

CITY OF HONDO, TEXAS

ADOPTED BUDGET

FY 2018-2019

September 10, 2018



Mayor James W. Danner, Sr.

*Mayor Pro Tem, Place 4
Ann-Michelle Long*

*Councilmember, Place 1
John McAnelly*

*Councilmember, Place 2
Bobby Vela*

*Councilmember, Place 3
Eric Torres*

*Councilmember, Place 5
John E. Villa*



*City Manager
Kim Davis*

CITY OF HONDO, TEXAS
FISCAL YEAR 2018-2019
ANNUAL BUDGET

Mayor

James W. Danner, Sr.

Council Members

John McAnelly, Place 1

Bobby Vela, Place 2

Eric Torres, Place 3

Ann Michelle Long, Place 4

John Villa, Place 5

City Manager

Kim Davis

This budget will raise more revenue from property taxes than last year's budget by an amount of \$83,571, which is a 5.570% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$8,833.

City Council Record Vote

The members of the governing body voted on August 13, 2018, at a City Council meeting the adoption of the budget as follows:

FOR: Council Member's Eric Torres, Bobby Vela, John McAnelly, and John Villa

AGAINST: None

PRESENT and not voting: Mayor James W. Danner, Sr.

ABSENT: Mayor Pro Tem Ann-Michelle Long

TAX RATE	PROPOSED FY 2018-19	ADOPTED FY 2017-18
Property Tax Rate	.5109	.5139
Effective Rate	.4839	.4692
Effective M&O Tax Rate	.3823	.3812
Rollback Tax Rate	.5109	.5192
Debt Tax Rate	.1286	.1380

The total amount of Municipal debt obligated secured by property taxes for the City of Hondo is \$398,459.

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2018-2019 PROPOSED BUDGET

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City Manager's Office

City of Hondo
1600 Avenue M
Hondo, Texas 78861
(830) 426-3380

From: Kim Davis, City Manager

Date: July 27, 2018

Re: Letter of Transmittal for the Fiscal Year 2018-19 Budget Presentation

It is my pleasure to present the 2018-19 Budget as prepared by the City Manager and City Staff.

OVERVIEW

Our emphasis when putting this budget together were as follows:

- 1) Maintain current service levels to our Citizens
- 2) Contain and reduce where applicable overall costs for operational expenses
- 3) Focus proposed increases on revenues to a) Improve our working capital balances and b) provide capital improvements.

For this budget cycle, we have not proposed any changes to personnel other than some internal realignments.

With respect to containing overall operational costs, with the exception of personnel costs, we worked to keep our year-to-year expenses flat. This will be our second year implementing a comprehensive merit-based evaluation system.

We have also updated our 5-year capital plan to continue our move toward addressing aging infrastructure and capital assets. We have begun to see progress in our desire to transition from a reactive organization to a proactive organization which allows for better fiscal health and management.

Cash Position

As of the preparation of this report, the most recent Unrestricted Cash and Cash Equivalent balances were June 30, 2018. Comparing those amounts to September 30 of 2017, we see a significant improvement in the Water/Sewer and Sanitation Funds, a slight improvement in the Airport Fund, but a significant drop in the General and Electric Funds.

Unrestricted Cash and Cash Equivalents

Fund	9/30/2017	6/30/2018
General Fund	\$ 1,020,916	\$1,390,331
Electric Fund	1,766,186	1,787,642
Water/Sewer Fund	662,459	2,056,859
Airport Fund	-604,596	--180,609
Sanitation Fund	<u>155,763</u>	<u>209,201</u>
Total	3,000,728	\$5,263,424

Under this proposed budget, working capital balances in the General Fund, Electric Fund and Airport Fund have dropped below the target of 45 working days. The Water and Sanitation Funds have reached the target. The Water/Wastewater Fund reflects the TWDB funds we closed on in January 2017. These funds were separated for this calculation. We continue to work toward reaching our targeted working capital balance of 45 days across all funds.

Fund	Estimated		Estimated		Estimated		45 days working capital	Over (Short) Policy Balance
	Beginning Balance	Revenue FY	Budget FY	Ending Balance	9/30/19			
	10/1/18	2019	2019	9/30/19	9/30/19			
General	\$ 1,455,361	\$ 6,846,123	\$ 7,415,390	\$ 886,094	\$ 914,226	\$ (28,132)		
Committed	556,074	578,350	563,350	571,074	69,454	501,620		
Electric	1,040,007	9,161,532	9,661,673	539,866	1,191,165	(651,299)		
Water and Sewer	1,266,386	4,029,793	3,460,191	1,835,988	426,599	1,409,389		
TWDB Loan	2,843,457	2,326,084	3,029,202	2,140,339	-	-		
Airport	(250,496)	1,007,496	996,935	(239,935)	122,910	(362,845)		
Sanitation	199,629	1,331,200	1,294,942	235,887	159,650	76,237		
Debt Service	166,155	1,252,985	1,230,344	188,796	151,686	37,110		
Perpetual Care	559,295	17,000	18,500	557,795	-	-		
EDC	2,780,319	484,000	1,600,873	1,663,446	197,368	1,466,078		
STRTC	133,503	61,490	32,900	162,093	4,056	158,037		
HOT	164,740	110,000	102,500	172,240	12,637	159,603		
	\$ 10,914,430	\$ 27,206,053	\$ 29,406,800	\$ 8,713,683	\$ 3,249,752	\$ 2,765,797		

Highlights of the proposed budget include:

- **Property Tax Rate** - We are proposing we adopt a tax rate that is equal to our current rate of .5139 per \$100 valuation.

User Fees – As in previous years, we conducted a review of the City's Comprehensive Fee Schedule which outlines our existing user fees. The majority of our fees are in line with our costs for providing these services. We have not increased any projected user fee based revenues as the proposed increases to some of our fee structures are minor therefore, we do not anticipate any major changes to our revenues.

Utility Rates – The Fiscal Year 2019 does not show a proposed increase in electric, water, or wastewater rates. It does reflect an increase of 3% for our solid waste. This is an adjustment per our Solid Waste contractor in accordance with the consumer price index (CPI). We do still see that our commercial water and wastewater rates fall well below what cities our size in Texas collect and believe this is an area where we would benefit from doing a rate study in the very near future.

Increased Service Levels – This budget provides to maintain existing service levels.

5-Year Capital Program – Our 5 Year Capital Program has evolved significantly in recent years. We continue our gains in catching up our capital outlay needs with vehicle and equipment replacements. We have transitioned our focus to structures and infrastructure in the out years.

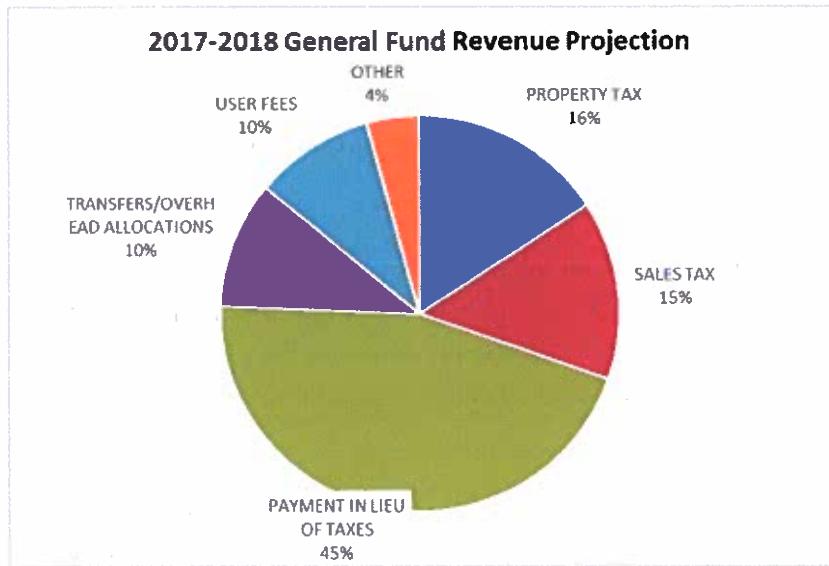
FUND SUMMARIES

This next section provides an overview for each of the Funds being presented in the budget. The page numbers are the pages where the details for each fund can be found.

FUND 01 - GENERAL FUND – PAGE B-1

General Fund Revenues for 2017-2018

The General Fund Revenues for 2017-2018 are currently projected to be \$6,972,296 which is \$224,531 more than the budget projection of \$6,747,765.



In looking at the categories, and understanding the make-up of each, the Property Tax, Sales Tax, PILOT (Payment in Lieu of Taxes), and Transfers are self-explanatory and easy to project and have very little fluctuation from the adopted budget. We do continue to see improved performance on sales tax revenues and anticipate they will finish ahead of the budgeted amount. These sources comprise 86% of the revenues.

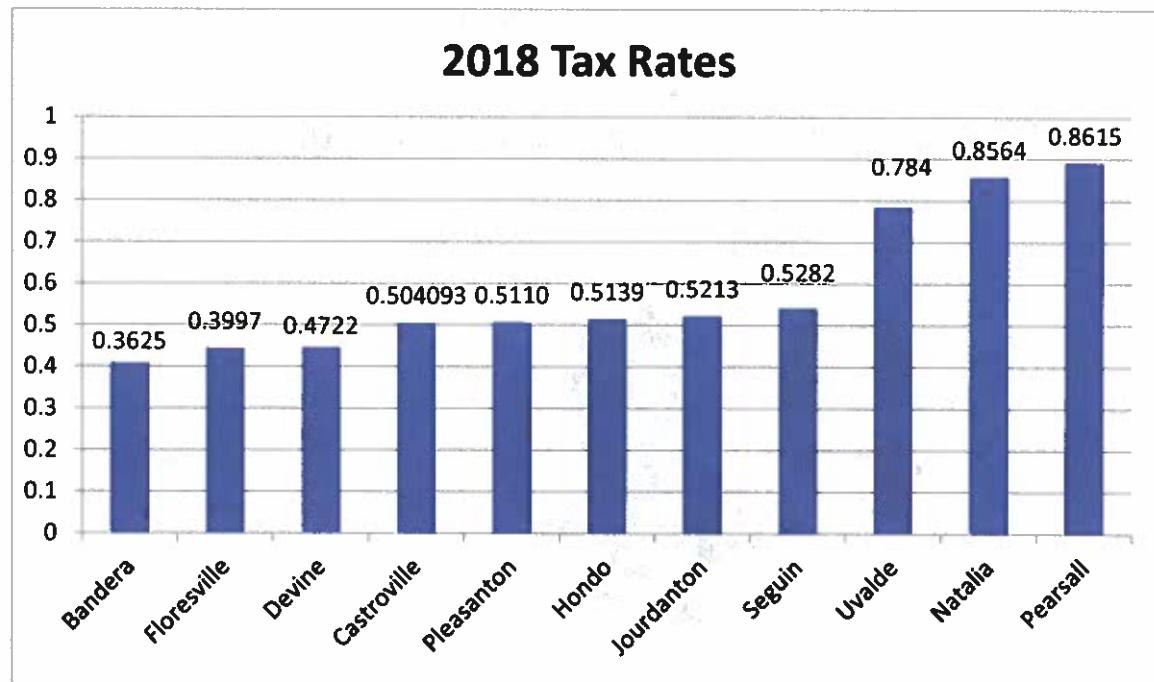
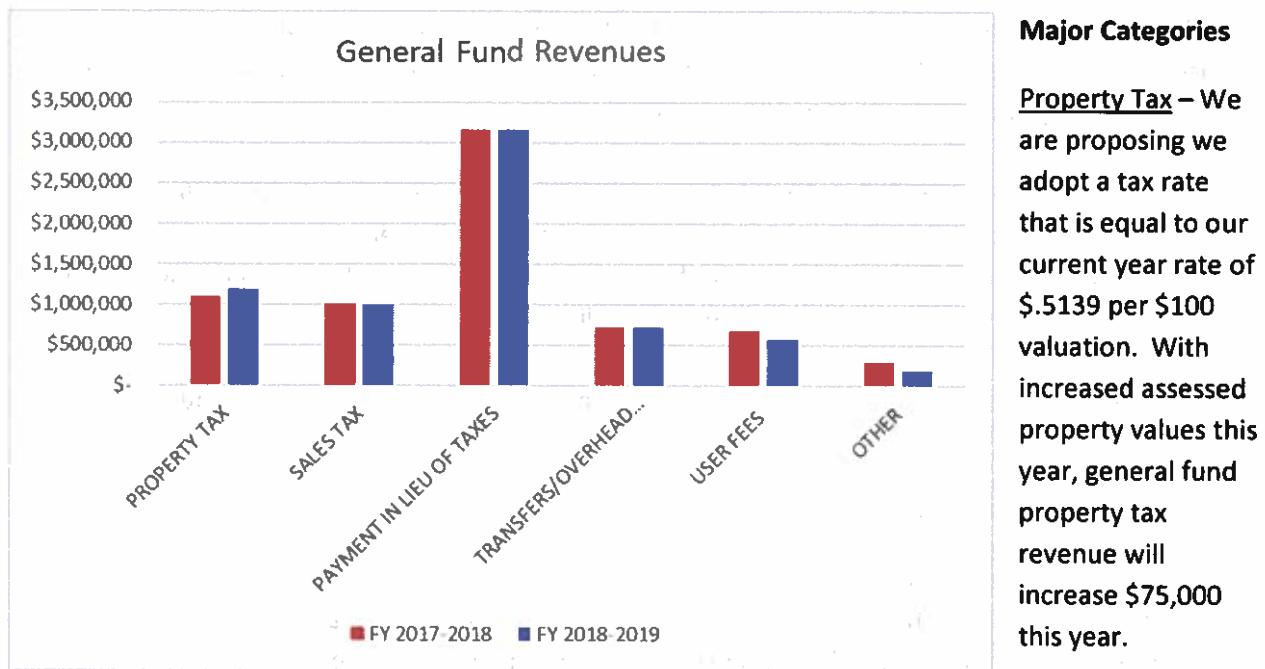
The User Fee category is designed to capture those revenues that are paid for a service we provide. Examples of User Fees are pool rentals, building rentals, golf course revenues, recreation center revenue, library revenue, code enforcement revenue. A complete list of the revenues we placed in this category can be found in the Reports section (the B-pages).

General Fund Expenditures for 2017-18

The General Fund Expenditures for 2017-18 are currently projected to be \$7,764,996 which is \$351,834 lower than the budget of \$8,116,830

General Fund Revenues for 2018-2019

This chart compares revenues for FY 2017-2018 to those projected for FY 2018-19 by the same six categories used earlier.



Out of these 11 cities, Hondo falls right in the middle with our Fiscal year 2016 tax rate. If all 10 of the other cities did not increase their tax rates this fiscal year, we would not see a change in our position.

Payment in Lieu of Taxes – We are not proposing any change to our Payment in Lieu of Taxes for Electric, Water or Sewer, or the Overhead Allocation.

Sales Tax – We have budgeted sales tax slightly higher than the FY 2018 budget. We have seen a consistent increase in our sales tax revenues and want to more accurately reflect where we think we will be while remaining conservative in overall projections.

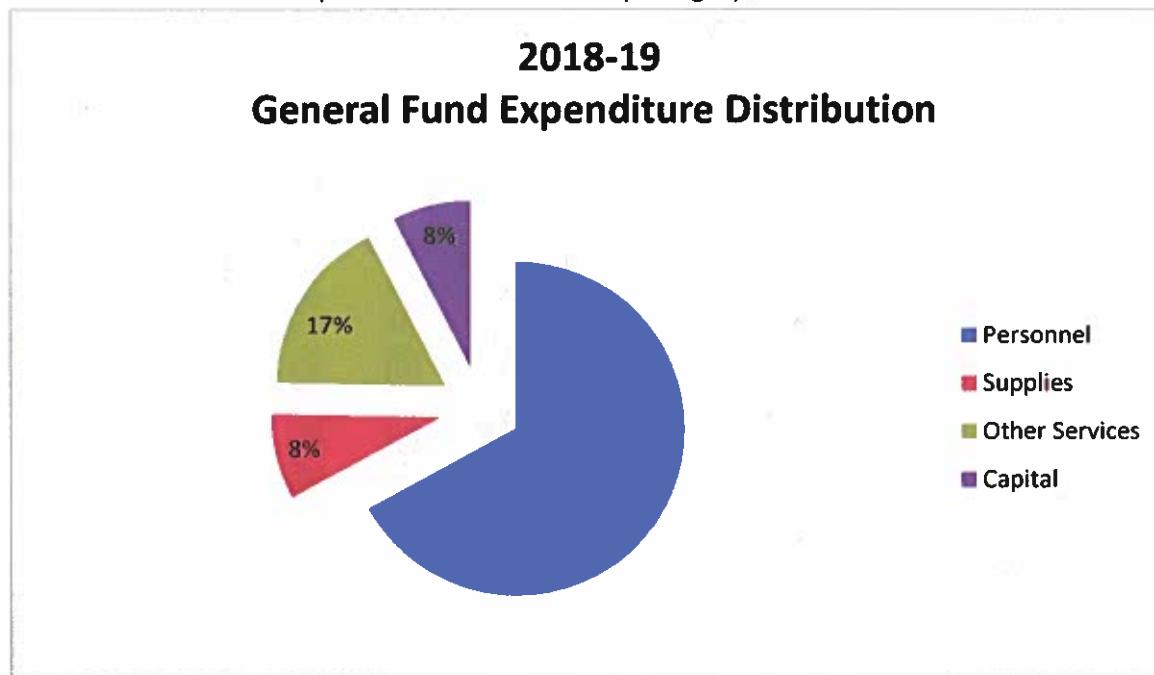
User Fees – Our User Fees in 2018-2019 are slightly lower than 2017-2018. This is due to decreased revenue in licenses and permits. As you know, the projected revenues were based on major construction projects in town that have been difficult to account for. While the revenues have shown a decrease, there is an offsetting decrease in the expense line as well.

Other – Increases are estimated in franchise fees and reimbursements for the school resource officer.

General Fund Expenditures for 2018-19

The General Fund Expenditures are requested at \$7,432,509 which is \$684,321 less than the current year Budget of \$8,116,830. This is a decrease of 8.43% with the largest decrease seen in capital expenditures and other services which include utilities, facility maintenance, etc .

A breakdown of how those expenditures will be used by category is shown below.



	FY 2018 Budget	FY 2019 Budget	Difference	% Difference
Personnel Services	\$4,914,325	\$4,985,020	\$70,695	1.44%
Supplies	\$546,865	\$612,075	\$65,210	11.93%
Other Services	\$1,135,436	\$1,278,894	\$143,458	12.65%
Capital	\$523,520	\$556,520	\$33,000	6.30%
Total	\$7,120,146	\$7,432,509	\$312,363	4.39%

Committed and Restricted Sub-Fund of the General Fund – Page B-69

The proposed transactions for this fund are to set aside:

- \$195,000 for Street Repair (\$180,000 from General Fund and \$15,000 from Water),
- \$80,000 for Curb and Gutter Repair,
- \$80,000 for Storm Drainage work,
- \$211,150 for Information Technology
- \$2,500 for Court Security Fee, and
- \$3,000 for Court Technology Fee
- \$6,700 for Southwest Family Life Center

This fund was set up so any leftover funds at the end of the fiscal year will be committed and restricted for the following year for their intended purposes.

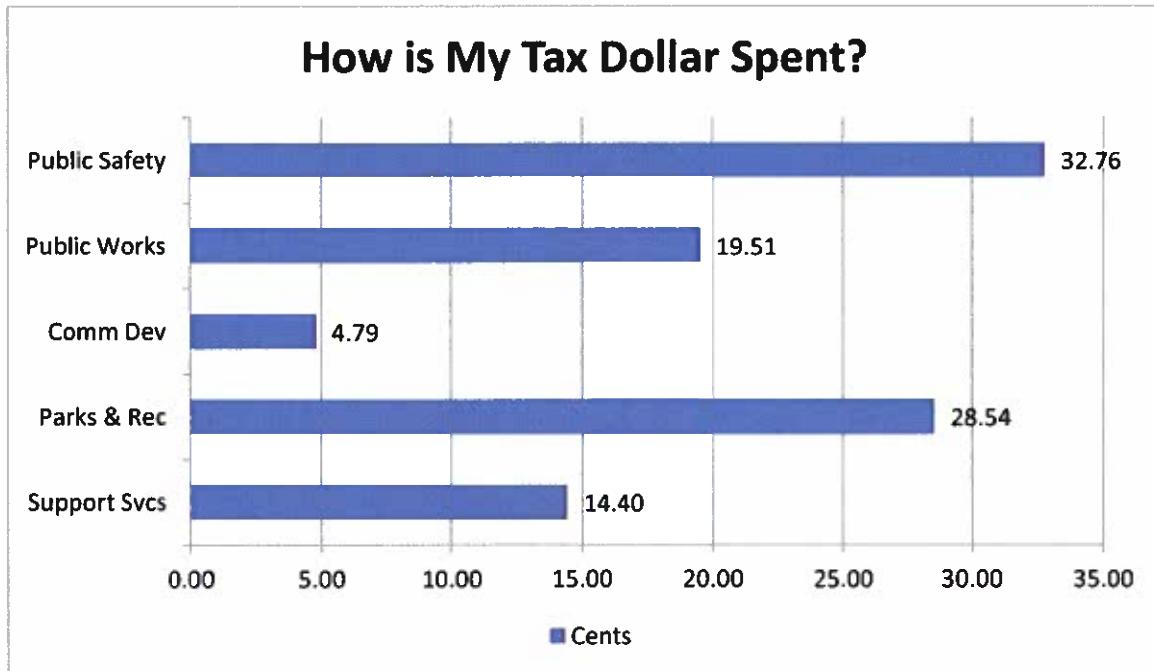
How is my tax dollar spent?

We have found General Fund Activity usually falls into one of five distinct categories. They are:

- Public Safety
- Public Works
- Community Development
- Parks and Recreation
- Support Services

Several of these have revenues that offset the services they provide.

The chart below shows how a tax dollar is spent. It was created by taking the total expenditures for the General Fund and subtracting the amount of user fees or allocations to other funds for support services.



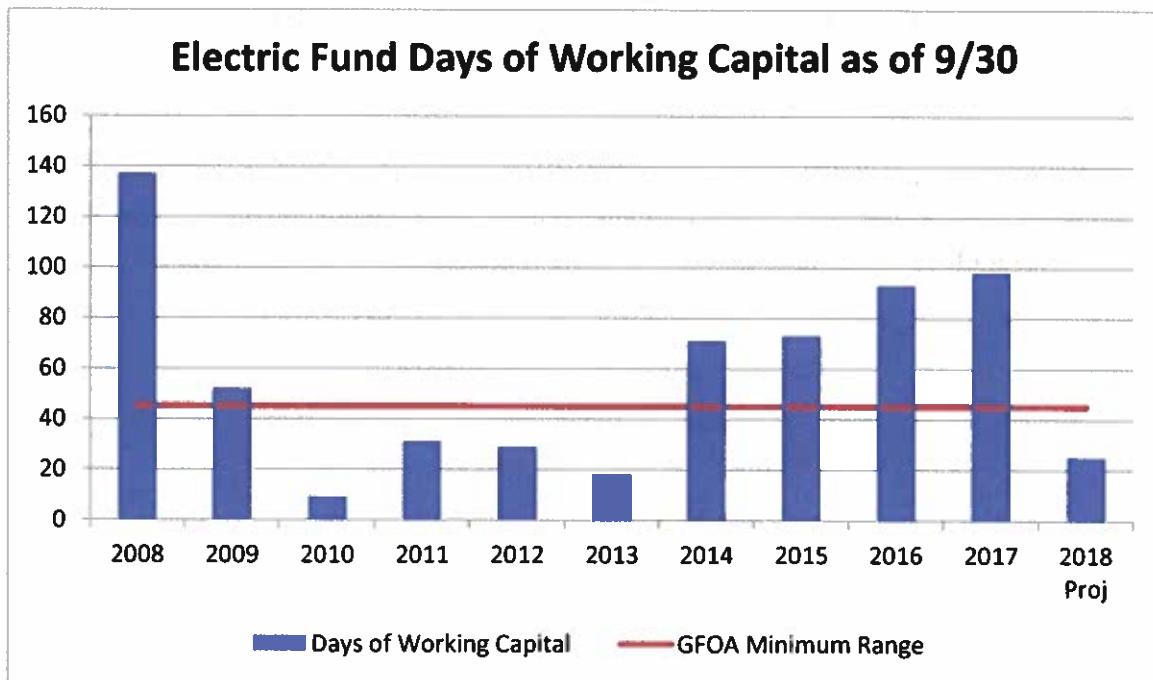
The General Fund Cost Centers are divided among the five categories as follows:

- Public Safety – Police, Municipal Court, Emergency, Animal Care
- Public Works – Streets, Public Works
- Community Development – Code Compliance, Non-Profits
- Parks & Recreation – Library, Parks, Recreation, Golf
- Support Services – City Council, Administration, Tax, Finance, Facilities, Utility Billing, City Secretary

FUND 02 – ELECTRIC FUND – PAGE B-72

September 30, 2018 Electric Fund Balance

This year, as expected, most of the funds dipped into the reserves of fund balance. The chart below reflects that we anticipate ending FY 2018 with 26 days working capital.



Electric Fund Revenues for 2017-18

	Budgeted FY 18	Projected FY 18	Difference
Electric Revenues	\$9,430,762	\$8,925,965	\$504,797

Electric fund revenues are projected to finish the year 5.35% below budget.

Electric Fund Expenses for 2017-18

	Budgeted FY 18	Projected FY 18	Difference
Electric Expenses	\$10,251,418	\$9,870,362	\$381,056

Electric fund expenses are projected to finish the year 3.72% below budget.

Electric Fund Revenues for 2018-19

The Electric Fund revenues are projected at \$9,161,532 for the new budget year, a decrease of \$269,230 when compared to the 2017-18 Budget.

Electric Fund Expenses for 2017-18

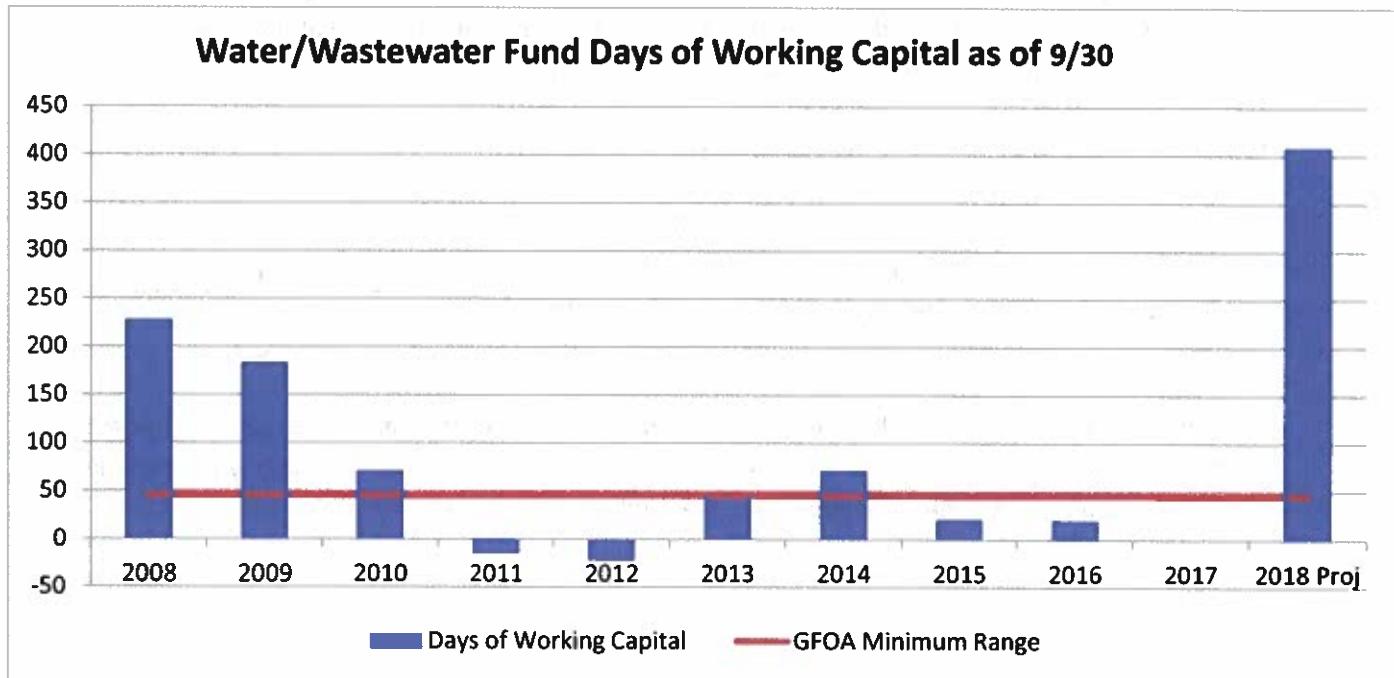
	FY 2018 Budget	FY 2019 Budget	Difference
Electric Fund	\$9,430,762	\$9,161,532	\$269,230

As with all funds, we worked to keep operational expenses flat and to reduce where appropriate. The only areas where we reflected budgeted increases to operational expense were personnel associated costs, other services for utility cost in the new building and a slight increase in the debt service payments.

FUND 03 - WATER/WASTEWATER FUND – PAGE B-78

September 30, 2018 Water/Wastewater Fund Balance

We anticipate finishing the 2017-2018 year with a positive working capital. We continue to address deficits through decreasing day-to-day operational costs while increasing our efforts to address our aging infrastructure through debt and grant funded projects.



Water/Wastewater Fund Revenues for 2017-18

	FY 18 Budgeted	FY 18 Projected	Difference
Combined Revenues	\$3,995,500	\$4,106,445	\$110,945

The revenues for FY 2018 are projected to come in at approximately 27.77% over budget.

Water/Wastewater Fund Expenses for 2017-18

	FY 18 Budgeted	FY 18 Projected	Difference	% Difference
Water	\$2,202,268	\$2,227,242	24,974	1.13%
Wastewater	\$961,511	\$955,163	-6,348	-0.67%
Total	\$3,163,779	\$3,182,405	18,626	0.59%

The Expenses for FY 2018 are projected to come in 0.59% more than budgeted. We have worked very diligently to keep costs within budget; however, we did have two water well failures that we had to address by budget amendment this year. The 2018 budget reflects carryforward from the grants in revenue and expenses.

Water/Wastewater Fund Revenues for 2018-19

Operating Revenues for next year are projected to be \$3,998,500, which is an increase of \$3,000. The remaining funds to support completion of the approximately \$5.7M in needed rehabilitation and repairs to our existing water and wastewater infrastructure as outlined in our 5-year Capital Improvement Program are reflected in this budget. We implemented a rate increase to our water and wastewater customers in 2017 and are seeing the health of this fund improve.

Water/Wastewater Fund Operating Expenses for 2018-19

	FY 2018 Budget	FY 2019 Budget	Difference
Water	\$2,202,268	\$2,364,142	\$161,874
Wastewater	\$961,511	\$1,096,049	\$134,538
Total	\$3,163,779	\$3,460,191	\$296,412

As with all funds, we worked to keep operational expenses flat. The only areas we reflected budgeted increases to operational expense were personnel associated costs and other services which includes an increase in contingency expense, engineering fees and inspection fees.

FUND 04 – AIRPORT FUND – PAGE B-95

While the current Working Capital Balance may not be reflective of fiscal improvement, it is our position that overall, the condition of the Airport finances have improved. The Airport continues to be the fund with the most potential to be self-sustaining.

September 30, 2018 Airport Fund Balance

The Airport had a projected Working Capital Balance of negative \$683,651 on September 30, 2016 and even though we still show a negative balance it has improved to \$323,857. We anticipate the fiscal health of the Airport to improve in Fiscal Year 2019 with the potential sale of land.

Airport Revenues for FY 2018

	FY 18 Budgeted	FY 18 Projected	Difference
Aviation Revenues	\$714,802	\$719,896	\$5,094
Non-Aviation Revenues	\$324,172	\$497,605	\$173,433
Grants *	\$50,000	\$50,000	\$-0-

The difference in budgeted to projected in aviation revenues reflects that we are very close in predicting what our actual collected revenues will be. The Non-Aviation Revenues show sale of Airport land.

Airport Expenses for FY 2018

	FY 18 Budgeted	FY 18 Projected	Difference
Operating Expenses	\$827,425	\$768,021	-\$59,404
Non-Operating Expenses	\$26,500	\$40,115	\$13,615

Should projected revenues and expenses for FY 2018 come in as anticipated, the working capital balance for the airport will remain negative but went from -124.54 to -73.69 an improvement of 50 days. While we work to increase the fiscal health of the Airport Fund, the takeaway is that we are continuing to promote the airport and are beginning to see the fruits of our labor produce.

Airport Revenues for 2018-2019

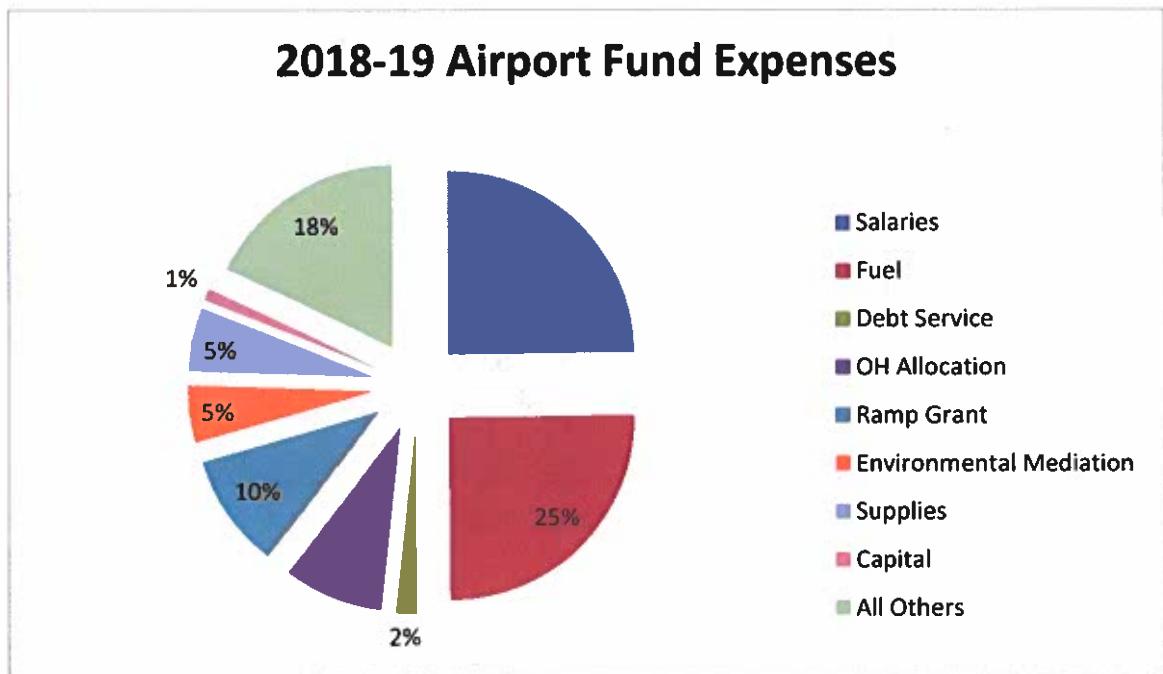
The chart below reflects anticipated revenues for FY 2019.

	FY 2018 Budgeted	FY 2019 Budgeted	Difference
Aviation Revenues	\$714,802	\$736,707	\$21,905
Non-Aviation Revenues	\$324,172	\$253,389	-\$70,783
Grants	\$50,000	\$50,000	\$0

The anticipated non-aviation revenues are reflective of the sale of land that has been released and we are actively advertising is available for purchase.

Airport Expenses for FY 2018

We are requesting \$995,935 in expenses for next year. The graph below shows how the expenses are grouped.



A few important items about the Budget are:

- We continue to take a conservative approach to spending during the course of the year.
- We anticipate additional land sales in FY 19.

FUND 05 – SANITATION FUND – PAGE B-103

The purpose of this fund is to record the transactions associated with the solid waste collection activity contract between the City and our service provider (Alamo 1 (ACI)). We will have an increase per our agreement with Alamo 1 (ACI) and have subsequently reflected both the increased revenue and expense. There will be an increase of 3% to cover CPI. In addition, the following support costs are charged to this fund:

- Bad debts,
- Fuel Adjustment per the ACI Contract, and
- Tire and TV disposals during the year

The proposed budget currently reflects closure of the Citizen Collection Station that has been discussed with Council previously. We will be actively discussing this during the budget process and the final budget will reflect the Council determination on the status of the Center. This fund has seen significant improvement in overall fiscal health.

FUND 06 – DEBT SERVICE (BOND AND SINKING) FUND – PAGE B-106

This fund is used to account for the revenues and expenses associated with the City's debt.

Things to note included are the payments to the Texas Water Development Board Project for the construction phase begun in FY 2018 and we fully expect will be completed in FY 2019. One of the projects – the Water Line Construction – is anticipated to be complete by September 30, 2018. The Elevated Storage is expected to be approximately 40% complete by the end of FY 2018 and the Ground Storage project has just begun.

FUND 11 – PERPETUAL CARE FUND – PAGE B-109

The City receives two types of fees relating to the Cemetery. One is for the sale of lots and the other is for perpetual care. The mowing of the cemetery is done by the Parks Department and charged to the General Fund. To assist in offsetting the cost to the General Fund for those services, we are proposing an increase to the fee for this service to the perpetual care fund from \$16,000 annually to \$38,000 annually based on the time spent by staff maintaining the grounds.

FUND 18 – CITY OF HONDO ECONOMIC DEVELOPMENT CORPORATION – PAGE B-111

The HEDC was created under section 4B of the Local Government Code. The mission of the HEDC is to undertake any project authorized by Section 4B of the ACT for the promotion, development or retention

of new or expanded business enterprises that create or retain primary jobs, including maintenance and operations expenses for any such project.

The fiscal year 2019 budget reflects the carryforward of two major construction projects, the construction of the Annex and the rehabilitation of Carter Avenue. Both projects will carry over into fiscal year 2018-2019.

FUND 16 –SOUTH TEXAS REGIONAL TRAINING CENTER – PAGE B-115

The purpose of this fund is to record the transactions associated with the South Texas Regional Training Center (STRTC). The STRTC was created when the City, Medina County, and the Hondo Economic Development Corporation entered into an Interlocal Agreement in 2011. The facility continues to offer technical training to residents of Hondo and Medina County. In FY 2015, the City received a grant from the Economic Development Agency to construct an Annex that would allow for the expansion of the types of training available in our area. We anticipate the Annex will be completed in FY 2019 and we will begin hosting technical trainings on-site.

Currently, the budget is for operating expense only. The main campus facility is included in our Capital Improvement Plan.

The fund is expected to begin the year with a balance of \$133,503. Revenues are projected to be \$68,270 and expenses \$32,900, leaving an end of year balance of \$168,873. The fund is showing a much-improved financial position. It is important to note that this fund does not allocate for support services provided at the facility and in the near future should account for those services to truly be a self-sustaining cost center.

FUND 21 – HOTEL OCCUPANCY TAX – PAGE 118

The fund was created in 2012 to capture the costs associated with the Hotel Occupancy Tax. The tax is authorized by Chapter 351 of the State of Texas Tax Code. The tax can only be used for items that are authorized by the Code. There are eight different categories of costs and we have taken steps to ensure our uses are in compliance with State Law. We project the revenues will remain flat at \$110,000 in 2018-19 and expect to allocate \$82,500 as follows:

Hondo Area Chamber of Commerce	\$65,000
Medina County Museum	\$ 7,500
Medina County Rodeo Association	\$10,000

The remaining funds will be restricted for future use that complies with the State Law.

CLOSING

In closing, it has been a pleasure to continue to see the great strides and progress we make as a City to address our infrastructure needs and to meet the challenges of an ever changing landscape for our citizenry.

I would like to express my heartfelt gratitude to the Staff, but particularly the Finance Staff, who have worked tirelessly to provide Council with the best information possible to make sound decisions for the Citizens of God's Country.

Sincerely,



Attachments:

- 1 – Recap of Budgeted Funds
- 2 – Overhead Allocation Calculation
- 3 – Capital Outlay
- 4 – Personnel Roster

Attachment 1
Recap of All Budgeted Funds

	9/30/17 Working Capital Balance	Plus Revenues	Less Expenses	9/30/18 Working Capital Balance	Plus Revenues	Less Expenses	9/30/19 Working Capital Balance
Operating Funds:							
General Fund 01 (Note 1)	2,221,841	6,972,296	7,764,996	1,429,141	6,860,494	7,390,549	899,086
Committed & Restricted Fund 09	110,110	676,860	230,896	556,074	578,350	563,350	571,074
Electric Fund 02	1,982,897	8,925,965	9,870,362	1,038,500	9,161,532	9,533,673	666,359
Water/Sewer Fund 03	5,454,567	4,117,695	6,094,985	3,477,277	6,326,636	5,874,327	3,929,586
Airport Fund 04	(604,596)	1,267,501	908,136	(245,231)	1,040,096	995,935	(201,070)
Sanitation Fund 05	174,430	1,349,839	1,324,640	199,629	1,391,200	1,354,042	236,787
Total Operating Funds	9,339,249	23,310,156	26,194,015	6,455,390	25,358,308	25,711,876	6,101,822
Special Revenue Funds:							
Debt Service Fund 06	165,856	1,228,510	1,228,211	166,155	1,252,985	1,230,344	188,796
Perpetual Care Fund 11	557,745	17,700	16,150	559,295	17,000	40,500	535,795
Hondo EDC Fund 18	2,380,197	754,092	473,970	2,660,319	1,444,000	2,522,340	1,581,979
STRTC Fund 20	94,577	66,620	27,694	133,503	68,270	32,900	168,873
Hotel Occupancy Tax Fund 21	135,509	131,731	102,500	164,740	110,000	97,500	177,240
Total Special Revenue Funds	3,333,884	2,198,653	1,848,525	3,684,012	2,892,255	3,923,584	2,652,683
Total All Funds	12,673,133	25,508,809	28,042,540	10,139,402	28,250,563	29,635,460	8,754,505

Attachment 2 - Overhead Allocation

There are several areas of our operation which exist to serve others. A great example is Utility Billing, which exists to prepare, distribute, and collect amounts that support the utility operations. Other general type of costs include the Mayor and Council, Administration, and Finance. In FY 2014, we moved to using an overhead allocation method for assigning those costs.

An Overhead Allocation applies logic as to how costs of a similar nature should be spread. We chose the costs associated with the Council, Administration, Finance, Utility Billing, Public Works, and City Secretary to spread using an Overhead Allocation Method. This method of spreading costs will be dependent on the type of costs being spread and who the receivers are. The details of each type of spread are shown below:

Council – This Cost Center is spread based on the arbitrary determination of how much of their meeting time is spent on various funds. The percents selected for 2018-19 are:

Fund	Spread
Fund 02 – Electric	8%
Fund 03 – Water	8%
Fund 03 – Sewer	4%
Fund 04 – Airport	10%
Fund 05 – Sanitation	1%

The selection of the percents should be skewed to the areas where Council spends more of their time. For example, the Council spends a large amount of time dealing with the Airport and Intermodal Park issues.

Each of these percents will be multiplied by the total budget of the Council and charged to the fund.

The Overhead Allocation for this Cost Center resulted in 31% being spread to other funds and 69% remaining in the General Fund.

Administration - This Cost Center is spread based on the arbitrary determination of how much of their time is spent on various funds. The logic is similar to that used for Council and the percents selected for 2018-19 are:

Fund	Spread
Fund 02 – Electric	9%
Fund 03 – Water	9%
Fund 03 – Sewer	4%
Fund 04 – Airport	11%
Fund 05 – Sanitation	1%

The result of the Overhead Allocation for this Cost Center resulted in 34% being spread to other funds and 66% remaining in the General Fund.

Finance – This Cost Center uses a more sophisticated approach because it has services that are easier to measure. For example, of the three staff in the Cost Center, one provides mostly human resource related services so we can spread their costs based on the number of staff each fund has. For the other two, an argument can be made that the size of the fund would generate more work, which is generally true. For example, a division that has \$1,000,000 in expenses will usually require more effort of support than one that has a budget of \$20,000. In this calculation, we did adjust for things like the once a month payment to CPS for electricity and the once a month transfer for PILT's, for it seems to skew the totals.

The result of the Overhead Allocation for this Cost Center resulted in 34% being spread to other funds and 66% remaining in the General Fund.

Utility Billing – This Cost Center logic is also more objective. It assumes 9% of their work load is General Fund related. We then spread the remaining 91% of their costs to each of the four utility funds (Electric, Water, Sewer, Sanitation) based on the total of their bills.

Public Works – We found it was more efficient to place the costs associated with the Public Works Director into a single Cost Center and then spread based on the estimate of his work effort. The model assumes Electric will receive 19%, Water 28%, Sewer 14%, and Sanitation 3%.

The result of the Overhead Allocation for this Cost Center resulted in 64% being spread to other funds and 36% remaining in the General Fund.

City Secretary – This Cost Center is spread similar to the Council and Administration, just an educated guess.

Fund	Spread
Fund 02 – Electric	5%
Fund 03 – Water	5%
Fund 03 – Sewer	5%
Fund 04 – Airport	5%
Fund 05 – Sanitation	1%

The result of the Overhead Allocation for this Cost Center resulted in 21% being spread to other funds and 79% remaining in the General Fund.

Results

The results of this calculation are shown below:

Percents:

	Council	Admin	Finance	Utility Billing	Public Works	City Secretary
General	69%	66%	65%	9%	35%	79%
Electric	8%	9%	9%	64%	20%	5%
Water	8%	9%	9%	13%	28%	5%
Sewer	4%	4%	5%	5%	14%	5%
Airport	10%	11%	6%	0%	0%	5%
Sanitation	1%	1%	6%	9%	3%	1%
Total	100%	100%	100%	100%	100%	100%

Dollars:

	Council	Admin	Finance	Utility Billing	Public Works	City Secretary	Total
Total	65,725	524,407	294,436	282,892	211,188	166,797	1,545,445
General	45,107	347,921	195,023	26,706	76,084	135,158	825,999
Electric	5,294	46,717	26,510	182,600	39,737	7,533	308,391
Water	5,294	46,717	26,510	35,430	59,605	7,533	181,089
Sewer	2,786	20,763	13,255	13,627	29,802	7,533	87,766
Airport	6,687	57,098	16,569	0	0	7,533	87,887
Sanitation	557	5,191	16,569	24,529	5,960	1,507	54,313
Total Spread	20,618	176,486	99,413	256,186	135,104	31,639	719,446

City of Hondo Five Year Capital Program

Attachment 3

FUND	DEPARTMENT	IDENTIFICATION	DESCRIPTION	Expenditure				I	II	III	IV	
				OPERATING	GRANT	DEBT	OTHER					
1	ADMINISTRATION	IMPROVEMENT	City Hall Remodel				X	\$600,000				
1	PD	OUTLAY	2 Vehicles starting FY 17-18	X				\$100,780	\$100,780	\$100,780	\$100,780	
1	PD	IMPROVEMENT	Safe Routes to School		X			\$50,000				
1	ANIMAL CONTROL	IMPROVEMENT	Vehicle	X					\$35,000			
1	ANIMAL CONTROL	IMPROVEMENT	Existing Facility Expansion	X						\$120,000		
1	STREETS	IMPROVEMENT	Street Reconstruction on 14th from FM 462 to Ave Y	X					\$320,000			
1	STREETS	OUTLAY	Dump Truck (Ford F750/Gasoline)	X					\$77,000			
1	STREETS	OUTLAY	Mule for Herbicide/Ground Maintenance Application	X								\$10,000
1	STREETS	OUTLAY	Skid Loader	X					\$35,000			
1	PARKS	OUTLAY	Vehicle	X				30,000				\$32,000
1	PARKS	OUTLAY	15-FT Shredder	X								
1	PARKS	IMPROVEMENT	US 90 Landscape and Irrigation	X				\$25,000	\$25,000			
1	PARKS	OUTLAY	Mower Replacement	X						\$15,000		
1	PARKS	OUTLAY	Skid Loader	X					\$35,000			
1	PARKS	OUTLAY	Trailer (Haul Equipment-Flat Bed)	X					\$5,000			
1	PARKS	IMPROVEMENT	Torres Park- Construct Restrooms	X				\$29,000				
1	PARKS	IMPROVEMENT	Install Underground Irrigation - TA Lopez	X					\$12,000			
1	FACILITIES	OUTLAY	Big MIG/TIG Welder	X				\$5,000				
1	FACILITIES	IMPROVEMENT	Community Center HVAC Replacement	X				\$16,000				
1	FACILITIES	OUTLAY	Vehicle	X					\$30,000			
1	FACILITIES	OUTLAY	Used Passenger Van	X					\$20,000			
1	FACILITIES	IMPROVEMENT	PD - Sub Station Roof Replacement	X					\$45,000			
1	FACILITIES	IMPROVEMENT	Park - Construct Gazebo Torres Park	X					\$20,000			
1	RECREATION	IMPROVEMENT	Swimming Pool Filter(s)	X						\$6,000	\$6,000	
1	RECREATION	OUTLAY	Vehicle	X						\$30,000		
1	GOLF	OUTLAY	Aerifier	X				\$19,500				
1	GOLF	OUTLAY	Greens Mower	X						\$30,000		
1	GOLF	OUTLAY	Rough Mower	X				\$12,240	\$12,240			
1	CODE	OUTLAY	Vehicle	X					\$25,000			
9	IT	OUTLAY	Computer Replacement Plan - Revised	X				\$22,000	\$25,000	\$25,000	\$25,000	
9	IT	OUTLAY	Replace outdated meter handhelds	X					\$10,000			

FUND	DEPARTMENT	IDENTIFICATION	DESCRIPTION	Expenditure				I	II	III	IV
				OPERATING	GRANT	DEBT	OTHER	FY 18-19	FY 19-20	FY 20-21	FY 21-22
9	IT	IMPROVEMENT	City Fiber Network	X					\$150,000		
9	IT	OUTLAY	Replace outdated TicketWriters	X					\$8,000	\$8,000	
9	STREETS	IMPROVEMENT	Spot Repair on Carter from Arnold to Zachary	X					\$200,000		
9	STREETS	IMPROVEMENT	Various Street Repairs	X				\$340,000	\$300,000	\$300,000	\$300,000
2	ELECTRIC	OUTLAY	Vehicle	X					\$30,000		
2	ELECTRIC	IMPROVEMENT	Pole Replacement Plan	X				\$20,000	\$20,000	\$20,000	\$20,000
2	ELECTRIC	IMPROVEMENT	Replace Existing Infrastructure	X				\$30,000	\$30,000	\$30,000	\$30,000
2	ELECTRIC	IMPROVEMENT	Meter Conversion - Automatic Read	X				\$100,000	\$100,000	\$100,000	\$50,000
2	ELECTRIC	IMPROVEMENT	Lumination Conversion - Conventional to LED (Downtown)	X				\$75,000	\$40,000	\$40,000	\$40,000
2	ELECTRIC	IMPROVEMENT	Tree-Trimming Program	X				\$100,000	\$100,000	\$75,000	\$75,000
2	ELECTRIC	OUTLAY	Digger Truck	X					\$275,000		
3	WATER	OUTLAY	Vactron	X				\$70,000			
3	WATER	OUTLAY	Vehicle	X				\$35,000			
3	WATER	IMPROVEMENT	TWD8 - Tank Replacement (CONST)				X	\$621,397			
3	WATER	IMPROVEMENT	TWD8 - Waterline Replacement (CONST)				X	\$100,000			
3	WATER	IMPROVEMENT	TWD8 - Tank Rehabilitation (CONST)				X	\$1,442,989			
3	WATER	IMPROVEMENT	Downtown EST Paint Removal	X				\$140,000			
3	WATER	IMPROVEMENT	CDBG - Water Line Replacement Project		X			\$309,750			
3	WATER	OUTLAY	Booster Pump at Downtown Well	X				\$20,000			
3	WATER	OUTLAY	Booster Pump at Golf Course Well	X				\$20,000			
3	WATER	OUTLAY	Motor at Downtown Well	X				\$25,000			
3	WATER	OUTLAY	Motor at Prison Well	X				\$25,000			
3	WATER	IMPROVEMENT	Replace Water Meters (Various Sizes)	X				\$75,000	\$50,000	\$50,000	\$50,000
3	WASTERWATER	OUTLAY	Vehicle	X							\$30,000
3	WASTERWATER	IMPROVEMENT	CDBG - Sewer Improvement Project		X					\$330,000	
3	WASTERWATER	IMPROVEMENT	Generator WWTP	X				\$100,680			
3	WASTERWATER	IMPROVEMENT	SSO - Sewer Improvement Project	X				\$160,000	\$160,000	\$160,000	\$160,000
4	AIRPORT	IMPROVEMENT	GA Park Phase I (Infrastructure)			X			\$600,000		
4	AIRPORT	IMPROVEMENT	GA Park Phase II (Hangar Sites)			X			\$2,000,000		
4	AIRPORT	IMPROVEMENT	RUNWAY SAFETY UPDATE	X							
4	AIRPORT	IMPROVEMENT	RAMP	X				\$100,000	\$100,000	\$100,000	\$100,000

City of Hondo Five Year Capital Program

Attachment 3

FUND	DEPARTMENT	IDENTIFICATION	DESCRIPTION	Expenditure				I	II	III	IV
				OPERATING	GRANT	DEBT	OTHER				
4	AIRPORT	IMPROVEMENT	NEW HANGAR CONSTRUCTION	X						\$450,000	
4	AIRPORT	OUTLAY	Courtesy Van	X					\$30,000		
4	AIRPORT	IMPROVEMENT	Castro Waterline Replacement	X				\$54,000			
4	AIRPORT	OUTLAY	Tug w/ Accessories	X							\$35,000
4	AIRPORT	OUTLAY	Mower Replacement	X				\$10,000			
4	AIRPORT	OUTLAY	Vehicle w/ Fuel Cell	X					\$35,000		
4	AIRPORT	OUTLAY	Ground Power Unit (GPU)	X							
4	AIRPORT	IMPROVEMENT	TCEQ ENFORCEMENT	X				\$50,000	\$50,000		
11	PERPETUAL CARE	OUTLAY	Z-Turn Mower(s)	X							\$20,000
18	EDC	IMPROVEMENT	Agriplex				X				
18	EDC	IMPROVEMENT	Street Reconstruction on Castro from US 90 to Carter	X				\$520,000			
18	EDC	IMPROVEMENT	Renovate Hangar 6	X				\$300,000			
18	EDC	IMPROVEMENT	STRTC Annex	X		X		\$409,852			

Attachment 3 - List of Capital Requested for 2018-19

COST CENTER 05 - POLICE

2 Vehicles \$100,780

01-50540408 VEHICLE PURCHASE \$100,780

Purchase of two vehicles reflects new philosophy of replacing two police vehicles every year to maintain a reliable fleet.

Safe Routes to School \$50,000

01-xxxxxxx STATE ADMINISTERED FEDERAL GRANT \$50,000

Grant facilitates sidewalk improvements, traffic calming, and speed reduction improvements as well education and training material. The City has not been awarded a grant at the time of publication of this year's budget.

COST CENTER 11 - PARKS

US 90 Landscape and Irrigation \$25,000

01-51140416 HWY 90 BEAUTIFICATION \$25,000

In order to maintain the beauty of the primary corridor in the City, the Parks Division will install additional landscape and irrigation. These improvements continue through the next two fiscal years.

New Park Development – Torres Park – Construct Restrooms \$29,000

01-51140411 NEW PARK DEVELOPMENT – TORRES PARK \$29,000

The Parks Division will construct restrooms at Torres Park. Currently patrons have no access to these facilities.

Vehicle Purchase \$30,000

01-51140421 VEHICLE PURCHASE \$30,000

½ Ton Single Cab truck to replace a 1998 model with maintenance issues.

Attachment 3 - List of Capital Requested for 2018-19

COST CENTER 13 - FACILITIES

Big MIG/TIG Welder	\$5,000
01-51320266 POWER TOOLS	\$5,000
Purchase of a MIG/TIG Welder for use on City Facility Projects.	
Community Center HVAC System Replacement	\$16,000
01-51330313 Community Center Maintenance	\$16,000
Replace the HVAC system at the Community Center.	

COST CENTER 16 - GOLF

Verti-Drain 7212 Aerifier	\$19,500
01-51640422 GREENS EQUIPMENT	\$19,500
Equipment for the maintenance of the course that will allow for aerifying of the greens and will also be used at our sports fields for such.	
Rough Mower	\$12,240
01-51640408 HEAVY EQUIPMENT	\$12,240
Lease to own payments for Rough Mower.	

Attachment 3 - List of Capital Requested for 2018-19

COMMITTED AND RESTRICTED SUB-FUND 09

Computer Replacement Plan \$22,000

09-50030382 INFO TECHNOLOGY MAINT \$22,000

IT intends to replace computers that no longer function properly due to new application or simply obsolescence.

Task Order Contract – Flatwork \$340,000

09-50040401 STREET RECONSTRUCTION \$180,000

09-50040405 STORM DRAINAGE \$80,000

09-50040409 CURB AND GUTTER \$80,000

The Streets Division shall implement the roadway assessment program and target streets for repair as outlined.

ELECTRIC FUND 02

Pole Replacement Plan \$20,000

02-50020218 POLES \$20,000

Continuing the Electric Division initiative to replace power poles that are showing signs of fatigue and failure. Electric will integrate this plan with the replacement of existing infrastructure.

Replace Existing Infrastructure \$30,000

02-50020211 SYSTEM MAINTENANCE \$30,000

The Electric Division will implement a circuit inspection program to identify replacement existing infrastructure that shows end of life. Electric will replace underground infrastructure and transformers as needed. These replacements will integrate with the pole replacement program.

Attachment 3 - List of Capital Requested for 2018-19

Meter Conversion – Automatic Read \$100,000

02-50020213 SYSTEM IMPROVEMENTS \$100,000

Purchase of Automated Meter Infrastructure. Electric will begin replacing existing residential meters with advance meters. The project will be repeated until the Electrical System is completely converted.

Illumination Conversion – Conventional to LED \$75,000

02-50020213 SYSTEM IMPROVEMENTS \$25,000

The Electric Division will continue replacing LED street lights along FM 462 (Avenue M). This work will include replacing the existing foundations. This project will continue until all lighting around City Hall and the Courthouse have been replaced.

02-50020211 SYSTEM MAINTENANCE \$35,000

Replace LED Street Light Fixtures along Highway 90 (87 fixtures).

02-50020211 SYSTEM MAINTENANCE \$15,000

As existing street lights fail, replace sodium or mercury fixtures with LED throughout town.

Tree Trimming Program \$100,000

02-50020211 SYSTEM MAINTENANCE \$100,000

Foliage often encroaches into the distribution lines causing outages during inclement weather events. The program will provide for a tree trimming service capable of removing limbs that encroach into distribution lines meeting clearance requirements. The program will be initiated through work orders not to exceed \$100,000. This will allow the Division to take a proactive approach in minimizing potential outages and focusing on maintaining existing infrastructure

Attachment 3 - List of Capital Requested for 2018-19

WATER/WASTEWATER FUND 03

Vactron	\$70,000
03-50140408 VACTRON	\$70,000
Purchase of a vactron to maximize efficiencies with two crews fully equipped and minimize impact to property at water leak repair sites.	
Vehicle Replacement	\$35,000
03-50140410 VEHICLE REPLACEMENT	\$35,000
Replace a 2001 F250 in the water division fleet. In order to best benefit all services and reduce overall cost, once purchased there will be an exchange between the wastewater division and the water division where this vehicle will be assigned to wastewater for daily rounds and the F350 will be reassigned to water division to ensure capacity to move equipment is readily available.	
Texas Water Development Board (TWDB) Water Enhancements	\$2,164,386
03-50983460 WATER LINE CONSTRUCTION	\$100,000
03-50983470 NEW EST CONSTRUCTION	\$621,397
03-50983480 GST REHAB CONSTRUCTION	\$1,442,989
The Scope of work for this project includes the rehabilitation of ground storage Tanks at the golf course facility and Spaatz, rehabilitation of Elevated Storage Tank at the down town facility, construction of a new Elevated Storage Tank behind the Medina County Sheriff's Office, Replacement of existing waterlines, and the installation of a SCADA System. Estimated total project costs is \$5,909,973. Projected started fiscal year 2017.	
Removal of Paint at Downtown Elevated Storage Tank	\$140,000
03-50140411 DOWNTOWN ELEVATED STORAGE TANK	\$140,000
As part of the rehabilitation of the downtown elevated storage tank, existing paint will have to be removed and remediated to conform with TCEQ requirements. Additionally, this will pay to paint a logo back on the tower after work is completed.	

Attachment 3 - List of Capital Requested for 2018-19

Replace Water Meters in System	\$75,000
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03-50140405 WATER METER REPLACEMENT	\$75,000
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This project will begin replacement of existing radio read meters that have aged past useful life. At this appropriation level, allows for replacement of approximately 10% of existing meters per year.

Repair of Booster Pump and Stand at Downtown Well	\$20,000
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03-50120211 SYSTEM MAINTENANCE	\$20,000
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Repair of the 2nd booster pump at the downtown water well.

Repair of Booster Pump and Stand at Golf Course Water Well	\$20,000
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03-50120211 SYSTEM MAINTENANCE	\$20,000
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Repair of the 2nd booster pump at the golf course water well.

Back-Up Motor for the Downtown Water Well	\$25,000
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03-50120211 SYSTEM MAINTENANCE	\$25,000
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Adding replacement motor to benchstock to ensure that in the event of failure, we have a back-up in our system to restore water service to the public.

Back-Up Motor for the Prison Water Well	\$25,000
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03-50120211 SYSTEM MAINTENANCE	\$25,000
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Adding replacement motor to benchstock to ensure that in the event of failure, we have a back-up in our system to restore water service to the public.

Attachment 3 - List of Capital Requested for 2018-19

CDBG – Waterline Improvement Project	\$309,750
03-50942412 17 ADMIN FEES	\$21,000
03-50942413 17 ENGINEERING	\$33,750
03-50942414 17 CONSTRUCTION	\$255,000

The scope of this project is to replace a 2-in and 8-in cast iron pipe with a uniform 8-in C900. The proposed work will be on 11th Street from Avenue M to Avenue P.

Back-up Generator at Wastewater Treatment Plant	\$100,680
03-50240420 LIFT STATION GENERATORS	\$100,680

TCEQ requires back-up power generation capabilities at key infrastructure points. This project will be for the purchase of a generator to power the wastewater treatment plant and installation of an automatic transfer switch (ATS).

SSO Sewer Improvement Project	\$160,000
03-5029995 SEWER PROJECT	\$160,000

The sewer improvement project will primarily focus on replacing the 18" main that runs in a field between 22nd Street and 30th Street west of Avenue U.

AIRPORT FUND 04

Z-Turn Mower	\$10,000
04-50140419 Z-TURN MOWER	\$10,000
Purchase of a Z-Turn mower for use to maintain airport property.	
RAMP Grant	\$100,000
04-50840700 RAMP GRANT	\$100,000

South Texas Regional Airport at Hondo qualifies for the Routine Airport Maintenance Program which is a 50/50 match. The funds are used to maintain the airport environment, repair and maintain fuel facilities, hangars, and the terminal. The airport has utilized the full RAMP amount in previous years and has been awarded another grant for FY2017

Attachment 3 - List of Capital Requested for 2018-19

Castro Waterline Replacement	\$54,000
04-50220245 WATER/SEWER IMPROVEMENTS	\$25,000

On multiple occasions, the City's Water Department has repaired a substandard waterline that is within a field located north of Spaatz. In an effort to increase reliability and lower maintenance cost a new waterline will be installed along Castro north of the nature trail and along FM 462 to replace the substandard line. This will be completed in phases until there is conductivity between our water system and customer(s) the faulty waterline serves

TCEQ Enforcement	\$50,000
04-50130342 ENVIRONMENTAL REMEDIATION	\$50,000

Per the agreement with TCEQ, STRA has set aside funds for environmental remediation. Five sites were remediated in FY2015. The City of Hondo is waiting for TCEQ acknowledge fulfillment of corrective actions taken

ECONOMIC DEVELOPMENT FUND 18

Street Reconstruction on Castro from US 90 to Carter	\$525,000
18-50040414 STREET REHABILITATION	\$525,000

Due to heavy truck traffic along Castro, reconstructing the street supports the continued development of the South Texas Intermodal Park and South Texas Regional Airport by providing a safe route. The City plans to partner with the Economic Development Corporation to fund this reconstruction.

South Texas Regional Training Center Annex	\$409,852
18-50040412 STRTC VOCATIONAL ANNEX	\$409,852

The City of Hondo qualified for a grant from the US Department of Commerce Economic Development Administration with an 80% to 20% match. The Grant will fund \$960,000.00 with \$240,000.00 match by COHEDC. The Annex will be a 7,000 sq. ft. building built directly behind the STRTC. Additionally, funding was received from Medina County (\$250,000) and an additional appropriation of \$150,000 was made by the COHEDC to finalize the project.

Renovation of Hangar 6 at the STRA	\$300,000
18-50050506 RENOVATE HANGAR 6	\$300,000

The COHEDC desires to increase the marketability of Hangar 6 through a renovation that includes replacement of the exterior where needed and the roof.

Attachment 4 - 2018-2019 Personnel Position Roster
Including Full-Time, Part-Time and Seasonal

	Approved 2016-17	Approved 2017-18	Approved 2018-19
General Fund 01:			
Administration			
City Manager	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Network Administrator	1.00	1.00	1.00
Cost Center Total	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Finance			
Finance Director	1.00	1.00	1.00 *Note 1
Assistance Finance Director	1.00	1.00	1.00
Finance/Personnel Coordinator	1.00	1.00	1.00
Finance Assistant	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Cost Center Total	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Police			
Police Chief	1.00	1.00	1.00
Lieutenant	1.00	1.00	1.00
Sergeant	2.00	2.00	2.00
Detective Sergeant	1.00	1.00	1.00
Investigator	2.00	2.00	2.00
School Resource Officer (SRO)	2.00	2.00	2.00
Traffic Patrol Officers	1.00	1.00	1.00
Police Officer	12.00	12.00	12.00
Clerk-Typist II	1.00	1.00	1.00
Clerk-Typist I	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Cost Center Total	<u>24.00</u>	<u>24.00</u>	<u>24.00</u>
Crossing Guards			
Crossing Guards	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
Cost Center Total	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
Legal & Courts			
Municipal Court Clerk	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Cost Center Total	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Animal Control			
Animal Control Officer	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Cost Center Total	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>

Attachment 4 - 2018-2019 Personnel Position Roster
Including Full-Time, Part-Time and Seasonal

	Approved 2016-17	Approved 2017-18	Approved 2018-19
Street			
Street Superintendent	1.00	1.00	1.00
Crew Foreman	1.00	1.00	1.00
Street Equipment Operator III	-	-	-
Street Equipment Operator II	1.00	1.00	1.00
Street Equipment Operator I	4.00	4.00	4.00
Street Laborer Full-Time	3.00	3.00	3.00
Cost Center Total	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>
Library			
Library Division Manager	1.00	1.00	1.00
Library Assistant Director	1.00	-	-
Community Program & Projects Coordinator	-	1.00	1.00
Librarian Aide Full-Time	2.00	2.00	2.00
IT Specialist	1.00	1.00	1.00
Librarian Aide Part-Time	1.00	1.00	1.00
Cost Center Total	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
Parks			
Parks Superintendent	1.00	1.00	1.00
Parks Crew Leader	1.00	1.00	1.00
Parks Equipment Operator I	1.00	1.00	1.00
Parks Laborer	9.00	9.00	9.00
Parks Laborer - Part Time	-	-	1.00
Cost Center Total	<u>12.00</u>	<u>12.00</u>	<u>13.00</u>
Facilities			
Facilities Supervisor	1.00	-	-
Facilities Crew Leader	1.00	1.00	1.00
Maintenance Worker I	2.00	3.00	3.00
Custodian Full Time	1.00	2.00	2.00
Custodian Part Time	1.00	-	-
Cost Center Total	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
Recreation			
Recreation Division Manager	1.00	1.00	1.00
Recreation Assistant Manager	1.00	1.00	1.00
Recreation Program Coordinator	1.00	1.00	1.00
Recreation Aide Part-Time	3.00	3.00	3.00
Recreation Aide (Seasonal)	5.00	5.00	5.00
Pool Manager/Concessionaire (Seasonal)	1.00	1.00	1.00
Lifeguard (Seasonal)	9.00	9.00	9.00
Cost Center Total	<u>21.00</u>	<u>21.00</u>	<u>21.00</u>

Attachment 4 - 2018-2019 Personnel Position Roster
Including Full-Time, Part-Time and Seasonal

	Approved 2016-17	Approved 2017-18	Approved 2018-19
Golf Course			
Golf Superintendent	1.00	1.00	1.00
Golf Course Maintenance Full-Time	1.00	1.00	1.00
Golf Course Laborer Part-Time	1.00	1.00	1.00
Pro-Shop Laborer Part-Time	1.00	1.00	1.00
Cost Center Total	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Community Development/Code Compliance			
Development Officer/Planner	-	1.00	1.00
Code Compliance Supervisor	1.00	1.00	-
Code Enforcement Officer	1.00	1.00	2.00
Code Enforcement Officer/Fire Marshall	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Cost Center Total	<u>3.00</u>	<u>4.00</u>	<u>4.00</u>
Utility Billing			
Utility Billing Supervisor	1.00	1.00	1.00
Utility Clerk Full-Time II	2.00	2.00	2.00
Utility Clerk Full-Time I	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Cost Center Total	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
City Secretary			
City Secretary	1.00	1.00	1.00
Assistant to the City Secretary	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Cost Center Total	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Public Works			
Public Works Director	1.00	1.00	1.00
Assistant Public Works Director	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Cost Center Total	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
General Fund Total	111.00	112.00	113.00
Electric Fund 02			
Electric Superintendent	1.00	1.00	1.00
Crew Leader	1.00	1.00	1.00
J Journeyman Lineman	1.00	1.00	1.00
Apprentice Lineman	2.00	2.00	2.00
Lineman's Helper	4.00	4.00	4.00
Electric Administrative Assistant	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Electric Fund Total	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>

Attachment 4 - 2018-2019 Personnel Position Roster
Including Full-Time, Part-Time and Seasonal

	Approved 2016-17	Approved 2017-18	Approved 2018-19
Water/Sewer Fund 03			
Water			
Water Superintendent	1.00	1.00	1.00
Water Crew Leader	1.00	2.00	2.00
Equipment Operator II	2.00	1.00	-
Equipment Operator I	-	1.00	1.00
Water Utility Operator III	-	-	-
Water Utility Operator II	-	-	1.00
Water Utility Operator I	4.00	3.00	3.00
Cost Center Total	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>
Wastewater			
Waste Water Superintendent	1.00	1.00	1.00
Wastewater Plant Operator	1.00	1.00	1.00
WasteWater Utility Operator III	-	-	-
WasteWater Utility Operator II	1.00	1.00	2.00
WasteWater Utility Operator I	1.00	1.00	-
Cost Center Total	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Water/Wastewater Fund Total	12.00	12.00	12.00
Airport Fund 04			
Director of Aviation	1.00	1.00	1.00
Airport Services Technician II	1.00	1.00	1.00
Airport Services Technician I	1.00	1.00	1.00
Airport Administrative Assistant	1.00	1.00	1.00
Airport Fund Total	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Sanitation Fund 05			
Collection Station Attendant Part-Time	<u>1.00</u>	<u>1.00</u>	<u>-</u>
Sanitation Fund Total	<u>1.00</u>	<u>1.00</u>	<u>-</u>
Economic Development Fund 18			
EDC Director	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Economic Development Fund Total	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total All Fund	139.00	140.00	140.00
Proposed Full-Time Employees:	108.00	110.00	110.00
Proposed Part-Time/Seasonal Employees:	<u>30.00</u>	<u>29.00</u>	<u>29.00</u>
Total Proposed Employees	<u>138.00</u>	<u>139.00</u>	<u>139.00</u>

*Note 1-Budgeted but not funded

2018 Pay Schedule for the City of Hondo

Grade	Hourly					Grade	Annual				
	Minimum	1st Quartile	Mid-Point	Maximum			Minimum	1st Quartile	Mid-Point	Maximum	
101	\$ 10.000	\$ 11.40	\$ 12.80	\$ 15.60		101	\$ 20,800	\$ 23,712	\$ 26,624	\$ 32,448	
102	10.600	12.084	13.568	16.536		102	22,048.00	25,134.72	28,221.44	34,394.88	
103	11.236	12.809	14.382	17.528		103	23,370.88	26,642.80	29,914.73	36,458.57	
104	11.910	13.578	15.245	18.580		104	24,773.13	28,241.37	31,709.61	38,646.09	
105	12.625	14.392	16.160	19.695		105	26,259.52	29,935.85	33,612.19	40,964.85	
106	13.382	15.256	17.129	20.876		106	27,835.09	31,732.00	35,628.92	43,422.74	
107	14.185	16.171	18.157	22.129		107	29,505.20	33,635.93	37,766.65	46,028.11	
108	15.036	17.141	19.246	23.457		108	31,275.51	35,654.08	40,032.65	48,789.79	
109	15.938	18.170	20.401	24.864		109	33,152.04	37,793.33	42,434.61	51,717.18	
110	16.895	19.260	21.625	26.356		110	35,141.16	40,060.93	44,980.69	54,820.21	
111	17.908	20.416	22.923	27.937		111	37,249.63	42,464.58	47,679.53	58,109.43	
112	18.983	21.641	24.298	29.613		112	39,484.61	45,012.46	50,540.30	61,595.99	
113	20.122	22.939	25.756	31.390		113	41,853.69	47,713.20	53,572.72	65,291.75	
114	21.329	24.315	27.301	33.274		114	44,364.91	50,575.99	56,787.08	69,209.26	
115	22.609	25.774	28.940	35.270		115	47,026.80	53,610.55	60,194.31	73,361.81	
116	23.966	27.321	30.676	37.386		116	49,848.41	56,827.19	63,805.97	77,763.52	
117	25.404	28.960	32.517	39.629		117	52,839.32	60,236.82	67,634.32	82,429.33	
118	26.928	30.698	34.467	42.007		118	56,009.67	63,851.03	71,692.38	87,375.09	
119	28.543	32.539	36.536	44.528		119	59,370.25	67,682.09	75,993.93	92,617.60	
120	30.256	34.492	38.728	47.199		120	62,932	71,743	80,554	98,175	
121	32.071	36.561	41.051	50.031		121	66,708	76,048	85,387	104,065	
122	33.996	38.755	43.514	53.033		122	70,711	80,610	90,510	110,309	
123	36.035	41.080	46.125	56.215		123	74,954	85,447	95,941	116,928	
124	38.197	43.545	48.893	59.588		124	79,451	90,574	101,697	123,943	
125	40.489	46.158	51.826	63.163		125	84,218	96,008	107,799	131,380	
126	42.919	48.927	54.936	66.953		126	89,271	101,769	114,267	139,263	

2018 Pay Schedule for the City of Hondo

Job Title	Department	Hourly					Annual			
		Grade	Min	1st Qtr.	Mid	Max	Min	1st Qtr	Mid	Max
Full Time Positions										
FAC	Custodian	104	11.910	13.578	15.245	18.580	24,773.13	28,242.30	31,709.61	38,646.09
GOLF	Golf Course Maintenance	104	11.910	13.578	15.245	18.580	24,773.13	28,241.89	31,709.61	38,646.09
PARK	Parks Operator	104	11.910	13.578	15.245	18.580	24,773.13	28,241.89	31,709.61	38,646.09
STR	Street Operator	104	11.910	13.578	15.245	18.580	24,773.13	28,241.89	31,709.61	38,646.09
LIB	Library Aide	105	12.625	14.392	16.160	19.695	26,259.52	29,936.40	33,612.19	40,964.85
PD	Police Clerk/Typist I	105	12.625	14.392	16.160	19.695	26,259.52	29,936.40	33,612.19	40,964.85
UB	Utility Clerk I	105	12.625	14.392	16.160	19.695	26,259.52	29,936.40	33,612.19	40,964.85
REC	Recreation Program Coordinator	105	12.625	14.393	16.160	19.695	26,260.00	29,937.12	33,612.80	40,965.60
FAC	Facilities Maintenance Worker	106	13.382	15.256	17.129	20.876	27,835.09	31,733.15	35,628.92	43,422.74
PARK	Parks Equipment Operator I	106	13.382	15.256	17.129	20.876	27,835.09	31,733.15	35,628.92	43,422.74
STR	Street Equipment Operator I	106	13.382	15.257	17.129	20.876	27,835.09	31,733.91	35,628.92	43,422.74
WW	Waste Water Operator I	106	13.382	15.257	17.129	20.876	27,835.09	31,733.91	35,628.92	43,422.74
WTR	Water Equipment Operator I	106	13.382	15.257	17.129	20.876	27,835.09	31,733.91	35,628.92	43,422.74
WTR	Water Operator I	106	13.382	15.257	17.129	20.876	27,835.09	31,733.91	35,628.92	43,422.74
PD	Animal Control Officer	107	14.185	16.172	18.157	22.129	29,505.20	33,637.95	37,766.65	46,028.11
ADM	Administrative Assistant	107	14.185	16.172	18.157	22.129	29,505.20	33,637.95	37,766.65	46,028.11
MUN	Municipal Court Clerk I	107	14.185	16.172	18.157	22.129	29,505.20	33,637.95	37,766.65	46,028.11
PD	Police Clerk/Typist II	107	14.185	16.172	18.157	22.129	29,505.20	33,637.95	37,766.65	46,028.11
UB	Utility Clerk II	107	14.185	16.172	18.157	22.129	29,505.20	33,637.95	37,766.65	46,028.11
AIR	Airport Services Technician I	108	15.036	17.142	19.246	23.457	31,275.51	35,656.22	40,032.65	48,789.79
CODE	Code Enforcement Officer	108	15.036	17.142	19.246	23.457	31,275.51	35,656.22	40,032.65	48,789.79
MUN	Municipal Court Clerk II	108	15.036	17.142	19.246	23.457	31,275.51	35,656.22	40,032.65	48,789.79
STR	Street Equipment Operator II	108	15.036	17.141	19.246	23.457	31,275.51	35,653.75	40,032.65	48,789.79
WW	Waste Water Operator II	108	15.036	17.141	19.246	23.457	31,275.51	35,653.75	40,032.65	48,789.79
WTR	Water Equipment Operator II	108	15.036	17.141	19.246	23.457	31,275.51	35,653.75	40,032.65	48,789.79
CS	Assistant to the City Secretary	109	15.938	18.170	20.401	24.864	33,152.04	37,792.98	42,434.61	51,717.18
FAC	Facilities Maintenance Crew Leader	109	15.938	18.170	20.401	24.864	33,152.04	37,792.98	42,434.61	51,717.18
WTR	Water Operator II	109	15.938	18.170	20.401	24.864	33,152.04	37,792.98	42,434.61	51,717.18
CM	Administrative Assistant to the City Manager	109	15.938	18.170	20.401	24.864	33,152.04	37,792.98	42,434.61	51,717.18
AIR	Airport Services Technician II	110	16.895	19.260	21.625	26.356	35,141.16	40,060.56	44,980.69	54,820.21
IT	Computer Services Tech/Library Aide	110	16.895	19.260	21.625	26.356	35,141.16	40,060.56	44,980.69	54,820.21
ELE	Electric Lineman's Helper	110	16.895	19.261	21.625	26.356	35,141.16	40,062.95	44,980.69	54,820.21
FIN	Finance Assistant	110	16.895	19.261	21.625	26.356	35,141.16	40,062.95	44,980.69	54,820.21
LIB	Community Programs & Projects Coordinator	110	16.895	19.261	21.625	26.356	35,141.16	40,062.95	44,980.69	54,820.21
REC	Recreation Assistant	110	16.895	19.261	21.625	26.356	35,141.16	40,062.95	44,980.69	54,820.21
STR	Street Crew Foreman	110	16.895	19.260	21.625	26.356	35,141.16	40,059.94	44,980.69	54,820.21

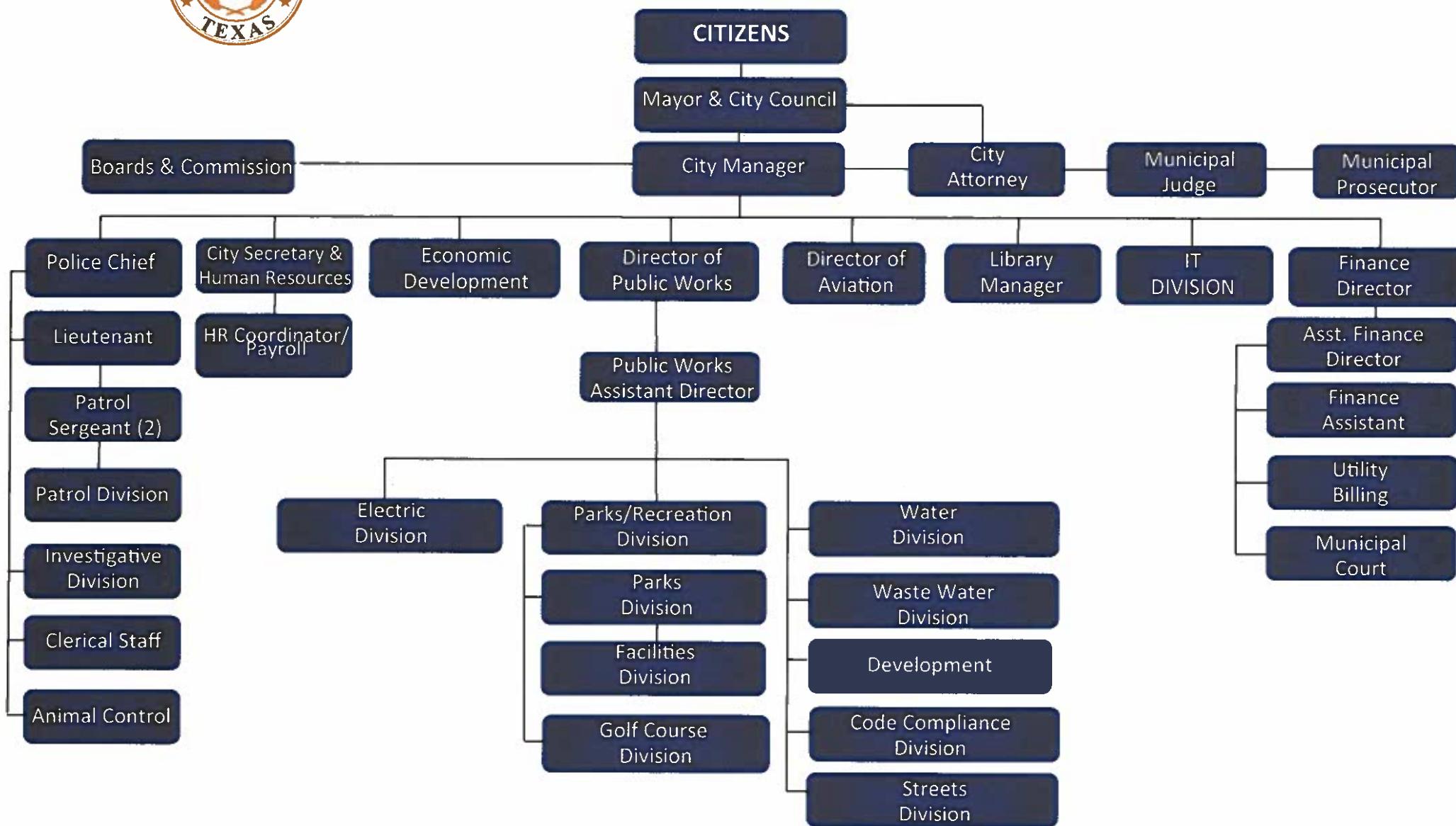
WW	Waste Water Operator III	110	16.895	19.260	21.625	26.356	35,141.16	40,059.94	44,980.69	54,820.21
WW	Waste Water Plant Operator	110	16.895	19.261	21.625	26.356	35,141.16	40,062.37	44,980.69	54,820.21
WTR	Water Operator III	110	16.895	19.261	21.625	26.356	35,141.16	40,062.37	44,980.69	54,820.21
FIN	Finance/Personnel Coordinator	111	17.908	20.416	22.923	27.937	37,249.63	42,466.11	47,679.53	58,109.43
PARK	Parks Crew Leader	111	17.908	20.416	22.923	27.937	37,249.63	42,466.11	47,679.53	58,109.43
WTR	Water Crew Leader	111	17.908	20.416	22.923	27.937	37,249.63	42,466.11	47,679.53	58,109.43
ELE	Electric Apprentice Lineman	112	18.983	21.640	24.298	29.613	39,484.61	45,012.18	50,540.30	61,595.99
PD	Police Officer	112	18.983	21.640	24.298	29.613	39,484.61	45,012.18	50,540.30	61,595.99
PD	Police School Resource Officer	112	18.983	21.640	24.298	29.613	39,484.61	45,010.86	50,540.30	61,595.99
PD	Police Traffic Patrol Officer	112	18.983	21.640	24.298	29.613	39,484.61	45,010.86	50,540.30	61,595.99
CODE	Code Compliance Officer/Fire Marshall	112	18.983	21.640	24.298	29.613	39,484.61	45,010.86	50,540.30	61,595.99
ELE	Electric Journeyman Lineman	114	21.329	24.315	27.301	33.274	44,364.91	50,574.20	56,787.08	69,209.26
UB	Utility Billing Supervisor	115	22.837	26.033	29.231	35.626	47,500.96	54,149.17	60,801.23	74,101.50
ELE	Electric Crew Leader	115	22.837	26.034	29.231	35.626	47,500.96	54,149.87	60,801.23	74,101.50
GOLF	Golf Superintendent	115	22.837	26.033	29.231	35.626	47,500.96	54,149.33	60,801.23	74,101.50
LIB	Library Director	115	22.837	26.033	29.231	35.626	47,500.96	54,149.33	60,801.23	74,101.50
IT	Network Administrator	115	22.837	26.033	29.231	35.626	47,500.96	54,149.33	60,801.23	74,101.50
PARK	Parks & Grounds Superintendent	115	22.837	26.033	29.231	35.626	47,500.96	54,149.33	60,801.23	74,101.50
CODE	Planner II	115	22.837	26.033	29.231	35.626	47,500.96	54,149.33	60,801.23	74,101.50
PD	Police Investigator	115	22.837	26.033	29.231	35.626	47,500.96	54,149.33	60,801.23	74,101.50
REC	Recreation Division Manager	116	23.966	27.321	30.676	37.386	49,848.41	56,827.24	63,805.97	77,763.52
CODE	Code Enforcement Supervisor/Flood Plain Specialist	116	23.966	27.321	30.676	37.386	49,848.41	56,828.01	63,805.97	77,763.52
PD	Police Sergeant	116	23.966	27.321	30.676	37.386	49,848.41	56,828.01	63,805.97	77,763.52
STR	Street Superintendent	116	23.966	27.321	30.676	37.386	49,848.41	56,828.01	63,805.97	77,763.52
WW	Waste Water Superintendent	116	23.966	27.320	30.676	37.387	49,849.28	56,826.16	63,807.08	77,764.88
WTR	Water Superintendent	116	23.966	27.321	30.676	37.386	49,848.41	56,827.19	63,805.97	77,763.52
ELE	Electric Superintendent	117	25.404	28.960	32.517	39.629	52,839.32	60,236.82	67,634.32	82,429.33
PW	Assistant Director of Public Works	118	26.928	30.698	34.467	42.007	56,009.67	63,851.03	71,692.38	87,375.09
FIN	Assistant Finance Director	118	26.928	30.698	34.467	42.007	56,009.67	63,851.03	71,692.38	87,375.09
CS	City Secretary	118	26.928	30.698	34.467	42.007	56,009.67	63,851.03	71,692.38	87,375.09
PD	Police Lieutenant	118	26.928	30.698	34.467	42.007	56,009.67	63,851.03	71,692.38	87,375.09
ED	Economic Development Director	120	30.256	34.491	38.728	47.199	62,932.47	71,741.31	80,553.56	98,174.65
AIR	Director of Aviation	121	32.071	36.560	41.051	50.031	66,708.42	76,045.79	85,386.77	104,065.13
PD	Police Chief	121	32.071	36.560	41.051	50.031	66,708.42	76,045.79	85,386.77	104,065.13
FIN	Finance Director	123	36.035	41.081	46.125	56.215	74,953.58	85,447.49	95,940.58	116,927.58
PW	Public Works Director	124	38.197	43.546	48.893	59.588	79,450.79	90,575.40	101,697.01	123,943.24
CM	Assistant City Manager	125	40.489	46.158	51.826	63.163	84,217.84	96,009.47	107,798.84	131,379.83

2018 Pay Schedule for the City of Hondo

	YR 1	YR 2	YR 3	MAX
Part-Time Positions				
Collection Station Attendant - Part Time	0	\$ 0.25	\$ 0.50	\$ 1.00
Golf Course Laborer - Part Time	0	\$ 0.25	\$ 0.50	\$ 1.00
Golf Pro-Shop Laborer - Part Time	0	\$ 0.25	\$ 0.50	\$ 1.00
Library Aide - Part Time	0	\$ 0.25	\$ 0.50	\$ 1.00
Pool Lifeguard - Part Time	0	\$ 0.25	\$ 0.50	\$ 1.00
Pool Manager/Concessionaire - Certified - PT	12.62	\$ 0.25	\$ 0.50	\$ 1.00
Part-Time Seasonal / Recreation Aide	0	\$ 0.25	\$ 0.50	\$ 1.00
School Crossing Guard - Part Time	0	\$ 0.25	\$ 0.50	\$ 1.00
Temporary Custodian	0	\$ 0.25	\$ 0.50	\$ 1.00



CITY OF HONDO ORGANIZATIONAL CHART



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CITY OF HONDO FY 2019 COMPREHENSIVE FEE SCHEDULE

Appendix A

ADOPTED
FY2019

A1.001-GENERAL PROVISIONS

COPY CHARGES

Copies (8 1/2 x 11)

 Black & White

 Color

 Audio Copy on Flash Drive

Personnel Charge (Large Requests that require 1hr+)

NOTARY FEE

Fee for legal/professional services at special meetings

 Online Processing Fee

A1.002 LIBRARY

CITY RESIDENT FEES

OUT OF CITY RESIDENT FEES

PRINT OUTS

 Black & White

 Color

PHOTOCOPIES

FAX (OUTGOING ONLY)

FINES

BOOK/AUDIOBOOK FINES

VIDEO FINES

A1.002 LIBRARY

LOST OR DAMAGED/DESTROYED BOOK

SENIOR ACTIVITY CENTER RENTAL RATES Per Room

*Non-Profit Fee (must have 78861 zip code)

 Business/For-Profit Fee

Fee (City of Hondo/TML Municipalities/ Other Government Agencies)

 Deposit (FOR ALL RENTALS)

CITY OF HONDO FY 2019 COMPREHENSIVE FEE SCHEDULE

Appendix A

**ADOPTED
FY2019**

A1.002 LIBRARY

MERCHANDISE

Book Totes
Tee Shirts

\$10.00
\$15.00

MISCELLANEOUS FEES

Replacement Card

Scans

Lamination

USB or Flash Drive

One-User Headphones/ear buds

Vinyl for Silhouette Use - Small and Medium

Vinyl for Silhouette Use - Large and X-Large

Online Processing Fee

\$1.25

A1.003-PARKS

PARK FEES

City Park #1

Deposit

Usage

Non-Profit Deposit

Non-Profit Rental Fee

\$100.00

\$100.00 per day

\$100.00 (78861 only)

\$50.00 (78861 only)

City Park #2

Deposit

Usage

Non-Profit Deposit

Non-Profit Rental Fee

\$50.00

\$50.00

\$50.00-78861 only

\$25.00-78861 only

LOADING DOCK

Available to 78861 NON-PROFIT'S ONLY

\$50.00 deposit-returned if cleaned

COMMUNITY CENTER

Deposit

Fee

Lost Key Fee

Non-Profits (78861 only)

\$100.00

\$35.00 per hour-2hr minimum

\$15.00

\$17.50 per hour-2 hour minimum

CITY OF HONDO FY 2019 COMPREHENSIVE FEE SCHEDULE

Appendix A

	ADOPTED FY2019
A1.003-PARKS	
TA LOPEZ PAVILION	NO CHARGE
TA LOPEZ BATHROOMS - BASEBALL FIELD	\$100.00 Deposit
A1.004-RECREATION	
RICK TAYLOR RECREATION CENTER	
RESIDENT	
Daily Fee	\$4.00
Memberships (Yearly)	
Child (Ages 3-12)	\$10.00
Youth (Ages 13-21)	\$20.00
Adult (Ages 21 & Up)	\$52.00
Family	\$65.00
NON-RESIDENT	
Memberships (Yearly)	
Child (Ages 3-12)	\$20.00
Youth (Ages 13-21)	\$35.00
Adult (Ages 21 & Up)	\$85.00
Family	\$111.00
RENTAL FEES	
Activity Room	
Deposit	\$25.00
Usage	\$20.00/(1) hour minimum \$32.50 if reservation is after hours
GYMNASIUM	
Deposit	\$50.00 during open hours \$100.00 during closed hours
Usage	\$20.00/hr for Half Court during open hours \$150.00-half a day when closed + \$12.50/hr for staff \$300.00- full day when closed + \$12.50/hr for staff
TOURNAMENT/FIELD RENTALS	
Deposit	\$100.00
Usage	\$100.00/field each day of use

CITY OF HONDO FY 2019 COMPREHENSIVE FEE SCHEDULE

Appendix A

**ADOPTED
FY2019**

A1.004-RECREATION

PROGRAMS REGISTRATION FEES

Flag Football	\$65.00 per player
Girl's Volleyball	\$50.00 per player
Basketball	
PeeWee Division	\$40.00 PeeWee Division per player
JR/SR Division	\$55.00 JR/SR Division per player
Summer Rec Camp	\$96.00 per player
Aerobics Class	\$4.00 per participant
Christmas Camp	\$25.00 per participant
Day Off Camp	\$10.00 per participant
League Admission Fee	\$2.00 adults \$1.00 children (under 3 free)

MISCELLANEOUS

Replacement Card	\$5.00
Lights (TA Lopez & Ave U Fields)	\$10.00 per hour

SWIMMING POOL FEES

Admission	\$3.00 per person (2yrs & under free)
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FITNESS PASSES

	\$65.00 w/rec membership
	2nd pass for \$20 (same address)
	\$90.00 w/out rec membership
	2nd pass for \$20 (same address)

SEASON PASSES

Youth (w/rec membership)	\$20.00
Adult (w/rec membership)	\$40.00
Family (w/rec membership) (2 adults & Up to 4 Dependents)	\$60.00
Youth (w/out rec membership)	\$30.00
Adult (w/out rec membership)	\$60.00
Family (w/out rec membership) (2 adults & Up to 4 Dependents)	\$145.00

Swim Lessons

\$40.00 per child

Private Pool Party Deposit

\$60.00

Private Pool Party Rental

\$180-3 hrs

\$240-4 hrs

\$25.00 for additional guard (50+ people) per party

NON-RESIDENT

Daily Fee

\$4.00 per day

Online Processing Fee

\$1.25

Senior Citizen Discount (65 years and Up)

10%

CITY OF HONDO FY 2019 COMPREHENSIVE FEE SCHEDULE

Appendix A

	ADOPTED FY2019
A1.005-GOLF COURSE	
GREEN FEES (18 Holes)	
Senior (60yrs+)	\$16.00-with cart-WEEKDAYS \$20.00-with cart-WEEKENDS \$8.00-walking-WEEKDAYS \$12.50-walking-WEEKENDS
Junior (5-17yrs)	\$15.00-with cart-everyday
Junior (5-17yrs)	\$7.00-walking-everyday
Adults (18yrs-59yrs)	\$20.00-with cart-WEEKDAYS \$24.00-with cart-WEEKENDS \$12.50-walking-WEEKDAYS \$16.50-walking-WEEKENDS
MEMBERSHIPS (Monthly)	
WALKING MEMBERSHIP	
Family Dues	\$74.95 monthly
Single Dues	\$58.71 monthly
Senior Dues	\$48.97 monthly
PLAYER DEVELOPMENT PROGRAM (PDP)	
Unlimited range use, 20% off weekend green fees, 50% off after 1pm weekdays green fees	\$95.00 monthly
PLAYERS CLUB CARD	
All Access Pass	\$195.00 monthly
GOLF LESSONS	\$20.00 per hour
BUCKET OF RANGE BALLS	
Small Bucket (25 balls)	no longer offered
Medium Bucket (50 balls)	\$4.00
Large Bucket (100 balls)	\$6.00
Jumbo Bucket (140 balls)	\$8.00
Online Processing Fee	\$1.25

CITY OF HONDO FY 2019 COMPREHENSIVE FEE SCHEDULE

Appendix A

**ADOPTED
FY2019**

A1.006-POLICE DEPT
FEES FOR COPIES OF REPORTS

Accident	\$6.00
Call for Service	\$6.00
Arrest (w/ Identification ONLY)	\$6.00
Incident/Offense (Public Info. ONLY)	\$6.00
Finger Print Cards	\$25.00

ANIMAL REGISTRATION (Dogs & Cats)

Spayed or Neutered (sterilized)	\$3.00
or under 1 year old	\$3.00
NOT Spayed or Neutered	\$5.00

ANIMAL IMPOUNDMENT

Dogs & Cats

(each NOT Spayed or Neutered (sterilized))	
First Offense in 12month period	\$30.00
Second Offense in 12month period	\$40.00
Third Offense in 12month period	\$50.00
Fourth Offense in 12month period	\$60.00

Dogs & Cats

(each Spayed or Neutered (sterilized))	
First Offense in 12month period	\$25.00
Second Offense in 12month period	\$30.00
Third Offense in 12month period	\$40.00
Fourth Offense in 12month period	\$50.00

HANDLING FEE

Daily charge that an animal is at the shelter in addition to impoundment fees

\$6.00 per day, or fraction thereof

PROOF OF CURRENT VACCINATION

If proof is not provided for any animal over 3m of age
an additional charge is applied

\$22.00

QUARANTINE FEES

\$8.00 per day, or fraction thereof

Daily charge that an animal is at the shelter in addition to impoundment fees
Owners of animals destroyed by the Animal Control Officer shall be assessed
additional fees, as appropriate, in addition to the existing impound fees,
per destroyed animal, when the animal is not suspected of rabies infection

CITY OF HONDO FY 2019 COMPREHENSIVE FEE SCHEDULE

Appendix A

		ADOPTED FY2019
A1.006-POLICE DEPT		
Rabies Examination		\$50.00
Euthanasia Fee		\$25.00
ADOPTION FEE		\$25.00
ANIMAL DISPOSAL		\$25.00
Any animals surrender by owners		
DANGEROUS DOG		\$50.00
A1.007-MUNICIPAL COURT		
Speeding in school zone		\$199.20
Exceeding posted speed zone		\$8 per mile
Cell Phone Use in School Zone		\$199.90
No Drivers License-1st Offense		\$124.00
No Drivers License-2nd Offense		\$184.00
No Drivers License-3rd Offense		\$200.00
Expired drivers license		\$84.00
No seat belt-Driver		\$49.90
No seat belt-Passenger		\$49.90
No seat belt on child age 15-16		\$49.90 to passenger/\$99.90 to driver
No seat belt on child age 8-15		\$99.90 to driver
No seat belt/child safety seat for child under 8		\$104.90 to driver
No parking violations		\$100.00
Online Processing Fee		\$2.50 or \$3.50-depending on deferral
A1.008-UTILITIES		
Deposit - Residential*		
Electric		\$200.00
Water		\$100.00
Deposit - Commercial*		
Electric		(minimum) \$500.00 or High/Low Prev. Bill
Water		(minimum) of \$100 or High/Low Prev. Bill

*Deposits may be initially waived if a letter of credit in good standing is provided by account holder in their name.
(Must provide before account is opened)

CITY OF HONDO FY 2019 COMPREHENSIVE FEE SCHEDULE

Appendix A

**ADOPTED
FY2019**

A1.008-UTILITIES

Re-Connect Fees**

****Additional fees may apply**

Utility Re-Connect Fee (During business hours)**

After Hours Reconnect Fees**

First Offense (within prior 12 billing period)

Offense after First (within prior 12 billing period)

\$40.00 flat fee

additional \$50.00 flat fee (first offense in 12month period)

additional \$100.00 (every Offense after first)

POLE DISCONNECT FEE**

\$160.00

TAMPERING FEES**

First Offense (per meter)

Offense after first (per meter)

Police Reports are made for each offense

\$500.00 per meter Water/Electric-First Offense

\$750.00 per meter every offense after first

Disconnection Day Service Charge

\$15.00 per meter Water/Electric

Re-Read Fee

\$25.00 per meter Water/Electric

Meter Test (per meter)

\$75.00

BANNER FEE

\$75.00 (Permission from TxDOT required)

Edwards Aquifer Authority Management Fee (EAA)

\$.05 per 100 gallons per month

WATER RESOURCES FUND

\$1.00 per month

Online Processing Fee

\$1.25

RETURN CHECK FEE

\$40.00

CEMETERY LOTS & PERPETUAL CARE

City Residents or owners of property inside city limits

Burial site (lot)

\$300.00 per site

Perpetual care

\$200.00 per burial

Irrigation fee

\$250.00

Non-Residents or non-owners of property inside city limits

Burial site (lot)

\$400.00 per burial

Perpetual care:

\$300.00 per burial

Irrigation Fee

\$300.00

CITY OF HONDO FY 2019 COMPREHENSIVE FEE SCHEDULE

Appendix A

	ADOPTED FY2019
SOLID WASTE RATES	
SOLID WASTE RATES-RESIDENTIAL	
MONTHLY RATE TO RESIDENTS- (1) Cart	\$24.17
MONTHLY RATE TO RESIDENTS- (2) Carts	\$34.32
MONTHLY RATE TO RESIDENTS- (3) Carts	\$44.93
SOLID WASTE RATES-BUSINESS/PROFESSIONAL	
MONTHLY RATE TO RESIDENTS- (1) Cart	\$31.80
MONTHLY RATE TO RESIDENTS- (2) Carts	\$42.40
MONTHLY RATE TO RESIDENTS- (3 Carts)	\$53.00
SOLID WASTE RATES-COMMERCIAL-DUMPSTERS	
MONTHLY RATE TO RESIDENTS-ONE PICK UP-2yds	\$85.65
MONTHLY RATE TO RESIDENTS-TWO PICK UP-2yds	\$143.91
MONTHLY RATE TO RESIDENTS-ONE PICK UP-3yds	\$96.59
MONTHLY RATE TO RESIDENTS-TWO PICK UP-3yds	\$182.53
MONTHLY RATE TO RESIDENTS-THREE PICK UP-3yds	\$262.32
MONTHLY RATE TO RESIDENTS-ONE PICK UP-4yds	\$135.44
MONTHLY RATE TO RESIDENTS-TWO PICK UP-4yds	\$202.47
MONTHLY RATE TO RESIDENTS-THREE PICK UP-4yds	\$302.19
MONTHLY RATE TO RESIDENTS-TWO PICK UP-6yds	\$300.51
MONTHLY RATE TO RESIDENTS-TWO PICK UP-8yds	\$404.94
ROLL OFFS	
HEB, WAL-MART & CITY OF HONDO-RES.RATE	\$439.20
COMPACTOR	
TDCJ	\$561.00
SLUDGE BOX	
TDCJ	\$336.60
DISPOSAL FEE, PER TON-RES. RATE	\$12.98
Cost per every 2 cubic yard over 8 per brush	\$5.00
ADDITIONAL WASTE WHEELER	
RESIDENTIAL	\$11.88
COMMERCIAL	\$11.88

CITY OF HONDO FY 2019 COMPREHENSIVE FEE SCHEDULE

Appendix A

**ADOPTED
FY2019**

A1.009-CODE & DEVELOPMENT	
BUILDING, DEVELOPMENT & INSPECTION FEES	
Re-Inspection Res./Com. Bldg	\$40.00 Res./\$60.00 Commercial
Demolition (Res./Com.)	\$50.00 Res./\$100 Com.
Certificate of Occupancy (CO)	\$25.00 Res./\$50.00 Com.
Cash Bond CO	\$200.00
Building Improvement Permit	
\$1.00 TO \$2000.00	\$80.00
\$2001.00 TO \$25,000.00	\$80.00 for the first \$2000.00 plus \$14.00 for each each additional \$1000.00, or fraction thereof, to and including \$25,000.10
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25000.00 plus \$10.10 for each additional \$1000.00, or fraction thereof, to and including \$50,000.10
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1000.00, or fraction thereof, to and including \$100,000.10
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1000.00, or fraction thereof, to and including \$500,000.10
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1000.00, or fraction thereof, to and including \$1,000,000.10
\$1,000,000.00 and above	\$5,608.75 for the first \$1,000,000.00 plus \$3.25 for each additional \$1,000.00 or fraction thereof
Premature Work	2x Building Improvement Permit
Plan Review Fee	(TBD) 65% of Building Permit Fee
Fire Marshal Safety Inspection Fee	\$100.00 Commercial/\$75.00 Residential \$50.00 Follow Up- Goes to above fee
Variance Request	\$100.00
Preliminary Plat, Final Plat	\$1000.00 & \$25.00 per lot
Minor Plat Fee, Minor replat, Amending Plat	\$100.00
Specific Use Permit Fee	\$100.00
Zone Change/Rezone Request	\$100.00
Concept Plan Review	\$100.00
Curb Cut	Fee to be assessed under construction permit fee schedule
Curb Cut Licence	\$50.00 Deposit
Hydrant Construction Meter	\$500.00

CITY OF HONDO FY 2019 COMPREHENSIVE FEE SCHEDULE

Appendix A

ADOPTED

FY2019

A1.009-CODE & DEVELOPMENT

NEW SERVICE FEES

Wastewater Service

Sewer Tap

\$1,700 < 5-ft depth

\$2,300 ≥ 5-ft depth

Industrial Waste Permit

\$2,500.00

Water Service

Water Meter Fee

3/4"

\$2,264.00

1"

\$2,454.00

1 1/2"

\$4,047.00

2"

\$4,414.00 / Compound Meter \$5,314.00

>2" / Fire Lines

\$200.00 plus actual cost

Electric Service

Residential Overhead (Up to 100')

\$250.00

Residential Overhead (Over 100')

\$250.00 plus actual costs

Residential Underground (Up to 100')

\$350.00

Residential Underground (Over to 100')

\$350.00 plus acutal costs

Commercial Electric New Service

Material Costs & 10%

Temporary Electric Service Construction Loop

\$250.00

STREET LIGHT (Existing lights: Alley or Private Properties)

Monthly Fee (Customer request for disconnect terminates service)

\$21.00

ABATEMENT FEES

Release Lien Fee

Rate dependent on cost to abate

Cost of Lien

Rate dependent on attorney billing

Cost of Attorney Per Hour

\$26 for first page, \$4 for each additional page

County Cost for Filing Release

MISCELLANEOUS FEES

Block Party Permit

\$25.00

Carnival License

\$250.00

Sexually oriented business license

\$500.00

Burn Permit

\$25.00

Solicitor / Vendor Permit Fees

30 Days

\$25.00

60 Days

\$50.00

180 Days

\$65.00

CITY OF HONDO FY 2019 COMPREHENSIVE FEE SCHEDULE

Appendix A

**ADOPTED
FY2019**

A1.009-CODE & DEVELOPMENT	
One (1) Year	\$100.00
Agent Fee	\$25.00 per agent
Lost Permit	\$15.00 per permit
FILM PROJECT FEES	
Total or disruptive use (regular operating hours of a public building, park, right-of-way, or public area	\$500.00
Partial non-disruptive use of a public building, park, right-of-way, or public area	\$250.00
Total closure or obstruction of public street or right-of-way, including parking lots & on-street parking (for filming purposes)	\$50.00 per block
Partial closure or obstruction of public street or right-of-way, including parking lots & on-street parking (for filming purposes)	\$25.00 per block
Use of City parking lots, parking areas, and City streets (for the purpose of parking film trailers, buses, catering trucks and other large vehicles)	\$50.00 per block or lot
LIQUOR LICENSE FEES	
General Class B Wholesaler's Permit (W)	\$150.00
BEER LICENSES	
Branch Distributor's License (BC)	\$38.00
General Distributor's License (BB)	\$150.00
Importer's License (BI)	\$10.00
Local Distributors's License (BD)	\$38.00
Beer Retailer Off Premise (BF) Annual	\$30.00
Retail Beer on Premise (BE) Annual	\$75.00
Retail Dealer's On Premise Late Hours License (BL)	\$125.00
Retail Beer & Wine on premise (BG) Annual	\$87.50
Retail Beer & Wine off premise (BQ) Annual	\$30.00
Importer's Carrier License (BJ)	\$10.00

CITY OF HONDO FY 2019 COMPREHENSIVE FEE SCHEDULE

Appendix A

ADOPTED FY2019	
A1.009-CODE & DEVELOPMENT	
LIQUOR LICENSE	
Beverage Cartage License (PE)	\$10.00
Carrier's Permit (C)	\$15.00
Food and Beverage Certificate (FB)	\$50.00
Mixed Beverage Permit (MB)	\$750.00
	No City fee until 4th yr (3yr waiting period)
Mixed Beverage Late Hours Permit (LB)	\$75.00
Package Store (P) Annual	\$250.00
Wine Only Package Store (Q) Annual	\$37.50
Private Carrier's Permit (O)	\$15.00
A1.010-AIRPORT	
Hangar Lease/Rental: (monthly)	
A1 - A7	\$160.00
B1 - B7	\$160.00
C1-C7	\$70.00
D1-D7	\$160.00
E1-E7	\$160.00
F1-F7	\$160.00
G1-G3	\$70.00
H1	\$365.00
Piston RON Tiedown	\$3.00 per night
Turbine RON Tiedown	\$7.50 per night
Piston Monthly Tiedown	\$50.00-30 plus days
Turbine Monthly Tiedown	\$100.00-30 plus days
After Hours Fee (1730 - 0730)	\$55.00
GPU (Ground Power Unit)	\$25.00 (waived with fuel purchase)
Replacement of Smart Card	\$10.00
1.011-South Texas Regional Training Center	
Classroom #106 (905.51 sq ft; capacity 60)	
Full Day Rental	\$150.00
Half Day Rental	\$90.00
Classroom #107 (618.93 sq ft; capacity 42)	
Full Day Rental	\$100.00
Half Day Rental	\$70.00
Classroom #108 (595.51 sq ft; capacity 40)	

CITY OF HONDO FY 2019 COMPREHENSIVE FEE SCHEDULE

Appendix A

**ADOPTED
FY2019**

A1.011-South Texas Regional Training Center

Full Day Rental

\$100.00

Half Day Rental

\$70.00

Classroom #106-108 (2119.95 sq ft; capacity 142)

Full Day Rental

\$350.00

Half Day Rental

\$175.00

Evening Rates

Same as half day (5:00pm-10:00pm only)

Rates depend on classroom #

Rental Deposit Rate

25% of rental due at time of reservation

Cancellation Fee

Full rental deposit (25% paid) refunded

with 10 day notice

Full rental deposit (25% paid) forfeited

without 10 day notice

Charged 50% of rental fee stated above

NON-PROFITS

No Charge

City & County

Notes to the Reader

Budget Presentations will be made at City Hall on the following dates and times:

July 31, 2018 at 1:00 PM

August 1, 2018 at 1:00 PM

Tentative August 8, 2018 at 9:00 AM

A Public Hearing on the Budget will be held Monday, August 20, 2018 at 6:00 PM

A Public Hearing on the Budget will be held Monday, August 27, 2018 at 6:00 PM

A Council Meeting to adopt FY 2018-19 Budget will be held Monday, September 10, 2018 at 6:00 PM

Additional meetings might be held, so please check our website at www.hondo-tx.org, for up-to-date information.

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**CITY OF HONDO
GENERAL FUND 01
FUND SUMMARY**

WORKING CAPITAL BALANCE 09/30/17	2,221,841
PLUS ESTIMATED REVENUES FOR FY 17-18	6,972,296
LESS ESTIMATED EXPENDITURES FOR FY 17-18	<u>7,764,996</u>
EQUALS NET FOR 17-18	<u>(792,700)</u>
	<u>(792,700)</u>
EQUALS ESTIMATED WORKING CAPITAL 09/30/18	1,429,141
PLUS 18-19 REVENUES	
CURRENT PROPERTY TAX LEVY	1,206,406
SALES TAX	1,000,000
PAYMENT IN LIEU OF TAXES	3,155,000
TRANSFERS/OVERHEAD ALLOCATIONS	719,446
USER FEES	583,892
OTHER	195,750
TOTAL REVENUES	<u>6,860,494</u>
EQUALS TOTAL RESOURCES	8,289,635

**CITY OF HONDO
GENERAL FUND 01
FUND SUMMARY**

CONTINUED

EQUALS TOTAL RESOURCES	8,289,635
LESS 18-19 BUDGETED EXPENDITURES	
01 - COUNCIL	65,725
02 - ADMIN	524,407
03 - TAX	35,500
04 - FINANCE	294,636
05 - POLICE	1,890,465
06 - MUNICIPAL COURT	118,745
07 - EMERGENCY	18,530
08 - ANIMAL CARE SERVICES	125,746
09 - STREET	967,271
10 - LIBRARY	329,524
11 - PARKS	811,786
13 - FACILITIES	378,618
15 - RECREATION	476,787
16 - GOLF	305,719
17 - CODE COMPLIANCE	406,233
18 - UTILITY BILLING	247,892
19 - CITY SECRETARY	166,797
20 - NON-PROFITS	14,980
21 - PUBLIC WORKS	211,188
TOTAL 18-19 EXPENDITURES	7,390,549
EQUALS ESTIMATED WORKING CAPITAL 09/30/19	899,086

**CITY OF HONDO
GENERAL FUND 01
REVENUES**

ACCOUNT NUMBER AND NAME	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
PROPERTY TAX					
01-1302 CURRENT YEAR LEVY	998,041	1,088,335	1,059,905	1,171,906	83,571
01-1304 DELINQUENT TAXES	31,349	20,000	21,810	20,000	-
01-1306 PENALTIES	22,092	14,500	18,379	14,500	-
TOTAL PROPERTY TAX	1,051,482	1,122,835	1,100,094	1,206,406	83,571
SALES TAX					
01-1312 SALES TAX REVENUE	1,006,029	975,000	1,017,312	1,000,000	25,000
TOTAL SALES TAX	1,006,029	975,000	1,017,312	1,000,000	25,000
PAYMENT IN LIEU OF TAXES					
01-1362 P.I.L.O.T. - ELECTRIC	2,775,000	2,775,000	2,775,000	2,775,000	-
01-1366 P.I.L.O.T. - WATER	241,500	241,500	241,500	241,500	-
01-1367 P.I.L.O.T. - WASTEWATER	138,488	138,500	138,492	138,500	-
TOTAL PILT	3,154,988	3,155,000	3,154,992	3,155,000	-
TRANSFERS/OVERHEAD ALLOCATIONS					
01-1383 OH ALLOCATION FRM OTHER FUNDS	(1)	719,446	719,448	719,446	-
TOTAL TRANSFERS/OH ALLOCATIONS	(1)	719,446	719,448	719,446	-

**CITY OF HONDO
GENERAL FUND 01
REVENUES**

CONTINUED

ACCOUNT NUMBER AND NAME	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
USER FEES					
01-1317 POOL PARTY RENT	6,530	7,000	7,135	7,000	-
01-1318 CREDIT CARD FEES UT	14,700	11,000	16,131	-	(11,000)
01-1319 CREDIT CARD FEES GEN	4,779	4,000	4,467	-	(4,000)
01-1320 CREDIT CARD FEES CT	1,490	1,200	1,270	-	(1,200)
01-1323 ZONING/SUBD.	800	1,000	2,200	2,000	1,000
01-1324 COMMUNITY CENTER RENTAL	16,541	12,000	18,406	15,000	3,000
01-1326 LICENSE & PERMITS	159,552	198,096	133,884	130,000	(68,096)
01-1328 ANIMAL FEES & ACCIDENT REP	6,936	5,000	6,968	6,000	1,000
01-1329 INSPECTION FEES	2,050	2,000	3,272	2,500	500
01-1330 ADMIN FEES/CUTOUTS	14,745	12,000	13,215	12,000	-
01-1332 MUNICIPAL COURT REVENUE	106,196	95,000	94,071	95,000	-
01-1335 LEAGUE FEES	26,148	24,000	29,103	26,000	2,000
01-1346 CITY PARK USER FEE	9,060	6,500	8,726	7,500	1,000
01-1351 POOL CONCESSIONS	6,802	5,000	7,456	6,500	1,500
01-1353 LIBRARY BUILDING FUND DONATION	-	-	64,520	10,000	10,000
01-1354 SALE OF CEMETERY LOTS	4,100	4,500	4,400	4,500	-
01-1363 RECREATIONAL FEES	49,037	42,000	45,415	45,000	3,000
01-1364 POOL REVENUE	16,477	10,000	16,172	13,000	3,000
01-1379 GOLF COURSE REVENUE	66,145	55,000	60,050	55,000	-
01-1379.1 GOLF COURSE TREE DONATIONS	878	-	921	-	-
01-1380 LIBRARY REVENUE	15,063	12,000	30,877	13,500	1,500
01-1381 LIBRARY USED BOOKSTORE	1,723	1,000	3,349	2,000	1,000
01-1650 TOCKER GRANT	-	-	1,700	-	-
01-1651 COLLECTION DEVELOPMNT GRANT	-	-	2,500	-	-

**CITY OF HONDO
GENERAL FUND 01
REVENUES**

CONTINUED

ACCOUNT NUMBER AND NAME	2016-17	2017-18	2017-18	2018-19	BUDGET
	ACTUAL	BUDGET	ESTIMATE	BUDGET	CHANGE
01-1385 POST OFFICE RENT	33,033	30,492	30,492	30,492	-
01-1386 MOWING FEES FROM CEMETERY FUND	16,000	16,000	16,000	38,000	22,000
01-1387 K9 FOR COPS GRANT	87,750	46,223	46,223	47,400	1,177
01-1387.1 HUTS FOR MUTTS DONATIONS	-	-	-	500	500
01-1389 VENDING MACHINE REVENUE	-	-	500	-	-
01-1396 CROSSING GUARDS REIMB	12,078	15,000	12,323	15,000	-
TOTAL FEES	678,613	616,011	681,746	583,892	(32,119)
OTHER					
01-1310 USDA GRANT/POLICE UNITS	45,500	-	83,000	-	-
01-1313 SCHOOL RESOURCE OFFICER	52,282	46,223	65,402	60,000	13,777
01-1314 FRANCHISE FEES	66,664	40,000	63,846	62,000	22,000
01-1359 CITY EASEMENT USE	17,250	17,250	17,250	17,250	-
01-1365 INSURANCE PROCEEDS	2,141	1,500	14,351	-	(1,500)
01-1368 MISCELLANEOUS	19,312	20,000	16,629	20,000	-
01-1373 INTEREST INCOME	12,650	7,500	14,395	7,500	-
01-1374 MIXED BEVERAGE TAX	3,302	3,000	3,255	3,200	200
01-1378 TOBACCO/WELLNESS CONTRIBUTION	8,035	4,000	8,616	4,000	-
01-1399 TCOLE GRANT	1,800	-	1,960	1,800	1,800
01-1592 SALE OF FIXED ASSETS/SURPLUS	17,234	20,000	10,000	20,000	-
01-1609 HUD SW FAMILY CENTER GRANT	27,483	-	-	-	-
TOTAL OTHER	273,653	159,473	298,704	195,750	36,277
TOTAL REVENUES	6,164,764	6,747,765	6,972,296	6,860,494	112,729

**CITY OF HONDO
GENERAL FUND 01
EXPENDITURE RECAP, BY COST CENTER**

COST CENTER	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
01 - COUNCIL	24,544	55,725	53,312	65,725	10,000
02 - ADMIN	539,507	520,589	497,266	524,407	3,818
03 - TAX	28,805	32,695	32,669	35,500	2,805
04 - FINANCE	217,505	331,373	263,762	294,636	(36,737)
05 - POLICE	1,782,076	2,357,729	2,435,771	1,890,465	(467,264)
06 - MUNICIPAL COURT	126,314	122,731	117,049	118,745	(3,986)
07 - EMERGENCY	18,926	19,270	9,570	18,530	(740)
08 - ANIMAL CARE SERVICES	94,563	119,082	117,844	125,746	6,664
09 - STREET	830,548	1,066,623	1,012,114	967,271	(99,352)
10 - LIBRARY	297,748	336,073	321,041	329,524	(6,549)
11 - PARKS	667,348	814,434	719,279	811,786	(2,648)
13 - FACILITIES	384,978	369,256	329,364	378,618	9,362
15 - RECREATION	485,148	599,417	567,388	476,787	(122,630)
16 - GOLF	250,851	321,711	311,338	305,719	(15,992)
17 - CODE COMPLIANCE	281,147	418,805	342,393	406,233	(12,572)
18 - UTILITY BILLING	31,813	268,538	264,944	247,892	(20,646)
19 - CITY SECRETARY	96,196	150,656	148,900	166,797	16,141
20 - NON-PROFITS	16,322	13,440	13,440	14,980	1,540
21 - PUBLIC WORKS	84,646	198,683	207,552	211,188	12,505
TOTALS	6,258,985	8,116,830	7,764,996	7,390,549	(726,281)

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
RECAP BY EXPENDITURE CATEGORY**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
BUDGET INFORMATION					
PERSONNEL SERVICES	4,442,137	4,803,891	4,595,395	4,985,020	181,129
SUPPLIES	632,807	592,000	560,210	612,075	20,075
OTHER SERVICES	758,332	1,396,816	1,209,083	1,236,934	(159,882)
CAPITAL	425,709	1,324,123	1,400,308	556,520	(767,603)
TOTAL COST CENTER	6,258,985	8,116,830	7,764,996	7,390,549	(726,281)
PERCENT OF TOTAL					
PERSONNEL SERVICES	71.0%	59%	59%	67%	
SUPPLIES	10.1%	7%	7%	8%	
OTHER SERVICES	12.1%	17%	16%	17%	
CAPITAL	6.8%	16%	18%	8%	
TOTAL COST CENTER	100.0%	100%	100%	100%	

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
SUMMARY FOR COST CENTER 01 - COUNCIL**

BUDGET INFORMATION	2016-17	2017-18	2017-18	2018-19	BUDGET
	ACTUAL	BUDGET	ESTIMATE	BUDGET	CHANGE
PERSONNEL SERVICES	30,000	30,000	30,000	30,000	-
SUPPLIES	4,737	5,225	5,054	5,225	-
OTHER SERVICES	(10,193)	20,500	18,258	30,500	10,000
TOTAL COST CENTER	24,544	55,725	53,312	65,725	10,000

COST CENTER INFORMATION

The Hondo City Council Cost Center provides for expenditures associated with the operation of the City's governing body. This cost center covers expenses related to Council meetings and other Council driven initiatives.

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 01 - COUNCIL**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
PERSONNEL SERVICES					
01-50110100 CITY COUNCIL FEES	30,000	30,000	30,000	30,000	-
TOTAL PERSONAL SERVICES	30,000	30,000	30,000	30,000	-
SUPPLIES					
01-50120200 OFFICE SUPPLIES	62	225	54	225	-
01-50120209 MEETINGS AND SEMINARS	4,675	5,000	5,000	5,000	-
TOTAL SUPPLIES	4,737	5,225	5,054	5,225	-
OTHER SERVICES					
01-50130311 MAYOR/PUBLIC RELATIONS	1,247	2,500	2,724	2,500	-
01-50130312 COMMUNITY CELEBRATIONS	6,499	15,000	14,479	15,000	-
01-50130313 YOUTH & ADULT ENGAGEMENT	-	-	-	10,000	10,000
01-50130314 DUES & SUBSCRIPTIONS	-	1,000	-	1,000	-
01-50130338 MISCELLANEOUS	744	2,000	1,055	2,000	-
01-50130383 OH ALLOCATION FRM OTHER FUNDS	(18,683)	-	-	-	-
TOTAL OTHER SERVICES	(10,193)	20,500	18,258	30,500	10,000
TOTAL COST CENTER	24,544	55,725	53,312	65,725	10,000

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
SUMMARY FOR COST CENTER 02 - ADMINISTRATION**

BUDGET INFORMATION	2016-17	2017-18	2017-18	2018-19	BUDGET
	ACTUAL	BUDGET	ESTIMATE	BUDGET	CHANGE
PERSONNEL SERVICES	250,544	259,288	269,870	267,490	8,202
SUPPLIES	27,479	29,300	25,241	28,700	(600)
OTHER SERVICES	261,484	232,001	202,155	228,217	(3,784)
CAPITAL	-	-	-	-	-
TOTAL COST CENTER	539,507	520,589	497,266	524,407	3,818

COST CENTER INFORMATION

The Administration Division captures the costs for overall city administration. The most significant costs are associated with the City Manager and City Attorney. For the City Attorney, costs that are related to contracts involving the Airport or the City of Hondo Economic Development Corporation are directly charged to those cost centers with administration absorbing all other.

The cost associated with this cost center are allocated to non-General Fund users based on a projection of how much time will be spent on their issues.

Assets:

- 1 - City Manager
- 1 - Administrative Assistant
- 1 - Computer Network Administrator

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 02 - ADMINISTRATION**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
PERSONNEL SERVICES					
01-50210100 SALARY	193,065	200,506	210,948	209,381	8,875
01-50210111 OVERTIME	1,552	2,000	1,813	2,000	-
01-50210116 LONGEVITY	504	612	612	720	108
01-50210125 SOCIAL SECURITY	15,692	15,784	15,859	16,416	632
01-50210126 UNEMPLOYMENT TAX	27	270	486	459	189
01-50210127 RETIREMENT PLAN	18,668	19,055	20,255	18,932	(123)
01-50210128 HEALTH & DENTAL INS	13,213	12,943	11,842	11,411	(1,532)
01-50210130 COBRA COMPLIANCE PREMIUM	36	72	11	20	(52)
01-50210135 WORKERS' COMPENSATION	587	846	844	951	105
01-50210149 AUTO ALLOWANCE CITY MANAGER	6,000	6,000	6,000	6,000	-
01-50210150 CELL PHONE ALLOWANCE	1,200	1,200	1,200	1,200	-
TOTAL PERSONNEL SERVICES	250,544	259,288	269,870	267,490	8,202
SUPPLIES					
01-50220200 OFFICE SUPPLIES	9,001	6,000	6,073	6,000	-
01-50220201 BREAKROOM SUPPLIES	36	2,100	694	1,500	(600)
01-50220207 PRINTING AND STATIONARY	-	100	-	100	-
01-50220208 SMALL TOOLS & SUPPLIES	-	100	-	100	-
01-50220209 MEETINGS AND SEMINARS	6,505	7,500	5,515	7,500	-
01-50220216 EMPLOYEE RELATIONS	7,273	7,500	7,500	7,500	-
01-50220229 UNIFORMS	145	500	459	500	-
01-50220231 OFFICE EQUIPMENT	-	500	-	500	-
01-50220250 WELLNESS PROGRAM	4,519	5,000	5,000	5,000	-
TOTAL SUPPLIES	27,479	29,300	25,241	28,700	(600)

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 02 - ADMINISTRATION**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
OTHER SERVICES					
01-50230300 UTILITIES	9,166	3,600	2,739	3,600	-
01-50230302 TELEPHONE	8,154	8,500	5,855	6,000	(2,500)
01-50230303 OFFICE EQUIPMENT LEASE PAYMENT	11,209	14,900	10,067	11,000	(3,900)
01-50230304 POSTAGE	409	300	221	250	(50)
01-50230305 TECHNOLOGY IMPROVEMENTS	-	-	-	-	-
01-50230306 PAYING AGENT FEES	4,100	2,800	2,800	2,800	-
01-50230308 INTERNET SERVICE	-	-	-	-	-
01-50230309 MUSIC SERVICE	663	635	660	660	25
01-50230310 INSURANCE (C.G.L.)	16,033	12,109	14,030	14,000	1,891
01-50230312 MAINTENANCE AGREEMENTS	22,511	18,300	22,759	23,000	4,700
01-50230314 DUES & SUBSCRIPTIONS	5,156	6,000	5,035	5,000	(1,000)
01-50230316 LEGAL NOTICES	-	500	-	-	(500)
01-50230318 NEWSLETTERS/MAIL OUTS	-	1,700	-	-	(1,700)
01-50230319 MARKETING/ECONOMIC DEVELOPMENT	-	3,000	325	3,000	-
01-50230328 APPRAISAL FEES	-	3,000	1,500	3,000	-
01-50230330 CITY ATTORNEY	119,889	100,000	98,091	100,000	-
01-50230338 MISCELLANEOUS	(3,037)	1,500	255	750	(750)
01-50230341 CITY MANAGER/PROFESSIONAL FEES	(235)	3,000	-	3,000	-

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 02 - ADMINISTRATION**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
01-50230362 JANITORIAL SUPPLIES	444	3,000	2,985	3,000	-
01-50230366 CONTINGENCY EXPENSE	-	15,000	5,000	15,000	-
01-50230382 INFO TECHNOLOGY PLAN	12,157	12,157	12,157	12,157	-
01-50230383 OH ALLOCATION FRM OTHER FUNDS	(161,838)	-	-	-	-
01-50230384 INSURANCE CONSULTANTS	19,000	22,000	17,676	22,000	-
01-50299803 TRANSFER OUT	197,703	-	-	-	-
TOTAL OTHER SERVICES	261,484	232,001	202,155	228,217	(3,784)
CAPITAL	-	-	-	-	-
TOTAL CAPITAL	-	-	-	-	-
TOTAL COST CENTER	539,507	520,589	497,266	524,407	3,818

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
SUMMARY FOR COST CENTER 03 - TAX**

BUDGET INFORMATION	2016-17	2017-18	2017-18	2018-19	BUDGET
	ACTUAL	BUDGET	ESTIMATE	BUDGET	CHANGE
OTHER SERVICES	28,805	32,695	32,669	35,500	2,805
TOTAL COST CENTER	28,805	32,695	32,669	35,500	2,805

COST CENTER INFORMATION

The Tax Cost Center is maintained by Finance and records the cost for maintaining tax collection costs from outside entities. The cost associated with the Appraisal District comes from tracking values for existing parcels and appraising new parcels **WITHIN THE CITY PROPER**.

The cost associated with the Tax office is the billing and collection of each parcel within the City. The taxes collected are remitted to the City on a weekly basis. They prepare reports for the City on an annual basis and publish enacted tax rates.

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 03 - TAX**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
OTHER SERVICES					
01-50330323 APPRAISAL DISTRICT FEES	23,499	27,445	27,444	30,000	2,555
01-50330350 TAX COLLECTION FEES	5,306	5,250	5,225	5,500	250
TOTAL OTHER SERVICES	28,805	32,695	32,669	35,500	2,805
 TOTAL COST CENTER	 28,805	 32,695	 32,669	 35,500	 2,805

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
SUMMARY FOR COST CENTER 04 - FINANCE**

BUDGET INFORMATION	2016-17	2017-18	2017-18	2018-19	BUDGET
	ACTUAL	BUDGET	ESTIMATE	BUDGET	CHANGE
PERSONNEL SERVICES	246,519	227,070	189,468	188,108	(38,962)
SUPPLIES	7,754	8,200	9,006	9,900	1,700
OTHER SERVICES	(36,768)	96,103	65,288	96,628	525
TOTAL COST CENTER	217,505	331,373	263,762	294,636	(36,737)

COST CENTER INFORMATION

The Finance Office has multiple functions that must be maintained on a daily basis. The daily functions of the office include, but are not limited to, making sure customer detail is maintained accurately, verification and timely payment of vendor invoices, ensuring funds are recorded and accounted for, and providing reports in a timely manner to City Officials. Monthly reports are prepared for management and department heads, with bank reconciliations, accounts receivable, etc. Quarterly and annual duties are preparing reports, and working with the City Manager and other Divisions in preparation of the annual budget. At the end of the Fiscal Year, Finance ensures that the various fund records are reviewed and ready for examination by outside auditors in preparation for the annual audit.

Assets:

- 1 - Assistant Finance Director
- 1 - Finance/Personnel Coordinator
- 1 - Finance Assistant

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 04 - FINANCE**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
PERSONNEL SERVICES					
01-50410100 SALARY	187,632	161,289	143,490	143,438	(17,851)
01-50410111 OVERTIME	5,055	3,000	3,124	3,000	-
01-50410116 LONGEVITY	864	972	900	288	(684)
01-50410125 SOCIAL SECURITY	13,633	15,901	10,283	11,050	(4,851)
01-50410126 UNEMPLOYMENT TAX	52	360	486	490	130
01-50410127 RETIREMENT PLAN	17,323	19,014	13,575	12,585	(6,429)
01-50410128 HEALTH & DENTAL INS	18,517	22,884	16,869	15,000	(7,884)
01-50410129 HEALTH INSURANCE/RETIREE	2,400	2,400	-	1,000	(1,400)
01-50410130 COBRA COMPLIANCE PREMIUM	66	60	24	30	(30)
01-50410135 WORKERS' COMPENSATION	402	590	592	627	37
01-50410150 CELL PHONE ALLOWANCE	575	600	125	600	-
TOTAL PERSONNEL SERVICES	246,519	227,070	189,468	188,108	(38,962)
SUPPLIES					
01-50420200 OFFICE SUPPLIES	5,696	5,000	5,511	5,500	500
01-50420209 MEETINGS AND SEMINARS	645	1,500	1,154	1,500	-
01-50420213 MILEAGE REIMBURSEMENT	-	200	-	200	-
01-50420221 APPLICANT PROCESSING	1,413	1,500	2,341	2,500	1,000
01-50420229 UNIFORMS	-	-	-	200	200
TOTAL SUPPLIES	7,754	8,200	9,006	9,900	1,700

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 04 - FINANCE**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
OTHER SERVICES					
01-50430301 BANK ANALYSIS FEES	4,649	10,000	9,267	10,000	-
01-50430302 TELEPHONE	76	85	46	50	(35)
01-50430303 JOB ANNOUNCEMENTS	2,540	4,000	2,777	3,000	(1,000)
01-50430304 POSTAGE	1,557	1,800	1,332	1,800	-
01-50430314 DUES & SUBSCRIPTIONS	28	250	215	250	-
01-50430326 AUDIT FEES	38,550	34,400	32,150	36,000	1,600
01-50430338 MISCELLANEOUS	2,671	500	619	500	-
01-50430361 RANDOM DRUG TESTING	-	5,040	4,954	5,000	(40)
01-50430370 CONTRACT LABOR	-	38,500	12,400	38,500	-
01-50430382 INFO TECHNOLOGY PLAN	1,528	1,528	1,528	1,528	-
01-50430383 OH ALLOCATION FRM OTHER FUNDS	(88,367)	-	-	-	-
TOTAL OTHER SERVICES	(36,768)	96,103	65,288	96,628	525
TOTAL COST CENTER	217,505	331,373	263,762	294,636	(36,737)

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
SUMMARY FOR COST CENTER 05 - POLICE**

BUDGET INFORMATION	2016-17	2017-18	2017-18	2018-19	BUDGET
	ACTUAL	BUDGET	ESTIMATE	BUDGET	CHANGE
PERSONNEL SERVICES	1,468,256	1,534,803	1,517,749	1,611,364	76,561
SUPPLIES	129,963	115,200	105,414	120,700	5,500
OTHER SERVICES	61,097	51,946	52,962	57,621	5,675
CAPITAL	122,760	655,780	759,646	100,780	(555,000)
TOTAL COST CENTER	1,782,076	2,357,729	2,435,771	1,890,465	(467,264)

COST CENTER INFORMATION

The Hondo Police Department is primarily responsible for the protection and safe guarding of the lives and property of Hondo residents through enforcement of criminal law. The core functions are carried out through four operational services, the first is the Chief's office, which provides departmental leadership by initiating programs and activities; guiding and mentoring personnel; serving as a member of the City's management team; ensuring compliance with policies and procedures; delegating and monitoring work assignments, supervising subordinate staff, and managing departmental budget and associated expenditures. patrol division, which responds to 911 calls or service, contacts victims, complainants and witnesses; completes police and accident reports; gathers information to determine a crime has been committed; transports prisoners to jail and other detention facilities; documents observations; and conducts traffic stops and issues traffic citations. The investigation division conducts and organizes criminal investigations by reviewing assigned reports; questions witnesses, victims, and informants; examines crime scenes; collects and processes evidence; and conducts surveillance of areas related to cases and crimes. The administrative office provides service to all walk-in complaints, finalizes all typed reports for processing and forwarding to the proper divisions and departments or citizens; prepares monthly reports for City Manager, and City Council meetings; and dispatches calls Monday through Friday.

Assets: The Police Dept consists of 24 employees:

1 - Police Chief	1 - Detective Sergeant	12 - Police Officers	2 - School Resource Officers (SRO)
1 - Lieutenant	2 - Investigators	1 - Clerk Typist II	7 - Crossing Guards
2 - Sergeants	1 - Traffic Patrol Officer	1 - Clerk Typist I	

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 05 - POLICE**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
PERSONNEL SERVICES					
01-50510100 SALARY	1,041,167	1,082,106	1,099,350	1,113,188	31,082
01-50510111 OVERTIME/CALL OUT	86,557	95,000	66,461	95,000	-
01-50510116 LONGEVITY	5,940	6,372	5,652	7,056	684
01-50510117 CERTIFICATE PAY	8,013	7,800	4,776	4,500	(3,300)
01-50510121 CROSSING GUARDS	23,312	30,030	20,615	30,500	470
01-50510125 SOCIAL SECURITY	82,506	83,865	83,888	88,348	4,483
01-50510126 UNEMPLOYMENT TAX	916	2,160	4,088	3,672	1,512
01-50510127 RETIREMENT PLAN	101,082	100,282	107,525	100,993	711
01-50510128 HEALTH & DENTAL INS	94,118	96,802	95,254	119,393	22,591
01-50510130 COBRA COMPLIANCE PREMIUM	342	396	149	150	(246)
01-50510135 WORKERS' COMPENSATION	24,303	29,990	29,991	48,564	18,574
TOTAL PERSONNEL SERVICES	1,468,256	1,534,803	1,517,749	1,611,364	76,561
SUPPLIES					
01-50520200 OFFICE SUPPLIES	8,530	7,000	6,883	7,000	-
01-50520201 BREAKROOM SUPPLIES	575	700	576	700	-
01-50520202 FUEL & OIL	31,430	33,500	33,046	35,000	1,500
01-50520208 SMALL TOOLS & SUPPLIES	32,861	1,100	955	1,100	-
01-50520209 MEETINGS AND SEMINARS	4,958	4,500	4,945	4,500	-
01-50520210 EQUIPMENT MAINTENANCE	2,721	5,000	1,704	5,000	-

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 05 - POLICE**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
01-50520212 VEHICLE MAINTENANCE	17,956	24,300	16,592	25,000	700
01-50520215 SAFETY EQUIPMENT	400	8,000	7,911	8,000	-
01-50520217 RADIOS	2,202	3,500	5,533	4,000	500
01-50520226 RADAR	-	2,000	2,000	2,000	-
01-50520227 BALLISTIC VESTS	2,249	2,300	2,300	2,300	-
01-50520228 K-9 EXPENSE	9,182	7,700	7,713	8,500	800
01-50520229 UNIFORMS	7,802	5,500	7,903	5,500	-
01-50520230 UNIFORM ALLOWANCE	2,319	2,400	2,106	2,400	-
01-50520231 OFFICE EQUIPMENT	20	500	-	500	-
01-50520232 OFFICE FURNITURE	517	500	400	2,000	1,500
01-50520240 PUBLIC EVENT SUPPLIES	1,458	1,000	1,147	1,500	500
01-50520241 CRIME PROCESSING	-	700	700	700	-
01-50520265 TIRES, TUBES & BATTERIES	4,783	5,000	3,000	5,000	-
TOTAL SUPPLIES	129,963	115,200	105,414	120,700	5,500
OTHER SERVICES					
01-50530300 UTILITIES	(610)	950	1,747	3,000	2,050
01-50530302 TELEPHONE	9,579	9,000	7,467	9,000	-
01-50530303 OFFICE EQUIPMENT LEASE PAYMENT	2,464	2,275	2,090	2,275	-
01-50530304 POSTAGE	1,237	750	652	750	-
01-50530310 INSURANCE (C.G.L.)	18,800	13,166	15,541	15,541	2,375

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 05 - POLICE**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
01-50530314 DUES & SUBSCRIPTIONS	724	1,500	1,391	1,500	-
01-50530317 TCOLE TRAINING	1,715	2,000	1,732	6,000	4,000
01-50530320 COMMUNITY OUTREACH	-	-	-	1,000	1,000
01-50530338 MISCELLANEOUS	5,358	4,000	6,507	250	(3,750)
01-50530344 MEDICAL SERVICE	92	500	200	500	-
01-50530345 LICENSE & FEES	71	1,000	-	1,000	-
01-50530360 INVESTIGATION EXPENSE	8,106	4,000	2,972	4,000	-
01-50530362 JANITORIAL SUPPLIES	1,956	1,200	1,058	1,200	-
01-50530382 INFO TECHNOLOGY PLAN	11,605	11,605	11,605	11,605	-
TOTAL OTHER SERVICES	61,097	51,946	52,962	57,621	5,675
CAPITAL					
01-50540405 VEHICLES FROM GRANTS	36,996	-	106,084	-	-
01-50540407 EQUIPMENT UPGRADES 2017	43,764	30,000	27,802	-	(30,000)
01-50540408 PURCHASED VEHICLES	42,000	100,780	100,760	100,780	-
01-50540411 PURCHASE LAND	-	125,000	125,000	-	(125,000)
01-50540412 PURCHASE NEW BUILDING	-	400,000	400,000	-	(400,000)
TOTAL CAPITAL	122,760	655,780	759,646	100,780	(555,000)
TOTAL COST CENTER	1,782,076	2,357,729	2,435,771	1,890,465	(467,264)

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
SUMMARY FOR COST CENTER 06 - MUNICIPAL COURT**

BUDGET INFORMATION	2016-17	2017-18	2017-18	2018-19	BUDGET
	ACTUAL	BUDGET	ESTIMATE	BUDGET	CHANGE
PERSONNEL SERVICES	47,721	48,269	48,092	48,183	(86)
SUPPLIES	4,546	5,750	2,709	4,500	(1,250)
OTHER SERVICES	74,047	68,712	66,248	66,062	(2,650)
TOTAL COST CENTER	126,314	122,731	117,049	118,745	(3,986)

COST CENTER INFORMATION

The Municipal Court processes citations issued by the Hondo Police Department. They maintain the official records of citations, recording fines and fees for citations and manage Municipal Court held at regular intervals, usually once a month. The Court clerks have daily interaction with offenders. They are legally responsible for following the official rules of the Office of Court administration and must have training in order to process accordingly with the laws of the State. There are three levels of training for a clerk to obtain. The City's current clerk has attained Level II Clerk designation.

Assets:

1 - Municipal Court Clerk

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 06 - MUNICIPAL COURT**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
PERSONNEL SERVICES					
01-50610100 SALARY	35,503	34,860	35,707	35,994	1,134
01-50610111 OVERTIME	620	750	465	700	(50)
01-50610116 LONGEVITY	72	108	108	144	36
01-50610117 CERTIFICATE PAY	600	600	75	-	(600)
01-50610125 SOCIAL SECURITY	2,314	2,721	2,510	2,811	90
01-50610126 UNEMPLOYMENT TAX	9	90	162	153	63
01-50610127 RETIREMENT PLAN	3,166	3,254	3,260	3,201	(53)
01-50610128 HEALTH & DENTAL INS	5,265	5,721	5,645	5,000	(721)
01-50610130 COBRA COMPLIANCE PREMIUM	18	18	12	15	(3)
01-50610135 WORKERS' COMPENSATION	154	147	148	165	18
TOTAL PERSONNEL SERVICES	47,721	48,269	48,092	48,183	(86)
SUPPLIES					
01-50620200 OFFICE SUPPLIES	1,765	1,750	1,174	1,900	150
01-50620209 MEETINGS AND SEMINARS	2,781	4,000	1,535	2,500	(1,500)
01-50620229 UNIFORMS	-	-	-	100	100
TOTAL SUPPLIES	4,546	5,750	2,709	4,500	(1,250)
OTHER SERVICES					
01-50630302 TELEPHONE	124	100	110	150	50
01-50630304 POSTAGE	924	1,000	539	1,500	500
01-50630307 CREDIT CARD FEES	3,326	3,000	3,142	-	(3,000)

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 06 - MUNICIPAL COURT**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
01-50630314 DUES & SUBSCRIPTIONS	206	300	79	200	(100)
01-50630331 JURY FEES	-	500	-	500	-
01-50630332 MUNICIPAL COURT JUDGE	29,750	30,000	30,000	30,000	-
01-50630336 PROSECUTOR	29,005	23,000	21,666	23,000	-
01-50630338 MISCELLANEOUS	-	200	-	-	(200)
01-50630349 CITY SCOFFLAW EXPENSE	500	400	500	500	100
01-50630382 INFO TECHNOLOGY PLAN	10,212	10,212	10,212	10,212	-
TOTAL OTHER SERVICES	74,047	68,712	66,248	66,062	(2,650)
TOTAL COST CENTER	126,314	122,731	117,049	118,745	(3,986)

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
SUMMARY FOR COST CENTER 07 - EMERGENCY**

BUDGET INFORMATION	2016-17	2017-18	2017-18	2018-19	BUDGET
	ACTUAL	BUDGET	ESTIMATE	BUDGET	CHANGE
OTHER SERVICES	18,926	19,270	9,570	18,530	(740)
TOTAL COST CENTER	18,926	19,270	9,570	18,530	(740)

COST CENTER INFORMATION

Emergency Management provides for expenditures related to emergency management response and recovery. The Fire Marshal and training are supported by this cost center.

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 07 - EMERGENCY**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
OTHER SERVICES					
01-50730300 UTILITIES	673	790	11	50	(740)
01-50730313 FIRE MARSHAL TRAINING	1,997	1,000	-	1,000	-
01-50730353 EMERGENCY OPERATION CONTINGENC	1,676	5,000	1,494	5,000	-
01-50730354 EMERGENCY NOTIFICATION SYSTEM	10,132	5,280	1,467	5,280	-
01-50730355 AREA EMERG INTERLOCAL COMM SVC	4,448	7,200	6,598	7,200	-
TOTAL OTHER SERVICES	18,926	19,270	9,570	18,530	(740)
TOTAL COST CENTER	18,926	19,270	9,570	18,530	(740)

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
SUMMARY FOR COST CENTER 08 - ANIMAL CONTROL SERVICES**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
BUDGET INFORMATION					
PERSONNEL SERVICES	68,123	85,693	85,835	90,597	4,904
SUPPLIES	11,415	12,550	11,618	13,100	550
OTHER SERVICES	15,025	20,839	20,391	22,049	1,210
TOTAL COST CENTER	94,563	119,082	117,844	125,746	6,664

COST CENTER INFORMATION

Animal Control Officer (ACO) investigates possible animal violations of related ordinances and take appropriate enforcement action. In most cases the ACO promotes voluntary compliance by educating owners about their animal care responsibilities. Other situations may warrant administrative action and/or civil or criminal prosecution. The ACO may rescue animals that are stray, sick, injured, abused, abandoned or lost. The ACO is in charge of our animal shelter, which has been rated the top shelter in our region. The City of Hondo Animal Shelter provides care and treatment to animal needing protection and attempts to find homes for homeless animals and reunited lost pets with their families. When necessary, the Animal Shelter provides a humane death for homeless or unadoptable animals.

City of Hondo Animal Shelter has been successful in recent adoption clinics held throughout the community. We take part in yearly spay and neuter programs.

Assets:

The Animal Control Dept consists of 2 full-time employees with split shifts
2 - Animal Control Officers

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 08 - ANIMAL CONTROL SERVICES**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
PERSONNEL SERVICES					
01-50810100 SALARY	47,903	60,337	60,121	62,847	2,510
01-50810111 CALL DUTY/OVERTIME	2,599	3,000	4,087	3,000	-
01-50810116 LONGEVITY	36	216	216	216	-
01-50810117 CERTIFICATE PAY	-	300	-	-	(300)
01-50810125 SOCIAL SECURITY	3,356	4,624	4,533	4,824	200
01-50810126 UNEMPLOYMENT TAX	84	180	382	306	126
01-50810127 RETIREMENT PLAN	4,382	5,529	5,722	5,494	(35)
01-50810128 HEALTH & DENTAL INS	8,353	9,262	8,556	9,949	687
01-50810130 COBRA COMPLIANCE PREMIUM	30	32	6	20	(12)
01-50810135 WORKERS' COMPENSATION	1,380	2,213	2,212	3,941	1,728
TOTAL PERSONNEL SERVICES	68,123	85,693	85,835	90,597	4,904
SUPPLIES					
01-50820200 OFFICE SUPPLIES	123	500	401	500	-
01-50820202 FUEL & OIL	-	2,000	2,716	2,500	500
01-50820204 ANIMAL SHELTER SUPPLIES	733	2,700	2,700	2,700	-
01-50820207 TAGS & HARDWARE	-	-	-	500	500
01-50820209 MEETINGS AND SEMINARS	829	1,000	905	1,000	-
01-50820210 EQUIPMENT MAINTENANCE	60	250	250	300	50
01-50820212 VEHICLE MAINTENANCE	4,977	1,500	1,035	1,500	-
01-50820214 STRUCTURE MAINTENANCE	951	1,000	1,000	1,000	-
01-50820215 SAFETY EQUIPMENT	330	1,500	1,220	1,500	-
01-50820222 MISCELLANEOUS	1,057	500	-	-	(500)
01-50820229 UNIFORMS	1,124	1,100	891	1,100	-

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 08 - ANIMAL CONTROL SERVICES**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
01-50820265 TIRES, TUBES & BATTERIES	187	500	500	500	-
01-50820267 SAFETY TRAINING MATERIALS	1,044	-	-	-	-
TOTAL SUPPLIES	11,415	12,550	11,618	13,100	550
OTHER SERVICES					
01-50830300 UTILITIES	1,760	1,000	989	1,000	-
01-50830302 TELEPHONE	550	600	549	600	-
01-50830307 EUTHANASIA SUPPLIES	58	1,000	550	1,000	-
01-50830308 VETERINARY FEES	1,901	1,500	2,235	1,800	300
01-50830310 INSURANCE (C.G.L.)	2,320	2,201	2,611	2,611	410
01-50830327 RENT-AFP	2,600	2,600	2,604	2,600	-
01-50830338 MISCELLANEOUS	83	250	180	250	-
01-50830341 SPAY/NEUTER ANNUAL PROGRAM	3,000	6,000	6,000	6,000	-
01-50830342 RABIES DRIVE	-	3,000	2,000	3,000	-
01-50830343 HUTS FOR MUTTS	-	-	-	500	500
01-50830362 JANITORIAL SUPPLIES	565	500	485	500	-
01-50830382 INFO TECHNOLOGY PLAN	2,188	2,188	2,188	2,188	-
TOTAL OTHER SERVICES	15,025	20,839	20,391	22,049	1,210
TOTAL COST CENTER	94,563	119,082	117,844	125,746	6,664

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
SUMMARY FOR COST CENTER 09 - STREETS**

BUDGET INFORMATION	2016-17	2017-18	2017-18	2018-19	BUDGET
	ACTUAL	BUDGET	ESTIMATE	BUDGET	CHANGE
PERSONNEL SERVICES	425,968	465,079	408,989	489,961	24,882
SUPPLIES	100,179	97,925	100,644	115,150	17,225
OTHER SERVICES	32,108	22,016	20,878	22,160	144
CAPITAL	272,293	481,603	481,603	340,000	(141,603)
TOTAL COST CENTER	830,548	1,066,623	1,012,114	967,271	(99,352)

COST CENTER INFORMATION

Street maintenance can be one of the largest and costliest responsibilities of a Municipal Government. The City of Hondo Street Division manages and maintains approximately 110- LANE miles of streets and roads, approximately 30-LANE miles of alley ways, over 200,000 square foot of parking lot areas of City owned buildings, over 2,215,000 square foot of mowing in drainage ditches, over 3200 traffic signs, and over 1,100 street name signs. The Street Division also responds to emergency events such as severe weather or accidents when necessary. We haul material from repair sites accumulated by Water, Wastewater or Electric Divisions. We also manage storm drainage issues related to inlets, curb and gutter construction, replacement, and repair. City streets are routinely swept clean of soil deposits, trash, and unsightly debris by our street sweeper.

Currently, the staff is composed of ten (10) employees:

1 - Street Superintendent
1 - Street Crew Foreman
1 - Equipment Operator II
4 - Equipment Operator I
3 - Street Laborer Full-Time

ASSETS:
2 - Front-end Loaders
1 - Steel-Wheel Roller
1 - Grader
1 - Tractor/Shredder
1 - Pneumatic Roller
1 - LeeBoy Asphalt Distributer

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 09 - STREETS**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
PERSONNEL SERVICES					
01-50910100 SALARY	306,173	325,439	288,108	340,282	14,843
01-50910111 OVERTIME/CALL OUT	1,940	4,000	2,430	3,000	(1,000)
01-50910116 LONGEVITY	2,016	2,340	2,268	1,800	(540)
01-50910125 SOCIAL SECURITY	22,668	25,121	20,985	26,261	1,140
01-50910126 UNEMPLOYMENT TAX	503	900	1,440	1,530	630
01-50910127 RETIREMENT PLAN	27,612	30,038	26,185	29,909	(129)
01-50910128 HEALTH & DENTAL INS	44,681	55,606	45,804	49,747	(5,859)
01-50910130 COBRA COMPLIANCE PREMIUM	175	200	33	50	(150)
01-50910135 WORKERS' COMPENSATION	19,650	20,835	20,836	36,182	15,347
01-50910150 CELL PHONE ALLOWANCE	550	600	900	1,200	600
TOTAL PERSONNEL SERVICES	425,968	465,079	408,989	489,961	24,882
SUPPLIES					
01-50920200 OFFICE SUPPLIES	589	500	500	500	-
01-50920201 BREAKROOM SUPPLIES	156	400	105	400	-
01-50920202 FUEL & OIL	19,478	22,000	20,072	22,000	-
01-50920203 SMALL TOOLS	1,638	1,200	235	1,200	-
01-50920207 STREET SIGNS	10,604	14,625	14,571	10,000	(4,625)
01-50920208 STREET SUPPLIES	3,249	3,000	3,645	3,500	500
01-50920209 MEETINGS AND SEMINARS	78	400	395	500	100
01-50920210 SMALL EQUIPMENT MAINTENANCE	2,277	2,000	1,082	2,000	-
01-50920212 VEHICLE MAINTENANCE	8,766	5,000	2,416	5,000	-
01-50920215 SAFETY EQUIPMENT	4,236	3,500	3,484	4,250	750
01-50920216 STREET REPAIRS	24,656	25,000	34,554	40,000	15,000

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 09 - STREETS**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
01-50920218 HEAVY EQUIPMENT MAINTENANCE	11,403	10,000	10,223	14,000	4,000
01-50920229 UNIFORMS	3,665	3,000	2,654	3,000	-
01-50920241 CHEMICALS	547	800	733	800	-
01-50920265 TIRES, TUBES & BATTERIES	7,603	6,000	5,775	7,500	1,500
01-50920266 POWER TOOLS	70	500	200	500	-
01-50920267 SAFETY TRAINING MATERIALS	1,164	-	-	-	-
TOTAL SUPPLIES	100,179	97,925	100,644	115,150	17,225
OTHER SERVICES					
01-50930300 UTILITIES	2,093	1,100	280	250	(850)
01-50930302 TELEPHONE	476	600	470	500	(100)
01-50930304 POSTAGE	37	50	17	25	(25)
01-50930305 BUILDING SECURITY	386	500	228	550	50
01-50930310 INSURANCE (C.G.L.)	9,035	8,631	9,999	10,000	1,369
01-50930322 ENGINEER FEES	167	-	-	-	-
01-50930327 RENT-AFP	2,600	2,600	2,604	2,600	-
01-50930338 MISCELLANEOUS	9,865	600	278	250	(350)
01-50930341 EQUIPMENT RENTAL	398	1,000	165	1,000	-
01-50930362 JANITORIAL SUPPLIES	566	450	352	500	50
01-50930382 INFO TECHNOLOGY PLAN	6,485	6,485	6,485	6,485	-
TOTAL OTHER SERVICES	32,108	22,016	20,878	22,160	144

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 09 - STREETS**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
CAPITAL					
01-50940401 STREET REHABILITATION	80,000	280,000	280,000	180,000	(100,000)
01-50940405 STORM DRAINAGE IMPROVEMENTS	80,000	80,000	80,000	80,000	-
01-50940409 CURB AND GUTTER REPAIR	80,000	80,000	80,000	80,000	-
01-50940416 PATCH TRUCK	-	41,603	41,603	-	(41,603)
01-50950500 LEASE PRINCIPAL	31,975	-	-	-	-
01-50950501 LEASE INTEREST	318	-	-	-	-
TOTAL CAPITAL	272,293	481,603	481,603	340,000	(141,603)
TOTAL COST CENTER	830,548	1,066,623	1,012,114	967,271	(99,352)

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
SUMMARY FOR COST CENTER 10 - LIBRARY**

BUDGET INFORMATION	2016-17	2017-18	2017-18	2018-19	BUDGET
	ACTUAL	BUDGET	ESTIMATE	BUDGET	CHANGE
PERSONNEL SERVICES	223,089	261,340	244,575	255,712	(5,628)
SUPPLIES	35,552	42,150	47,536	42,700	550
OTHER SERVICES	39,107	32,583	28,930	31,112	(1,471)
TOTAL COST CENTER	297,748	336,073	321,041	329,524	(6,549)

COST CENTER INFORMATION

The Library exists as a service to the citizens of Hondo. We have held steady this year with visitors and new memberships, but our circulation, interlibrary loans, and electronic books are all up as well as Internet usage. Our patron logins through June 30, 2018, are already 1,445 over the total of all of 2016-2017. The library has seen fine collections increase even though they held a "Food for Fines" waiver program. Staff is using email reminders and telephone calls to help bring these to patrons attention. The Summer Reading enrollment also helped with older fines. More programs are being offered but overall attendance is down slightly. A Tocker Grant of \$1,700 helped with continuing education costs to sustain our accreditation with the State Library Association. The Hondo newspapers are still being processed to be available online at *Portal to Texas History* through the University of North Texas. Volunteers increased from 65 last year to 236 this year. The volunteer hours have gone from 1,516 for all of last year to 2,040 thus far this year in part due to Junior Docents program. The fact that the Library serves over 50,000 per year, of which a large portion are public computer users, means that increases in technology expenses are a high priority. We continue with our internal security program to keep the Library in compliance with the Child Internet Protection Act (CIPA) so that all websites are internally monitored. Internal maintenance, cloud storage, Internet bandwidth (phone) fees, TEXSHAR, and other online and offline service agreement costs have increased. Our Children's Story Hour has grown from 10-15 children each week to 45 children plus parents, grandparents, and siblings. We do songs, stories, and crafts plus special events but need to increase funding for the increased attendance. We plan to consolidate our print collection in the coming year, but our special collections will be expanded to include a collection of "100 Books to Read in a Lifetime" donated by the Hondo-D'Hanis Rotary Club and the repository of the Hondo Garden Club Yearbooks.

Assets: The Public Library consists of six (6) employees

1 - Library Division Manager

1 - Community Projects Coordinator

2 - Library Aide Full-Time

1 - IT Specialist

1 - Library Aide Part-Time

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 10 - LIBRARY**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
PERSONNEL SERVICES					
01-51010100 SALARY	170,654	194,036	191,737	190,125	(3,911)
01-51010111 OVERTIME	6,507	3,500	4,105	3,500	-
01-51010116 LONGEVITY	180	324	216	252	(72)
01-51010125 SOCIAL SECURITY	13,090	14,914	12,974	14,608	(306)
01-51010126 UNEMPLOYMENT TAX	343	540	1,025	918	378
01-51010127 RETIREMENT PLAN	15,660	17,834	15,838	16,639	(1,195)
01-51010128 HEALTH & DENTAL INS	13,470	26,576	15,130	25,000	(1,576)
01-51010129 HEALTH INSURANCE/RETIREE	2,400	2,400	2,400	2,400	-
01-51010130 COBRA COMPLIANCE PREMIUM	49	74	10	20	(54)
01-51010135 WORKERS' COMPENSATION	286	542	540	1,050	508
01-51010150 CELL PHONE ALLOWANCE	450	600	600	1,200	600
TOTAL PERSONNEL SERVICES	223,089	261,340	244,575	255,712	(5,628)
SUPPLIES					
01-51020200 OFFICE SUPPLIES	5,551	7,000	7,746	4,500	(2,500)
01-51020201 BREAKROOM SUPPLIES	1,417	750	870	750	-
01-51020202 AUDIO BOOK EXPENSES	1,682	2,000	2,346	2,000	-
01-51020204 STORY HOUR	3,894	3,000	3,128	3,000	-
01-51020205 BOOKS	9,616	15,000	14,966	15,000	-
01-51020207 MAGAZINES	675	700	375	500	(200)
01-51020208 SUMMER READING PROGRAM	2,680	2,000	2,387	2,000	-
01-51020209 MEETINGS AND SEMINARS	514	1,700	2,203	1,700	-
01-51020210 EQUIPMENT MAINTENANCE	963	1,000	1,000	1,000	-
01-51020213 MILEAGE REIMBURSEMENT	375	500	500	300	(200)

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 10 - LIBRARY**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
01-51020218 RECORDS MANAGEMENT	2,658	-	-	-	-
01-51020220 COLLECTION DEVELOPMENT SUPP	-	2,150	2,150	1,750	(400)
01-51020221 AUDIO VISUAL MATERIAL	-	1,000	897	750	(250)
01-51020222 YOUTH OUTREACH	-	-	-	2,400	2,400
01-51020224 SENIOR OUTREACH	-	-	-	1,200	1,200
01-51020226 SPECIAL EVENTS	1,714	3,000	3,030	3,500	500
01-51020229 UNIFORMS	566	350	327	350	-
01-51020232 FURNITURE	3,247	2,000	5,611	2,000	-
TOTAL SUPPLIES	35,552	42,150	47,536	42,700	550
OTHER SERVICES					
01-51030300 UTILITIES	3,549	2,100	1,802	2,000	(100)
01-51030302 TELEPHONE/BANDWITH	9,430	4,900	3,964	5,000	100
01-51030303 OFFICE EQUIPMENT LEASE PAYMENT	1,884	2,250	1,884	2,250	-
01-51030304 POSTAGE	997	900	903	900	-
01-51030307 CREDIT CARD FEES	1,157	800	1,464	-	(800)
01-51030310 INSURANCE (C.G.L.)	3,023	1,321	1,533	1,400	79
01-51030312 MAINTENANCE AGREEMENT	105	2,000	820	1,500	(500)
01-51030314 DUES & SUBSCRIPTIONS	7,047	7,500	5,362	7,500	-
01-51030319 MARKETING & ADVERTISING	2,476	1,500	1,779	2,000	500
01-51030338 MISCELLANEOUS	1,103	1,000	896	250	(750)
01-51030362 JANITORIAL SERVICES	2,024	2,000	2,211	2,000	-
01-51030382 INFO TECHNOLOGY PLAN	6,312	6,312	6,312	6,312	-
TOTAL OTHER SERVICES	39,107	32,583	28,930	31,112	(1,471)
TOTAL COST CENTER	297,748	336,073	321,041	329,524	(6,549)

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
SUMMARY FOR COST CENTER 11 - PARKS**

BUDGET INFORMATION	2016-17	2017-18	2017-18	2018-19	BUDGET
	ACTUAL	BUDGET	ESTIMATE	BUDGET	CHANGE
PERSONNEL SERVICES	471,241	506,177	451,729	537,979	31,802
SUPPLIES	67,005	80,000	64,755	82,100	2,100
OTHER SERVICES	98,446	99,757	101,666	107,707	7,950
CAPITAL	30,656	128,500	101,129	84,000	(44,500)
TOTAL COST CENTER	667,348	814,434	719,279	811,786	(2,648)

COST CENTER INFORMATION

The Parks Division is responsible for the grounds maintenance of all parks (over 110 acres); cemeteries (48 acres); vacant city-owned properties (90 acres); and several city facilities to include: the Recreation Center, City Hall, HPD, Post Office, Library, loading dock, tennis courts, Code compliance, Pool, Museum, STRTC, Community Center, and the Highway 90 parkway. Staff is also responsible for brush collection within the City boundaries and assists multiple organizations throughout the year.

Additionally, we routinely maintain football fields (2), soccer fields (5), baseball fields (5), practice fields (5), a nature trail park, and all playground equipment. The department is also responsible for two (2) 40-yard roll off dumpsters: One dumpster; dedicated to garbage from park use and the other dumpster is dedicated to pick up material left from Garden Club (Thrift Shop). Brush pick-up is a daily operation.

The Parks Division staff is currently composed of thirteen (13) employees:

1 - Parks Superintendent
1 - Parks Crew Leader
1 - Parks Equipment Operator I
9 - Parks Laborer Full-Time
1 - Parks Laborer Part-Time

ASSETS:

16 - Parks	1 - Vector Control Unit
2 - Cemeteries	4 - Trailers
8 - Z-Turn Mowers	1 - Tiller
1 - Tractor/Shredder	8 - Weed Whackers
5 - Vehicles	

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 11 - PARKS**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
PERSONNEL SERVICES					
01-51110100 SALARY	333,689	363,398	346,573	382,152	18,754
01-51110111 OVERTIME	8,435	9,000	7,528	9,000	-
01-51110116 LONGEVITY	3,276	3,240	3,096	3,528	288
01-51110117 CERTIFICATE PAY	900	900	638	600	(300)
01-51110125 SOCIAL SECURITY	24,221	28,209	26,207	29,642	1,433
01-51110126 UNEMPLOYMENT TAX	230	1,080	1,844	1,989	909
01-51110127 RETIREMENT PLAN	30,580	33,730	3,351	33,759	29
01-51110128 HEALTH & DENTAL INS	57,730	60,652	56,694	59,697	(955)
01-51110130 COBRA COMPLIANCE PREMIUM	206	216	46	100	(116)
01-51110135 WORKERS' COMPENSATION	10,924	4,552	4,552	16,312	11,760
01-51110150 CELL PHONE ALLOWANCE	1,050	1,200	1,200	1,200	-
TOTAL PERSONNEL SERVICES	471,241	506,177	451,729	537,979	31,802
SUPPLIES					
01-51120200 OFFICE SUPPLIES	189	450	443	450	-
01-51120201 BREAKROOM SUPPLIES	288	750	631	700	(50)
01-51120202 FUEL & OIL	17,784	22,000	17,469	20,000	(2,000)
01-51120208 SMALL TOOLS & SUPPLIES	7,552	7,300	6,833	9,200	1,900
01-51120209 MEETINGS AND SEMINARS	210	750	366	750	-
01-51120210 SMALL EQUIPMENT MAINTENANCE	4,010	3,500	3,344	3,500	-
01-51120212 VEHICLE MAINTENANCE	8,090	6,000	4,954	6,000	-
01-51120215 SAFETY EQUIPMENT	2,229	2,000	1,994	2,500	500
01-51120218 HEAVY EQUIPMENT MAINTENANCE	8,438	6,000	3,090	6,000	-

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 11 - PARKS**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
01-51120222 WORK SQUAD EXPENSES	-	-	-	2,000	2,000
01-51120229 UNIFORMS	2,990	4,000	3,346	4,000	-
01-51120230 PLAYGROUND EQUIPMENT	4,535	12,000	9,374	12,000	-
01-51120241 CHEMICALS	5,545	7,000	6,033	7,000	-
01-51120265 TIRES, TUBES & BATTERIES	3,547	3,000	2,770	3,000	-
01-51120266 POWER TOOLS	1,598	5,000	4,108	5,000	-
01-51120267 SAFETY TRAINING MATERIALS	-	250	-	-	(250)
TOTAL SUPPLIES	67,005	80,000	64,755	82,100	2,100
OTHER SERVICES					
01-51130300 UTILITIES	3,822	12,800	17,173	17,200	4,400
01-51130302 TELEPHONE	687	800	696	-	(800)
01-51130305 BUILDING SECURITY	54	400	224	-	(400)
01-51130310 INSURANCE (C.G.L.)	9,560	9,071	10,686	9,071	-
01-51130327 RENT-AFP	2,600	2,600	2,604	2,600	-
01-51130336 EQUIPMENT RENTAL	956	1,500	700	1,000	(500)
01-51130338 MISCELLANEOUS	2,000	750	551	250	(500)
01-51130339 CITY PARK MAINTENANCE	15,058	6,500	5,726	6,500	-
01-51130342 LITTLE LEAGUE	8,431	10,000	8,003	10,000	-
01-51130343 SOCCER FIELDS	1,603	3,000	2,370	3,000	-
01-51130355 SOLID WASTE SERVICE	4,331	6,000	4,364	5,250	(750)
01-51130360 LAND LEASE/UNION PACIFIC	24,097	18,500	24,565	25,000	6,500

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 11 - PARKS**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
01-51130362 JANITORIAL SUPPLIES	4,175	6,500	4,187	6,500	-
01-51130366 CONTINGENCY EXPENSE	10,000	10,000	9,700	10,000	-
01-51130367 GROUNDS MAINTENANCE	6,736	7,000	5,781	7,000	-
01-51130382 INFO TECHNOLOGY PLAN	4,336	4,336	4,336	4,336	-
TOTAL OTHER SERVICES	98,446	99,757	101,666	107,707	7,950
CAPITAL					
01-51140411 NEW PARK DEV-TORRES PARK	-	-	-	29,000	29,000
01-51140415 SHREDDER	-	15,000	11,250	-	(15,000)
01-51140416 US 90 IRRIGATION	-	25,000	25,000	25,000	-
01-51140417 CITY PARK IMPROVEMENTS	-	64,600	40,979	-	(64,600)
01-51140418 DEER SCULPTURE RELOCATE	-	8,000	8,000	-	(8,000)
01-51140421 VEHICLE PURCHASE	30,656	-	-	30,000	30,000
01-51140423 MOWER	-	15,900	15,900	-	(15,900)
TOTAL CAPITAL	30,656	128,500	101,129	84,000	(44,500)
TOTAL COST CENTER	667,348	814,434	719,279	811,786	(2,648)

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
SUMMARY FOR COST CENTER 13 - FACILITIES**

BUDGET INFORMATION	2016-17	2017-18	2017-18	2018-19	BUDGET
	ACTUAL	BUDGET	ESTIMATE	BUDGET	CHANGE
PERSONNEL SERVICES	239,639	246,226	218,209	247,008	782
SUPPLIES	18,004	23,050	18,344	28,250	5,200
OTHER SERVICES	127,335	99,980	92,811	103,360	3,380
TOTAL COST CENTER	384,978	369,256	329,364	378,618	9,362

COST CENTER INFORMATION

The Facility Division consists of one Supervisor, one Crew Leader and two Maintenance Workers. This division is responsible for providing a safe and comfortable environment for the public and city staff. Staff is responsible for the care and maintenance of all City owned buildings, which is approximately 189,512 square foot of building space, and all structures at City parks. Maintenance and care includes, but is not limited to, repairs to roofs, plumbing, electrical, painting, and light to moderate remodeling of office space(s)/construction projects.

This division assists all divisions in moving and storing furniture, equipment, supplies, and boxed documents. Staff installs electrical circuits and wiring when needed. The Facility Supervisor is the primary contact for the TDCJ Work Squad; coordinates and assigns daily duties, provides transportation; and supplies safety equipment and tools for assigned projects. He also serves as the primary contact and coordinates project for other departments that require assistance from the TDCJ squad.

The Facilities Division staff is currently composed of six (6) employees:

1 - Facilities Crew Leader
3 - Maintenance Worker I
2 - Custodian Full-Time

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
SUMMARY FOR COST CENTER 13 - FACILITIES**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
PERSONNEL SERVICES					
01-51310100 SALARY	176,640	175,044	154,710	174,079	(965)
01-51310111 OVERTIME	2,378	2,500	2,293	2,500	-
01-51310116 LONGEVITY	1,548	1,080	540	648	(432)
01-51310117 CERTIFICATE PAY	263	-	-	-	-
01-51310125 SOCIAL SECURITY	13,187	13,474	10,871	13,412	(62)
01-51310126 UNEMPLOYMENT TAX	162	540	990	918	378
01-51310127 RETIREMENT PLAN	16,477	16,111	13,948	15,275	(836)
01-51310128 HEALTH & DENTAL INS	24,030	29,976	27,391	29,848	(128)
01-51310130 COBRA COMPLIANCE PREMIUM	85	76	42	50	(26)
01-51310135 WORKERS' COMPENSATION	4,344	6,825	6,824	9,678	2,853
01-51310150 CELL PHONE ALLOWANCE	525	600	600	600	-
TOTAL PERSONNEL SERVICES	239,639	246,226	218,209	247,008	782
SUPPLIES					
01-51320200 OFFICE SUPPLIES	441	400	348	400	-
01-51320201 BREAKROOM SUPPLIES	106	550	499	550	-
01-51320202 FUEL & OIL	3,419	5,000	3,456	5,000	-
01-51320208 SMALL TOOLS & SUPPLIES	2,967	4,100	3,729	4,100	-
01-51320209 MEETINGS AND SEMINARS	81	1,000	455	1,000	-
01-51320210 EQUIPMENT MAINTENANCE	250	300	243	1,000	700
01-51320212 VEHICLE MAINTENANCE	2,547	4,000	2,635	4,000	-
01-51320215 SAFETY EQUIPMENT	988	1,200	1,156	1,200	-
01-51320221 WELDING SUPPLIES	2,060	1,500	1,268	1,500	-

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
SUMMARY FOR COST CENTER 13 - FACILITIES**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
01-51320222 WORK SQUAD EXPENSES	1,619	1,500	1,867	-	(1,500)
01-51320229 UNIFORMS	2,038	2,200	1,454	2,200	-
01-51320231 COMPUTER SOFTWARE	95	-	-	-	-
01-51320265 TIRES, TUBES & BATTERIES	1,044	1,000	955	1,000	-
01-51320266 POWER TOOLS	349	300	279	6,300	6,000
TOTAL SUPPLIES	18,004	23,050	18,344	28,250	5,200
OTHER SERVICES					
01-51330300 UTILITIES	981	750	598	750	-
01-51330302 TELEPHONE	1,665	1,800	1,324	-	(1,800)
01-51330305 BUILDING SECURITY	763	750	802	750	-
01-51330310 INSURANCE (C.G.L.)	4,757	5,314	3,924	5,314	-
01-51330311 ANIMAL CONTROL MAINT.	299	480	400	480	-
01-51330312 MAINTENANCE AGREEMENT	17,889	17,000	15,135	17,000	-
01-51330313 COMMUNITY CENTER MAINT.	18,019	2,500	2,409	18,500	16,000
01-51330314 STREET DEPARTMENT MAINT.	105	1,000	571	-	(1,000)
01-51330315 DEMONTEL BUILDING MAINT.	188	2,000	1,597	2,000	-
01-51330316 BUILDING MAINTENANCE	12,975	11,000	10,708	13,000	2,000
01-51330317 CITY HALL MAINT.	2,955	21,170	24,131	8,000	(13,170)
01-51330318 LIBRARY BUILDING MAINT.	2,097	2,000	1,714	2,000	-
01-51330319 POST OFFICE MAINT.	828	1,330	1,218	1,330	-
01-51330320 POLICE DEPART. MAINT.	1,727	3,000	2,531	3,000	-
01-51330321 ELECTRIC DEPT. MAINT	1,208	500	434	-	(500)
01-51330322 WATER DEPT. MAINT	844	500	442	500	-

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
SUMMARY FOR COST CENTER 13 - FACILITIES**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
01-51330323 WASTEWATER DEPT. MAINT.	173	500	442	600	100
01-51330324 PARKS STRUCTURAL MAINT	1,571	2,000	1,829	-	(2,000)
01-51330325 GOLF COURSE BUILDING MAINT.	1,607	500	460	1,000	500
01-51330326 RECREATION CENTER MAINT.	3,842	5,000	4,531	5,000	-
01-51330327 RENT-AFP	2,600	2,600	2,600	2,600	-
01-51330328 PUBLIC WORKS BLDG MAINT	-	-	-	3,500	3,500
01-51330338 MISCELLANEOUS	207	500	438	250	(250)
01-51330345 LICENSE & FEES	103	150	-	150	-
01-51330349 STRTC MAINT.	3,322	5,000	1,964	5,000	-
01-51330350 SOUTHWEST FAMILY LIFE CTR	11,824	6,700	6,700	6,700	-
01-51330362 JANITORIAL SUPPLIES	1,643	1,600	1,573	1,600	-
01-51330382 INFO TECHNOLOGY PLAN	4,336	4,336	4,336	4,336	-
01-51340421 VEHICLE PURCHASE	28,807	-	-	-	-
01-51340422 CITY HALL COMPLEX IMPROVEMT	-	-	-	-	-
TOTAL OTHER SERVICES	127,335	99,980	92,811	103,360	3,380
TOTAL COST CENTER	384,978	369,256	329,364	378,618	9,362

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
SUMMARY FOR COST CENTER 15 - RECREATION**

BUDGET INFORMATION	2016-17	2017-18	2017-18	2018-19	BUDGET
	ACTUAL	BUDGET	ESTIMATE	BUDGET	CHANGE
PERSONNEL SERVICES	259,709	261,946	283,228	321,082	59,136
SUPPLIES	135,226	99,900	100,960	78,650	(21,250)
OTHER SERVICES	90,213	237,571	183,200	77,055	(160,516)
TOTAL COST CENTER	485,148	599,417	567,388	476,787	(122,630)

COST CENTER INFORMATION

The Rick Taylor Recreation Center is a multipurpose facility that operates with a permanent staff of six (6) individuals. The Center has a full court gym, two (2) racquetball rooms, a weight room, a game room, and a multiuse meeting room. The Recreation Center is open seven days a week and averages 15,000 visits per year. Memberships are offered annually to both residents and non-residents of Hondo. The Center offers a variety of programs for both children and adults. Sports leagues are offered for children throughout the year including football, basketball, and girl's volleyball. There are several camps that are offered to children including our Easter, summer, Thanksgiving and Christmas camps. For adults, there are an assortment of fitness classes offered for all ages including Zumba, kickboxing, Sit To Be Fit, and circuit cardio. We also host an adult men's basketball league early in the year.

The Recreation Manager oversees the Hondo public pool and the manager supervises pool and recreations staff.

The pool season begins late May through August and is open six (6) days a week, Tuesday through Sunday.

Pool programs that are offered include: water aerobics, lap swim, open swim, pool parties, and swimming lessons.

Currently, the Recreation Center Staff consists of:

1 - Recreation Division Manager	3 - Recreation Aides Part-Time
1- Recreation Assistant Manager	5 - Recreation Aides (Seasonal)
1 - Program Coordinator Full-Time	

The pool operates with a staff of ten (10):

1 - Pool Manager/Concessionaire (Seasonal)
9 - Lifeguards (Seasonal)

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 15 - RECREATION**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
PERSONNEL SERVICES					
01-51510100 SALARY	198,169	197,785	211,313	251,460	53,675
01-51510111 OVERTIME	8,995	8,500	8,113	8,500	-
01-51510117 CERTIFICATE PAY	1,738	1,500	1,950	1,800	300
01-51510116 LONGEVITY	396	504	468	651	147
01-51510125 SOCIAL SECURITY	15,572	14,997	14,815	19,519	4,522
01-51510126 UNEMPLOYMENT TAX	996	270	1,323	700	430
01-51510127 RETIREMENT PLAN	13,962	10,818	16,986	11,219	401
01-51510128 HEALTH & DENTAL INS	15,935	17,163	18,018	14,924	(2,239)
01-51510130 COBRA COMPLIANCE PREMIUM	56	54	13	50	(4)
01-51510135 WORKERS' COMPENSATION	3,290	9,105	9,104	11,059	1,954
01-51510150 CELL PHONE ALLOWANCE	600	1,250	1,125	1,200	(50)
TOTAL PERSONNEL SERVICES	259,709	261,946	283,228	321,082	59,136
SUPPLIES					
01-51520200 OFFICE SUPPLIES	1,428	1,250	1,475	1,500	250
01-51520201 OFFICE FURNITURE	520	350	18	350	-
01-51520202 FUEL & OIL	209	250	255	250	-
01-51520203 BREAKROOM SUPPLIES	-	500	424	500	-
01-51520208 OFFICE EQUIPMENT	96	-	-	-	-
01-51520209 MEETINGS AND SEMINARS	1,966	3,000	3,265	3,500	500
01-51520210 EQUIPMENT MAINTENANCE	2,451	3,250	2,256	3,250	-
01-51520212 VEHICLE MAINTENANCE	270	300	111	300	-
01-51520214 STRUCTURE MAINTENANCE	4,386	5,000	4,923	5,000	-

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 15 - RECREATION**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
01-51520215 SAFETY EQUIPMENT	1,990	2,000	1,901	2,000	-
01-51520220 LANDSCAPING	260	400	400	400	-
01-51520221 POOL MAINTENANCE	90,710	43,000	42,986	15,000	(28,000)
01-51520223 CONCESSION SUPPLIES	3,646	2,500	5,009	4,000	1,500
01-51520226 ADULT LEAGUES	940	1,000	966	1,000	-
01-51520227 SPECIAL EVENTS	-	2,500	2,495	3,500	1,000
01-51520228 SPECIAL YOUTH LEAGUES	12,829	12,000	11,779	12,000	-
01-51520229 UNIFORMS	613	600	586	600	-
01-51520237 SUMMER CAMP PROGRAMS	-	5,000	5,000	5,000	-
01-51520238 RECREATION SUPPLIES	4,194	5,000	4,311	5,000	-
01-51520239 POOL SUPPLIES	2,250	2,500	2,270	4,000	1,500
01-51520241 CHEMICALS	6,162	9,000	10,080	11,000	2,000
01-51520265 TIRES, TUBES & BATTERIES	306	500	450	500	-
TOTAL SUPPLIES	135,226	99,900	100,960	78,650	(21,250)
OTHER SERVICES					
01-51530300 UTILITIES	42,818	15,200	15,196	15,200	-
01-51530302 TELEPHONE	3,143	3,500	3,164	3,500	-
01-51530303 OFFICE EQUIPMENT LEASE PAYMENT	1,337	1,606	1,206	1,250	(356)
01-51530304 OFFICIAL FEES	7,525	10,000	8,831	10,000	-
01-51530305 BUILDING SECURITY	723	700	696	700	-
01-51530307 REC CENTER IMPROVEMENTS	3,926	10,000	9,286	10,000	-
01-51530309 FITNESS EQUIPMENT	8,759	10,000	13,377	10,000	-
01-51530310 INSURANCE (C.G.L.)	696	660	765	800	140

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 15 - RECREATION**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
01-51530314 DUES & SUBSCRIPTIONS	2,126	3,000	2,951	3,000	-
01-51530315 LIFEGUARD CERTIFICATION	278	300	561	600	300
01-51530319 MARKETING & ADVERTISING	4,650	5,000	7,751	6,500	1,500
01-51530327 RENT-REC. CENTER LAND	2,100	2,100	2,100	2,100	-
01-51530338 MISCELLANEOUS	967	1,000	883	250	(750)
01-51530345 LICENSE & FEES	341	500	450	600	100
01-51530362 JANITORIAL SUPPLIES	6,554	6,000	4,748	6,500	500
01-51530370 CONTRACT LABOR	215	2,000	780	2,000	-
01-51530382 INFO TECHNOLOGY PLAN	4,055	4,055	4,055	4,055	-
01-51540410 RECREATION CENTER ROOF	-	58,350	2,800	-	(58,350)
01-51540411 CENTER COURT RESURFACE	-	37,500	37,500	-	(37,500)
01-51540412 RECREATION CENTER CHILLER	-	66,100	66,100	-	(66,100)
TOTAL OTHER SERVICES	90,213	237,571	183,200	77,055	(160,516)
TOTAL COST CENTER	485,148	599,417	567,388	476,787	(122,630)

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
SUMMARY FOR COST CENTER 16 - GOLF**

BUDGET INFORMATION	2016-17	2017-18	2017-18	2018-19	BUDGET
	ACTUAL	BUDGET	ESTIMATE	BUDGET	CHANGE
PERSONNEL SERVICES	109,308	147,926	142,322	152,943	5,017
SUPPLIES	58,845	40,850	35,479	40,050	(800)
OTHER SERVICES	82,698	80,695	81,357	80,986	291
CAPITAL	-	52,240	52,180	31,740	(20,500)
TOTAL COST CENTER	250,851	321,711	311,338	305,719	(15,992)

COST CENTER INFORMATION

The Hondo Golf Course was constructed in 1954 by a group of golfers who were stationed at the Hondo Air Base. It took 90 days to build at a cost of about \$4,780. The course was operated for several years by the Hondo Golf Association. It was then operated by a private group and eventually made it's way into the City fold. The course has gone through several configurations during its history and currently uses 45 acres to provide a 9-Hole, par 37 course. Between 6,000 and 9,000 golfers enjoy the course every year.

The Golf Course Division staff is currently
Composed of four (4) employees:

1 - Golf Superintendent
1 - Golf Course Maintenance Full-Time
1 - Golf Course Maintenance Part-Time
1 - Pro-Shop Laborer Part-Time

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 16 - GOLF**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
PERSONNEL SERVICES					
01-51610100 SALARY	81,634	112,434	108,869	116,218	3,784
01-51610111 OVERTIME	551	1,500	1,207	1,000	(500)
01-51610116 LONGEVITY	72	288	108	144	(144)
01-51610125 SOCIAL SECURITY	6,220	8,480	7,928	8,689	209
01-51610126 UNEMPLOYMENT TAX	96	360	406	612	252
01-51610127 RETIREMENT PLAN	7,327	10,366	10,011	10,190	(176)
01-51610128 HEALTH & DENTAL INS	9,637	11,442	10,777	9,949	(1,493)
01-51610130 COBRA COMPLIANCE PREMIUM	35	54	12	20	(34)
01-51610135 WORKERS COMPENSATION	3,136	2,402	2,404	5,521	3,119
01-51610150 CELL PHONE ALLOWANCE	600	600	600	600	-
TOTAL PERSONNEL SERVICES	109,308	147,926	142,322	152,943	5,017
SUPPLIES					
01-51620200 OFFICE SUPPLIES	624	600	305	500	(100)
01-51620202 FUEL & OIL	3,526	3,200	3,796	3,200	-
01-51620207 SIGNAGE	48	-	-	200	200
01-51620208 SMALL TOOLS & SUPPLIES	15,115	1,200	1,200	500	(700)
01-51620209 MEETINGS AND SEMINARS	274	100	41	100	-
01-51620210 EQUIPMENT MAINTENANCE	7,009	4,000	4,000	5,000	1,000
01-51620214 MERCHANDISE	10,069	5,500	5,750	6,000	500
01-51620227 SPRINKLER	790	2,500	2,500	2,500	-
01-51620229 UNIFORMS	424	1,150	1,150	1,150	-
01-51620231 CONCESSIONS	15,886	17,600	11,737	16,100	(1,500)

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 16 - GOLF**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
01-51620241 CHEMICALS	3,616	3,700	3,700	3,700	-
01-51620265 TIRES, TUBES & BATTERIES	874	800	800	800	-
01-51620266 POWER TOOLS	590	500	500	300	(200)
TOTAL SUPPLIES	58,845	40,850	35,479	40,050	(800)
OTHER SERVICES					
01-51630300 UTILITIES	20,625	22,350	20,685	20,500	(1,850)
01-51630302 TELEPHONE AND DSL LINE	2,041	1,900	2,118	2,200	300
01-51630303 GOLF CARTS LEASE	21,300	23,000	25,371	25,400	2,400
01-51630304 POSTAGE	-	50	1	50	-
01-51630305 BUILDING SECURITY	274	300	300	300	-
01-51630307 CREDIT CARD FEES	1,128	1,500	1,412	-	(1,500)
01-51630310 INSURANCE (C.G.L.)	1,010	959	834	1,200	241
01-51630314 DUES & SUBSCRIPTIONS	2,340	2,500	2,500	-	(2,500)
01-51630316 ADVERTISING	165	-	-	120	120
01-51630317 BUILDING MAINTENANCE	139	-	-	-	-
01-51630327 RENT	14,000	14,000	14,000	14,000	-
01-51630338 MISCELLANEOUS	277	300	300	300	-
01-51630345 LICENSE & FEES	1,119	1,000	1,000	3,000	2,000
01-51630362 JANITORIAL SUPPLIES	1,810	1,500	1,500	1,580	80

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 16 - GOLF**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
01-51630366 CONTINGENCY EXPENSE	112	-	-	-	-
01-51630367 GROUNDS MAINTENANCE	12,022	7,000	7,000	8,000	1,000
01-51630382 INFO TECHNOLOGY PLAN	4,336	4,336	4,336	4,336	-
TOTAL OTHER SERVICES	82,698	80,695	81,357	80,986	291
CAPITAL					
01-51640408 MULTIPURPOSE MOWER	-	12,240	12,180	12,240	-
01-51640409 CART PATH	-	40,000	40,000	-	(40,000)
01-51640422 GREENS EQUIPMENT	-	-	-	19,500	19,500
TOTAL CAPITAL	-	52,240	52,180	31,740	(20,500)
TOTAL COST CENTER	250,851	321,711	311,338	305,719	(15,992)

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
SUMMARY FOR COST CENTER 17 - CODE COMPLIANCE**

BUDGET INFORMATION	2016-17	2017-18	2017-18	2018-19	BUDGET
	ACTUAL	BUDGET	ESTIMATE	BUDGET	CHANGE
PERSONNEL SERVICES	162,861	225,272	202,809	229,660	4,388
SUPPLIES	13,391	12,290	9,515	11,790	(500)
OTHER SERVICES	104,895	181,243	130,069	164,783	(16,460)
CAPITAL	-	-	-	-	-
TOTAL COST CENTER	281,147	418,805	342,393	406,233	(12,572)

COST CENTER INFORMATION

The City of Hondo Code Compliance & Building Inspections Division is charged with inspecting, improving & rehabilitating all residential & commercial structures to ensure the health, safety, and general welfare of each citizen. In the first 3 Quarters of FY 2017-18, the department responded to 4531 customer calls/walk-ins, coordinated 477 permit application, conducted 516 inspections; and issued 270 warnings/20 citations for Code/Building violations. Department personnel proactively respond to concerns that directly affect the quality of life such as zoning, maintenance or real property, junked/inoperable vehicles, vacant/substandard structures, unlawful disposal and other public nuisances. The department processes construction and land use permits and administers state mandated statutes/regulations in conjunction with building codes and city ordinances. Furthermore, they manage floodplain practices under the National Flood Insurance Program, coordinate and process subdivision plat requests, coordinate and schedule preliminary and preconstruction meetings with developers, conduct biweekly development meetings, publish monthly "Did You Know" articles in the City Newsletter and are liaisons for the Planning and Zoning Commission and Board of Adjustment.

Currently, the staff is composed of four (4) employees:

ASSETS

- 1 - Development Officer/Planner
- 1 - Code Compliance Supervisor
- 1 - Code Enforcement Officer
- 1 - Code Enforcement Officer/Fire Marshall

2- Service Vehicles

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 17 - CODE COMPLIANCE**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
PERSONNEL SERVICES					
01-51710100 SALARY	120,935	173,109	150,103	169,614	(3,495)
01-51710111 OVERTIME	4,739	4,000	4,090	3,000	(1,000)
01-51710116 LONGEVITY	324	432	432	540	108
01-51710117 CERTIFICATE PAY	300	300	38	600	300
01-51710125 SOCIAL SECURITY	9,289	13,053	11,345	13,098	45
01-51710126 UNEMPLOYMENT TAX	363	360	580	612	252
01-51710127 RETIREMENT PLAN	11,182	15,778	13,875	15,108	(670)
01-51710128 HEALTH & DENTAL INS	14,546	14,431	17,902	19,899	5,468
01-51710130 COBRA COMPLIANCE PREMIUM	53	54	13	20	(34)
01-51710135 WORKERS COMPENSATION	530	555	556	1,769	1,214
01-51710149 AUTO ALLOWANCE	-	2,000	3,000	4,800	2,800
01-51710150 CELL PHONE ALLOWANCE	600	1,200	875	600	(600)
TOTAL PERSONNEL SERVICES	162,861	225,272	202,809	229,660	4,388
SUPPLIES					
01-51720200 OFFICE SUPPLIES	1,822	2,200	1,971	2,200	-
01-51720201 BREAKROOM SUPPLIES	233	200	373	200	-
01-51720202 FUEL & OIL	1,307	800	788	800	-
01-51720208 SMALL TOOLS & SUPPLIES	1,097	200	198	200	-
01-51720209 MEETINGS AND SEMINARS	4,159	4,465	3,111	4,465	-
01-51720212 VEHICLE MAINTENANCE	937	1,000	358	1,000	-
01-51720215 SAFETY EQUIPMENT	529	900	837	900	-
01-51720229 UNIFORMS	1,402	1,200	1,329	700	(500)

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 17 - CODE COMPLIANCE**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
01-51720231 OFFICE EQUIPMENT	785	500	-	-	(500)
01-51720232 OFFICE FURNITURE	765	500	404	1,000	500
01-51720265 TIRES, TUBES & BATTERIES	374	325	146	325	-
01-51720266 POWER TOOLS	(100)	-	-	-	-
01-51720267 SAFETY TRAINING MATERIALS	81	-	-	-	-
TOTAL SUPPLIES	13,391	12,290	9,515	11,790	(500)
OTHER SERVICES					
01-51730300 UTILITIES	530	480	149	200	(280)
01-51730302 TELEPHONE	2,774	2,800	2,721	2,800	-
01-51730303 OFFICE EQUIPMENT LEASE PAYMENT	1,637	2,500	1,632	-	(2,500)
01-51730304 POSTAGE	2,595	2,750	1,141	2,750	-
01-51730305 BUILDING SECURITY	797	1,000	664	-	(1,000)
01-51730306 CONTRACT INSPECTIONS	67,948	125,000	86,419	125,000	-
01-51730307 CREDIT CARD FEES	5,948	4,500	6,747	-	(4,500)
01-51730310 INSURANCE (C.G.L.)	348	330	382	400	70
01-51730314 DUES & SUBSCRIPTIONS	1,323	1,000	908	2,400	1,400
01-51730316 LEGAL NOTICES	(3,923)	200	-	-	(200)
01-51730322 ENGINEERING FEES	1,965	5,000	5,000	5,000	-
01-51730327 RENT	7,200	7,200	7,200	-	(7,200)

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 17 - CODE COMPLIANCE**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
01-51730330 LEGAL FEES	6,454	12,500	6,281	12,500	-
01-51730338 MISCELLANEOUS	20	2,500	2,494	250	(2,250)
01-51730339 DEMOLITION /SUBSTANDARD	1,225	5,000	-	5,000	-
01-51730345 LICENSE & FEES	157	500	435	500	-
01-51730362 JANITORIAL SUPPLIES	664	750	663	750	-
01-51730382 INFO TECHNOLOGY PLAN	7,233	7,233	7,233	7,233	-
TOTAL OTHER SERVICES	104,895	181,243	130,069	164,783	(16,460)
CAPITAL					
TOTAL CAPITAL	-	-	-	-	-
TOTAL COST CENTER	281,147	418,805	342,393	406,233	(12,572)

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
SUMMARY FOR COST CENTER 18 - UTILITY BILLING**

BUDGET INFORMATION	2016-17	2017-18	2017-18	2018-19	BUDGET
	ACTUAL	BUDGET	ESTIMATE	BUDGET	CHANGE
PERSONNEL SERVICES	191,333	199,846	188,858	193,831	(6,015)
SUPPLIES	9,232	7,750	12,576	16,400	8,650
OTHER SERVICES	(168,752)	60,942	63,510	37,661	(23,281)
TOTAL COST CENTER	31,813	268,538	264,944	247,892	(20,646)

COST CENTER INFORMATION

The Utility Customer Service/Utility Billing's purpose is to bill and to receive utility payments, enter cash receipts into the computer/Incode System and balance cash drawers daily. This is a diversified office, constantly providing assistance to customers and relaying information to others within the organization. Staff possess the ability to effectively communicate with diverse groups of individuals with tact and diplomacy while answering questions regarding customer utility billing or other city service fees and working to effectively resolve billing disputes. This office maintains the reservations for City Parks and Community Cernter; handles and reviews applications for service; collects deposit, initiates work orders for setup or terminate service' and orders and maintains office supplies. The Utility Billing Supervisor oversees the Utility Billing Collection by assuring all information is complete in customer accounts; prepares the monthly calculation report before billing 3200 accounts; and mailing approximately 600-700 late notices monthly. The Supervisor loads and downloads handheld meters so meter readers can accurately read electric and water meter; sets up disconnect notices; receives and reviews extension requests for payment with the authority to grant extensions in accordance with City policy. This position is the primary contact for the Cemetery; answers questions; handles cemetery lot sales; and works closely with the funeral directors on all issues regarding cemetery plots.

The Utility Billing Department staff is currently composed of four (4) employees:

1 - Utility Billing Supervisor
3 - Utility Clerk Full-Time

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 18 - UTILITY BILLING**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
PERSONNEL SERVICES					
01-51810100 SALARY	139,911	147,711	139,916	144,156	(3,555)
01-51810111 OVERTIME	3,444	2,500	2,296	2,000	(500)
01-51810116 LONGEVITY	1,584	612	612	756	144
01-51810125 SOCIAL SECURITY	9,985	11,181	10,324	10,765	(416)
01-51810126 UNEMPLOYMENT TAX	333	684	660	612	(72)
01-51810127 RETIREMENT PLAN	13,025	13,612	12,636	12,555	(1,057)
01-51810128 HEALTH & DENTAL INS	20,182	22,884	21,787	19,899	(2,985)
01-51810129 HEALTH INSURANCE/RETIREE	2,400	-	-	2,400	2,400
01-51810130 COBRA COMPLIANCE PREMIUM	71	72	35	40	(32)
01-51810135 WORKER'S COMPENSATION	398	590	592	648	58
TOTAL PERSONNEL SERVICES	191,333	199,846	188,858	193,831	(6,015)
SUPPLIES					
01-51820200 OFFICE SUPPLIES	8,660	6,500	5,754	8,000	1,500
01-51820205 PRINTER, FAX, COPIER	73	250	-	200	(50)
01-51820209 MEETINGS AND SEMINARS	499	1,000	6,822	8,000	7,000
01-51820229 UNIFORMS	-	-	-	200	200
TOTAL SUPPLIES	9,232	7,750	12,576	16,400	8,650

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 18 - UTILITY BILLING**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
OTHER SERVICES					
01-51830302 TELEPHONE	72	80	48	80	-
01-51830303 OFFICE EQUIPMENT LEASE PAYMENT	2,627	3,000	2,628	2,650	(350)
01-51830304 POSTAGE	18,703	20,000	18,552	20,000	-
01-51830307 CREDIT CARD FEES	34,821	35,000	39,277	-	(35,000)
01-51830310 INSURANCE (C.G.L.)	928	881	1,024	950	69
01-51830320 COLLECTION AGENCY FEES	-	-	-	12,000	12,000
01-51830345 LICENSE & FEES	213	300	300	300	-
01-51830382 INFO TECHNOLOGY PLAN	1,681	1,681	1,681	1,681	-
01-51830383 OH ALLOCATION FRM OTHER FUNDS	<u>(227,797)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL OTHER SERVICES	(168,752)	60,942	63,510	37,661	(23,281)
TOTAL COST CENTER	31,813	268,538	264,944	247,892	(20,646)

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
SUMMARY FOR COST CENTER 19 - CITY SECRETARY**

BUDGET INFORMATION	2016-17	2017-18	2017-18	2018-19	BUDGET
	ACTUAL	BUDGET	ESTIMATE	BUDGET	CHANGE
PERSONNEL SERVICES	97,217	119,773	119,231	121,264	1,491
SUPPLIES	7,470	8,810	8,388	10,610	1,800
OTHER SERVICES	(8,491)	22,073	21,281	34,923	12,850
CAPITAL	-	-	-	-	-
TOTAL COST CENTER	96,196	150,656	148,900	166,797	16,141

COST CENTER INFORMATION

The City Secretary is responsible for the preparation and dissemination of City Council meeting agendas and packets; attending all council meetings; keeping accurate minutes, engrossing and enrolling all laws, ordinances and resolutions; and handling preparations for Mayor and Council travel, expenditures, and calendars. He/she is responsible for the care and maintenance of city records; custodian of all legal transactions, cemetery records, deeds, liens, ordinances, resolutions, and contracts/agreements; the Secretary oversees development and administration of records retention policy, and destruction schedules; and responds to many requests for City records in accordance with the Texas Public Information Act. The City Secretary serves as the Chief Election Official, solely responsible for the administration of all City and school district elections; receives and responds to correspondence & inquires from the Secretary of State and U.S. Department of Justice; agent for all administrative needs, assists the Mayor with the appointment processes for Boards and Commissions; administers the purpose of serving civil process; publishes all legal ads/notices for the City; assists the Mayor & Council oath of office; serves on various board and panels as needed or required; custodian of the corporated seal, attests and authenticates the approved ordinances and keep current the City's Code of Ordinances; receives bids; provides assistance to all departments; attends bid openings, maintains current Board directory, oversees council chamber assuring that it is in working order; is the primary contact for citizen inquiries and complaints and develops the budget for Mayor & City Council.

The City Secretary Office staff is currently composed of two (2) employees:

1-City Secretary
1 - Assistant to the City Secretary

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 19 - CITY SECRETARY**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
PERSONNEL SERVICES					
01-51910100 SALARY	74,579	91,826	90,248	93,128	1,302
01-51910111 OVERTIME	1,138	1,200	2,082	1,200	-
01-51910116 LONGEVITY	324	144	144	216	72
01-51910125 SOCIAL SECURITY	5,012	7,105	6,563	7,186	81
01-51910126 UNEMPLOYMENT TAX	18	90	300	306	216
01-51910127 RETIREMENT	6,701	7,915	8,331	8,185	270
01-51910128 HEALTH & DENTAL INS	8,789	10,562	10,680	10,000	(562)
01-51910130 COBRA COMPLIANCE PREMIUM	30	36	12	20	(16)
01-51910135 WORKERS COMPENSATION	226	295	296	423	128
01-51910150 CELL PHONE ALLOWANCE	400	600	575	600	-
TOTAL PERSONNEL SERVICES	97,217	119,773	119,231	121,264	1,491
SUPPLIES					
01-51920200 OFFICE SUPPLIES	2,086	3,500	4,776	3,700	200
01-51920201 BREAKROOM SUPPLIES	745	-	-	-	-
01-51920205 BOARD AND COMMISSION SUPPLIES	17	100	-	100	-
01-51920207 PRINTING AND STATIONARY	58	150	54	150	-
01-51920209 MEETINGS AND SEMINARS	2,585	2,500	2,395	3,125	625
01-51920212 VEHICLE MAINTENANCE	7	-	-	-	-
01-51920213 MILEAGE REIMBURSEMENT	182	500	928	1,260	760
01-51920218 RECORDS MANAGEMENT	1,790	1,960	235	2,000	40
01-51920229 UNIFORMS	-	-	-	275	275
01-51920230 U.P.S./FED E	-	100	-	-	(100)
TOTAL SUPPLIES	7,470	8,810	8,388	10,610	1,800

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 19 - CITY SECRETARY**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
OTHER SERVICES					
01-51930302 TELEPHONE	51	100	45	100	-
01-51930303 OFFICE EQUIPMENT LEASE PAYMENT	10,017	-	-	-	-
01-51930304 POSTAGE	1,049	1,200	1,947	1,300	100
01-51930306 WEB HOST ORDINANCES	960	1,200	750	-	(1,200)
01-51930307 BUILDING SECURITY	-	-	-	1,000	1,000
01-51930314 DUES & SUBSCRIPTIONS	812	2,000	1,139	1,200	(800)
01-51930316 LEGAL NOTICES	4,022	2,000	2,669	2,500	500
01-51930317 COUNTY CLERK RECORDING FEES	-	-	-	500	500
01-51930327 RENT	-	-	-	7,200	7,200
01-51930329 LEGAL FEES/CODIFI ORD	2,429	5,700	4,385	9,000	3,300
01-51930332 ELECTION EXPENSE	655	7,500	8,588	10,000	2,500
01-51930334 PLANNING & ZONING	139	500	64	500	-
01-51930338 MISCELLANEOUS	254	500	321	250	(250)
01-51930362 JANITORIAL SUPPLIES	3,058	-	-	-	-
01-51930382 INFO TECHNOLOGY PLAN	1,373	1,373	1,373	1,373	-
01-51930383 OH ALLOCATION FRM OTHER FUNDS	(33,310)	-	-	-	-
TOTAL OTHER SERVICES	(8,491)	22,073	21,281	34,923	12,850
CAPITAL					
TOTAL CAPITAL	-	-	-	-	-
TOTAL COST CENTER	96,196	150,656	148,900	166,797	16,141

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
SUMMARY FOR COST CENTER 20 - NON-PROFITS**

BUDGET INFORMATION	2016-17	2017-18	2017-18	2018-19	BUDGET
	ACTUAL	BUDGET	ESTIMATE	BUDGET	CHANGE
OTHER SERVICES	16,322	13,440	13,440	14,980	1,540
TOTAL COST CENTER	16,322	13,440	13,440	14,980	1,540

COST CENTER INFORMATION

The City of Hondo Non-Profit Cost Center provides for Council appropriated support of local community based non-profit organizations. These organizations are selected at the time of budgeting based on non-profit organization applications submitted and reviewed by Council as part of the annual budgeting process.

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 20 - NON-PROFITS**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
OTHER SERVICES					
01-52030300 DPS UTILITIES	2,882	-	-	-	-
01-52030302 NON-PROFIT GROUPS	13,440	13,440	13,440	14,980	1,540
TOTAL OTHER SERVICES	16,322	13,440	13,440	14,980	1,540
TRANSFERS					
TOTAL TRANSFERS	-	-	-	-	-
TOTAL COST CENTER	16,322	13,440	13,440	14,980	1,540

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
SUMMARY FOR COST CENTER 21 - PUBLIC WORKS ADMINISTRATION**

BUDGET INFORMATION	2016-17	2017-18	2017-18	2018-19	BUDGET
	ACTUAL	BUDGET	ESTIMATE	BUDGET	CHANGE
PERSONNEL SERVICES	150,609	185,183	194,431	199,838	14,655
SUPPLIES	2,009	3,050	2,971	4,250	1,200
OTHER SERVICES	(67,972)	4,450	4,400	7,100	2,650
CAPITAL	-	6,000	5,750	-	(6,000)
TOTAL COST CENTER	84,646	198,683	207,552	211,188	12,505

COST CENTER INFORMATION

The Public Works Division provides oversight for Municipal Water, Wastewater, Electric, Streets, Sanitation, Parks, and Code Enforcement. This is initiated through planning and implementing projects, overseeing budget expenditures, assisting superintendents in determining safe efficient solutions when problem solving, and assisting the City Manager with developing long range goals.

The Public Works Division staff is currently composed of two (2) employees:

1 - Public Works Director

1 - Assistant Public Works Director

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 21 - PUBLIC WORKS ADMINISTRATION**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
PERSONNEL SERVICES					
01-52110100 SALARY	120,762	146,491	154,948	150,825	4,334
01-52110116 LONGEVITY	-	36	36	72	36
01-52110125 SOCIAL SECURITY	9,345	11,714	12,264	12,416	702
01-52110126 UNEMPLOYMENT TAX	189	180	416	306	126
01-52110127 RETIREMENT PLAN	10,998	14,007	14,937	14,140	133
01-52110128 HEALTH & DENTAL INS	104	442	134	9,949	9,507
01-52110130 COBRA COMPLIANCE PREMIUM	-	18	-	-	(18)
01-52110135 WORKERS COMPENSATION	173	295	296	730	435
01-52110149 AUTO ALLOWANCE	8,075	10,800	10,200	10,200	(600)
01-52110150 CELL PHONE ALLOWANCE	963	1,200	1,200	1,200	-
TOTAL PERSONNEL SERVICES	150,609	185,183	194,431	199,838	14,655
SUPPLIES					
01-52120200 OFFICE SUPPLIES	285	250	190	250	-
01-52120202 FUEL & OIL	-	500	481	500	-
01-52120209 MEETINGS AND SEMINARS	1,724	2,300	2,300	3,500	1,200
TOTAL SUPPLIES	2,009	3,050	2,971	4,250	1,200

**CITY OF HONDO
GENERAL FUND 01 - EXPENDITURES
COST CENTER 21 - PUBLIC WORKS ADMINISTRATION**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
OTHER SERVICES					
01-52130300 UTILITIES	-	-	-	-	-
01-52130302 TELEPHONE	173	250	228	250	-
01-52130303 OFFICE EQUIP LEASE PMT	-	-	-	2,500	2,500
01-52130304 POSTAGE	43	100	24	50	(50)
01-52130322 ENGINEERING FEES	57,750	3,500	3,500	3,500	-
01-52130338 MISCELLANEOUS	-	300	228	300	-
01-52130345 LICENSE & FEES	411	300	420	500	200
01-52130383 OH ALLOCATION FRM OTHER FUNDS	(126,349)	-	-	-	-
TOTAL OTHER SERVICES	(67,972)	4,450	4,400	7,100	2,650
CAPITAL					
01-52140401 MASTER PLAN	-	6,000	5,750	-	(6,000)
TOTAL CAPITAL	-	6,000	5,750	-	(6,000)
TOTAL COST CENTER	84,646	198,683	207,552	211,188	12,505

**CITY OF HONDO
COMMITTED AND RESTRICTED SUB-FUND 09
FUND SUMMARY**

	COUNCIL COMMITTED	STATE RESTRICTED	TOTAL
WORKING CAPITAL BALANCE 09/30/17	85,785	24,325	110,110
PLUS ESTIMATED REVENUES FOR FY 17-18	672,847	4,013	676,860
LESS ESTIMATED EXPENDITURES FOR FY 17-18	<u>227,816</u>	3,080	<u>230,896</u>
EQUALS NET FOR 17-18	<u>445,031</u>	933	<u>445,964</u>
EQUALS ESTIMATED WORKING CAPITAL 09/30/18	530,816	25,258	556,074
PLUS 18-19 REVENUES	<u>572,850</u>	5,500	<u>578,350</u>
EQUALS TOTAL RESOURCES	1,103,666	30,758	1,134,424
LESS 18-19 EXPENSES	<u>557,850</u>	5,500	<u>563,350</u>
EQUALS ESTIMATED WORKING CAPITAL 09/30/19	545,816	25,258	571,074

FUND FACTS

The purpose of this fund is to record the transactions that meet the committed or restricted definition of GASB 54. Examples of Committed funds are those where the Council takes an action, other than a budgeting action, to dedicate funds for a specific purpose. Examples of restricted funds are those which are controlled or directed by an outside organization, such as some court receipts, which the state mandates be spent in certain areas.

**CITY OF HONDO
COMMITTED AND RESTRICTED SUB-FUND 09
REVENUES**

ACCOUNT NUMBER AND NAME	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
COMMITTED					
09-1316 CITY CONT FOR SWFLC	11,824	6,700	6,700	6,700	-
09-1341 CITY CONT FOR STREETS	80,000	280,000	280,000	180,000	(100,000)
09-1342 WATER CONT FOR STREETS	15,000	15,000	15,000	15,000	-
09-1345 CITY CONT FOR CURBS	80,000	80,000	80,000	80,000	-
09-1348 CITY CONT FOR STORM DRAINAGE	80,000	80,000	80,000	80,000	-
09-1370 INFORMATION TECHNOLOGY	211,147	200,000	211,147	211,150	11,150
TOTAL COMMITTED	477,971	661,700	672,847	572,850	(88,850)
RESTRICTED					
09-1319 COURT SECURITY FEE	2,099	2,500	1,637	2,500	-
09-1320 COURT TECHNOLOGY FEES	2,911	3,000	2,376	3,000	-
TOTAL RESTRICTED	5,010	5,500	4,013	5,500	-
TOTAL REVENUES	482,981	667,200	676,860	578,350	(88,850)

FUND FACTS

This fund was created to retain funds not spent in the current fiscal year to be carried forward to assist in the ability to manage larger projects. This allows the City to commit and to better plan for ongoing items such as infrastructure and capital projects. The other use for the fund is to set aside monies collected that, by statute, have restrictions linked to their use. An example would be for the Municipal Court Technology monies to be used only to improve technology for the Court. Restricted monies must be segregated and accounted for accordingly

**CITY OF HONDO
COMMITTED AND RESTRICTED SUB-FUND 09
EXPENSES**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
COMMITTED FOR COMMUNITY PROJECTS					
09-50030316 SOUTHWEST FAMILY LIFE CENTER	2,875	6,700	1,500	6,700	-
COMMITTED FOR PUBLIC WORKS PROJECTS					
09-50040401 STREET RECONSTRUCTION	105,976	200,000	30,701	180,000	(20,000)
09-50040405 STORM DRAINAGE	145,330	100,000	525	80,000	(20,000)
09-50040409 CURB AND GUTTER	208,106	100,000	-	80,000	(20,000)
09-50040410 SOUTHWEST FAMILY LIFE CENTER	25,370	-	-	-	-
COMMITTED FOR OTHER					
09-50030382 INFORMATION TECH ANNUAL MAINT	173,389	200,000	195,090	211,150	11,150
TOTAL COMMITTED	661,046	606,700	227,816	557,850	(48,850)
RESTRICTED BY STATE LAW					
09-50030319 COURT SECURITY FEE	61	2,500	-	2,500	-
09-50030320 COURT TECHNOLOGY	-	3,000	3,080	3,000	-
TOTAL RESTRICTED	61	5,500	3,080	5,500	-
TOTAL COMMITTED OR RESTRICTED	661,107	612,200	230,896	563,350	(48,850)

Any funds remaining at the end of the Fiscal Year are automatically carried forward to the new Fiscal Year to be used for their intended purpose.

**CITY OF HONDO
ELECTRIC FUND 02
FUND SUMMARY**

WORKING CAPITAL BALANCE 09/30/17	1,982,897
PLUS ESTIMATED REVENUES FOR FY 17-18	8,925,965
LESS ESTIMATED EXPENDITURES FOR FY 17-18	<u>9,870,362</u>
EQUALS NET FOR 17-18	(944,397)
EQUALS ESTIMATED WORKING CAPITAL 09/30/18	<u>1,038,500</u>
PLUS 18-19 REVENUES	9,161,532
EQUALS TOTAL RESOURCES	<u>10,200,032</u>
LESS 18-19 EXPENSES	9,533,673
EQUALS ESTIMATED WORKING CAPITAL 09/30/19	<u>666,359</u>

FUND FACTS

This fund accounts for the City owned electric distribution system. In accordance with Generally Accepted Governmental Accounting principles, it is an Enterprise fund, and records its own assets and liabilities, including outstanding debts, and owner equity. Revenues are received from KWH consumption of our residential, commercial, and industrial customers. We have also had an increase in service installation revenue from new customers coming in to our City. In addition, our yearly pole attachment agreement with at&t and CommZoom continues to bring in revenue.

**CITY OF HONDO
ELECTRIC FUND 02
REVENUES**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
02-1302 RESIDENTIAL ELECTRIC	3,908,944	3,980,262	3,863,207	3,980,262	-
02-1304 COMMERCIAL ELECTRIC	3,984,294	4,182,000	4,153,176	4,182,000	-
02-1306 INDUSTRIAL ELECTRIC	1,048,002	1,079,000	722,430	800,000	(279,000)
02-1308 SECURITY LIGHTS	8,443	8,500	8,433	8,500	-
02-1310 PENALTIES	121,002	125,000	116,946	125,000	-
02-1312 RECONNECT FEE	7,790	3,500	5,680	4,000	500
02-1314 NEW SERVICE	2,597	2,500	1,918	2,500	-
02-1316 EXTEND SERVICE	-	-	3,571	2,000	2,000
02-1318 SERVICE UPGRADE	5,624	-	748	750	750
02-1320 MISCELLANEOUS	13,582	20,000	12,887	20,000	-
02-1324 RETURN CHECK FEE	80	-	65	100	100
02-1330 NEW INSTALLS REVENUES	59,501	30,000	27,713	30,000	-
02-1368 MISCELLANEOUS	3,092	-	2,794	-	-
02-1370 SERVICE CALLS & METERS	14,969	-	6,277	6,300	6,300
02-1378 TOBACCO/WELLNESS CONTRIBUTION	1,051	-	120	120	120
TOTAL REVENUES	9,178,971	9,430,762	8,925,965	9,161,532	(269,230)

**CITY OF HONDO
ELECTRIC FUND 02 - EXPENSES
SUMMARY FOR ELECTRIC COST CENTER**

BUDGET INFORMATION	2016-17	2017-18	2017-18	2018-19	BUDGET
	ACTUAL	BUDGET	ESTIMATE	BUDGET	CHANGE
PERSONNEL SERVICES	472,496	558,923	603,402	596,288	37,365
SUPPLIES	450,220	587,600	602,006	446,800	(140,800)
OTHER SERVICES	8,800,023	8,416,345	7,976,671	8,427,560	11,215
CAPITAL	-	635,000	634,733	5,000	(630,000)
DEBT SERVICE	18,423	53,550	53,550	58,025	4,475
TOTAL COST CENTER	9,741,162	10,251,418	9,870,362	9,533,673	(717,745)

COST CENTER INFORMATION

The Electric Division is in charge of the electrical supply to the City's 3200 customers. This consists of 60 miles of overhead and underground lines. The division has a total of ten (10) employees which have the following duties: connecting new service, disconnecting/reconnecting services, trimming trees that may be in the power supply, changing out lamps to keep the highway streets provided with light, checking meters if customers feel that their electrical usage is incorrect, installing poles for new lights and services, reading meters monthly to issue billing, maintaining sub-station grass cutting, helping with seasonal decorations around downtown and City Hall, and assisting with providing power for the Medina County Fair, Gypsy's Bike Rally and other special events. During Little League season, the Electric Division checks the lights at all baseball fields and repairs fixtures or poles needing repairs, and assists all other divisions with any assistance needed.

The Electric Division consists of ten (10) employees:

- 1 - Electric Superintendent
- 1 - Crew Leader
- 1 - Journeyman Lineman
- 2 - Apprentice Lineman
- 4 - Lineman's Helpers
- 1 - Electric Administrative Assistant

ASSETS:

- 3 - Large Bucket Trucks
- 1 - Small Bucket Truck
- 1 - Poll Truck
- 1 - Flat Bed
- 3 - Trucks
- 5 - Trencher/Backhoe

**CITY OF HONDO
ELECTRIC FUND 02 - EXPENSES
COST CENTER**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
PERSONNEL SERVICES					
02-50010100 SALARY	326,278	399,966	431,069	431,338	31,372
02-50010111 OVERTIME/CALL OUT	33,717	25,000	32,385	30,000	5,000
02-50010116 LONGEVITY	684	1,044	972	1,332	288
02-50010125 SOCIAL SECURITY	25,136	30,452	31,836	32,859	2,407
02-50010126 UNEMPLOYMENT TAX	333	900	1,629	1,530	630
02-50010127 RETIREMENT PLAN	39,192	36,413	42,243	37,423	1,010
02-50010128 HEALTH & DENTAL INS	41,543	57,209	55,506	49,747	(7,462)
02-50010130 COBRA COMPLIANCE PREMIUM	149	180	77	100	(80)
02-50010135 WORKERS' COMPENSATION	5,339	6,559	6,560	10,759	4,200
02-50010150 CELL PHONE ALLOWANCE	125	1,200	1,125	1,200	-
TOTAL PERSONNEL SERVICES	472,496	558,923	603,402	596,288	37,365
SUPPLIES					
02-50020200 OFFICE SUPPLIES	2,371	1,500	1,655	1,500	-
02-50020201 BREAKROOM SUPPLIES	86	1,000	889	1,000	-
02-50020202 FUEL & OIL	9,352	12,000	12,248	14,000	2,000
02-50020208 SMALL TOOLS & SUPPLIES	19,395	12,000	31,562	12,000	-
02-50020209 MEETINGS AND SEMINARS	10,072	8,900	8,357	14,000	5,100
02-50020210 EQUIPMENT MAINTENANCE	6,254	5,000	4,961	6,000	1,000
02-50020211 SYSTEM MAINTENANCE	320,936	192,000	183,490	180,000	(12,000)

**CITY OF HONDO
ELECTRIC FUND 02 - EXPENSES
COST CENTER**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
02-50020212 VEHICLE MAINTENANCE	28,486	25,500	30,065	15,000	(10,500)
02-50020213 SYSTEM IMPROVEMENTS	23,983	294,500	292,159	160,000	(134,500)
02-50020214 STRUCTURE MAINTENANCE	1,871	1,000	-	500	(500)
02-50020215 SAFETY EQUIPMENT	8,517	12,500	13,725	15,000	2,500
02-50020218 POLES	9,775	15,000	14,780	20,000	5,000
02-50020229 UNIFORMS	5,616	6,700	6,608	6,800	100
02-50020265 TIRES, TUBES & BATTERIES	3,298	-	1,507	1,000	1,000
02-50020267 SAFETY TRAINING MATERIALS	208	-	-	-	-
TOTAL SUPPLIES	450,220	587,600	602,006	446,800	(140,800)
OTHER SERVICES					
02-50030300 UTILITIES	2,889	2,600	1,772	10,000	7,400
02-50030301 COST OF POWER	5,396,785	5,167,500	4,769,496	5,167,500	-
02-50030302 TELEPHONE	5,143	4,600	6,120	6,500	1,900
02-50030304 POSTAGE	6	150	142	50	(100)
02-50030310 INSURANCE (C.G.L.)	14,071	13,211	15,426	15,426	2,215
02-50030314 DUES & SUBSCRIPTIONS	2,470	450	359	500	50
02-50030322 ENGINEER FEES	28,448	42,000	22,429	42,000	-
02-50030327 P.I.L.O.T. - GENERAL	2,775,000	2,775,000	2,775,000	2,775,000	-
02-50030329 BOND ISSUANCE COSTS	11,379	-	-	-	-
02-50030338 MISCELLANEOUS	834	1,000	996	250	(750)
02-50030345 LICENSE & FEES	283	1,000	996	1,500	500

**CITY OF HONDO
ELECTRIC FUND 02 - EXPENSES
COST CENTER**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
02-50030358 BAD DEBTS	94,325	-	-	-	-
02-50030362 JANITORIAL SUPPLIES	1,152	1,200	1,304	1,200	-
02-50030366 CONTINGENCY EXPENSE	11,225	30,000	5,000	30,000	-
02-50030375 CONTRACT/CLERICAL	53,749	-	-	-	-
02-50030382 INFO TECHNOLOGY PLAN	69,243	69,243	69,243	69,243	-
02-50030383 OH ALLOCATION FRM GENERAL FUND	277,730	308,391	308,388	308,391	-
02-50030393 DEPRECIATION EXPENSE	55,291	-	-	-	-
TOTAL OTHER SERVICES	8,800,023	8,416,345	7,976,671	8,427,560	11,215
CAPITAL					
02-50040430 NEW INSTALL COST	-	5,000	4,782	5,000	-
02-50040468 PUBLIC WORKS BUILDING	-	400,000	400,000	-	(400,000)
02-50040469 BUCKET TRUCK	-	160,000	160,000	-	(160,000)
02-50040470 VACTRON	-	70,000	69,951	-	(70,000)
TOTAL CAPITAL	-	635,000	634,733	5,000	(630,000)
DEBT SERVICE					
02-50050501 TRF OUT CO '07 INTEREST	15,593	-	-	-	-
02-50050504 TRF OUT CO '16 PRIN	-	45,000	45,000	50,000	5,000
02-50050505 TRF OUT CO '16 INTEREST	2,830	8,550	8,550	8,025	(525)
TOTAL DEBT SERVICE	18,423	53,550	53,550	58,025	4,475
TOTAL COST CENTER	9,741,162	10,251,418	9,870,362	9,533,673	(717,745)

**CITY OF HONDO
WATER/WASTEWATER FUND 03
FUND SUMMARY**

	OPERATIONS	GRANTS LOANS	TOTAL
WORKING CAPITAL BALANCE 09/30/17	342,346	5,112,221	5,454,567
PLUS ESTIMATED REVENUES FOR FY 17-18			
WATER	2,803,539		2,803,539
WASTEWATER	1,290,886		1,290,886
OTHER	12,020		12,020
GRANT AND LOAN		11,250	11,250
TOTAL	4,106,445	11,250	4,117,695
LESS ESTIMATED EXPENDITURES FOR FY 17-18			
WATER	2,227,242		2,227,242
WASTEWATER	955,163		955,163
GRANT AND LOAN		2,912,580	2,912,580
TOTAL	3,182,405	2,912,580	6,094,985
EQUALS NET FOR 17-18	924,040	(2,901,330)	(1,977,290)
EQUALS ESTIMATED WORKING CAPITAL 09/30/18	1,266,386	2,210,891	3,477,277
PLUS 18-19 REVENUES			
WATER	2,663,000		2,663,000
WASTEWATER	1,327,000		1,327,000
OTHER	2,072,886		2,072,886
GRANT AND LOAN		263,750	263,750
TOTAL	6,062,886	263,750	6,326,636
EQUALS TOTAL RESOURCES	7,329,272	2,474,641	9,803,913

**CITY OF HONDO
WATER/WASTEWATER FUND 03
FUND SUMMARY**

CONTINUED

	OPERATIONS	GRANTS LOANS	TOTAL
EQUALS TOTAL RESOURCES	7,329,272	2,474,641	9,803,913
LESS 18-19 EXPENSES			
WATER	2,384,142		2,384,142
WASTEWATER	1,116,049		1,116,049
GRANT AND LOAN		2,374,136	2,374,136
	3,500,191	2,374,136	5,874,327
EQUALS ESTIMATED WORKING CAPITAL 09/30/19	3,829,081	100,505	3,929,586

FUND FACTS

The Water/Wastewater fund accounts for the activities associated with providing utility services primarily to residents of the City of Hondo.

**CITY OF HONDO
WATER/WASTEWATER FUND 03
REVENUES**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
OPERATING REVENUES					
03-1302 RESIDENTIAL WATER	1,463,225	1,500,000	1,369,147	1,500,000	-
03-1304 COMMERCIAL WATER	778,095	900,000	1,152,084	900,000	-
03-1306 WATER RESOURCES FUND	31,193	-	-	-	-
03-1307 EAA AQUIFER MANAGEMENT FEES	249,527	225,000	233,364	225,000	-
03-1310 PENALTIES	34,876	22,000	32,864	22,000	-
03-1312 RECONNECT FEES	5,280	3,500	5,170	3,500	-
03-1313 WATER METERS	17,400	12,500	10,910	12,500	-
03-1320 MISCELLANEOUS	5,530	5,500	9,039	5,500	-
03-1352 WASTEWATER REVENUE	1,253,565	1,300,000	1,254,719	1,300,000	-
03-1356 WASTEWATER PENALTY	19,640	15,000	19,267	15,000	-
03-1358 SEWER TAP FEES	18,000	12,000	16,900	12,000	-
03-1373 INTEREST INCOME	5,751	-	-	-	-
03-1378 TOBACCO/WELLNESS CONTRIBUTION	2,606	-	2,981	3,000	3,000
TOTAL OPERATING REVENUES	3,884,688	3,995,500	4,106,445	3,998,500	3,000
GRANT AND LOAN REVENUE					
03-1601 DWSRF GRANT REVENUES	-	-	2,886,330	2,064,386	2,064,386
03-1723 15 CDBG GRANT REVENUE	263,750	-	-	-	-
03-1726 17 CDBG GRANT REVENUE	-	275,000	11,250	263,750	(11,250)
TOTAL GRANT AND LOAN REVENUE	263,750	275,000	2,897,580	2,328,136	2,053,136
TOTAL REVENUES	4,148,438	4,270,500	7,004,025	6,326,636	2,056,136

**CITY OF HONDO
WATER/WASTEWATER FUND 03
SUMMARY OF COST CENTERS**

COST CENTER	2016-17	2017-18	2017-18	2018-19	BUDGET
	ACTUAL	BUDGET	ESTIMATE	BUDGET	CHANGE
WATER	2,070,398	2,202,268	2,227,242	2,384,142	181,874
WASTEWATER	869,650	961,511	955,163	1,116,049	154,538
GRANT AND LOAN	-	5,280,716	2,912,580	2,374,136	(2,906,580)
TOTAL	2,940,048	8,444,495	6,094,985	5,874,327	(2,570,168)

RECAP BY SERVICE

WATER REVENUES	2,579,596	2,663,000	2,803,539	2,663,000	-
WATER COST CENTER	2,070,398	2,202,268	2,227,242	2,384,142	181,874
TOTAL	509,198	460,732	576,297	278,858	(181,874)
WASTEWATER REVENUE	1,291,205	1,327,000	1,290,886	1,327,000	-
WASTEWATER COST CENTER	869,650	961,511	955,163	1,116,049	154,538
TOTAL	421,555	365,489	335,723	210,951	(154,538)
GRANT AND LOAN REVENUES	263,750	275,000	2,897,580	2,328,136	2,053,136
GRANT AND LOAN EXPENSES	-	5,280,716	2,912,580	2,374,136	(2,906,580)
TOTAL	263,750	(5,005,716)	(15,000)	(46,000)	4,959,716

**CITY OF HONDO
WATER/WASTEWATER FUND 03 - EXPENSES
SUMMARY FOR WATER COST CENTER**

BUDGET INFORMATION	2016-17	2017-18	2017-18	2018-19	BUDGET
	ACTUAL	BUDGET	ESTIMATE	BUDGET	CHANGE
PERSONNEL SERVICES	295,251	400,949	401,757	417,649	16,700
SUPPLIES	262,486	325,784	317,108	228,900	(96,884)
OTHER SERVICES	1,111,220	735,088	713,791	776,064	40,976
CAPITAL	-	101,284	155,423	320,000	218,716
DEBT SERVICE	386,441	624,163	624,163	626,529	2,366
TRANSFERS	15,000	15,000	15,000	15,000	-
TOTAL COST CENTER	2,070,398	2,202,268	2,227,242	2,384,142	181,874

COST CENTER INFORMATION

The City of Hondo Water Division maintains and operates all water facilities within the City. Responsibilities include operation and maintenance of the City's water lines, sewer lines, hydrants, booster pumps, and purification equipment. Staff prepares water analysis daily and submits records to TCEQ. The Water Division works with contractors during new construction, maintains meters (2700 connections), and provides meter readings for billing on a monthly basis. The Water Division is required to be certified in all areas mandated by City, State, and Federal regulatory agencies, which pertain to water functions. It is the Water Division's responsibility to make certain that the City remains in compliance with all government agency (Texas Commission on Environmental Quality, Edward Aquifer Authority, City of Hondo) requirements. The Water Division averages 250 work orders per month to include: water leaks, meter replacement, meter installations, water meter check reads, and new Wastewater connections.

Currently, the staff is composed of eight (8) employees:

- 1 - Water Superintendent
- 2 - Water Crew Leader
- 1 - Equipment Operator I
- 1 - Water Utility Operator II
- 3 - Water Utility Operator I

ASSETS:

- 4 - Water Wells
- 4 - Certified Operators
- 1 - Backhoe
- 4 - Utility Trucks
- .5 - Trencher/Backhoe

**CITY OF HONDO
WATER/WASTEWATER FUND 03
WATER COST CENTER**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
PERSONNEL SERVICES					
03-50110100 SALARY	185,810	273,051	270,028	277,509	4,458
03-50110111 OVERTIME/CALL OUT	29,381	33,000	32,999	35,000	2,000
03-50110116 LONGEVITY	1,620	72	72	288	216
03-50110117 CERTIFICATE PAY	275	600	550	600	-
03-50110125 SOCIAL SECURITY	15,698	20,962	21,086	21,435	473
03-50110126 UNEMPLOYMENT TAX	394	720	1,424	1,224	504
03-50110127 RETIREMENT PLAN	24,149	25,065	27,661	24,412	(653)
03-50110128 HEALTH & DENTAL INS	29,558	40,367	40,829	39,798	(569)
03-50110130 COBRA COMPLIANCE PREMIUM	107	64	60	100	36
03-50110135 WORKERS' COMPENSATION	7,659	5,848	5,848	15,483	9,635
03-50110150 CELL PHONE ALLOWANCE	600	1,200	1,200	1,800	600
TOTAL PERSONNEL SERVICES	295,251	400,949	401,757	417,649	16,700
SUPPLIES					
03-50120200 OFFICE SUPPLIES	1,746	1,000	968	1,000	-
03-50120201 BREAKROOM SUPPLIES	-	400	271	400	-
03-50120202 FUEL & OIL	20,609	12,500	12,005	12,500	-
03-50120208 SMALL TOOLS & SUPPLIES	14,138	12,500	12,457	13,500	1,000
03-50120209 MEETINGS & SEMINARS	1,509	5,716	4,357	6,000	284
03-50120210 EQUIPMENT MAINTENANCE	12,578	11,000	10,737	9,000	(2,000)
03-50120211 SYSTEM MAINTENANCE	169,086	243,368	238,647	145,000	(98,368)

**CITY OF HONDO
WATER/WASTEWATER FUND 03
WATER COST CENTER**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
03-50120212 VEHICLE MAINTENANCE	5,728	5,000	4,861	4,000	(1,000)
03-50120213 SYSTEM IMPROVEMENTS	8,432	3,800	3,649	10,000	6,200
03-50120215 SAFETY EQUIPMENT	6,045	9,000	8,730	6,000	(3,000)
03-50120216 STRUCTURE MAINTENANCE	343	1,000	933	1,000	-
03-50120229 UNIFORMS	4,955	4,500	5,663	5,000	500
03-50120232 OFFICE FURNITURE	958	-	-	1,500	1,500
03-50120241 CHEMICALS	12,458	13,000	11,002	11,000	(2,000)
03-50120265 TIRES, TUBES & BATTERIES	3,007	3,000	2,828	3,000	-
03-50120266 POWER TOOLS	100	-	-	-	-
03-50120267 SAFETY TRAINING MATERIALS	794	-	-	-	-
TOTAL SUPPLIES	262,486	325,784	317,108	228,900	(96,884)
OTHER SERVICES					
03-50130300 UTILITIES	41,438	5,500	5,729	5,500	-
03-50130302 TELEPHONE	2,297	2,800	2,948	2,800	-
03-50130304 POSTAGE	1,426	1,000	1,247	1,000	-
03-50130305 BUILDING SECURITY	574	800	632	-	(800)
03-50130310 INSURANCE (C.G.L.)	17,510	16,513	19,444	20,000	3,487
03-50130313 EAA FEES	224,720	240,911	222,370	225,000	(15,911)
03-50130314 DUES & SUBSCRIPTIONS	910	1,500	804	1,500	-
03-50130315 COST OF SERVICE PLAN	-	-	-	20,000	20,000

CITY OF HONDO
WATER/WASTEWATER FUND 03
WATER COST CENTER

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
03-50130322 ENGINEER FEES	43	2,000	1,113	5,000	3,000
03-50130327 P.I.L.O.T. - GENERAL	241,500	241,500	241,500	241,500	-
03-50130336 EQUIPMENT RENTAL	-	3,200	-	3,200	-
03-50130338 MISCELLANEOUS	(1,767)	1,600	1,539	600	(1,000)
03-50130340 INSPECTION FEES	-	-	-	3,000	3,000
03-50130345 LICENSE & FEES	763	1,000	651	1,200	200
03-50130361 WATER TESTING	8,633	9,500	9,618	9,500	-
03-50130362 JANITORIAL SUPPLIES	853	1,000	988	1,000	-
03-50130366 CONTINGENCY EXPENSE	-	-	-	30,000	30,000
03-50130367 TECQ FEES	9,227	10,000	9,018	10,000	-
03-50130375 CONTRACT/CLERICAL	14,726	1,000	926	-	(1,000)
03-50130382 INFO TECHNOLOGY PLAN	11,297	11,297	11,297	11,297	-
03-50130383 OH ALLOCATION FRM GENERAL FUND	163,990	181,089	181,089	181,089	-
03-50130393 DEPRECIATION EXPENSE	369,732	-	-	-	-
03-50130395 AIRPORT LEASE OF WATER	-	-	-	-	-
03-50130398 RAILROAD LAND LEASES	3,348	2,878	2,878	2,878	-
TOTAL OTHER SERVICES	1,111,220	735,088	713,791	776,064	40,976
CAPITAL					
03-50140401 WATER FACILITY IMPROVEMENTS	-	-	49,027	-	-
03-50140403 REPLACE FIRE HYDRANT	-	-	5,165	-	-
03-50140405 WATER METER REPLACEMENT	-	10,000	9,947	75,000	65,000
03-50140406 BACKHOE	-	91,284	91,284	-	(91,284)
03-50140408 VACTRON	-	-	-	70,000	70,000

**CITY OF HONDO
WATER/WASTEWATER FUND 03
WATER COST CENTER**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
03-50140410 VEHICLE REPLACEMENT	-	-	-	35,000	35,000
03-50140411 DOWNTOWN ELEVATED TANK	-	-	-	140,000	140,000
TOTAL CAPITAL	-	101,284	155,423	320,000	218,716
DEBT SERVICE					
03-50150505 BOND ISSUANCE COSTS	232,618	-	-	-	-
03-50150507 TRF OUT CO '07 INTEREST	15,593	-	-	-	-
03-50150508 2013 DWSRF PRINCIPAL	-	50,000	50,000	50,000	-
03-50150509 2013 DWSRF INTEREST	19,991	3,800	3,800	3,358	(442)
03-50150510 TRF OUT 2014 GO REFD BOND PRIN	-	55,500	55,500	56,610	1,110
03-50150511 TRF OUT 2014 GO REFD BOND INT	12,972	12,204	12,204	11,250	(954)
03-50150512 CO SERIES 2015 - PRINCIPAL	-	60,000	60,000	60,000	-
03-50150513 CO SERIES 2015 - INTEREST	37,881	34,057	34,057	33,385	(672)
03-50150514 2016 DWSRF LOAN PRINCIPAL	-	45,000	45,000	50,000	5,000
03-50150515 2016 DWSRF LOAN INTEREST	5,916	8,549	8,549	8,025	(524)
03-50150516 CO SERIES 2017 PRINCIPAL	-	240,000	240,000	240,000	-
03-50150517 CO SERIES 2017 INTEREST	61,470	115,053	115,053	113,901	(1,152)
TOTAL DEBT SERVICE	386,441	624,163	624,163	626,529	2,366
TRANSFERS					
03-50199999 TRANSFER STREET REPAIRS	15,000	15,000	15,000	15,000	-
TOTAL TRANSFERS	15,000	15,000	15,000	15,000	-
TOTAL COST CENTER	2,070,398	2,202,268	2,227,242	2,384,142	181,874

**CITY OF HONDO
WATER/WASTEWATER FUND 03 - EXPENSES
SUMMARY FOR WASTEWATER COST CENTER**

BUDGET INFORMATION	2016-17	2017-18	2017-18	2018-19	BUDGET
	ACTUAL	BUDGET	ESTIMATE	BUDGET	CHANGE
PERSONNEL SERVICES	196,552	220,966	217,051	231,400	10,434
SUPPLIES	174,517	179,224	177,210	183,400	4,176
OTHER SERVICES	498,581	371,321	366,353	410,569	39,248
CAPITAL	-	190,000	194,549	290,680	100,680
TOTAL COST CENTER	869,650	961,511	955,163	1,116,049	154,538

COST CENTER INFORMATION

The City of Hondo Wastewater Division maintains and operates all wastewater facilities within the City. Responsibilities include operation and maintenance of the City's Wastewater treatment plant (WWTP), lift stations, pumps, and wastewater treatment equipment. Staff prepares wastewater analysis daily within the laboratory and submits records to TCEQ. They also routinely check centrifugal and submersible pumps at the three (3) lift stations. The Wastewater Division is required to be certified in all areas mandated by City, State, and Federal regulatory agencies, which pertain to wastewater functions. It is the Wastewater Division's responsibility to make certain that the City remains in compliance with all government agency (Environmental Protection Agency, Texas Commission on Environmental Qualtiy, City of Hondo) requirements.

Currently, the staff is composed of four (4) Employees:

- 1 - Wastewater Superintendent
- 1 - Wastewater Plant Operator
- 2 - Wastewater Utility Operator II

ASSETS:

- WWTP
- 3 - Lift Stations
- 5 - Certified Operators
- 2 - Mower/Loader Tractor
- 2 - Trucks
- 1 - Sewer Camera
- 1 - Vactron/Jetter

**CITY OF HONDO
WATER/WASTEWATER FUND 03
WASTEWATER COST CENTER**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
PERSONNEL SERVICES					
03-50210100 SALARY	124,764	153,253	147,644	162,274	9,021
03-50210111 OVERTIME/CALL OUT	26,299	12,000	22,129	15,000	3,000
03-50210116 LONGEVITY	216	36	72	180	144
03-50210117 CERTIFICATE PAY	313	2,100	125	300	(1,800)
03-50210125 SOCIAL SECURITY	10,502	11,933	11,791	12,474	541
03-50210126 UNEMPLOYMENT TAX	225	360	648	621	261
03-50210127 RETIREMENT PLAN	16,230	14,269	15,538	14,206	(63)
03-50210128 HEALTH & DENTAL INS	14,463	22,884	14,858	19,890	(2,994)
03-50210130 COBRA COMPLIANCE PREMIUM	59	72	36	50	(22)
03-50210135 WORKERS' COMPENSATION	3,343	3,459	3,460	5,805	2,346
03-50210150 CELL PHONE ALLOWANCE	138	600	750	600	-
TOTAL PERSONNEL SERVICES	196,552	220,966	217,051	231,400	10,434
SUPPLIES					
03-50220200 OFFICE SUPPLIES	1,060	1,300	1,507	1,300	-
03-50220201 BREAKROOM SUPPLIES	1,930	400	244	400	-
03-50220202 FUEL & OIL	15,202	10,000	8,223	12,500	2,500
03-50220208 SMALL TOOLS & SUPPLIES	3,936	3,700	3,477	3,700	-
03-50220209 MEETINGS & SEMINARS	3,515	4,500	4,434	5,300	800
03-50220210 EQUIPMENT MAINTENANCE	11,631	7,500	2,914	7,500	-
03-50220211 SYSTEM MAINTENANCE	26,266	55,324	54,369	55,500	176
03-50220212 VEHICLE MAINTENANCE	1,200	2,500	384	2,500	-

**CITY OF HONDO
WATER/WASTEWATER FUND 03
WASTEWATER COST CENTER**

Continued

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
03-50220213 SYSTEM IMPROVEMENTS	1,307	12,000	11,134	11,000	(1,000)
03-50220215 SAFETY EQUIPMENT	1,942	2,700	4,484	5,300	2,600
03-50220229 UNIFORMS	2,199	2,100	1,870	2,200	100
03-50220241 CHEMICALS	91,718	67,000	70,686	60,000	(7,000)
03-50220250 LAB SUPPLIES	11,275	9,000	12,644	15,000	6,000
03-50220265 TIRES, TUBES & BATTERIES	386	1,200	840	1,200	-
03-50220266 POWER TOOLS	460	-	-	-	-
03-50220267 SAFETY TRAINING MATERIALS	490	-	-	-	-
TOTAL SUPPLIES	174,517	179,224	177,210	183,400	4,176
OTHER SERVICES					
03-50230300 UTILITIES	101,414	30,000	26,800	30,000	-
03-50230302 TELEPHONE	1,398	1,000	2,225	1,000	-
03-50230304 POSTAGE	76	50	120	120	70
03-50230310 INSURANCE (C.G.L.)	9,390	8,807	10,236	10,236	1,429
03-50230314 DUES & SUBSCRIPTIONS	99	400	340	500	100
03-50230315 COST OF SERVICE PLAN	-	-	-	20,000	20,000
03-50230322 ENGINEER FEES	4,263	10,000	5,930	10,000	-
03-50230323 SLUDGE REMOVAL	14,097	30,000	15,014	25,000	(5,000)
03-50230327 P.I.L.O.T. - GENERAL	138,488	138,500	138,492	138,500	-
03-50230338 MISCELLANEOUS	253	1,000	-	250	(750)

**CITY OF HONDO
WATER/WASTEWATER FUND 03
WASTEWATER COST CENTER**

Continued

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
03-50230345 LICENSE & FEES	222	1,000	302	1,000	-
03-50230358 BAD DEBTS	30,266	-	-	-	-
03-50230360 RENT	64,617	6,000	27,475	24,300	18,300
03-50230361 SEWER TESTING	25,545	25,000	28,542	30,000	5,000
03-50230362 JANITORIAL SUPPLIES	824	800	733	800	-
03-50230366 CONTINGENCY EXPENSE	-	7,000	-	7,000	-
03-50230367 TCEQ PERMIT	14,901	14,901	13,281	15,000	99
03-50230382 INFO TECHNOLOGY PLAN	9,097	9,097	9,097	9,097	-
03-50230383 OH ALLOCATION FRM GENERAL FUND	83,631	87,766	87,766	87,766	-
TOTAL OTHER SERVICES	498,581	371,321	366,353	410,569	39,248
CAPITAL					
03-50240401 SEWER PLANT IMPROVEMENTS	-	30,000	28,749	30,000	-
03-50240420 LIFT STATION GENERATORS	-	-	-	100,680	100,680
03-50240435 HEAVY EQUIPMENT	-	-	6,000	-	-
03-50240436 SSO SEWER IMPROVEMENTS	-	160,000	159,800	160,000	-
TOTAL CAPITAL	-	190,000	194,549	290,680	100,680
TOTAL COST CENTER	869,650	961,511	955,163	1,116,049	154,538

**CITY OF HONDO
WATER/WASTEWATER FUND 03 - EXPENSES
SUMMARY FOR TWDB LOAN COST CENTER**

BUDGET INFORMATION	2016-17	2017-18	2017-18	2018-19	BUDGET
	ACTUAL	BUDGET	ESTIMATE	BUDGET	CHANGE
CAPITAL	-	4,950,716	2,886,330	2,064,386	(2,886,330)
OTHER	-	-	-	-	-
TOTAL COST CENTER	-	4,950,716	2,886,330	2,064,386	(2,886,330)

COST CENTER INFORMATION

The proposed project consists of two separate parts which address concerns over the City water distribution system.

The project includes replacing approximately 4.5 miles of Water line, and rehabilitating or replacing several storage tanks.

This project will consist of replacing several water lines in the City's water distribution system for the purpose of decreasing water leaks. The new elevated storage tank will be constructed on the same site as the existing one. The ground storage and elevated storage tanks will be rehabilitated at their current sites. No land acquisition or additional easements are required for this project.

**CITY OF HONDO
WATER/WASTEWATER FUND 03
TWDB LOAN COST CENTER**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
CAPITAL					
03-50983460 WATER LINE CONSTRUCTION	-	1,951,891	1,951,891	-	(1,951,891)
03-50983470 NEW EST CONSTRUCTION	-	1,553,070	931,673	621,397	(931,673)
03-50983480 GST REHAB CONSTRUCTION	-	1,445,755	2,766	1,442,989	(2,766)
TOTAL CAPITAL	-	4,950,716	2,886,330	2,064,386	(2,886,330)
OTHER					
TOTAL OTHER	-	-	-	-	-
TOTAL COST CENTER	-	4,950,716	2,886,330	2,064,386	(2,886,330)

**CITY OF HONDO
WATER/WASTEWATER FUND 03 - EXPENSES
SUMMARY FOR CDBG, EPA AND OTHER WASTEWATER COST CENTER**

BUDGET INFORMATION	2016-17	2017-18	2017-18	2018-19	BUDGET
	ACTUAL	BUDGET	ESTIMATE	BUDGET	CHANGE
OTHER SERVICES	-	330,000	26,250	309,750	(20,250)
TOTAL COST CENTER	-	330,000	26,250	309,750	(20,250)

COST CENTER INFORMATION

To record the transactions associated with the biannual Community Development Block Grant (CDBG) sewer repair program.

**CITY OF HONDO
WATER/WASTEWATER FUND 03
CDBG, EPA AND OTHER WASTEWATER COST CENTER**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
OTHER SERVICES					
03-50942415 17 ADMIN FEES	-	30,000	15,000	21,000	(9,000)
03-50942416 17 ENGINEERING	-	45,000	11,250	33,750	(11,250)
03-50942417 17 CONSTRUCTION	-	255,000	-	255,000	-
TOTAL OTHER SERVICES	-	330,000	26,250	309,750	(20,250)

CITY OF HONDO
AIRPORT FUND 04
FUND SUMMARY

WORKING CAPITAL BALANCE 09/30/17	(604,596)
PLUS ESTIMATED REVENUES FOR FY 17-18	
AVIATION	719,896
NON-AVIATION	497,605
GRANTS	<u>50,000</u>
TOTAL	1,267,501
LESS ESTIMATED EXPENDITURES FOR FY 17-18	
	908,136
EQUALS ESTIMATED WORKING CAPITAL 09/30/18	<u>(245,231)</u>
PLUS 18-19 REVENUES	
AVIATION	736,707
NON-AVIATION	253,389
GRANTS	<u>50,000</u>
TOTAL	1,040,096
EQUALS TOTAL RESOURCES	<u>794,865</u>
LESS 18-19 EXPENSES	995,935
EQUALS ESTIMATED WORKING CAPITAL 09/30/19	<u>(201,070)</u>

**CITY OF HONDO
AIRPORT FUND 04
REVENUES**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
REVENUES					
AVIATION:					
04-1302 AVGAS 100LL AVIATION FUEL	156,625	175,000	168,090	187,500	12,500
04-1304 JET A AVIATION FUEL	134,441	165,600	166,607	173,127	7,527
04-1310 CREDIT CARD FEES	9	-	6	-	-
04-1315 OPEN T HANGARS	5,480	6,000	5,616	6,000	-
04-1317 ENCLOSED HANGAR RENT	122,619	71,580	79,485	71,580	-
04-1320 MISC SVC PARKING, GPU, CALLOUT	3,697	-	468	500	500
04-1323 AIR MUSEUM DONATIONS	35	-	-	-	-
04-1350 TERMINAL BLD. OFC. RENTAL	4,766	2,100	4,766	2,100	-
04-1368 MISCELLANEOUS	-	-	446	-	-
04-1373 INTEREST INCOME	1,717	-	-	-	-
04-1377 HANGAR MR-2	2,241	2,241	2,244	2,241	-
04-1378 TOBACCO/WELLNESS CONTRIBUTION	280	-	60	100	100
04-1381 HANGAR ER-2	131,853	129,492	129,492	129,492	-
04-1382 HANGAR MR-3&4	77,625	77,625	77,628	77,625	-
04-1383 HANGAR ER-3	-	44,800	44,800	44,800	-
04-1384 HANGAR MR-7	21,108	21,106	12,142	14,784	(6,322)
04-1385 HANGAR MR-8	9,495	9,495	9,492	9,495	-
04-1386 HANGAR MR-9	-	2,400	12,000	10,000	7,600
04-1388 HANGAR MR-1	5,265	5,265	5,265	5,265	-
04-1389 HANGAR MR-5	-	2,098	1,289	2,098	-
04-1399 TRANSFER IN	14,898	-	-	-	-
TOTAL AVIATION	692,154	714,802	719,896	736,707	21,905

**CITY OF HONDO
AIRPORT FUND 04
REVENUES**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
NON-AVIATION					
04-1403 STREET RENT	2,600	2,600	2,600	2,600	-
04-1406 ANIMAL SHELTER RENT	2,544	1,925	2,600	1,925	-
04-1408 PARKS RENT	2,600	2,600	2,600	2,600	-
04-1409 SERVICE DEPT. RENT	2,600	2,600	2,600	2,600	-
04-1410 RECREATION CENTER LAND/RENT	2,100	2,100	2,100	2,100	-
04-1411 DEMONTEL BLDG RENT	7,192	7,100	7,200	7,100	-
04-1412 BUILDING RENT	1,436	-	-	-	-
04-1413 GOLF COURSE RENT	14,000	14,000	14,000	14,000	-
04-1414 FARM LAND LEASE	55,447	55,447	57,757	59,364	3,917
04-1420 WATER FUND - LEASE OF WATER	-	-	21,690	25,000	25,000
04-1461 SALE OF LAND	-	225,000	373,333	125,000	(100,000)
04-1463 HONDO ART LEAGUE	325	-	325	300	300
04-1487 ACI REFUSE	10,800	10,800	10,800	10,800	-
TOTAL NON-AVIATION	101,644	324,172	497,605	253,389	(70,783)
GRANTS					
04-1674 TXDOT RAMP GRANT M1215HONDO	50,000	50,000	50,000	50,000	-
TOTAL GRANTS	50,000	50,000	50,000	50,000	-
TOTAL REVENUES	843,798	1,088,974	1,267,501	1,040,096	(48,878)

**CITY OF HONDO
AIRPORT FUND 04
EXPENSE SUMMARY**

BUDGET INFORMATION	2016-17	2017-18	2017-18	2018-19	BUDGET
	ACTUAL	BUDGET	ESTIMATE	BUDGET	CHANGE
PERSONNEL SERVICES	229,034	243,056	244,442	246,988	3,932
SUPPLIES	347,138	307,850	290,508	305,200	(2,650)
OTHER SERVICES	785,671	243,937	215,489	261,331	17,394
CAPITAL	-	15,000	-	10,000	(5,000)
DEBT	2,683	17,582	17,582	17,416	(166)
NON-OPERATING	9,394	26,500	40,115	55,000	28,500
CAPITAL	-	100,000	100,000	100,000	-
GRANT	-	-	-	-	-
TOTAL COST CENTER	1,373,920	953,925	908,136	995,935	42,010

COST CENTER INFORMATION

The purpose of this fund is to account for transactions related to the South Texas Regional Airport at Hondo and those related to the property given to the City by the War Assets Department in 1948, i.e. the Old Army Airfield. The South Texas Regional Airport at Hondo is a treasure for the City steeped in a rich aviation heritage. New growth and development at the Airport has begun and promises to be an economic boom for the City at large.

Currently, the staff is composed of four (4) employees:

- 1 - Director of Aviation
- 1 - Airport Services Technician II
- 1 - Airport Services Technician I
- 1 - Airport Administrative Assistant

Assets:

2 - Z Turn Mowers	1 - GPU
2 - Tractor/Shredders	1 - Avgas Trailer
1 - Courtesy Vehicles	1 - ProSweep

**CITY OF HONDO
AIRPORT FUND 04
EXPENSES**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
PERSONNEL SERVICES					
04-50110100 SALARY	153,802	166,441	169,061	169,027	2,586
04-50110111 OVERTIME	15,850	16,000	14,167	16,000	-
04-50110116 LONGEVITY	180	144	144	180	36
04-50110125 SOCIAL SECURITY	13,228	13,371	13,302	13,449	78
04-50110126 UNEMPLOYMENT TAX	35	360	667	612	252
04-50110127 RETIREMENT PLAN	19,470	16,100	16,591	15,317	(783)
04-50110128 HEALTH & DENTAL INS	18,939	20,684	21,002	19,899	(785)
04-50110130 COBRA COMPLIANCE PREMIUM	68	72	24	50	(22)
04-50110135 WORKERS COMPENSATION	2,312	3,284	3,284	5,854	2,570
04-50110149 AUTO ALLOWANCE	4,400	4,800	4,400	4,800	-
04-50110150 CELL PHONE ALLOWANCE	750	1,800	1,800	1,800	-
TOTAL PERSONNEL SERVICES	229,034	243,056	244,442	246,988	3,932
SUPPLIES					
04-50120200 OFFICE SUPPLIES	1,638	2,200	1,645	2,000	(200)
04-50120201 BREAKROOM SUPPLIES	321	750	357	550	(200)
04-50120202 FUEL & OIL	2,901	4,500	5,396	4,500	-
04-50120204 OFFICE FURNITURE	4,331	-	-	350	350
04-50120208 SMALL TOOLS & SUPPLIES	2,157	3,000	2,856	3,000	-
04-50120209 MEETINGS & SEMINARS	5,659	3,300	3,573	4,000	700
04-50120210 EQUIPMENT MAINTENANCE	5,422	27,000	17,414	10,000	(17,000)

**CITY OF HONDO
AIRPORT FUND 04
EXPENSES**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
04-50120211 RAMP & RUNWAY MAINTENANCE	109,618	10,000	-	10,000	-
04-50120214 TERMINAL BUILDING MAINT	2,485	3,000	1,216	2,000	(1,000)
04-50120215 SAFETY EQUIPMENT	319	1,000	810	1,000	-
04-50120217 RADIOS	-	250	254	250	-
04-50120223 GEN AV HANGARS MAINTENANCE	2,075	2,000	2,040	3,000	1,000
04-50120229 UNIFORMS	607	750	787	500	(250)
04-50120241 CHEMICALS	32	100	-	50	(50)
04-50120246 100LL AVIATION GASOLINE	124,047	130,000	124,912	140,000	10,000
04-50120247 JET A AVIATION FUEL	72,641	105,000	115,009	110,000	5,000
04-50120248 JET TRUCK LEASE	12,000	12,000	12,000	12,000	-
04-50120265 TIRES, TUBES & BATTERIES	885	3,000	2,239	2,000	(1,000)
TOTAL SUPPLIES	347,138	307,850	290,508	305,200	(2,650)
OTHER SERVICES					
04-50130300 UTILITIES	13,335	5,108	5,982	6,500	1,392
04-50130302 TELEPHONE	1,719	2,000	1,755	1,800	(200)
04-50130303 OFFICE EQUIPMENT LEASE PAYMENT	1,577	2,000	1,568	1,600	(400)
04-50130304 POSTAGE	309	400	323	400	-
04-50130306 DEMO BUILDINGS/STRUCTURES	618	-	-	10,000	10,000
04-50130307 CREDIT CARD FEES	8,864	8,000	9,656	8,500	500

**CITY OF HONDO
AIRPORT FUND 04
EXPENSES**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
04-50130310 INSURANCE (C.G.L.)	23,651	22,898	26,614	27,000	4,102
04-50130312 MAINTENANCE AGREEMENTS	-	1,000	-	1,000	-
04-50130314 DUES & SUBSCRIPTIONS	1,714	2,400	1,690	2,000	(400)
04-50130328 APPRAISAL FEES	1,290	6,000	-	6,000	-
04-50130329 BOND ISSUANCE COSTS	3,433	-	-	-	-
04-50130330 LEGAL FEES	12,980	15,000	15,000	15,000	-
04-50130338 MISCELLANEOUS	196	1,000	489	500	(500)
04-50130342 ENVIRONMENTAL REMEDIATION	55,910	50,000	50,000	50,000	-
04-50130345 LICENSE & FEES	59	100	10	200	100
04-50130358 BAD DEBTS	15,000	-	-	-	-
04-50130362 JANITORIAL SUPPLIES	1,716	2,200	1,571	2,000	(200)
04-50130366 CONTINGENCY EXPENSE	4,117	-	-	5,000	5,000
04-50130370 COMMUNITY OUTREACH & MKTG	-	-	-	3,000	3,000
04-50130382 INFO TECHNOLOGY PLAN	12,944	12,944	12,944	12,944	-
04-50130383 OH ALLOCATION TO GENERAL FUND	80,524	87,887	87,887	87,887	-
04-50130393 DEPRECIATION EXPENSE	506,733	-	-	-	-
04-50130399 CONSULTING/ENGINEERING FEES	38,982	25,000	-	20,000	(5,000)
TOTAL OTHER SERVICES	785,671	243,937	215,489	261,331	17,394
CAPITAL					
04-50140407 INFRASTRUCTURE IMPROVEMENTS	-	15,000	-	-	(15,000)
04-50140419 Z-TURN MOWER	-	-	-	10,000	10,000
TOTAL CAPITAL	-	15,000	-	10,000	(5,000)
DEBT SERVICE					
04-50150501 TRF OUT TO CO '07 INTEREST	1,828	-	-	-	-
04-50150504 TRF OUT TO CO 2016 PRIN	-	15,000	15,000	15,000	-
04-50150505 TRF OUT TO CO 2016 INTEREST	855	2,582	2,582	2,416	(166)
TOTAL DEBT SERVICE	2,683	17,582	17,582	17,416	(166)

**CITY OF HONDO
AIRPORT FUND 04
EXPENSES**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
NON-OPERATING					
04-50220224 HONDO ART LEAGUE MAINT.	23	500	-	500	-
04-50220228 602 SPATZ	-	500	-	-	(500)
04-50220231 FOOD PANTRY MAINT.	29	500	115	500	-
04-50220245 WATER/SEWER IMPROVEMENTS	9,342	25,000	40,000	54,000	29,000
TOTAL NON-OPERATING	9,394	26,500	40,115	55,000	28,500
CAPITAL					
04-50840700 13 RAMP GRANT	-	100,000	100,000	100,000	-
TOTAL CAPITAL	-	100,000	100,000	100,000	-
GRANT					
04-50983001 NON-PRIMARY ENTITLEMENTS	-	-	-	-	-
TOTAL GRANT	-	-	-	-	-
TOTAL EXPENSES	1,373,920	953,925	908,136	995,935	42,010

**CITY OF HONDO
SANITATION FUND 05
FUND SUMMARY**

WORKING CAPITAL BALANCE 09/30/17	174,430
PLUS ESTIMATED REVENUES FOR FY 17-18	1,349,839
LESS ESTIMATED EXPENDITURES FOR FY 17-18	<u>1,324,640</u>
EQUALS NET FOR 17-18	25,199
EQUALS ESTIMATED WORKING CAPITAL 09/30/18	199,629
PLUS 18-19 REVENUES	1,391,200
EQUALS TOTAL RESOURCES	1,590,829
LESS 18-19 EXPENSES	1,354,042
EQUALS ESTIMATED WORKING CAPITAL 09/30/19	236,787

The City has entered into an exclusive franchise contract with Alamo1 for the collection and disposal of residential, commercial, and industrial solid waste. The contract ends on September 30, 2018 and has a clause for an add one year renewal. The contract has a built in rate adjustment for both the rate paid to Alamo1 and the rate charged to the customers. There is a 6% mark-up for residential and an 8% mark-up for commercial. This mark-up is designed to cover the cost of the fuel adjustment allowed by the contract and the cost of the City's collection center.

**CITY OF HONDO
SANITATION FUND 05
REVENUES**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
REVENUES					
05-1302 RESIDENTIAL SANITATION	588,994	685,000	603,429	660,000	(25,000)
05-1304 COMMERCIAL SANITATION	717,352	700,000	725,726	715,000	15,000
05-1306 PENALTIES	16,688	16,000	15,809	16,000	-
05-1310 COLLECTION CENTER PERMITS	5,124	4,000	4,410	-	(4,000)
05-1320 MISCELLANEOUS	487	200	465	200	-
TOTAL REVENUES	1,328,645	1,405,200	1,349,839	1,391,200	(14,000)

**CITY OF HONDO
SANITATION FUND 05
EXPENSES**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
PERSONNEL SERVICES					
05-51210100 SALARY	11,507	11,697	12,008	-	(11,697)
05-51210125 SOCIAL SECURITY	837	901	923	-	(901)
05-51210126 UNEMPLOYMENT TAX	93	90	53	-	(90)
05-51210127 RETIREMENT PLAN	1,224	1,070	1,084	-	(1,070)
05-51210128 HEALTH & DENTAL INSURANCE	(2)	-	-	-	-
05-51210130 COBRA COMPLIANCE PREMIUM	-	18	-	-	(18)
05-51210135 WORKERS COMPENSATION	486	614	612	-	(614)
TOTAL PERSONNEL SERVICES	14,145	14,390	14,680	-	(14,390)
SUPPLIES					
05-51220200 OFFICE SUPPLIES	-	100	-	-	(100)
TOTAL SUPPLIES	-	100	-	-	(100)
OTHER SERVICES					
05-51230300 UTILITIES	188	100	12	-	(100)
05-51230302 TELEPHONE	639	600	648	-	(600)
05-51230338 MISCELLANEOUS	1,090	1,000	-	-	(1,000)
05-51230351 RESIDENTIAL SOLID WASTE COLL	520,618	558,000	539,332	610,000	52,000
05-51230352 COMMERCIAL SOLID WASTE COLL	649,910	680,000	667,597	680,000	-
05-51230354 COLLECTION STATION	45,192	44,440	42,000	-	(44,440)
05-51230355 TIRE,TV AND SIMILAR PICKUPS	21,363	20,000	5,330	9,000	(11,000)
05-51230358 BAD DEBTS	16,202	-	-	-	-
05-51230382 INFORMATION TECHNOLOGY	729	729	729	729	-
05-51230383 OH ALLOCATION FRM GENERAL FUND	50,468	54,313	54,312	54,313	-
TOTAL OTHER SERVICES	1,306,399	1,359,182	1,309,960	1,354,042	(5,140)
TOTAL EXPENSES	1,320,544	1,373,672	1,324,640	1,354,042	(19,630)

**CITY OF HONDO
BOND & SINKING FUND 06
FUND SUMMARY**

WORKING CAPITAL BALANCE 09/30/17	165,856
PLUS ESTIMATED REVENUES FOR FY 17-18	1,228,510
LESS ESTIMATED EXPENDITURES FOR FY 17-18	<u>1,228,211</u>
EQUALS NET FOR 17-18	299
EQUALS ESTIMATED WORKING CAPITAL 09/30/18	<u>166,155</u>
PLUS 18-19 REVENUES	1,252,985
EQUALS TOTAL RESOURCES	<u>1,419,140</u>
LESS 18-19 EXPENSES	1,230,344
EQUALS ESTIMATED WORKING CAPITAL 09/30/19	<u>188,796</u>

FUND FACTS

This fund is used to account for the funds used to service the City's debt.

**CITY OF HONDO
BOND & SINKING FUND 06**

REVENUES

REVENUES

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
06-1302 PROPERTY TAX REVENUE	326,993	400,758	400,758	420,800	20,042
06-1311 BOND PROCEEDS	1,300,000	-	-	-	-
06-1312 REFUNDING ESCROW AGENT	(1,272,005)	-	-	-	-
06-1318 TRF IN FROM EDC	37,333	132,157	132,157	129,916	(2,241)
06-1322 TRF IN FROM ELECTRIC FUND	11,750	53,550	53,550	58,025	4,475
06-1323 TRF IN FROM WATER FUND	128,220	624,163	624,163	626,528	2,365
06-1324 TRF IN FROM AIRPORT FUND	1,393	17,582	17,582	17,416	(166)
06-1373 INTEREST INCOME	-	300	300	300	-
TOTAL REVENUES	533,684	1,228,510	1,228,510	1,252,985	24,475

EXPENSES

DEBT SERVICE

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
06-50030329 BOND ISSUE COSTS	25,504	-	-	-	-
06-50050402 2013 DWSRF PRINCIPAL	-	50,000	50,000	50,000	-
06-50050403 2013 DWSRF INTEREST	4,148	3,800	3,800	3,358	(442)
06-50050502 2010 SALES TAX BOND PRINCIPAL	-	45,000	45,000	45,000	-
06-50050503 2010 SALES TAX REV. BOND INTE	35,068	33,524	33,524	31,780	(1,744)
06-50050537 2014 REFUNDING PRINCIPAL	91,980	150,000	150,000	153,000	3,000
06-50050538 2014 REFUNDING INTEREST	35,059	32,984	32,984	30,406	(2,578)
06-50050539 2016 CO PRINCIPAL	25,000	210,000	210,000	220,000	10,000

**CITY OF HONDO
BOND & SINKING FUND 06
EXPENSES**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
DEBT SERVICE					
06-50050540 2016 CO INTEREST	6,879	38,987	38,987	36,613	(2,374)
06-50050541 CO SERIES 2015 PRINCIPAL	100,000	230,000	230,000	230,000	-
06-50050542 CO SERIES 2015 INTEREST	47,085	78,862	78,862	76,286	(2,576)
06-50050543 SERIES 2017 PRINCIPAL	-	240,000	240,000	240,000	-
06-50050544 SERIES 2017 INTEREST	61,470	115,054	115,054	113,901	(1,153)
06-50050556 CO '07 PRINCIPAL	45,121	-	-	-	-
06-50050557 CO '07 INTEREST	64,212	-	-	-	-
TOTAL DEBT SERVICE	541,526	1,228,211	1,228,211	1,230,344	2,133

**CITY OF HONDO
CEMETERY PERPETUAL CARE FUND 11
FUND SUMMARY**

	RESTRICTED	AVAILABLE	TOTAL
WORKING CAPITAL BALANCE 09/30/17	532,590	25,155	557,745
PLUS ESTIMATED REVENUES FOR FY 17-18	15,000	2,700	17,700
LESS ESTIMATED EXPENDITURES FOR FY 17-18	n/a	16,150	16,150
EQUALS ESTIMATED WORKING CAPITAL 09/30/18	547,590	11,705	559,295
PLUS 18-19 REVENUES	15,000	2,000	17,000
EQUALS TOTAL RESOURCES	562,590	13,705	576,295
LESS 18-19 EXPENSES	n/a	40,500	40,500
EQUALS ESTIMATED WORKING CAPITAL 09/30/19	562,590	(26,795)	535,795

FUND FACTS

The Cemetery Perpetual Care Fund accounts for the activity associated with a fee collected pursuant with Chapter 1 Article 13 of the Code of Ordinances. The Code calls for the amounts paid into the Fund to be considered a permanent trust for the perpetual care and upkeep of lots and graves in the cemeteries. When cemetery lots are sold, two fees are collected. One is the sale of the lot, which goes into the General Fund. The other is the Perpetual Care fee which goes into this fund. Per 1.13.006C, the earnings on the Perpetual care fees shall only be used for the maintenance, care, and upkeep, and for the general beautification of the cemetery. It costs the General Fund about \$60,000 a year to maintain the cemetery. This is partially offset by about \$6,000 for the sale of lots. We plan to transfer about 10% of the available funds from this fund to the General Fund to help offset the difference.

**CITY OF HONDO
CEMETERY PERPETUAL CARE FUND 11
REVENUES**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
REVENUES					
11-1305 REVENUE	13,300	15,000	15,000	15,000	-
11-1373 INTEREST INCOME	2,292	2,000	2,700	2,000	-
TOTAL REVENUES	15,592	17,000	17,700	17,000	-

EXPENSES

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
EXPENSES					
11-50023036 MOWING FEES TO GENERAL FUND	16,000	16,000	16,000	38,000	22,000
11-50030311 CEMETERY CLEANUP	215	2,500	150	2,500	-
11-50040410 CEMETERY EXPANSION	23,788	-	-	-	-
11-50080001 CAPITAL OUTLAY	-	-	-	-	-
TOTAL EXPENSES	40,003	18,500	16,150	40,500	22,000

**CITY OF HONDO
HONDO ECONOMIC DEVELOPMENT CORPORATION FUND 18
FUND SUMMARY**

WORKING CAPITAL BALANCE 09/30/17	2,380,197
PLUS ESTIMATED REVENUES FOR FY 17-18	754,092
LESS ESTIMATED EXPENDITURES FOR FY 17-18	<u>473,970</u>
EQUALS NET FOR 17-18	280,122
EQUALS ESTIMATED WORKING CAPITAL 09/30/18	<u>2,660,319</u>
PLUS 18-19 REVENUES	1,444,000
EQUALS TOTAL RESOURCES	<u>4,104,319</u>
LESS 18-19 EXPENSES	2,522,340
EQUALS ESTIMATED WORKING CAPITAL 09/30/19	<u>1,581,979</u>

FUND FACTS

The purpose of the corporation is to undertake any project authorized by Section 4B of the Act for the Promotion, Development or retention of new or expanded business enterprises that create or retain primary jobs, including maintenance and operation expenses for any such projects.

Currently, the staff consists of one (1) employee:

1 - Economic Development Corporation Director

**CITY OF HONDO
ECONOMIC DEVELOPMENT FUND 18
REVENUES**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
REVENUES					
18-1301 SALES TAX REVENUE	503,014	480,000	497,329	480,000	-
18-1306 EDA ANNEX GRANT	-	-	-	960,000	960,000
18-1356 MISCELLANEOUS REVENUE	-	250,000	250,025	-	(250,000)
18-1373 INTEREST INCOME	7,717	4,000	6,738	4,000	-
TOTAL REVENUES	510,731	734,000	754,092	1,444,000	710,000

EXPENSES

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
PERSONNEL SERVICES					
18-50010100 SALARY	81,342	80,825	86,084	77,251	(3,574)
18-50010116 LONGEVITY	108	144	144	-	(144)
18-50010125 SOCIAL SECURITY	6,368	6,653	6,019	6,369	(284)
18-50010126 UNEMPLOYMENT TAX	9	90	324	153	63
18-50010127 RETIREMENT	7,519	7,955	8,248	7,524	(431)
18-50010128 HEALTH & DENTAL INS	30	721	30	4,975	4,254
18-50010130 COBRA COMPLIANCE PREMIUM	-	18	-	25	7
18-50010135 WORKERS COMP (TML)	238	147	148	375	228
18-50010149 AUTO ALLOWANCE EDC	5,400	5,400	5,625	5,400	-
18-50010150 CELL PHONE ALLOWANCE	600	600	625	600	-
TOTAL PERSONNEL SERVICES	101,614	102,553	107,247	102,672	119

**CITY OF HONDO
ECONOMIC DEVELOPMENT FUND 18 - EXPENSES**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
SUPPLIES					
18-50020200 OFFICE SUPPLIES	54	1,000	1,000	1,000	-
TOTAL SUPPLIES	54	1,000	1,000	1,000	-
OTHER SERVICES					
18-50030209 MEETINGS & SEMINARS	886	1,000	562	1,000	-
18-50030300 LEGAL SERVICES	-	2,000	-	2,000	-
18-50030302 TELEPHONE	1,146	1,600	1,164	1,200	(400)
18-50030304 POSTAGE	-	200	-	200	-
18-50030311 CONSULTING SERVICES	-	5,000	5,000	5,000	-
18-50030314 DUES & SUBSCRIPTIONS	807	1,500	335	1,500	-
18-50030316 EDUCATION PROJECTS	560	5,000	2,283	3,000	(2,000)
18-50030317 CHAMBER CONTRACT	10,000	20,000	20,004	20,000	-
18-50030319 MARKETING & ADVERTISING	13,391	25,000	23,754	25,000	-
18-50030366 CONTINGENCY EXPENSE	2,219	5,000	5,000	5,000	-
18-50030382 INFORMATION TECH	30,000	30,000	30,000	30,000	-
TOTAL OTHER SERVICES	59,009	96,300	88,102	93,900	(2,400)

**CITY OF HONDO
ECONOMIC DEVELOPMENT FUND 18 - EXPENSES**

CONTINUED

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
CAPITAL					
18-50040411 STRTC VOC ANNEX EDA SHARE	-	-	-	960,000	960,000
18-50040412 STRTC VOCATIONAL ANNEX	26,288	555,316	145,464	409,852	(145,464)
18-50040413 STRTC RENOVATION	279,628	-	-	-	-
18-50040414 CASTRO AVE REBUILD 90-CARTER	-	525,000	-	525,000	-
18-50050506 RENOVATE HANGAR 6	-	-	-	300,000	300,000
TOTAL CAPITAL	305,916	1,080,316	145,464	2,194,852	1,114,536
DEBT SERVICE					
18-50050500 TRF OUT TO CO '07 PRINCIPAL	35,831	-	-	-	-
18-50050501 TRF OUT TO CO '07 INTEREST	(5,201)	-	-	-	-
18-50050502 TRF OUT TO BOND SER 2010 PRIN	40,000	45,000	45,000	45,000	-
18-50050503 TRF OUT TO BOND SER 2010 INT	35,068	33,524	33,524	31,780	(1,744)
18-50050504 CO SERIES 2016 PRINCIPAL	15,000	45,000	45,000	45,000	-
18-50050505 CO SERIES 2016 INTEREST	5,964	8,633	8,633	8,136	(497)
TOTAL DEBT SERVICE	126,662	132,157	132,157	129,916	(2,241)
TOTAL COST CENTER	593,255	1,412,326	473,970	2,522,340	1,110,014

**CITY OF HONDO
SOUTH TEXAS REGIONAL TRAINING CENTER FUND 20
FUND SUMMARY**

WORKING CAPITAL BALANCE 09/30/17	94,577
PLUS ESTIMATED REVENUES FOR FY 17-18	66,620
LESS ESTIMATED EXPENDITURES FOR FY 17-18	<u>27,694</u>
EQUALS NET FOR 17-18	38,926
EQUALS ESTIMATED WORKING CAPITAL 09/30/18	<u>133,503</u>
PLUS 18-19 REVENUES	68,270
EQUALS TOTAL RESOURCES	<u>201,773</u>
LESS 18-19 EXPENSES	32,900
EQUALS ESTIMATED WORKING CAPITAL 09/30/19	<u>168,873</u>

FUND FACTS

The purpose of this fund is to record transactions associated with the South Texas Regional Training Center (STRTC). The STRTC was created when the City, Medina County and the Hondo Economic Development Corporation came together in 2011. The City provided the building and the location, the County provided \$300,000 and the Hondo Economic Development Corporation (HEDC) provided \$1,000,000. An advisory board was created to provide advice and guidance. Southwest Texas Junior College (SWTJC) provides academic classes and GED training. The City is encouraging SWTJC and other to provide technical courses.

**CITY OF HONDO
SOUTH TEXAS REGIONAL TRAINING CENTER FUND 20
REVENUES**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
REVENUES					
20-1301 SWTJC RENT	24,000	24,000	30,780	30,780	6,780
20-1302 ALAMO WRKFRCE OFFICE LEASE	18,990	18,990	18,990	18,990	-
20-1303 CONCORDIA	-	-	-	500	500
20-1304 GOODWILL INDUSTRIES	-	-	-	-	-
20-1305 SWTJC UTILITY	2,319	2,200	975	1,000	(1,200)
20-1310 SWTJC ADMIN SVS & SUPPORT	12,000	12,000	12,000	12,000	-
20-1330 MISCELLANEOUS RENTALS	6,440	5,000	3,875	5,000	-
TOTAL REVENUES	63,749	62,190	66,620	68,270	6,080

EXPENSES

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
SUPPLIES					
20-50220200 OFFICE SUPPLIES	1,033	2,000	1,094	1,500	(500)
20-50220201 BREAKROOM SUPPLIES	322	400	381	400	-
20-50220210 EQUIPMENT MAINTENANCE	-	500	500	500	-
20-50220229 UNIFORMS	-	-	-	250	250
20-50220263 FURNITURE	7,521	3,000	3,000	3,000	-
TOTAL SUPPLIES	8,876	5,900	4,975	5,650	(250)

**CITY OF HONDO
SOUTH TEXAS REGIONAL TRAINING CENTER FUND 20
EXPENSES**

SERVICES

20-50230300 UTILITIES	11,726	4,000	3,612	6,000	2,000
20-50230302 TELEPHONE	4,360	3,500	2,860	3,500	-
20-50230310 INSURANCE	1,512	2,916	3,378	3,500	584
20-50230312 MAINTENANCE AGREEMENTS	3,001	4,000	3,000	4,000	-
20-50230338 MISCELLANEOUS	623	500	275	250	(250)
20-50230350 BUILDING MAINTENANCE	10,158	8,000	8,000	8,000	-
20-50230362 JANITORIAL SUPPLIES	1,289	3,000	1,594	2,000	(1,000)
	<hr/> 32,669	<hr/> 25,916	<hr/> 22,719	<hr/> 27,250	<hr/> 1,334
TOTAL EXPENSES	41,545	31,816	27,694	32,900	1,084

**CITY OF HONDO
HOTEL OCCUPANCY TAX FUND 21
FUND SUMMARY**

WORKING CAPITAL BALANCE 09/30/17	135,509
PLUS ESTIMATED REVENUES FOR FY 17-18	131,731
LESS ESTIMATED EXPENDITURES FOR FY 17-18	<u>102,500</u>
EQUALS NET FOR 17-18	29,231
EQUALS ESTIMATED WORKING CAPITAL 09/30/18	<u>164,740</u>
PLUS 18-19 REVENUES	110,000
EQUALS TOTAL RESOURCES	<u>274,740</u>
LESS 18-19 EXPENSES	97,500
EQUALS ESTIMATED WORKING CAPITAL 09/30/19	<u>177,240</u>

FUND FACTS

The Hotel/Motel Fund assists the City in promoting visitors to the City. The taxes are collected by the local hotels and motels within the City and remitted on a quarterly basis. The funds are distributed, according to regulations and statutes, to organizations which hold events and functions to attract visitors to the City.

**CITY OF HONDO
HOTEL OCCUPANCY TAX FUND 21
REVENUES**

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
REVENUES					
21-1315 HOTEL/MOTEL TAX REVENUES	119,794	110,000	131,731	110,000	-
TOTAL REVENUES	119,794	110,000	131,731	110,000	-

EXPENSES

	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 BUDGET	BUDGET CHANGE
OTHER SERVICES					
21-50230301 HONDO CHAMBER OF COMMERCE	50,000	65,000	65,000	65,000	-
21-50230302 MEDINA COUNTY FAIR ASSN.	10,000	10,000	10,000	10,000	-
21-50230303 MEDINA COUNTY MUSEUM	6,000	7,500	7,500	7,500	-
21-50230305 RODEO ASSOCIATION	10,000	10,000	10,000	10,000	-
21-50230311 75TH ANNIVERSARY STRA	19,822	-	-	-	-
21-50230312 STOL ROUNDUP-CHAMBER OF COMMERCE	-	10,000	10,000	5,000	(5,000)
TOTAL OTHER SERVICES	95,822	102,500	102,500	97,500	(5,000)

THIS IS GOD'S COUNTRY

