.30	
09/30/2026					103,064.10
02/01/2027	105,000	2.012%	1,056.30	106,056.30	
09/30/2027					106,056.30
	395,000		21,174.99	416,174.99	416,174.99

DETAILED BOND DEBT SERVICE

City of Hondo, Texas
 \$2,635,000 General Obligation Refunding Bonds, Series 2016
 Callable February 1, 2026

Dated Date 11/30/2016
 Delivery Date 11/30/2016

Airport Fund Component (AF)

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
02/01/2023	15,000	1.553%	865.73	15,865.73	
08/01/2023			749.25	749.25	
09/30/2023					16,614.98
02/01/2024	15,000	1.675%	749.25	15,749.25	
08/01/2024			623.63	623.63	
09/30/2024					16,372.88
02/01/2025	15,000	1.790%	623.63	15,623.63	
08/01/2025			489.38	489.38	
09/30/2025					16,113.01
02/01/2026	25,000	1.903%	489.38	25,489.38	
08/01/2026			251.50	251.50	
09/30/2026					25,740.88
02/01/2027	25,000	2.012%	251.50	25,251.50	
09/30/2027					25,251.50
	95,000		5,093.25	100,093.25	100,093.25



DETAILED BOND DEBT SERVICE

City of Hondo, Texas
\$2,635,000 General Obligation Refunding Bonds, Series 2016
Callable February 1, 2026

Dated Date 11/30/2016
Delivery Date 11/30/2016

Electric Fund Component (EF)

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
02/01/2023	50,000	1.553%	2,870.80	52,870.80	
08/01/2023			2,482.55	2,482.55	
09/30/2023					55,353.35
02/01/2024	50,000	1.675%	2,482.55	52,482.55	
08/01/2024			2,063.80	2,063.80	
09/30/2024					54,546.35
02/01/2025	50,000	1.790%	2,063.80	52,063.80	
08/01/2025			1,616.30	1,616.30	
09/30/2025					53,680.10
02/01/2026	80,000	1.903%	1,616.30	81,616.30	
08/01/2026			855.10	855.10	
09/30/2026					82,471.40
02/01/2027	85,000	2.012%	855.10	85,855.10	
09/30/2027					85,855.10
	315,000		16,906.30	331,906.30	331,906.30



DETAILED BOND DEBT SERVICE

City of Hondo, Texas
\$2,635,000 General Obligation Refunding Bonds, Series 2016
Callable February 1, 2026

Dated Date 11/30/2016
Delivery Date 11/30/2016

Utility Fund Component (UF)

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
02/01/2023	50,000	1.553%	2,870.80	52,870.80	
08/01/2023			2,482.55	2,482.55	
09/30/2023					55,353.35
02/01/2024	50,000	1.675%	2,482.55	52,482.55	
08/01/2024			2,063.80	2,063.80	
09/30/2024					54,546.35
02/01/2025	50,000	1.790%	2,063.80	52,063.80	
08/01/2025			1,616.30	1,616.30	
09/30/2025					53,680.10
02/01/2026	80,000	1.903%	1,616.30	81,616.30	
08/01/2026			855.10	855.10	
09/30/2026					82,471.40
02/01/2027	85,000	2.012%	855.10	85,855.10	
09/30/2027					85,855.10
	315,000		16,906.30	331,906.30	331,906.30



DETAILED BOND DEBT SERVICE

City of Hondo, Texas
\$2,635,000 General Obligation Refunding Bonds, Series 2016
Callable February 1, 2026

Dated Date 11/30/2016
Delivery Date 11/30/2016

EDC Component (EDC)

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
02/01/2023	50,000	1.553%	3,005.00	53,005.00	
08/01/2023			2,616.75	2,616.75	
09/30/2023					55,621.75
02/01/2024	55,000	1.675%	2,616.75	57,616.75	
08/01/2024			2,156.13	2,156.13	
09/30/2024					59,772.88
02/01/2025	55,000	1.790%	2,156.13	57,156.13	
08/01/2025			1,663.88	1,663.88	
09/30/2025					58,820.01
02/01/2026	85,000	1.903%	1,663.88	86,663.88	
08/01/2026			855.10	855.10	
09/30/2026					87,518.98
02/01/2027	85,000	2.012%	855.10	85,855.10	
09/30/2027					85,855.10
	330,000		17,588.72	347,588.72	347,588.72

BOND DEBT SERVICE

City of Hondo, Texas

\$5,470,000 Combination Tax and Subordinate Lien Revenue Certificates of Obligation, Series 2017

Callable August 1, 2026

TWDB Rates as of December 6, 2016

Dated Date	01/19/2017
Delivery Date	01/19/2017

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/01/2023			50,985.25	50,985.25	
08/01/2023	250,000	1.740%	50,985.25	300,985.25	
09/30/2023					351,970.50
02/01/2024			48,810.25	48,810.25	
08/01/2024	255,000	1.930%	48,810.25	303,810.25	
09/30/2024					352,620.50
02/01/2025			46,349.50	46,349.50	
08/01/2025	260,000	2.100%	46,349.50	306,349.50	
09/30/2025					352,699.00
02/01/2026			43,619.50	43,619.50	
08/01/2026	265,000	2.220%	43,619.50	308,619.50	
09/30/2026					352,239.00
02/01/2027			40,678.00	40,678.00	
08/01/2027	270,000	2.320%	40,678.00	310,678.00	
09/30/2027					351,356.00
02/01/2028			37,546.00	37,546.00	
08/01/2028	275,000	2.420%	37,546.00	312,546.00	
09/30/2028					350,092.00
02/01/2029			34,218.50	34,218.50	
08/01/2029	285,000	2.510%	34,218.50	319,218.50	
09/30/2029					353,437.00
02/01/2030			30,641.75	30,641.75	
08/01/2030	290,000	2.570%	30,641.75	320,641.75	
09/30/2030					351,283.50
02/01/2031			26,915.25	26,915.25	
08/01/2031	300,000	2.640%	26,915.25	326,915.25	
09/30/2031					353,830.50
02/01/2032			22,955.25	22,955.25	
08/01/2032	305,000	2.710%	22,955.25	327,955.25	
09/30/2032					350,910.50
02/01/2033			18,822.50	18,822.50	
08/01/2033	315,000	2.770%	18,822.50	333,822.50	
09/30/2033					352,645.00
02/01/2034			14,459.75	14,459.75	
08/01/2034	325,000	2.830%	14,459.75	339,459.75	
09/30/2034					353,919.50
02/01/2035			9,861.00	9,861.00	
08/01/2035	335,000	2.880%	9,861.00	344,861.00	
09/30/2035					354,722.00
02/01/2036			5,037.00	5,037.00	
08/01/2036	345,000	2.920%	5,037.00	350,037.00	
09/30/2036					355,074.00
	4,075,000		861,799.00	4,936,799.00	4,936,799.00

BOND DEBT SERVICE

City of Hondo, Texas
 \$3,725,000 Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2021
 Callable 2/1/2030 at Par
 (with HNB and CNB Splits)

Dated Date 09/15/2021
 Delivery Date 09/15/2021

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/01/2023	65,000	3.000%	55,050	120,050	
08/01/2023			54,075	54,075	
09/30/2023					174,125
02/01/2024	75,000	3.000%	54,075	129,075	
08/01/2024			52,950	52,950	
09/30/2024					182,025
02/01/2025	90,000	3.000%	52,950	142,950	
08/01/2025			51,600	51,600	
09/30/2025					194,550
02/01/2026	170,000	3.000%	51,600	221,600	
08/01/2026			49,050	49,050	
09/30/2026					270,650
02/01/2027	175,000	3.000%	49,050	224,050	
08/01/2027			46,425	46,425	
09/30/2027					270,475
02/01/2028	180,000	3.000%	46,425	226,425	
08/01/2028			43,725	43,725	
09/30/2028					270,150
02/01/2029	185,000	3.000%	43,725	228,725	
08/01/2029			40,950	40,950	
09/30/2029					269,675
02/01/2030	190,000	3.000%	40,950	230,950	
08/01/2030			38,100	38,100	
09/30/2030					269,050
02/01/2031	200,000	3.000%	38,100	238,100	
08/01/2031			35,100	35,100	
09/30/2031					273,200
02/01/2032	205,000	3.000%	35,100	240,100	
08/01/2032			32,025	32,025	
09/30/2032					272,125
02/01/2033	210,000	3.000%	32,025	242,025	
08/01/2033			28,875	28,875	
09/30/2033					270,900
02/01/2034	215,000	3.000%	28,875	243,875	
08/01/2034			25,650	25,650	
09/30/2034					269,525
02/01/2035	225,000	3.000%	25,650	250,650	
08/01/2035			22,275	22,275	
09/30/2035					272,925
02/01/2036	230,000	3.000%	22,275	252,275	
08/01/2036			18,825	18,825	
09/30/2036					271,100
02/01/2037	235,000	3.000%	18,825	253,825	
08/01/2037			15,300	15,300	
09/30/2037					269,125
02/01/2038	245,000	3.000%	15,300	260,300	



BOND DEBT SERVICE

City of Hondo, Texas
\$3,725,000 Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2021
Callable 2/1/2030 at Par
(with HNB and CNB Splits)

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
08/01/2038			11,625	11,625	
09/30/2038					271,925
02/01/2039	250,000	3.000%	11,625	261,625	
08/01/2039			7,875	7,875	
09/30/2039					269,500
02/01/2040	260,000	3.000%	7,875	267,875	
08/01/2040			3,975	3,975	
09/30/2040					271,850
02/01/2041	265,000	3.000%	3,975	268,975	
09/30/2041					268,975
	3,670,000		1,211,850	4,881,850	4,881,850

BOND DEBT SERVICE

Hondo Economic Development Corporation
 \$615,000 Sales Tax Refunding Bonds, Taxable Series 2021
 Non Callable

Dated Date 11/03/2021
 Delivery Date 11/03/2021

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/01/2023	65,000	2.000%	5,500	70,500	
08/01/2023			4,850	4,850	
09/30/2023					75,350
02/01/2024	65,000	2.000%	4,850	69,850	
08/01/2024			4,200	4,200	
09/30/2024					74,050
02/01/2025	70,000	2.000%	4,200	74,200	
08/01/2025			3,500	3,500	
09/30/2025					77,700
02/01/2026	65,000	2.000%	3,500	68,500	
08/01/2026			2,850	2,850	
09/30/2026					71,350
02/01/2027	70,000	2.000%	2,850	72,850	
08/01/2027			2,150	2,150	
09/30/2027					75,000
02/01/2028	70,000	2.000%	2,150	72,150	
08/01/2028			1,450	1,450	
09/30/2028					73,600
02/01/2029	70,000	2.000%	1,450	71,450	
08/01/2029			750	750	
09/30/2029					72,200
02/01/2030	75,000	2.000%	750	75,750	
09/30/2030					75,750
	550,000		45,000	595,000	595,000



BOND DEBT SERVICE

City of Hondo, Texas
\$685,000 Tax Notes, Series 2022
Non Callable

Dated Date 03/09/2022
Delivery Date 03/09/2022

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/01/2023	90,000	1.070%	9,726.64	99,726.64	
08/01/2023			4,955.75	4,955.75	
09/30/2023					104,682.39
02/01/2024	95,000	1.360%	4,955.75	99,955.75	
08/01/2024			4,309.75	4,309.75	
09/30/2024					104,265.50
02/01/2025	95,000	1.500%	4,309.75	99,309.75	
08/01/2025			3,597.25	3,597.25	
09/30/2025					102,907.00
02/01/2026	100,000	1.640%	3,597.25	103,597.25	
08/01/2026			2,777.25	2,777.25	
09/30/2026					106,374.50
02/01/2027	100,000	1.750%	2,777.25	102,777.25	
08/01/2027			1,902.25	1,902.25	
09/30/2027					104,679.50
02/01/2028	100,000	1.820%	1,902.25	101,902.25	
08/01/2028			992.25	992.25	
09/30/2028					102,894.50
02/01/2029	105,000	1.890%	992.25	105,992.25	
09/30/2029					105,992.25
	685,000		46,795.64	731,795.64	731,795.64



BOND DEBT SERVICE

City of Hondo, Texas
\$1,455,000 Tax Notes, Series 2022A
Callable 2/1/2026 at Par

Dated Date 10/12/2022
Delivery Date 10/12/2022

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
02/01/2023	50,000	3.060%	14,048.89	64,048.89	
08/01/2023			22,435.00	22,435.00	
09/30/2023					86,483.89
02/01/2024	110,000	3.060%	22,435.00	132,435.00	
08/01/2024			20,752.00	20,752.00	
09/30/2024					153,187.00
02/01/2025	155,000	3.060%	20,752.00	175,752.00	
08/01/2025			18,380.50	18,380.50	
09/30/2025					194,132.50
02/01/2026	230,000	3.140%	18,380.50	248,380.50	
08/01/2026			14,769.50	14,769.50	
09/30/2026					263,150.00
02/01/2027	235,000	3.190%	14,769.50	249,769.50	
08/01/2027			11,021.25	11,021.25	
09/30/2027					260,790.75
02/01/2028	330,000	3.240%	11,021.25	341,021.25	
08/01/2028			5,675.25	5,675.25	
09/30/2028					346,696.50
02/01/2029	345,000	3.290%	5,675.25	350,675.25	
09/30/2029					350,675.25
	1,455,000		200,115.89	1,655,115.89	1,655,115.89



DETAILED BOND DEBT SERVICE

City of Hondo, Texas
 \$1,455,000 Tax Notes, Series 2022A
 Callable 2/1/2026 at Par

Dated Date 10/12/2022
 Delivery Date 10/12/2022

General Fund Component (GF)

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
02/01/2023	25,000	3.060%	12,330.78	37,330.78	
08/01/2023			19,980.25	19,980.25	
09/30/2023					57,311.03
02/01/2024	85,000	3.060%	19,980.25	104,980.25	
08/01/2024			18,679.75	18,679.75	
09/30/2024					123,660.00
02/01/2025	130,000	3.060%	18,679.75	148,679.75	
08/01/2025			16,690.75	16,690.75	
09/30/2025					165,370.50
02/01/2026	205,000	3.140%	16,690.75	221,690.75	
08/01/2026			13,472.25	13,472.25	
09/30/2026					235,163.00
02/01/2027	210,000	3.190%	13,472.25	223,472.25	
08/01/2027			10,122.75	10,122.75	
09/30/2027					233,595.00
02/01/2028	305,000	3.240%	10,122.75	315,122.75	
08/01/2028			5,181.75	5,181.75	
09/30/2028					320,304.50
02/01/2029	315,000	3.290%	5,181.75	320,181.75	
09/30/2029					320,181.75
	1,275,000		180,585.78	1,455,585.78	1,455,585.78



DETAILED BOND DEBT SERVICE

City of Hondo, Texas
\$1,455,000 Tax Notes, Series 2022A
Callable 2/1/2026 at Par

Dated Date 10/12/2022
Delivery Date 10/12/2022

Electric Fund Component (EF)

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
02/01/2023	25,000	3.060%	1,718.11	26,718.11	
08/01/2023			2,454.75	2,454.75	
09/30/2023					29,172.86
02/01/2024	25,000	3.060%	2,454.75	27,454.75	
08/01/2024			2,072.25	2,072.25	
09/30/2024					29,527.00
02/01/2025	25,000	3.060%	2,072.25	27,072.25	
08/01/2025			1,689.75	1,689.75	
09/30/2025					28,762.00
02/01/2026	25,000	3.140%	1,689.75	26,689.75	
08/01/2026			1,297.25	1,297.25	
09/30/2026					27,987.00
02/01/2027	25,000	3.190%	1,297.25	26,297.25	
08/01/2027			898.50	898.50	
09/30/2027					27,195.75
02/01/2028	25,000	3.240%	898.50	25,898.50	
08/01/2028			493.50	493.50	
09/30/2028					26,392.00
02/01/2029	30,000	3.290%	493.50	30,493.50	
09/30/2029					30,493.50
	180,000		19,530.11	199,530.11	199,530.11



FINANCIAL POLICIES

City of Hondo, Texas Budgeting Policies

1. Target Balances

It will be the Policy of the City of Hondo to develop a Budget for its governmental and enterprise funds that meet the Targeted Working Capital Balance of 45 days, or 12%, of operating uses by fiscal year 2022-23. For any Budget that does not meet the 45 day target, the reasons the target will not be met will be explained in the budget transmittal letter.

This policy uses the word expense to represent both expenditures and expenses.

Procedures

The following procedures will be followed when preparing and reporting on the budget.

Capital Items – There are two types of capital items, and each will be treated differently.

For capital items that are recurring in nature and are budgeted each year, they will be treated as a regular operating expense, which means any unspent funds expire at the end of the year and their amounts will be included as operating expenses in the Working Capital calculation. Examples of capital items in this category would be the annual amounts set aside for street repair, or the purchase of vehicles or similar equipment.

For capital items that are not recurring in nature, they will not be treated as a regular operating expense, which means they will be excluded as operating expenses in the Working Capital calculation. In addition, during the Annual Budget presentation, their expenses will need to be identified as a projected expense for any amounts that are expected to cross the fiscal year. See the Budget Presentation Format for an example of how they shall be presented. Examples of capital items in this category will be projects where a specific road is built, power, water or sewer line installed, or a building being built. We will call these types of capital items Capital Projects.

Targeted Balance Presentation Format

- Working Capital Balance Beginning of the Fiscal Year
- Plus Projected Sources for the Current Fiscal Year
- Less Projected Uses for the Current Fiscal Year
- Equals Projected Working Capital Balance at the end of Current Fiscal Year
- Less adjustment for any Capital Projects that will be carried forward
- Plus Sources for the New Fiscal Year
- Equals Amounts Available for the New Fiscal Year
- Less Uses for the New Fiscal Year
- Equals Ending Balance at the end of the New Fiscal Year
- Ending Balance divided Uses for the New Fiscal Year Equals Working Capital Ratio

A separate Cash Plus Position Policy provides guidance on Targeted Cash levels.

2. Annual Operating Budget

Annual budgets will be prepared for all Operating Funds and selected Special Revenue Funds. The objective of the Operating Funds is for current revenues and other sources to cover current and other uses of funds, that is, one time revenues will not be used to fund on-going expenses.

The City Manager will determine the processes and forms for the Annual Operating Budget. Those processes and forms will be developed and documented during the FY 21-22 budget season.

3. Capital Program Budgets

A five-year Capital Program will be developed and then updated each year. The program will provide an indication of the improvements and additions to infrastructure that are expected to be needed each year during the program. It is expected the items in the Capital Program will be those items earlier defined as non-recurring. Funding for the Capital Program will often be a mix of recurring revenues with an infusion of one-time revenues such as debt.

The following is an excerpt from the City Charter

SECTION 7.10 Capital Program –

The City Manager shall submit a five (5) year capital program as an attachment to the annual budget. The program as submitted shall include:

- (1) A clear general summary of its contents;
- (2) A list of all capital improvements which are proposed to be undertaken during the five (5) fiscal years succeeding the budget year, with appropriate supporting information as to the necessity for such improvements;
- (3) Cost estimates, method of financing and recommended time schedules for each improvement; and
- (4) The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

The above information may be revised and extended each year with regard to capital improvements still pending or in process of construction or acquisition.

The City Manager will determine the processes and forms for the Capital Program Budget. Those processes and forms will be developed and documented during the FY 2021-22 budget season.

4. Budget Amendments

The City budgets its operations at the Fund level. Since budgets are generally prepared 15 months prior to the end of the fiscal year being serviced, circumstances and needs often change before the year ends. When a need arises where additional budget funds are needed, the City Manager will take those requests before City Council and request they amend the budget.

The following is an excerpt from the City Charter:

SECTION 7.08 Amending the Budget

Under conditions which may arise and which could not reasonably have been foreseen in the normal process of planning the budget, the City Council may, by the affirmative vote of a majority of the City Council, amend or change the budget to provide for any additional expense in which the general welfare of the citizenry is involved. These amendments shall be by ordinance and shall become an attachment to the original budget.

Budget Amendments that increase the Fund's budget require a City Ordinance.

The City Manager will maintain the forms necessary for Budget Amendments. Those forms include an attachment to the Budget Amendment Ordinance that identifies the current amendment request as well as the previous amendments to the budget.

5. Budget Transfers

The City Budgets its operations at the Fund level. Since budgets are generally prepared 15 months prior to the end of the fiscal year being serviced, circumstances and needs often change before the year ends. To facilitate these changing needs, the City Manager has the authority to transfer budgeted funds within each Fund, but not the authority to transfer budgeted funds between Funds. However, the City Manager has elected to share with Council any budget transfer which creates an expense greater than \$15,000, and reserves the right to share any other transfer which he believes should be brought to the attention of Council.

The Finance Officer will maintain forms to assist in identifying Budget Transfers.

The City Manager must approve all Budget Transfers.

6. Budget Allocations

To assist in the management of cash and provide verification that Revenues and Expenses are as expected, it is important that our significant Revenue and Expense budgets have projections on when the revenue will be received or the expense spent.

The Finance Officer will maintain forms to assist in identifying the spread of revenues and expenses throughout the year. However, initial loads when fiscal year budgets are adopted might be best captured using spreadsheets.

7. City Charter

Attachment 1 contains an excerpt from the City Charter on sections that relate to budgeting. Those sections are:

- 7.2 Submission of Budget and Budget Message
- 7.3 Budget Message
- 7.4 Budget a Public Record
- 7.5 Public Hearing on Budget
- 7.6 Proceeding on Adoption of Budget
- 7.7 Budget, Appropriation and Amount to be Raised by Taxation
- 7.8 Amending the Budget
- 7.9 Certification; Copies Made Available
- 7.10 Capital Program
- 7.11 Defect Shall Not Invalidate the Tax Levy
- 7.12 Lapse of Appropriations
- 7.13 Bonds and Other Evidences of Indebtedness
- 7.14 Emergency Funding
- 7.15 Purchasing
- 7.16 Administration of Budget

8. Budget Cover Page

In 2013, the Texas Legislature passed Senate Bill 656. One of the requirement of the law is it requires the budget include a cover page with specific information. This page shall be the first page after the budget cover.

Attachment 1
Hondo Budgeting Policy
(Excerpted from City Charter)

ARTICLE VII
FINANCIAL PROCEDURES

SECTION 7.01 Fiscal Year

The fiscal year of City shall begin on the first day of October and end on the last day of September on the next succeeding year. Such fiscal year shall also constitute the budget and accounting year.

SECTION 7.02 Submission of Budget and Budget Measure

On or before August 15th of the fiscal year, the City Manager shall submit to the City Council a budget for the ensuing fiscal year and an accompanying budget message. The proposed budget submitted to Council for review will be an itemized budget in accordance with state law.

SECTION 7.03 Budget Message

The City Manager's message shall explain the budget both in fiscal terms and in terms of the work programs. It shall outline the proposed financial policies of the City for the ensuing fiscal year, describe the important features of the budget, indicate any major changes from the current year in financial policies, expenditures and revenues together with the reasons for such changes, summarize the City's debt position and include such other material as the City Manager deems desirable.

SECTION 7.04 Budget a Public Record

In accordance with state law, the proposed budget and all supporting schedules shall be filed with the person performing the duties of City Secretary when submitted to the City Council and shall be open to the public inspection by anyone interested. A notice of availability shall be published in the official newspaper within ten (10) days of the budget being presented to City Council.

SECTION 7.05 Public Hearing on Budget

At the City Council meeting when the budget is submitted, the City Council shall name the date and place of a public hearing and shall have published in the official newspaper of the City, the time and place, which will be not less than the ten (10) days nor more than thirty (30) days after the date of notice. At this hearing, interested citizens may express their opinions concerning items of expenditures, giving their reasons for wishing to increase or decrease any items of expense.

SECTION 7.06 Proceeding on Adoption of Budget

After public hearing, the City Council shall analyze the budget, making any additions or deletions which they feel appropriate, and shall, at least ten (10) days prior to the beginning of the next fiscal year, adopt the budget by the affirmative vote of a majority of the City Council. Should the City Council take no final action on or prior to such day, the current budget shall be in force on a month-to-month basis until a new budget is adopted, and new budget must be approved within thirty (30) days of the start of the new fiscal year.

SECTION 7.07 Budget, Appropriation and Amount to be raised by Taxation

On final adoption, the budget shall be in effect for the budget year. Final adoption of the budget by the City Council shall constitute the official appropriations as proposed by expenditures for the current year and shall constitute the basis of official levy of the property tax as the amount of tax to be assessed and collected for the corresponding tax year. Estimated expenditures will in no case exceed proposed revenue plus cash on hand. Unused appropriations may be transferred back to general funds.

SECTION 7.08 Amending the Budget

Under conditions which may arise and which could not reasonably have been foreseen in the normal process of planning the budget, the City Council may, by the affirmative vote of a majority of the City Council, amend or change the budget to provide for any additional expense in which the general welfare of the citizenry is involved. These amendments shall be by ordinance and shall become an attachment to the original budget.

SECTION 7.09 Certification; Copies Made Available

A copy of the budget, as finally adopted, shall be filed with the person performing the duties of City Secretary and such other places required by state law or as the City Council shall designate. The final budget shall be printed or otherwise reproduced and sufficient copies shall be made available for the use of all offices, agencies, and for the use of interested persons and civic organizations.

A notice of availability shall be published in the official newspaper within ten (10) days of the budget being approved by the City Council.

SECTION 7.10 Capital Program

The City Manager shall submit a five (5) year capital program as an attachment to the annual budget. The program as submitted shall include:

- (1) A clear general summary of its contents;
- (2) A list of all capital improvements which are proposed to be undertaken during

the five (5) fiscal years succeeding the budget year, with appropriate supporting information as to the necessity for such improvements;

(3) Cost estimates, method of financing and recommended time schedules for each improvement; and

(4) The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

The above information may be revised and extended each year with regard to capital improvements still pending or in process of construction or acquisition.

SECTION 7.11 Defect Shall Not Invalidate the Tax Levy

Errors of defects in the form or preparation of the budget or the failure to perform any procedural requirements shall not nullify the tax levy or the tax rate.

SECTION 7.12 Lapse of Appropriations

Every appropriation, except an appropriation for a capital expenditure, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned. The purpose of any such appropriation with the exception of a bond fund, shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriation. Any funds not expended, disbursed or encumbered shall be deemed excess funds.

SECTION 7.13 Bonds and Other Evidences of Indebtedness

The City shall have the right and power to borrow money on the credit of the City and to issue general obligation bonds and others evidences of indebtedness for permanent public improvements or for any other public purpose not prohibited by the Constitution and laws of the State of Texas or the Charter and to issue refunding bonds to refund outstanding bonds and other evidences of indebtedness of the City previously issued by whatever method it may deem to be in the public interest. All such bonds shall be issued in conformity with the laws of the State of Texas.

The City shall further have the power to borrow money for the purpose of constructing, acquiring, improving, extending or repairing of public utilities, recreational facilities or any other self-liquidating municipal function not prohibited by the Constitution and laws of the State of Texas, and to issue revenue bonds to evidence the obligations created thereby. Such bonds shall be a charge upon and payable from the properties, or interest therein pledged, or the income there from, or both. The holders of the revenue bonds of the City shall not have the right to demand payment thereof out of monies raised or to be raised by taxation. All such bonds shall be issued in conformity with the laws of the State of Texas. The City shall have the power to borrow money for public improvements in

any other manner provided by law, including certificates of obligation as authorized by the Texas Local Government Code. All bonds and evidences of indebtedness of the City having been approved by the Attorney General and registered by the Comptroller of Public Accounts shall thereafter be incontestable in any court or other forum for any reason, and shall be valid and binding obligations of the City in accordance with their terms for all purposes.

SECTION 7.14 Emergency Funding

In any budget year, the City Council may in accordance with state law, by affirmative vote of a majority of the Council Members, authorize the borrowing of money. Notes may be issued which are repayable not later than the end of the current fiscal year.

SECTION 7.15 Purchasing

(1) The City Council may, by ordinance, give the City Manager general authority to contract for expenditure without further approval of the City Council for all budgeted items not exceeding limits set by the City Council within the ordinance.

(2) All contracts for expenditures involving more than the limits must be expressly approved in advance by the City Council. All contracts or purchases involving more than the limits set by the City Council shall be awarded by the City Council in accordance with state law.

(3) Emergency contracts, as authorized by law and this Charter, may be negotiated by the City Council or City Manager, if given authority by the City Council, without competitive bidding and in accordance with state law. Such emergency shall be declared by (I) the City Manager and approved by the City Council, or (II) the City Council.

SECTION 7.16 Administration of Budget

(1) No payment shall be made or obligation incurred against any allotment or appropriation except in accordance with appropriations duly made, unless the City Manager, or the City Manager's designee, first certifies that there is a sufficient unencumbered balance in such allotment or appropriation and that sufficient funds therefore are or will be available to cover the claim or meet the obligation when it becomes due and payable.

(2) Any authorization of payment or incurring of obligation in violation of the provisions of this Charter shall be void and any payment so made illegal. Such action shall be cause for removal of any officer who knowingly authorized or made such payment or incurred such payment or obligation, and the officer shall also be liable to The City for any amount so paid.

(3) This prohibition shall not be construed to prevent the making or authorizing of payments or making of contracts for capital improvements to be financed wholly or partly

by the issuance of bonds, time warrants, certificates of indebtedness or certificates of obligation or to prevent the making of any contract or lease providing for payments beyond the end of the fiscal year, providing that such action is made or approved by ordinance.

(4) The City Manager shall submit to the City Council each month a report covering the revenues and expenditures of the City in such form as requested by the City Council.

SECTION 7.17 Depository

All monies received by any person, department or agency of the City for or in connection with the affairs of the City shall be deposited promptly in the City depository or depositories. The City depositories shall be designated by the City Council in accordance with such regulations and subject to the requirements as to security for deposits and interest thereon as may be established by ordinance and state law. Procedures for withdrawal of money or the disbursement of funds from the City depositories shall be prescribed by ordinance.

SECTION 7.18 Independent Audits

At the close of each fiscal year and in accordance with state law, and at such other times as may be deemed necessary, the City Council shall call for an independent audit to be made of all accounts of the City by a certified public accountant. No more than five (5) consecutive annual audits shall be completed by the same firm. The certified public accountant selected shall have no personal interest, directly or indirectly in the financial affairs of the City or any of its officers. The report of audit, with the auditor's recommendations, will be made to the City Council. Upon completion of the audit the summary shall be published immediately in the official newspaper of the City and copies of the audit placed on file in the office of the person performing the duties of City Secretary, as public record.

SECTION 7.19 Tax Administration

(1) The City Council may establish a Department of Taxation to assess and collect taxes. If the Council establishes such a Department, the Director of which shall be the City Tax Assessor and Collector shall be appointed by the City Council. The Tax Assessor and Collector shall provide a bond with such sureties and in such amount as the City Council may require. The City shall pay the premiums on such bond. The City Council may provide for such services by contract.

(2) The City Council shall have the power, and is hereby authorized, to levy, assess, and collect annual taxes not to exceed the maximum limit set by the Constitution and laws of the State of Texas, as they now exist or as they may be amended, on each one hundred dollars (\$100.00) assessed valuation of all property having a location within the corporate limits of the City and not exempt from taxation by the Constitution and laws of the State of Texas.



GLOSSARY

City of Hondo, Texas 2022-2023 Budget Glossary

Accrual Basis - A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Ad Valorem Taxes - commonly referred to as property taxes, are levied on both real and personal property according to the property's valuation and the tax rate.

Adopted Budget - The budget is an annual financial plan for City operations showing all expected revenues and expenditures to be in balance. The adopted budget refers to the budget amounts as originally approved by the City Council at the beginning of the year.

Amended Budget - Budget which includes changes to the adopted budget that are approved by the City Council.

Appropriation - Authority established by legislative action or executive order for amounts that may be disbursed from a fund, program, and/or expenditure account for a particular purpose during a specific period of time.

Assessed Valuation - The valuation set upon real estate and certain personal property by the assessor as a basis for levying property taxes.

Asset - Resources owned or held by a government, which have monetary value.

Audit - The examination of documents, records, reports, systems of internal control, accounting and financial procedures by an independent accounting firm

Audit Scope - In the context of a financial statement audit, the coverage provided by the independent auditor's opinion on the financial statement.

Authorized Positions - Employee positions which are authorized in the adopted budget and are to be filled during the year.

Available (Undesignated) Fund Balance - This refers to the funds remaining from the prior year that are available for appropriation and expenditure in the current year.

Basis of Accounting - The timing of recognition, that is, when the effects of transactions or events should be recognized for financial reporting purposes. For example, the effects of transactions or events can be recognized on an accrual (when the transactions or events take place), or on a cash basis (when cash is received or paid). Basis of accounting is an essential part of measurement focus because a particular timing of recognition is necessary to accomplish a particular measurement focus.

Bond - A long-term promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are primarily used to finance capital projects.

Bond Refinancing - The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget - A plan of financial activity for a specified period of time (fiscal year) indicating all planned revenues and expenses for the budget period. An annual financial plan showing projected costs and revenue over a specified time period.

Budget Amendment - Increase in appropriation.

Budgetary Basis - This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budget Calendar - The schedule of key dates that a government follows in the preparation and adoption of the budget.

Budgetary Control - The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

Business-type Activities - One of two classes of activities reported in the government- wide financial statements. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services. These activities are reported in enterprise funds.

Capital Assets (Fixed Assets) - Land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period.

Capital Budget - The appropriation of bonds or operating revenue for improvements to facilities and other infrastructure.

Capital Improvements - Assets of significant value and having a useful life of several years. Projects which are long-term assets such as roads, buildings, and information technology. Also called capital projects.

Capital Improvements Program (CIP) - A plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the government's long-term needs.

Capital Project - Major construction, acquisition, or renovation activities which add value to government physical assets or significantly increase their useful life. Also called capital improvements.

Capital Project Fund - A fund used to account for resources used for the acquisition or construction of major capital facilities, or for an item that must be capitalized.

Capital Reserve - An account used to segregate a portion of the government's equity to be used for future capital program expenditures. The amount of capital reserve is roughly equal to the government's annual equipment depreciation and an amount identified as being needed for future capital acquisition.

Capitalization Threshold - The dollar value at which a government elects to capitalize tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period. The City of Hondo's capitalization threshold is \$5,000.

Cash Basis - A basis of accounting in which transactions are recognized only when cash is increased or decreased.

Charge for Services - A revenue category consisting of revenues collected by the City for services such as golf course fees, park fees, water utility fees, electricity fees and sanitation collection fees.

Contractual Services - Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

Cost Center - Departmental efforts that contribute to the achievement of a specific set of program objectives; the smallest unit of the program budget.

Debt - An obligation resulting from the borrowing of money or from the purchasing of goods and services

Debt Service - The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

Debt Service Fund - A fund used to account for resources accumulated for payment of principal and interest on most general long-term obligations (except capital leases and compensated absences).

Deficit - The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

Department - The basic organizational unit of government which has its own mission and is functionally unique in its delivery of services.

Depreciation - Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

Disbursement - The expenditure of monies from an account.

Employee (or Fringe) Benefits - Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included is the government's share of costs for Social Security, Medicare, retirement and the various medical, and life insurance plans.

Encumbrances - Commitments related to unperformed contracts for goods or services.

Enterprise Funds - A fund used to account for operations financed and operated similar to private business enterprises, where the intent of the City Council is that costs are to be financed or recovered primarily through user charges.

Expenditure - The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

Expenditure Account - An expenditure classification, referring to the lowest and most detailed level of classification, such as electricity, office supplies, asphalt, and furniture.

Expense - Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges.

External Auditors - Independent auditors typically engaged to conduct the audit of a government's financial statements.

Fines – Fees levied by the municipal court for traffic and ordinance violations

Fiscal Policy - A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year (FY) - A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The City's fiscal year is October 1 through September 30.

Full Faith and Credit - A pledge of a government's taxing power to repay debt obligations.

Full-Time Equivalent Position (FTE) - Any position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time typist working for 20 hours per week would be the equivalent to 0.50 of a full-time position or a full-time accountant working 40 hours per week would be 1.00 FTE.

Function - A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., public safety). A duty, power, or general area of activity assigned to an agency.

Fund - An independent financial entity with a self-balancing set of accounts provided to record assets or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of maintaining a record of specific governmental activities or as a management tool to ensure that certain objectives are in accordance with specific statutes, regulations, policies, restrictions, or limitations.

Fund Balance - The difference between governmental fund assets and liabilities also referred to as fund equity.

Fund Classifications – One of the three categories (governmental, proprietary, and fiduciary) used to classify fund types.

General Fund – The general fund is one of five governmental fund types and typically serves as the chief operating funds of a government. The general fund is used to account for all governmental financial resources except those required to be accounted for in another fund.

General Ledger – Set of accounts which contain information needed to reflect the financial position and the results of the operations of the City. The debit balances equal the credit balances.

General Obligation Bonded Debt - Bonds for the payment of which the full faith and credit of the issuing government are pledged

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

Government Finance Officers Association (GFOA) – An organization whose membership consists of government financial officers throughout the United States and Canada. Information on pertinent legislation, accounting changes, new programs or innovations is shared with members in a regular newsletter. Career seminars and educational classes are provided regularly.

Governmental Accounting Standards Board (GASB) - The authoritative accounting and financial reporting standard-setting body for governmental entities

Governmental Funds - Funds generally used to account for tax-supported activities.

Government-wide Financial Statements - Financial statements that incorporate all of a government's governmental and business-type activities, as well as its non-fiduciary component units. There are two basic government-wide financial statements: the statement of net assets and the statement of activities. Both basic government-wide financial statements are presented using the economic resources measurement focus and the accrual basis of accounting.

Grants - A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

Infrastructure - Long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, tunnels, drainage systems, water and sewer systems, dams, and lighting systems.

Interfund Transfers - The movement of monies between funds of the same governmental entity.

Intergovernmental Revenue - Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Levy - To impose taxes for the support of government activities.

Long-term Debt - Debt with a maturity of more than one year after the date of issuance.

Modified Accrual Basis - A basis of accounting in which revenues/additions are recognized in the accounting period in which they become susceptible to accrual, when they become both measurable and available. Available means collectible within the current period, or soon enough thereafter to be used to pay liabilities of the current period. Expenditures/deductions are recognized when the related liability is incurred, with certain exceptions.

Operating Expenses - The cost for personnel, materials and equipment required for a department to function.

Operating Revenue - Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for the day-to-day services.

Operating Expenditures - Generally, all expenditures that do not meet the personal services and capital outlay classification criteria. These expenditures include, but are not limited to, professional services, supplies, insurance, etc.

Overhead Allocations - Distribution of costs borne by the General Fund for the benefit of the enterprise funds.

Prior-Year Encumbrances - Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Program - A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the government is responsible. A grouping of functions or objectives that provides the basis for legislative review of agency activities for appropriations and accountability purposes.

Program Budget - A budget which allocates money to the functions or activities of a government rather than to specific items of cost or to specific departments.

Program Revenue (Income) - Revenues earned by a program, including fees for services, license and permit fees, and fines.

Property Tax - Taxes levied on all real and personal property according to the property's valuation and the tax rate, in compliance with State and local statutes

Proposed Budget - Coming year budgets that are prepared by staff and submitted to the City Council for consideration.

Proprietary Funds - Funds that focus on the determination of operating income, changes in net assets, financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

Public Hearing - A meeting to which citizens in the City are invited for purposes of providing input and comments

Purchase Order (PO) - A document which authorizes the delivery of specified goods or services

Reserve - An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose. A portion of a fund that is restricted for a specific purpose and not available for appropriation.

Reserved Fund Balance - The portion of a governmental fund's net assets that is not available for appropriation.

Resources - Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

Revenue - Sources of income financing the operations of government.

Source of Revenue - Revenues are classified according to their source or point of origin.

Special Revenue Fund - A governmental fund type used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditure for specified purposes.

Tax Levy - The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

Taxes - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Transfers - All interfund transactions except loans or advances, quasi-external transactions, and reimbursements.

Unencumbered Balance - The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

Unreserved Fund Balance - The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

Unrestricted Net Assets – That portion of net assets that is neither restricted nor invested in capital assets (net of related debt).

User Charges - The payment of a fee for direct receipt of a public service by the party who benefits from the service.

Working Capital - The amount of cash remaining if all of the current assets were converted to cash at their book value and all of the current liabilities paid at their book value.



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