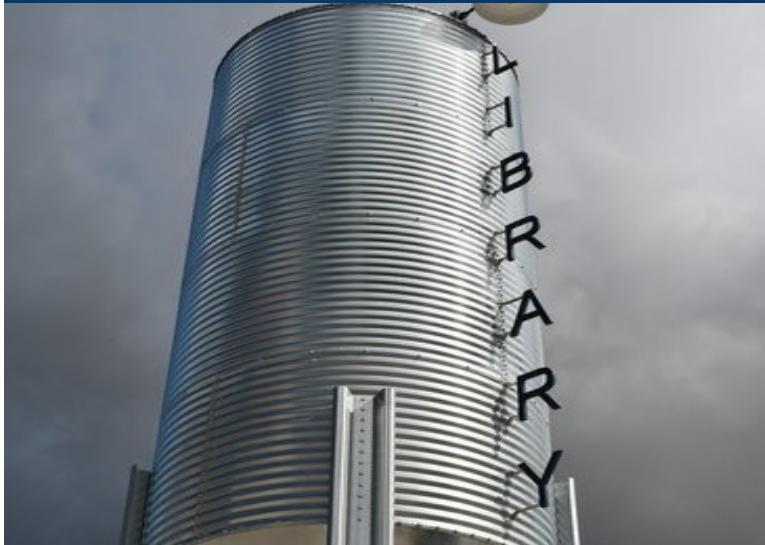




## ADOPTED BUDGET FY 2022-2023



# THE CITY OF HONDO



JOHN McANELLY, MAYOR  
BRETT WILLIAMS, COUNCIL MEMBER—PLACE 1  
BOBBY VELA, MAYOR PRO TEM —PLACE 2  
JOSE “PORKY” YTUARTE COUNCIL MEMBER—PLACE 3  
WESLEY HUESSER, COUNCIL MEMBER—PLACE 4  
JOHN E. VILLA, COUNCIL MEMBER—PLACE 5



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# **CITY OF HONDO, TEXAS**

## **FISCAL YEAR 2022-2023**

### **ANNUAL BUDGET**

#### **Mayor**

John McAnelly

#### **Council Members**

Brett Williams, Place 1

Bobby Vela, Place 2

Jose "Porky" Ytuarte, Place 3

Wesley Huesser, Place 4

John E. Villa, Place 5

#### **City Manager**

Scott Albert

This budget will raise more total revenue from property taxes than last year's budget by an amount of \$18,142, which is an 0.98% increase, and of that amount the revenue to be raised from new property added to the tax roll this year is \$18,142.

The members of the governing body voted on September 19, 2022 at a City Council meeting the adoption of the budget as follows:

#### **Council Members**

FOR: Brett Williams, Place 1

Bobby Vela, Place 2

Jose Ytuarte, Place 3

Wesley Huesser, Place 4

#### **AGAINST:**

PRESENT and not voting: John McAnelly

ABSENT: John E. Villa, Place 5

TAX RATE	ADOPTED FY 2021-22	ADOPTED FY 2022-23
Property Tax Rate	.4866	.4370
No New Revenue Tax Rate	.4602	.4370
No New Revenue M&O Tax Rate	.3544	.3319
Voter Approval Tax Rate	.4866	.4911
Debt Tax Rate	.1198	.1476

The total amount of Municipal debt obligated secured by property taxes for the City of Hondo is \$631,166.



# Table of Contents

TRANSMITTAL LETTER	5
ORGANIZATIONAL CHART	14
ABOUT HONDO	16
BUDGET CALENDAR	19
5 YEAR FUND FORECAST	23
FUND BALANCES	25
FUND DESCRIPTIONS	27
DEPARTMENT MATRIX	30
ALL FUNDS SUMMARY	32
GENERAL FUND	35
GENERAL FUND REVENUES	38
GENERAL FUND EXPENDITURES	42
GENERAL FUND EXPENDITURE DETAIL	44
ENTERPRISE FUNDS	99
ELECTRIC FUND	100
WATER/ WASTEWATER FUND	107
AIRPORT FUND	121
SANITATION FUND	128
OTHER FUNDS	130
PERSONNEL	147
FEES SCHEDULE	157
CAPITAL PROGRAM	178
DEBT MODEL &	181
DEBT SCHEDULES	181
FINANCIAL POLICIES	208
GLOSSARY	218



# TRANSMITTAL LETTER

Honorable Mayor McAnelly and  
Members of the City Council  
City of Hondo, Texas

Mayor McAnelly and City Council Members:

### **Overview**

It is my pleasure to present the City Manager's recommended budget for Fiscal Year 2022-2023 (FY-23) for your review and consideration. The City of Hondo staff is pleased to present a balanced budget for the FY-23. The total budget for FY-23 is \$28,938,166, an increase of roughly 22% from FY-22. The 22% increase is primarily due to;

- A proposed debt issuance for the purchase of equipment & vehicles, (\$1.4 million)
- American Rescue Plan funds for implementing AMI water meters, (\$1.2 million)
- Certificate of Obligations for Street improvements, (\$1.0 million)
- CDBG funds for WWTP improvements (\$450k)
- Planning, and (\$250k)
- Increased personnel cost (COLA, TMRS, & Health Insurance Coverage) (\$960k)

For 2022-2023, the budget includes the following new positions, Full-Time Recreation Aide, Director of Development Services, Finance Assistant, Fire Marshall/Emergency Management Coordinator, and STRTC Manager. The total payroll for next year is \$8,511,243 for 144 employees a fifteen percent (15%) increase over last year personnel.

One of the Administration's goals in preparing the budget for FY 2022-23 was to enhance employee compensation and benefits, which will aid the City in retaining and attracting employees. The following are the changes staff recommends for FY 2022-23 regarding employee compensation and benefits.

a. Compensation

**The administration recommends a seven percent (7%) Cost of Living Adjustment (COLA) for employees making \$60,000 or less annually and three and half percent (3.5%) for employees making over \$60,000 annually.**

Inflation is on the rise at a historic pace. The consumer price index surged 7.5% on an annual basis in January 2022, the highest increase in about 40 years. The U.S. Bureau of Labor Statistics reported on June 10, 2022, that the consumer price index for the 12 months ending in May increased 8.6 percent, the largest 12-month increase since the period ending December 1981. The competitive labor market has increased the City's challenges in recruiting and retaining employees. The COLA increase is a first step towards enhancing the City's compensation plan and benefits with the hopes of retaining staff but also recruiting talent.

b. Retirement (TMRS)

The city provides a retirement benefit to employees through the Texas Municipal Retirement System (TMRS). The City's current contribution rate requires employees to contribute five percent (5%) of their monthly compensation towards retirement. The city matches the five percent (5%) at a 2:1 ratio. The administration recommends the city increase the employee contribution rate from five percent (5%) to seven percent (7%), which is the maximum employee contribution rate allowed by TMRS. Roughly fifty-five percent (55%) of the cities participating in TMRS allow their employees to contribute seven percent (7%) of their compensation towards their retirement. The city matches the seven percent at a 2:1 ratio.

c. Health Insurance

Prior to the current fiscal year, the city was fortunate to have three consecutive years without increases in insurance premiums. However, due to a high loss ratio during the third year, the city experienced a significant increase in insurance premiums for the fiscal year 2021-22. Unfortunately, the city has experienced another high loss ratio this year, and we anticipate insurance premiums to increase by sixteen percent (16%) at a minimum for the fiscal year 2022-23. The increase in insurance premiums has made paying for dependent care coverage difficult, if not impossible, for employees. To aid staff with paying for increased dependent care coverage, the administration recommends the city pay for 50% of dependent care coverage for the base PPO plan only.

d. Compensation Study

The administration proposes to conduct a compensation study this year to ensure employee compensation is competitive within eighty-five percent (85%) of the Austin-San Antonio job market. Once we have identified the necessary salary adjustments, we'll plan to begin implementing pay adjustments during FY 2024.

The budget includes payments for a proposed new seven-year debt issuance of \$1.4 million (tax notes) to aid the city with purchasing various capital assets, including; a forklift, AMI meters for electric, a new street sweeper, a restroom for Park 3, city hall remodel project, iPads for city council and public works, and vehicles for streets/parks/police/development services/facilities, speed trailer, radios for the PD, etc.

Several capital projects that will be taking place during the fiscal year, including but not limited to;

- Street, curb, and gutter improvements

*Reconstruction Program (installation of curbs will be determined before commencing work)*

-Reconstruction of 31<sup>st</sup> street from Ave E to Ave G.

-City Council will identify two streets with high traffic volumes they want to reconstruct during FY 2023.

*-Rehabilitation Chip & Seal Program (installation of curbs will be determined before commencing*

work) Staff will recommend to the City Council a list of streets for rehabilitation work after completing geo tech test to determine which streets qualify for rehabilitation versus reconstruction.

- Water meters will be changed out to AMI meters.
- Upgrade the reconductor along HWY 90 from copper to aluminum to accommodate future growth in the commercial corridor.
- Replace/rehabilitate the downtown ground storage water tank\*.
- Rehabilitate the clarifiers, sluice gate, bar screen, and compactor at the WWTP.
- Rehabilitate the Spatz water well, which has been offline since 2016.
- The following downtown sidewalks will be reconstructed this year;  
Westside of Avenue K – from 17<sup>th</sup> street to 18<sup>th</sup> street.  
Southside of 17<sup>th</sup> street – from Avenue M to Avenue K.  
Eastside of Avenue M – from 17<sup>th</sup> street to 18<sup>th</sup> street.
- Rehabilitate sections of Taxiway A at the airport.
- Construction of a wastewater collection line to the Mumme's stone yard.

\* In 2021, Dunham Engineering inspected the downtown water storage tank and noted several deficiencies, including there was no longer a coating on the interior of the tank leading to significant corrosion. Rehabilitating the tank is not recommended since the interior has extensive corrosion. Rehabilitating the tank will require blasting the interior, leading to an unknown cost of repairs on the interior of the tank due to corrosion.

The budget also includes several planning initiatives for the upcoming year that will address the City's current needs and establish long-range plans intended to guide growth in and around the City. A few of the planning initiatives proposed for the upcoming year include.

- Prepare a comprehensive plan intended to direct growth. A comprehensive plan can be defined as a long-range plan intended to direct a community's growth and physical development for 20 to 30 years or longer. Ideally, and if feasible, it is appropriate to try to prepare a comprehensive plan for the ultimate development of a community. This will allow for ultimate utility, transportation, and community facilities planning and, therefore, can aid in a more time and cost-effective planning and budgeting program. The plan usually includes policies relevant to developing various physical elements in the community, such as transportation, housing, recreation, and public facilities. It provides for the distribution and relationships of various land uses. The comprehensive plan is the most crucial document for managing a community's physical growth because it can (and should) consolidate and coordinate physical planning needs, goals, policies, and all the separate community studies that address various aspects of physical development in the City.

Further, a comprehensive plan, to be effective, has to be an ongoing process involving periodic evaluation and updating; the comprehensive plan document, therefore, is one component of this process. To further aid in its effectiveness, the comprehensive plan must be based on a shared community vision. This vision is constructed through consensus-based planning. It should also be recognized that the planning process itself can be understood as a product. The continuing nature of contemporary comprehensive planning involves learning, mind/consciousness changing, community building, "healing of wounds," constructing new relations, and setting (and refining) direction. These functions are part of the roles of all involved in preparing, implementing, and establishing the community's comprehensive plan. Developing a comprehensive plan will take place over two fiscal years and will cost roughly \$250,000. The cost of preparing a comprehensive plan will be split between FY 2023 and FY 2024.

- The city's wastewater treatment plant (WWTP), originally constructed in 1984, is approaching seventy-five percent (75%) capacity requiring the city to determine the best approach for treating the city's future wastewater needs. Staff recommends we conduct a study to assess the current conditions of the WWTP, review historical data regarding flows at the WWTP, develop land use assumptions and provide a high level opinion on construction costs for either expanding the existing WWTP, building a Westside WWTP, or construct a trunk/interceptor line from the Westside of the city to the existing WWTP. The study will identify the best approach for treating the city's future wastewater needs. Although the study may cost between \$100,000-\$120,000, this expenditure is necessary to ensure we are performing our due diligence before spending anywhere from \$15,000,000 to \$25,000,000 on a wastewater capital project.
- In 2020 the engineering firm Freeland Turk prepared a five-year street maintenance program for the city of Hondo. For the upcoming fiscal year, staff wishes to expand upon the study to cover a 10-20 year capital improvement program focused on streets, alleys, curbs, and drainage (CIP-SACD). A ten to twenty-year plan for these four areas will provide the city with the best possible planning necessary to establish maintenance and reconstruction programs. The plan will allow the city to evaluate multiple strategies to improve roadway surface and lifespan of city streets.
- The budget includes \$50,000 to perform a compensation study that will analyze the city's current pay practices and determine if we are competitive within the San Antonio-Austin Region for public sector jobs.

**Fund Comparison between FY 2022 Approved Budget versus FY 2023 Adopted Budget**

Fund	FY 2022	FY 2023	Difference
General	9,836,760	11,370,089	1,533,329
Electric	6,379,036	6,574,484	195,448
Water & Wastewater	2,636,849	5,657,684	3,020,835
Airport	795,854	992,185	196,331
Bond	1,338,800	1,503,586	164,786
Sanitation	1,285,585	1,285,400	(185)
Municipal Court	10,100	3,400	(6,700)
Perpetual Care	1,000	1,000	0
General Capital Projects	650,000	1,000,000	350,000
EDC	173,891	180,539	6,648
STRTC	396,594	114,799	(281,795)
Hotel/Motel	97,500	87,500	(10,000)
Water Resource	30,000	30,000	0
Fair Hall & Livestock	101,265	137,500	36,235
<b>TOTAL</b>	<b>\$23,733,234</b>	<b>\$28,938,166</b>	<b>\$5,204,932</b>

The majority of the increase in the budget for FY 2023 is due employee compensation/benefits, grants and infrastructure improvements. The budget includes the same total property tax rate as last year.

## Primary Reoccurring Revenue Sources

### *Property tax rate*

The Adopted budget is based on maintaining the city's current property tax rate of 0.4370. The preliminary total taxable value of \$423,618,456, is roughly a 11% increase over last year's value.

Fiscal Year	Basic Rate	Debt Service	Total
2017	0.3866	0.1273	0.5139
2018	0.3759	0.1380	0.5139
2019	0.3823	0.1286	0.5109
2020	0.3796	0.1144	0.4940
2021	0.3668	0.1198	0.4866
2022	0.2894	0.1476	0.4370

Fiscal Year	Residential Property	Agricultural & Commercial Property	Total Taxable Property After Exemptions
2017	137,805,351	141,818,105	253,904,187
2018	163,024,971	163,024,971	291,332,824
2019	166,674,313	176,297,851	309,488,192
2020	170,955,903	187,347,903	338,430,067
2021	183,437,995	199,753,731	383,191,726
2022	216,461,468	207,156,988	423,618,456

### *Sales Tax*

Sales tax collections account for approximately thirty percent (30%) of the general fund revenues.

Fiscal Year	City	EDC	Total Collections
2017	1,006,029	503,015	1,509,044
2018	1,216,096	608,048	1,824,144
2019	1,930,834	965,417	2,896,251
2020	1,153,468	575,935	1,729,403
2021	1,262,090	633,656	1,895,746

### *Electric Revenue*

The electric utility accounts for approximately forty percent (40%) of the city's revenues. **The electric rates will have to increase when the city approves a new wholesale power contract within the coming months.** The city's current contract rate per kWh is \$0.0488, CPS proposes a three- year extension rate of \$0.0648, and the market is currently at \$0.0878.

Fiscal Year	Residential	Commercial	Industrial	Other	Total
2017	3,908,944	3,984,294	1,048,002	237,730	9,178,970

2018	4,031,636	4,447,508	800,714	203,153	9,483,011
2019	4,144,243	4,290,235	757,484	190,258	9,382,220
2020	3,975,355	4,818,799	894,833	169,560	9,858,547
2021	4,101,948	4,197,177	768,025	171,038	9,238,188

#### Water and Wastewater Revenue

Staff at this time is not recommending changing the water and wastewater utility rates. However, after the city identifies a future wastewater treatment plant project, we'll need to perform a utility rate study to pay for the project.

Fiscal Year	Water	Wastewater	Other	Total
2017	2,241,320	1,253,565	389,804	3,884,689
2018	2,461,394	1,242,354	371,868	4,075,616
2019	2,543,807	1,259,263	386,592	4,189,662
2020	3,136,404	1,529,083	366,961	5,032,448
2021	3,293,946	1,493,355	470,894	5,258,195

#### Non-Profit Contributions

Non-Profit (General Fund)	Amount
Medina County Museum	2,000.00
Hondo Garden Club	3,500.00
Medina County Food Pantry	2,000.00
Rodeo Association	3,000.00
Bluebonnet Children's	3,500.00
Hondo Art League	3,000.00
Meals On Wheels	2,880.00
American Legion	1,000.00

Non-profit (Hotel/Motel Fund)	Amount
Hondo Chamber of Commerce	\$65,000.00
Medina County Livestock Association	\$5,000.00
Medina County Museum	\$7,500.00
Rodeo Association	\$10,000.00

The aggregated debt schedule below reflects the City's existing debt plus the adopted new tax notes.

#### Aggregated Debt Service

Fiscal Year	Rev Bonds	CO S-2013	GO Ref S-2014	CO S-2015	GO Ref S-2016	CO S-2017	CO 2021	Feb2022 Tax Notes	2022 New Notes	Total Debt Service
2023	75,350	50,465	188,009	203,094	249,677	351,971	174,125	104,682	103,412	1,500,785
2024	74,050		189,682	200,252	255,962	352,621	182,025	104,266	159,119	1,517,975

2025	77,700		190,961	207,284	251,891	352,699	194,550	102,907	204,569	<b>1,582,560</b>
2026	71,350			203,984	381,267	352,239	270,650	106,375	302,500	<b>1,688,364</b>
2027	75,000			205,369	388,873	351,356	270,475	104,680	303,563	<b>1,699,315</b>
2028	73,600			206,308		350,092	270,150	102,895	304,300	<b>1,307,344</b>
2029	72,200			201,812		353,437	269,675	105,992	299,794	<b>1,302,910</b>
2030	75,750			207,044		351,284	269,050			<b>903,127</b>
2031				206,723		353,831	273,200			<b>833,753</b>
2032				206,105		350,911	272,125			<b>829,141</b>
2033				205,075		352,645	270,900			<b>828,620</b>
2034				203,785		353,920	269,525			<b>827,230</b>
2035				202,059		354,722	272,925			<b>829,706</b>
2036						355,074	271,100			<b>626,174</b>
2037							269,125			<b>269,125</b>
2038							271,925			<b>271,925</b>
2039							269,500			<b>269,500</b>
2040							271,850			<b>271,850</b>
2041							268,975			<b>268,975</b>
<b>Total</b>	<b>595,000</b>	<b>50,465</b>	<b>568,652</b>	<b>2,658,890</b>	<b>1,527,670</b>	<b>4,936,799</b>	<b>4,881,850</b>	<b>731,796</b>	<b>1,677,256</b>	<b>17,628,377</b>
	<b>100% EDC</b>	<b>100% Utility</b>	<b>63% General 37% Utility</b>	<b>55% General 45% Utility</b>	<b>27.36% General 21.84% Utility 6.58% Airport 21.84% Electric 22.39% EDC</b>	<b>100% Utility</b>	<b>100% General</b>	<b>46% General 26% Utility 28% Electric</b>	<b>87.8% General 12.2% Electric</b>	

### Cash Position

Below you will find the most recent Unrestricted Cash balances as of June 30, 2022, compared to September 30, 2021.

Fund	09/30/21	06/30/22	Difference
General	3,241,185	3,941,514	700,329
Electric	2,044,784	2,059,676	14,892
Water/Wastewater	4,015,474	5,516,942	1,501,468
Airport	(144,247)	(76,247)	68,000
Sanitation	530,776	518,315	(12,461)

## Closing

Last year I briefly mentioned my concern regarding the electric fund cash balance. At fiscal year-end 2022, the electric fund will have only 13 days of cash reserves. In addition, the administration is concerned about aging electric infrastructure and the lack of a capital improvement program for the electric utility. Beginning this year, staff will take steps to evaluate the electric department's infrastructure. We aim to create a ten-year CIP, evaluate our O&M, and establish a ten-year utility rate structure based on a CIP and best practices for O&M.

The budget is key to managing the City's resources when planning for growth. The budget is a tool to help us manage our limited resources to the highest priorities that will produce the greatest positive impact on the community. The budget document for the City of Hondo will evolve over the next two years into a document that clearly outlines the City's objectives with resources.

I wish to remind the City Council and staff that On January 1, 2021 Senate Bill 2 went in effect impacting a city's rollback rate. Prior to SB 2 the rollback rate/voter-approval rate use to be 8 percent and SB 2 lowered the rate to 3.5 percent before voter approval is required. However there are two exceptions to the 3.5 rate.

### 1. Unused Increment Rate

The unused increment rate can be used to increase the voter-approval rate, depending upon the tax rates adopted by the city in the previous three years. In essence, the "unused increment rate" is the 3-year rolling sum of the difference between the adopted tax rate and voter-approval rate. Put differently, the city has the ability to "bank" any unused amounts below the voter-approval rate to use for up to three years.

### 2. De Minimis Rate

This is designed to give cities with a population of 30,000 or less some relief from the 3.5 per voter approval tax rate. The de minimis rate allows smaller cities flexibility to adopt a tax rate that generates \$500,000 more in property tax revenue than the previous year.

I want to thank the staff for all their contributions and support in preparing this year's budget. I especially want to thank Christopher Hill and Doug Martella for their dedication to organizing this year's budget.

Respectfully,

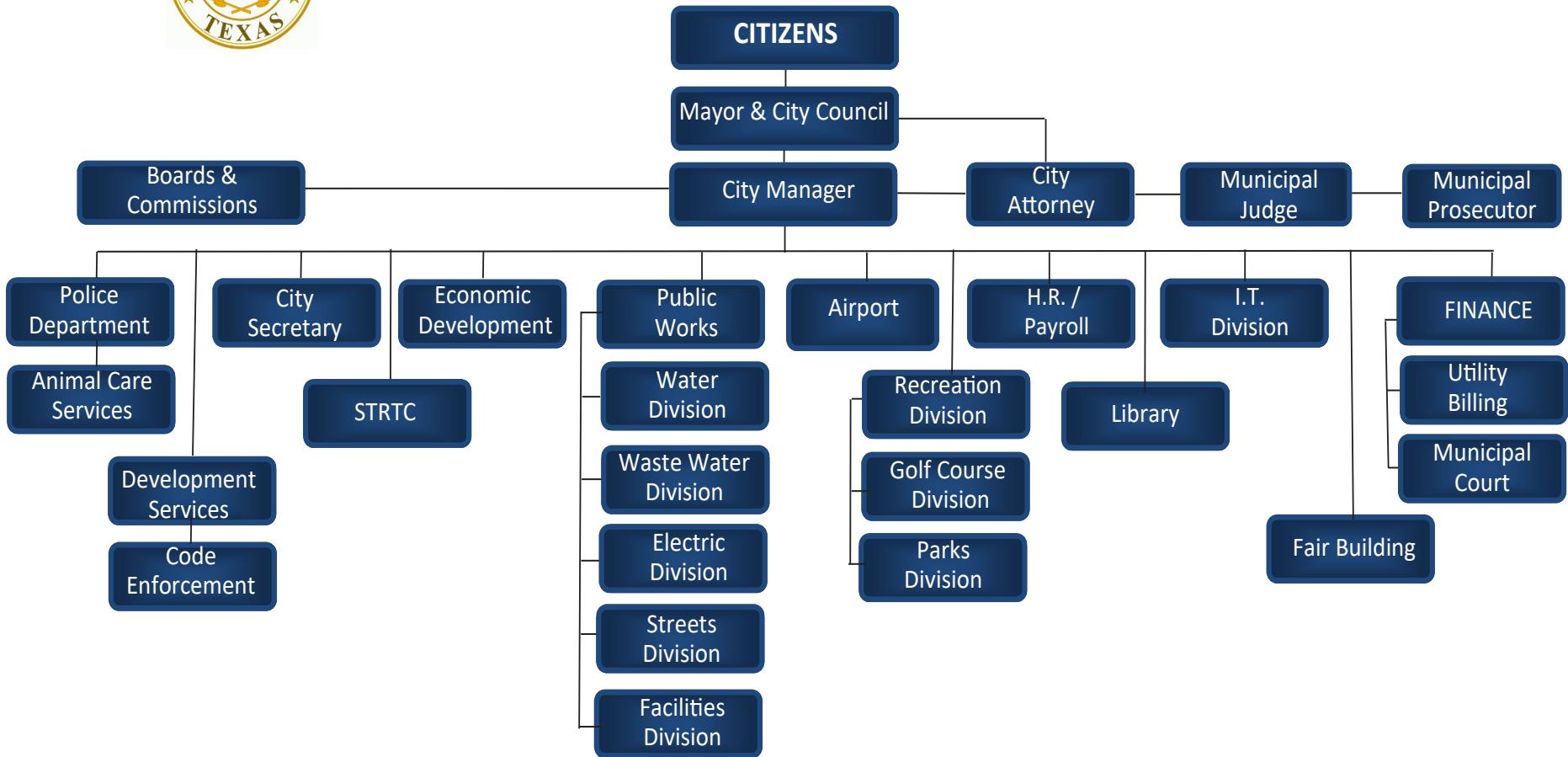
Scott L. Albert  
City Manager



# ORGANIZATIONAL CHART



## CITY OF HONDO ORGANIZATIONAL CHART





# ABOUT HONDO

## **Profile of the Government**

The City of Hondo, incorporated in 1942, is located approximately 40 miles west of San Antonio, Texas. The City of Hondo occupies approximately 9.6 square miles of land. The City of Hondo has an estimated population of 9,305 with an expected 3% growth over the next five (5) years. The City of Hondo is empowered to levy a property tax on both real and personal properties located within its boundaries. It also is empowered by state statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate by the governing body. The City has operated under the council-manager form of government. Policymaking and legislative authority are vested in a City Council consisting of the Mayor and five council members. The City Council is responsible for establishing public policy on City matters by the passage of appropriate ordinances and resolutions. The City Manager is responsible for overseeing the day- to-day operations of the government, implementing policy established by City Council, and for appointing the heads of the various departments. The City provides a full range of services, including police, the construction and maintenance of streets, recreational facilities, cultural events, airport operations, water, electric, sanitation and sewer services.

## **Factors Affecting Financial Condition**

The information presented in the financial statements are perhaps best understood when it is considered from the broader perspective of the specific environment within which the City of Hondo operates. Growth is beginning to the west of San Antonio and Hondo is a prime location to be included.

### **Local economy**

Hondo is a community west of San Antonio. The major local employers of the City are the County, School District and the City itself. The remaining workforce commutes to the San Antonio and surrounding area. The City (through the Economic Development Corporation) is working to expand the South Texas Regional Training Center to offer job training. At the same time, the City is actively marketing undeveloped land to businesses. The City anticipates the additional skilled workforce and available real estate will attract new employers.

### **Financial Information**

**Internal Control:** Management is responsible for establishing and maintaining internal controls designed to ensure that assets of the City are protected from loss, theft or misuse and to provide adequate accounting information compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles for local governments as prescribed by the Governmental Accounting Standards Board (GASB), the Financial Accounting Standards Board (FASB) and the American Institute of Certified Public Accountants (AICPA). The internal control system is designed to provide reasonable, but not absolute assurance that these objectives are met. The concept of reasonable assurance recognizes that the cost of an internal control should not exceed the benefits derived from the internal control. The City utilizes financial accounting software which is designed with a system of internal controls. These controls are continually being reevaluated to provide reasonable, but not absolute, assurances.

## **Budget Controls**

The City also utilizes budgetary controls. Legally expenditures cannot exceed the appropriated amount. The objective of these budgetary controls is to ensure compliance with the adopted budget approved by the City Council as mandated by the city charter and state law. The levels of budgetary control are established at the department basis and at the fund level. Staff believes these controls help monitor and direct approved expenditures to a level within the budget parameters which directly results in a strong financial performance.

## **Financial Results**

Assets and fund balances continue to grow as the City grows and financial results remain strong. Staff closely monitors and plans the amount of issuance to keep steady debt ratios per capita, per revenue, and per operations tax rate to the debt tax rate.

## **Independent Audit**

An independent audit is performed every year of the general ledger, accounts, financial records, and transactions of all city departments. The audit is completed by an independent certified public accounting firm selected by the City Council. The City is in compliance with this requirement.



# BUDGET CALENDAR



April 30, 2022

Last day for chief appraiser to certify estimate of the taxable value for municipalities.

May 23, 2022

The Budget Calendar for Fiscal Year 2022-2023 is presented to City Council.

May 24, 2022

Budget kick-off message. City Manager and CFO Financial Manager send budget message and worksheets to Department Heads.

June 6, 2022

Deadline for Department Heads to submit budgets to the CFO Financial Manager by close of business. Any difference greater than 5% must include a memorandum explaining the increase. Each Department Head must submit a memorandum with their budget describing the important features of their budget and indicate any major changes for the current fiscal year. Any requests for additional personnel will be calculated by the HR Department after the City Manager has authorized.

June 13, 2022

The CFO Financial Manager presents a draft budget to the City Manager.

June 20 – 24, 2022

The City Manager meets with staff to review their department/division budgets and priorities for FY 2022-2023. Time & Dates TBD.

July 11, 2022

The City Manager submits a preliminary proposed budget to the City Secretary for distribution to the City Council and all interested persons.

July 22, 2022

Mayor and City Council provides written feedback to the City Manager with any budget comments.

July 25, 2022

Medina County Appraisal District completes the appraised valuation.

August 1, 2022

County Tax Assessor/Collector calculation of No-New Revenue Tax Rate and Voter Approval tax rates.

August 8, 2022

City Manager provides Proposed Budget to Council. The City Secretary must publish a notice in the newspaper and website that the proposed budget is available within 10 days. The proposed budget should be on the City's website, and a hard copy available at City Hall for public inspection.

August 9-10, 2022

Budget Workshops to discuss Proposed Budgets. City Manager, CFO and Staff address any concerns provided by the Mayor and City Council.

August 22, 2022

City Council meets to discuss the property tax rate and set time, date and location of public hearing. If the proposed tax rate exceeds the voter approval rate, take record vote and schedule public hearing and adoption date accordingly (Sept 12).

August 22, 2022

Brief City Council on Debt Issuance requested within budget and approve the city to proceed with the issuance of debt. Resolution of Notice of Intentions to issue certificates of obligation Rule 15c2-12 if necessary.



August 23, 2022

Publish "Notice of Public Hearing on Tax Increase" – notice in the newspaper, website,

Publish at least 10 days before the Public Hearing / City Council Meeting. CFO to coordinate with County Tax Assessor publication of the notice required by the County which is 7 days before Public Hearing / City Council Meeting.

September 12, 2022

Regular Council Meeting – Public Hearing on Tax Rate and Budget, Adoption of Budget Ordinance,

Adoption of Property Tax Rate Ordinance, Adoption of Rate Change Ordinance, Adoption of revenue increase from adopted tax rate.

September 19, 2022

City Secretary files a copy of the budget with the County Clerk. CFO sends a copy of the approved budget to each Department Head and includes a copy on the City's website.



## 5 YEAR FUND FORECAST

5 Year Fund Forecast - General Fund



	FY 22	FY 22	FY 23	FY 24	FY 25	FY 26	FY 27
	Adopted	Projected	Adopted	Projected	Projected	Projected	Projected
<b>Beginning Balance</b>	3,241,185	3,241,185	3,763,107	3,763,107	3,763,107	3,763,107	3,763,107
<b>Revenues</b>							
Property Taxes	1,438,456	1,442,698	1,278,218	1,521,889	1,552,327	1,583,374	1,615,041
Sales Taxes	1,150,000	1,352,208	1,300,000	1,326,000	1,352,520	1,379,570	1,407,161
Licenses and Permits	130,000	150,000	150,000	153,000	156,060	159,181	162,365
Grants	1,434,791	185,000	804,920	821,018	837,438	854,187	871,271
Other Revenues	570,557	634,227	649,980	662,980	676,240	689,765	703,560
<b>Total Revenues</b>	4,723,804	3,764,133	4,396,948	4,484,887	4,574,585	4,666,077	4,759,398
<b>Expenditures</b>							
Council	65,725	65,725	75,325	76,832	78,369	79,936	81,535
Administration	625,169	609,652	1,068,240	639,605	652,397	665,445	678,754
Tax	37,500	37,650	39,599	40,391	41,199	42,023	42,863
Finance	272,623	281,813	419,216	427,600	436,152	444,875	453,773
Police	2,224,007	2,305,035	2,524,336	2,449,823	2,498,819	2,548,795	2,599,771
Municipal Court	142,224	141,406	169,133	172,516	175,966	179,485	183,075
Emergency Services	19,250	18,990	50,314	51,320	52,346	53,393	54,461
Animal Control	181,734	164,482	176,373	179,900	183,498	187,168	190,911
Streets	848,354	800,721	1,224,474	1,248,963	1,273,942	1,299,421	1,325,409
Library	362,715	380,217	421,749	430,184	438,788	447,564	456,515
Parks	718,928	728,646	835,593	808,305	824,471	840,960	857,779
Facilities	475,234	469,848	565,509	576,819	588,355	600,122	612,124
Recreation	594,611	575,566	723,234	737,699	752,453	767,502	782,852
Golf	409,581	388,787	301,722	307,756	313,911	320,189	326,593
Development Services	438,934	370,253	659,667	672,860	686,317	700,043	714,044
City Secretary	121,802	107,379	120,166	122,569	125,020	127,520	130,070
Non-Profits	20,880	20,880	20,880	21,298	21,724	22,158	22,601
Public Works	234,503	168,743	291,432	297,261	303,206	309,270	315,455
Human Resources	129,754	127,811	191,280	195,106	199,008	202,988	207,048
Information Technology	558,267	489,747	676,396	689,924	703,722	717,796	732,152
Grants	1,616,330	175,650	815,450	-	-	-	-
<b>Total Expenditures</b>	10,098,125	8,429,001	11,370,088	10,146,731	10,349,663	10,556,653	10,767,785
Transfers (Net)	5,074,321	4,886,790	5,901,648	5,661,844	5,775,078	5,890,576	6,008,387
Other Sources (Uses) of Funds	300,000	300,000	1,285,322	-	-	-	-
<b>Total Transfers and Other Sources</b>	5,374,321	5,186,790	7,186,970	5,661,844	5,775,078	5,890,576	6,008,387
<b>Add to/(use of) fund balance</b>	-	521,922	-	-	-	-	-
<b>Ending Balance</b>	3,241,185	3,763,107	3,763,107	3,763,107	3,763,107	3,763,107	3,763,107
<b>Fund Balance Percentage of Total Expenditures</b>							
	32%	38%	33%	37%	36%	36%	35%



# FUND BALANCES

### Recap of All Budgeted Funds

	09/30/2020			09/30/2021			09/30/2022	
	Working		Working		Working		Capital	Capital
	Capital	Plus	Less	Capital	Plus	Less		
	Balance	Revenues	Expenses	Balance	Revenues	Expenses		Balance
<b>Operating Funds:</b>								
General Fund 01 (Note 1)	3,016,855	8,322,793	8,094,127	3,245,521	8,950,923	8,429,001	3,767,443	
Electric Fund 02	2,618,688	9,238,142	8,952,092	2,904,738	9,502,864	8,906,043	3,501,559	
Water/Sewer Fund 03	5,039,109	5,287,592	3,015,259	7,311,442	5,493,804	2,943,580	9,861,666	
Airport Fund 04	60,623	750,247	724,540	86,330	1,127,539	1,016,763	197,106	
Sanitation Fund 05	645,813	1,448,311	1,344,474	749,650	1,467,992	1,467,992	749,650	
<b>Total Operating Funds</b>	<b>11,381,088</b>	<b>25,047,085</b>	<b>22,130,492</b>	<b>14,297,681</b>	<b>26,543,122</b>	<b>22,763,379</b>	<b>18,077,424</b>	
<b>Special Revenue Funds:</b>								
Debt Service Fund 06	169,725	563,208	534,266	198,667	1,503,586	1,503,586	198,667	
Committed & Restricted Fund 09	4,153	10,100	10,100	4,153	3,400	3,400	4,153	
Perpetual Care Fund 11	554,399	30,541	24,461	560,479	21,000	21,000	560,479	
General Capital Projects 14	1,003,162	4,062,981	467,462	4,598,681	-	1,000,000	3,598,681	
Hondo EDC Fund 18	2,131,735	639,087	319,261	2,451,561	600,500	185,007	2,867,054	
STRTC Fund 20	217,582	199,617	63,744	353,455	116,362	116,241	353,576	
Fair Hall & Livestock 23	-	19,933	2,460	17,473	141,586	128,576	30,483	
Water Resource 22	-	30,000	30,000	-	30,000	30,000	-	
Hotel Occupancy Tax Fund 21	165,232	120,531	89,800	195,963	130,000	120,000	205,963	
<b>Total Special Revenue Funds</b>	<b>4,245,988</b>	<b>5,675,998</b>	<b>1,541,554</b>	<b>8,380,432</b>	<b>2,546,434</b>	<b>3,107,810</b>	<b>7,819,056</b>	
<b>Total All Funds</b>	<b>15,627,076</b>	<b>30,723,083</b>	<b>23,672,046</b>	<b>22,678,113</b>	<b>29,089,556</b>	<b>25,871,189</b>	<b>25,896,480</b>	



# FUND DESCRIPTIONS



## Fund Structure – City of Hondo

### Governmental Funds

#### General Fund

The General Fund is the main operating fund of the City. It is made up of several departments including; City Council, Administration, Tax, Finance, Police, Court, Emergency Services, Animal Care, Streets, Library, Building & Ground Maintenance, Recreation, Golf, Development, Human Resources, Information Technology, City Secretary, Non-profits and Public Works.

#### Economic Development Fund (Component Unit)

The HEDC fund is used to account for the development and retention of new or expanded business in the City of Hondo.

#### Debt Service Fund

This fund is used to account for the revenues and expenses associated with the City's Debt.

#### Court Technology & Court Security

This fund tracks the court technology and court security monies paid in and expenditures associated.

#### Capital Projects Fund

This fund is used for governmental activity capital projects.

#### South Texas Regional Training Center Fund

This fund is used to record the transactions associated with the South Texas Regional Training Center.

#### Hotel Tax Fund

This fund is used to account for the costs and revenue collection of the City's hotel occupancy tax.

#### Perpetual Care Fund

This fund is used to account for the fees related to the Cemetery.

#### Fair Hall & Livestock Fund

This fund is used to collect the fair rental revenue and track expenditures.



## **Enterprise Funds**

### Electric Fund

The Electric Fund is used to account for the electric operations of the City including transmission and distribution of electricity to customers.

### Water/Wastewater fund

The water and wastewater funds account for the water and wastewater operations of the City which is funded by service charges to customers.

### Airport Fund

The Airport fund is used to account for the airport operations of the City and is funded with service charges to users and leases for hangars.

### Sanitation Fund

The sanitation fund is used to waste collection for City residents and is funded by service charges to customers.

### Water Resource Fund

This fund is used to account for charges associated with user fees for water accounts.



# DEPARTMENT MATRIX

### Department Matrix

	Major Government Funds	Enterprise Funds	Special Revenue Funds
General Fund	X		
Electric Fund		X	
Water & Wastewater Fund		X	
Airport Fund		X	
Sanitation Fund		X	
Bond Interest & Sinking Fund	X		
Court Technology & Security Fund			X
Perpetual Care Fund			X
General Capital Projects Fund	X		
South Texas Regional Training Center Fund			X
Hotel Tax Fund			X
Fair Hall & Livestock Fund			X
Economic Development Fund			X
Water Resource Fund		X	
American Rescue Plan Fund			X



# ALL FUNDS SUMMARY



## City of Hondo FY 2022-2023 Budget Summary

### Revenues

General Fund	4,290,034
Electric Fund	9,332,300
Water Fund	6,771,468
Airport Fund	1,134,912
Bond Fund	620,260
Sanitation Fund	1,487,600
Court Technology/Security	3,400
Perpetual Care Fund	21,000
General Capital Projects	1,000,000
EDC Fund	527,500
STRTC Fund	102,299
Hotel/Motel Tax Fund	135,000
Water Resource Fund	30,000
Fair Hall & Livestock Fund	50,000
<b>Total Revenues</b>	<b>\$25,505,773</b>

### Expenses

General Fund	11,370,089
Electric Fund	6,574,484
Water Fund	5,657,684
Airport Fund	992,185
Bond Fund	1,503,586
Sanitation Fund	1,285,400
Court Technology/Security	3,400
Perpetual Care Fund	1,000
General Capital Projects	1,000,000
EDC Fund	180,539
STRTC Fund	114,799
Hotel/Motel Tax Fund	87,500
Water Resource Fund	30,000
Fair Hall & Livestock Fund	137,500
<b>Total Expenses</b>	<b>\$28,938,166</b>



**Other Sources  
(Uses) of Funds**

American Rescue Funds - AMI	
Meters	1,173,000
2022 Tax Notes	1,406,828
TWDB Water Funds	732,567
2021/2022 Loan Proceeds Remaining	
	<u>307,258</u>
<b>Total Other Sources (Uses) of Funds</b>	<b>\$3,619,653</b>
<b>Surplus (Deficit)</b>	<b>\$187,260</b>



# GENERAL FUND

## City of Hondo FY 2022-2023 Budget Summary

### General Fund

#### General Fund

##### Revenues:

Property Tax	\$1,278,219
Sales Tax	1,300,000
Licenses & Permits	150,000
Grants	804,920
Other	<u>649,980</u>
 Total Revenues	 <b>\$4,183,119</b>

##### Expenses:

Council	75,325
Administration	1,067,240
Tax	39,599
Finance	428,216
Police	2,524,336
Municipal Court	169,133
Emergency Services	46,314
Animal Services	176,373
Streets	1,224,474
Library	421,749
Parks	830,593
Facilities	565,509
Recreation	723,234
Golf	301,722
Development Services	659,667
City Secretary	120,166
Non-profits	21,880
Public Works	291,432
Human Resources	191,280
Information Technology	676,398
Grants	<u>815,450</u>
 Total Expenses	 <b>\$11,370,089</b>



Other Sources of Revenues:

Transfers In	5,901,648
2022 Tax Notes	1,236,828
2021/2022 Loan Remaining	<u>48,494</u>
Total Other Sources of Revenues	<b>\$7,186,970</b>
Surplus (Deficit)	<b>\$0</b>



# GENERAL FUND REVENUES

# REVENUE SUMMARY

## Description of Revenues

Below is the revenue summary chart for the General Fund. Property tax values increased significantly in the City which caused an increase in property tax budgeted revenues. Sales tax has also been strong in the City which led to the increase. More loan proceeds in the current year also contributed to the increase in total budgeted revenues.

Revenues	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Property Tax	<b>\$1,357,623</b>	<b>\$1,438,456</b>	<b>\$1,402,037</b>	<b>\$1,442,698</b>	<b>\$1,278,218</b>
Sales Tax	<b>1,262,090</b>	<b>1,150,000</b>	<b>1,014,156</b>	<b>1,352,208</b>	<b>1,300,000</b>
Licenses & Permits	<b>111,412</b>	<b>130,000</b>	<b>122,528</b>	<b>150,000</b>	<b>150,000</b>
Grants		<b>1,434,791</b>	-	<b>185,000</b>	<b>804,920</b>
Other Services	<b>573,820</b>	<b>570,557</b>	<b>547,272</b>	<b>634,228</b>	<b>649,980</b>
Transfers	<b>4,569,137</b>	<b>5,074,321</b>	<b>3,682,588</b>	<b>4,866,790</b>	<b>5,901,648</b>
Loan Proceeds	-	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>1,285,322</b>
Total Revenues	<b>\$7,874,082</b>	<b>\$10,098,125</b>	<b>\$7,068,581</b>	<b>\$8,930,924</b>	<b>\$11,370,088</b>

# General Fund Revenues



	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
1302 CURRENT YEAR PROPERTY TAX	1,275,598	1,388,456	1,347,795	1,388,456	1,223,218
1304 DELINQUENT PROPERTY TAXES	48,313	32,000	34,620	34,620	35,000
1306 PROPERTY TAX PENALTIES	33,711	18,000	19,623	19,623	20,000
1311 POLICE DONATIONS				-	27,000
1312 SALES TAX REVENUE	1,262,090	1,150,000	1,014,156	1,352,208	1,300,000
1313 SCHOOL RESOURCE OFFICER	41,945	57,867	33,572	33,572	45,000
1314 FRANCHISE FEES	66,733	40,000	54,587	72,783	70,000
1317 POOL PARTY RENT	5,790	7,000	6,960	7,960	8,000
1319 CREDIT CARD FEES GEN	24,227	37,000	38,171	45,000	40,000
1323 ZONING/SUBD.	9,050	5,000	6,175	7,000	7,000
1324 COMMUNITY CENTER RENTAL	13,913	15,000	18,045	20,000	20,000
1325 OTHER SOURCES	5,214	2,000	5,730	5,730	5,000
1326 LICENSE & PERMITS	111,412	130,000	122,528	150,000	150,000
ANIMAL FEES & ACCIDENT RE-					
1328 PORTS	10,016	6,000	5,265	7,000	7,000
1328 ANIMAL CONTROL DONATIONS	671	-	125	125	-
1329 INSPECTION FEES	4,087	2,000	380	507	2,000
1330 ADMIN FEES/CUTOUTS	4,245	12,000	9,815	12,000	12,000
1332 MUNICIPAL COURT REVENUE	54,134	60,000	34,425	45,900	60,000
1335 LEAGUE FEES	7,115	22,000	11,244	11,244	22,000
1340 BRUSH OVER 8 CY	35	100	0	0	100
1341 DEVELOPER DEPOSITS	1,528	-	-	-	-
1346 CITY PARK USER FEE	5,230	7,000	5,575	7,000	7,000
1349 CITY EVENT DONATION	1,563	1,000	100	-	-
1349 5K REGISTRATION FEES	655	-	620	620	-
1351 POOL CONCESSIONS	6,330	6,500	5,030	6,500	6,500
LIBRARY BUILDING FUND DONA-					
1353 TION	28,707	18,000	26,023	30,000	30,000
1354 SALE OF CEMETERY LOTS	13,300	6,550	6,450	8,000	8,000
1355 YOUTH PROGRAM DONATIONS		800	75	75	200
1359 CITY EASEMENT USE	17,250	17,250	17,250	17,250	17,250
1363 RECREATIONAL FEES	31,755	45,000	34,687	46,249	61,740
1364 POOL REVENUE	13,856	13,000	12,670	13,670	13,000
1365 INSURANCE PROCEEDS	49,312	-	59,187	59,187	-
1368 MISCELLANEOUS	6,118	10,000	3,779	5,039	5,000
1373 INTEREST INCOME	3,527	10,000	11,471	11,471	7,500
1374 MIXED BEVERAGE TAX	2,266	1,300	7,476	9,968	10,000

# General Fund Revenues



	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
1377 LIBRARY GRANT REVENUE	3,720	-			10,000
1378 TOBACCO/WELLNESS CONTRIBUTION	4,839	5,000	662	662	500
1379 GOLF COURSE REVENUE	49,002	60,000	53,875	60,000	60,000
1380 LIBRARY REVENUE	9,279	13,500	8,321	11,095	13,500
1381 LIBRARY USED BOOKSTORE	1,706	1,600	1,738	1,738	1,600
1385 POST OFFICE RENT	41,143	41,090	37,403	41,090	41,090
MOWING FEES FROM CEMETERY					
1386 FUND	20,000	20,000	15,000	20,000	20,000
1389 VENDING MACHINE REVENUE	1,636	2,000	1,594	2,000	2,000
1391 TRANSFER IN ELECT INFO TECH	786,934	69,243	69,243	69,243	24,250
1391 TRANSFER IN WATER INFO TECH	-	23,442	23,442	23,442	21,345
1391 TRANSFER IN AIRPORT INFO TECH	-	8,726	8,726	8,726	-
1391 TRANSFER IN EDC INFO TECH	-	21,000	16,848	16,848	30,000
1391 TRANSFER IN SAN INFO TECH	-	11,721	11,721	11,721	-
1396 CROSSING GUARDS REIMB	13,925	13,000	13,791	13,791	15,000
1399 TRANSFER IN - ELECTRIC	2,775,000	2,999,121	2,249,341	2,999,121	2,988,238
1399 TRANSFER IN - WATER & WW	1,007,204	1,501,002	1,125,751	1,501,002	2,436,359
1399 TRANSFER IN - AIRPORT	-	87,887	65,915	87,887	72,341
1399 TRANSFER IN - SANITATION	-	137,079	111,600	148,800	202,200
1399 TRANSFER IN - FUND BALANCE	-	215,100	-	-	106,915
1400 2021/2022 LOAN PROCEEDS	-	300,000	300,000	300,000	48,494
1401 2022 TAX NOTES	-				1,236,828
1592 SALE OF FIXED ASSETS/SURPLUS	-	12,000	-		15,000
CDBG DOWNTOWN SIDEWALK					
1663 GRANT	-				350,000
1664 TXDOT SIDEWALK GRANT	-	727,791	-		-
1310 USDA GRANT/POLICE UNITS	-	50,000		50,000	49,920
1670 U.S. DEPARTMENT OF HOUSING	-	657,000	-	135,000	405,000
<b>TOTAL</b>	<b>7,874,082</b>	<b>10,098,125</b>	<b>7,068,581</b>	<b>8,930,924</b>	<b>11,370,088</b>



# GENERAL FUND EXPENDITURES

# Expenditure Summary



## Expenses:

Council	75,325
Administration	1,067,240
Tax	39,599
Finance	428,216
Police	2,524,336
Municipal Court	169,133
Emergency Services	46,314
Animal Services	176,373
Streets	1,224,474
Library	421,749
Parks	830,593
Facilities	565,509
Recreation	723,234
Golf	301,722
Development Services	659,667
City Secretary	120,166
Non-profits	21,880
Public Works	291,432
Human Resources	191,280
Information Technology	676,398
Grants	<u>815,450</u>
Total Expenses	<b>\$11,370,089</b>



# GENERAL FUND EXPENDITURE DETAIL

# Council

## Description

The Council cost center is used to pay services of the City Council and various supplies and services City Council needs and uses to govern the City.

## Personnel

None

Expenditures	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Personnel	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$22,500</b>	<b>\$30,000</b>	<b>\$30,000</b>
Supplies	<b>\$5,552</b>	<b>\$5,225</b>	<b>\$1,156</b>	<b>\$5,225</b>	<b>\$5,225</b>
Other Services	<b>\$19,459</b>	<b>\$30,500</b>	<b>\$11,999</b>	<b>\$30,500</b>	<b>\$40,100</b>
Total Expenditures	<b>\$55,010</b>	<b>\$65,725</b>	<b>\$35,655</b>	<b>\$65,725</b>	<b>\$75,325</b>

## Council

	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>PERSONNEL</b>					
50110100 CITY COUNCIL FEES	30,000	30,000	22,500	30,000	30,000
<b>TOTAL PERSONNEL</b>					
	30,000	30,000	22,500	30,000	30,000
<b>SUPPLIES</b>					
50120200 OFFICE SUPPLIES	402	225	212	225	225
50120209 MEETINGS AND SEMINARS	5,150	5,000	944	5,000	5,000
<b>TOTAL SUPPLIES</b>	<b>5,552</b>	<b>5,225</b>	<b>1,156</b>	<b>5,225</b>	<b>5,225</b>
<b>OTHER SERVICES</b>					
50130311 RELATIONS	3,074	2,500	1,860	2,500	2,500
50130312 CELEBRATIONS	12,442	15,000	7,124	15,000	25,000
50130313 ENGAGEMENT	3,505	10,000	1,627	10,000	10,000
50130314 DUES & SUBSCRIPTIONS	-	1,000	600	1,000	600
50130338 MISCELLANEOUS	439	2,000	788	2,000	2,000
<b>TOTAL OTHER SERVICES</b>	<b>19,459</b>	<b>30,500</b>	<b>11,999</b>	<b>30,500</b>	<b>40,100</b>
<b>TOTAL</b>	<b>55,010</b>	<b>65,725</b>	<b>35,655</b>	<b>65,725</b>	<b>75,325</b>

# Administration

## Description

The Administration Division captures the costs for overall city administration. The most significant costs are associated with the City Manager and City Attorney.

## Strategic Goals

The Administration's goal is to provide excellent administrative services to the City's daily operations, address citizen's concerns, and strive to make Hondo a pillar community. Administration aims to implement strategic plans in order to set priorities for the City to allow for energy and resources to be allocated for set goals.

## Personnel

1 – City Manager

1 - Fire Marshall/EMS Coordinator

Expenditures	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Personnel	<b>\$461,042</b>	<b>\$187,030</b>	<b>\$154,858</b>	<b>\$169,011</b>	<b>\$272,891</b>
Supplies	<b>23,113</b>	<b>35,350</b>	<b>9,512</b>	<b>27,576</b>	<b>32,350</b>
Other Services	<b>283,129</b>	<b>359,024</b>	<b>257,993</b>	<b>369,300</b>	<b>311,999</b>
Capital Outlay	<b>155,137</b>	-	-	-	<b>450,000</b>
Transfers	-	<b>43,765</b>	<b>32,824</b>	<b>43,765</b>	-
Total Expenditures	<b>\$922,421</b>	<b>\$625,169</b>	<b>\$455,187</b>	<b>\$609,652</b>	<b>\$1,067,240</b>

# Administration



	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>PERSONNEL</b>					
50210100 SALARY	378,126	151,000	126,604	135,000	203,961
50210111 OVERTIME	475	-	-	-	-
50210116 LONGEVITY	1,152			-	36
50210125 SOCIAL SECURITY	23,948	11,246	9,582	10,328	16,062
50210126 UNEMPLOYMENT TAX	745	153	-	153	306
50210127 RETIREMENT PLAN	34,063	12,583	10,255	11,556	27,694
50210128 HEALTH & DENTAL INS	18,479	5,366	3,213	5,366	16,684
COBRA COMPLIANCE					
50210130 PREMIUM	22	20	1	1	-
50210135 WORKERS COMPENSATION	749	662	703	608	2,148
50210149 AUTO ALLOWANCE	2,530	6,000	4,500	6,000	6,000
50210150 CELL PHONE ALLOWANCE	753	-	-	-	-
<b>TOTAL PERSONNEL</b>	<b>461,042</b>	<b>187,030</b>	<b>154,858</b>	<b>169,011</b>	<b>272,891</b>
<b>SUPPLIES</b>					
50220200 OFFICE SUPPLIES	5,853	8,000	1,519	2,226	5,000
50220201 BREAKROOM SUPPLIES	1,279	3,000	189	1,000	1,000
50220207 PRINTING AND STATIONARY	85	100	-	100	100
50220209 MEETINGS AND SEMINARS	2,040	7,500	865	7,500	7,500
50220216 EMPLOYEE RELATIONS	6,709	10,000	5,025	10,000	12,000
50220229 UNIFORMS	799	500	-	500	500
50220231 OFFICE EQUIPMENT	557	250	-	250	250
50220250 WELLNESS PROGRAM	5,601	6,000	1,915	6,000	6,000
<b>TOTAL SUPPLIES</b>	<b>23,113</b>	<b>35,350</b>	<b>9,512</b>	<b>27,576</b>	<b>32,350</b>

# Administration

	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>OTHER SERVICES</b>					
50230300 UTILITIES	9,429	5,000	6,533	8,711	9,000
50230302 TELEPHONE	8,033	5,200	4,397	5,863	5,632
OFFICE EQUIPMENT LEASE					
50230303 PAYMENT	7,753	10,000	5,963	7,951	7,753
50230304 POSTAGE	95	200	74	200	200
50230305 BUILDING SECURITY					450
50230306 PAYING AGENT FEES	3,200	3,500	1,400	3,500	3,500
50230310 INSURANCE	17,968	17,000	16,383	16,383	30,000
MAINTENANCE					
50230312 AGREEMENTS	24,926	25,000	23,217	30,000	30,740
50230314 DUES & SUBSCRIPTIONS	5,334	4,700	3,757	4,700	4,700
50230316 LEGAL NOTICES	806	200	-	200	200
MARKETING/ECONOMIC					
50230319 DEVELOPMENT	348	2,000	-	2,000	2,000
50230328 APPRAISAL FEES	-	1,000	-	1,000	1,000
50230330 CITY ATTORNEY	162,526	230,000	164,321	230,000	175,000
50230338 MISCELLANEOUS	482	750	1,003	750	750
50230341 PROFESSIONAL FEES	850	1,700	2,919	1,700	1,700
50230362 JANITORIAL SUPPLIES	3,435	5,000	4,301	5,735	6,000
50230366 CONTINGENCY EXPENSE	14,738	17,774	6,600	17,774	12,674
50230384 INSURANCE CONSULTANTS	23,207	20,000	17,125	22,833	20,700
50230385 RECRUITER	-	10,000	-	10,000	-
<b>TOTAL OTHER SERVICES</b>	<b>283,129</b>	<b>359,024</b>	<b>257,993</b>	<b>369,300</b>	<b>311,999</b>
<b>CAPITAL OUTLAY</b>					
50240404 COVID-19 EXPENSES	155,137	-	-		
502404XX REMODEL CITY HALL					450,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>155,137</b>				<b>450,000</b>
<b>TRANSFERS</b>					
TRANSFER OUT - FAIR HALL					
50299803 FUND	-	43,765	32,824	43,765	-
<b>TOTAL TRANSFERS</b>	<b>-</b>	<b>43,765</b>	<b>32,824</b>	<b>43,765</b>	<b>-</b>
<b>TOTAL</b>	<b>922,421</b>	<b>625,169</b>	<b>455,187</b>	<b>609,652</b>	<b>1,067,240</b>

# TAX

## Description

The Tax Cost Center is maintained by Finance and records the cost for maintaining tax collection costs from outside entities. The cost associated with the Appraisal District comes from tracking values for existing parcels and appraising new parcels within the city proper.

## Strategic Goals

The cost associated with the Tax office is the billing and collection of each parcel within the City. The taxes collected are remitted to the City on a weekly basis. They prepare reports for the City on an annual basis and publish enacted tax rates. Strategic goals include maintaining the cost center to achieve billing and collection results.

## Personnel

None

Expenditures	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Other Services	<b>\$37,005</b>	<b>\$37,500</b>	<b>\$29,500</b>	<b>\$37,650</b>	<b>\$39,599</b>
Total Expenditures	<b>\$37,005</b>	<b>\$37,500</b>	<b>\$29,500</b>	<b>\$37,650</b>	<b>\$39,599</b>

## TAX



	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>OTHER SERVICES</b>					
50330323 APPRAISAL DISTRICT FEES	31,975	32,000	24,449	32,599	34,099
50330350 TAX COLLECTION FEES	5,030	5,500	5,051	5,051	5,500
<b>TOTAL OTHER SERVICES</b>	<b>37,005</b>	<b>37,500</b>	<b>29,500</b>	<b>37,650</b>	<b>39,599</b>

# FINANCE

## Description

The Finance Office has multiple functions that must be maintained on a daily basis. The daily functions of the office include, but are not limited to, making sure customer detail is maintained accurately, verification and timely payment of vendor invoices, ensuring funds are recorded and accounted for, and providing reports in a timely manner to City Officials. Monthly reports are prepared for management and department heads, with bank reconciliations, accounts receivable, etc. Quarterly and annual duties are preparing reports, and working with the City Manager and other Divisions in preparation of the annual budget. At the end of the Fiscal Year, Finance ensures that the various fund records are reviewed and ready for examination by outside auditors in preparation for the annual audit.

## Strategic Goals

Finance division continues to aim to improve daily operations and procedures. Goals include improved reporting to divisions and Council, improved budget process, and continued transparency.

## Personnel

1 – Chief Finance Officer

1 – Assistant Finance Director/Court Administrator (Duties split between Court and Finance)

1 - Finance Assistant

Expenditures	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Personnel	<b>\$201,367</b>	<b>\$136,673</b>	<b>\$102,935</b>	<b>\$136,313</b>	<b>\$251,876</b>
Supplies	<b>12,381</b>	<b>14,500</b>	<b>6,180</b>	<b>14,750</b>	<b>14,000</b>
Other Services	<b>128,168</b>	<b>121,450</b>	<b>110,567</b>	<b>130,750</b>	<b>162,340</b>
Total Expenditures	<b>\$341,916</b>	<b>\$272,623</b>	<b>\$219,682</b>	<b>\$281,813</b>	<b>\$428,216</b>

## FINANCE



PERSONNEL	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
50410100 SALARY	159,221	106,073	82,352	106,073	188,435
50410111 OVERTIME	238	1,500	-	1,500	1,155
50410116 LONGEVITY	180	360	-	-	126
50410145 SOCIAL SECURITY	12,411	8,115	6,189	8,115	14,572
50410146 UNEMPLOYMENT TAX	864	306	2	306	383
50410147 RETIREMENT PLAN	14,797	9,080	9,130	9,080	25,126
50410148 HEALTH & DENTAL INS	12,562	10,732	4,883	10,732	20,855
COBRA COMPLIANCE PREMIUM					
50410130 UM	19	30	2	30	-
50410135 WORKERS COMPENSATION	522	477	328	477	325
50410150 CELL PHONE ALLOWANCE	553	-	50	-	900
<b>TOTAL PERSONNEL</b>	<b>201,367</b>	<b>136,673</b>	<b>102,935</b>	<b>136,313</b>	<b>251,876</b>
<b>SUPPLIES</b>					
50420200 OFFICE SUPPLIES	4,790	6,000	2,426	6,000	6,000
50420209 MEETINGS AND SEMINARS	7,592	8,500	3,754	8,500	7,500
50420229 UNIFORMS	-	-	-	250	500
<b>TOTAL SUPPLIES</b>	<b>12,381</b>	<b>14,500</b>	<b>6,180</b>	<b>14,750</b>	<b>14,000</b>
<b>OTHER SERVICES</b>					
50430301 BANK ANALYSIS FEES	23,332	37,000	41,137	47,000	57,000
50430304 POSTAGE	1,476	1,500	891	1,500	1,500
50430314 DUES & SUBSCRIPTIONS	785	900	956	900	10,000
50430326 AUDIT FEES	39,915	41,000	40,300	40,300	50,000
50430338 MISCELLANEOUS	17,556	250	83	250	1,000
50430370 CONTRACT LABOR	39,400	40,800	27,200	40,800	42,840
<b>TOTAL OTHER SERVICES</b>	<b>128,168</b>	<b>121,450</b>	<b>110,567</b>	<b>130,750</b>	<b>162,340</b>
<b>TOTAL</b>	<b>341,916</b>	<b>272,623</b>	<b>219,682</b>	<b>281,813</b>	<b>428,216</b>

# POLICE



## Description

The Hondo Police Department is primarily responsible for the protection and safe guarding of the lives and property of Hondo residents through enforcement of criminal law. The core functions are carried out through four operational services, the first is the Chief's office, which provides departmental leadership by initiating programs and activities; guiding and mentoring personnel; serving as a member of the City's management team; ensuring compliance with policies and procedures; delegating and monitoring work assignments, supervising subordinate staff, and managing departmental budget and associated expenditures, patrol division, which responds to 911 calls or service, contacts victims, complainants and witnesses; completes police and accident reports; gathers information to determine a crime has been committed; transports prisoners to jail and other detention facilities; documents observations; and conducts traffic stops and issues traffic citations. The investigation division conducts and organizes criminal investigations by reviewing assigned reports; questions witnesses, victims, and informants; examines crime scenes; collects and processes evidence; and conducts surveillance of areas related to cases and crimes. The administrative office provides service to all walk-in complaints, finalizes all typed reports for processing and forwarding to the proper divisions and departments or citizens; prepares monthly reports for City Manager, and City Council meetings; and dispatches calls Monday through Friday.

## Strategic Goals

The Police Department's continued goal is to ensure the safety of the City of Hondo's citizens, visitors, businesses, and community. The Police Department will continue with the replacement of fleet vehicles this year – allowing for the replacement of aging patrol units. This year the department will also focus on training and communication. The City also plans to upgrade technology to improve officer safety.

## Personnel

1 - Police Chief	1 - Detective Sergeant	10 - Police Officers	2 - School Resource Officers (SRO)
1 - Lieutenant	3 - Investigator	2 - Clerk Typist II	7 - Crossing Guards
4 - Corporal	1 - Admin Sergeant		

Expenditures	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Personnel	<b>\$1,674,436</b>	<b>\$1,872,717</b>	<b>\$1,343,329</b>	<b>\$1,844,102</b>	<b>\$2,015,139</b>
Supplies	<b>121,549</b>	<b>169,000</b>	<b>216,108</b>	<b>280,379</b>	<b>191,400</b>
Other Services	<b>78,018</b>	<b>70,600</b>	<b>53,687</b>	<b>69,189</b>	<b>110,122</b>
Capital Outlay	<b>115,582</b>	<b>141,690</b>	<b>2,375</b>	<b>111,365</b>	<b>207,675</b>
Total Expenditures	<b>\$1,989,584</b>	<b>\$2,224,007</b>	<b>\$1,615,499</b>	<b>\$2,305,035</b>	<b>\$2,524,336</b>

## POLICE

	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>PERSONNEL</b>					
50510100 SALARY	1,167,309	1,288,434	991,604	1,323,858	1,325,940
50510111 OVERTIME	97,767	95,000	80,039	95,000	65,927
50510116 LONGEVITY	3,636	4,392	-	-	3,168
50510117 CERTIFICATE PAY	2,895	3,500	2,488	3,500	6,600
50510121 CROSSING GUARDS	24,129	49,793	5,640	49,793	64,881
50510125 SOCIAL SECURITY	103,540	98,565	97,832	98,565	111,946
50510126 UNEMPLOYMENT TAX	7,805	3,825	241	3,825	4,856
50510127 RETIREMENT PLAN	116,349	110,290	85,915	110,290	193,016
50510128 HEALTH & DENTAL INS	124,288	134,148	54,632	134,148	208,550
COBRA COMPLIANCE PREMIUM					
50510130 UM	170	200	16	200	-
50510135 WORKERS COMPENSATION	26,548	54,570	24,923	24,923	30,256
50510150 CELL PHONE ALLOWANCE		-	-	-	-
<b>TOTAL PERSONNEL</b>	<b>1,674,436</b>	<b>1,842,717</b>	<b>1,343,329</b>	<b>1,844,102</b>	<b>2,015,139</b>

## POLICE

	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>SUPPLIES</b>					
50520200 OFFICE SUPPLIES	8,435	8,500	5,307	8,500	8,500
50520201 BREAKROOM SUPPLIES	485	1,000	126	1,000	1,000
50520202 FUEL & OIL	33,023	51,000	35,442	51,000	55,000
50520208 SMALL TOOLS & SUPPLIES	2,017	1,100	779	1,100	1,500
50520209 MEETINGS AND SEMINARS	1,433	4,500	2,762	4,500	4,500
50520210 EQUIPMENT MAINTENANCE	2,409	3,500	2,475	4,003	4,000
50520211 EQUIPMENT & ACCESSORIES					27,000
50520212 VEHICLE MAINTENANCE	39,071	25,000	130,110	135,000	30,000
50520215 SAFETY EQUIPMENT	5,361	8,000	5,422	8,000	8,000
50520217 RADIOS	3,396	4,500	125	4,500	-
50520226 RADAR		2,500	-	2,500	-
50520227 BODY ARMOR	4,537	24,800	10,677	24,800	2,500
50520228 K-9 EXPENSE	3,685	9,000	1,584	9,000	10,000
50520229 UNIFORMS	10,492	10,000	10,846	10,846	23,800
50520230 UNIFORM ALLOWANCE	1,198	2,400	30	30	-
50520231 OFFICE EQUIPMENT	350	2,000	1,000	2,400	2,400
50520232 OFFICE FURNITURE	540	2,500	-	2,000	2,000
50520240 PUBLIC EVENT SUPPLY	1,595	3,000	2,171	2,500	2,500
50520241 CRIME PROCESSING	90	700	4,535	3,000	3,000
50520242 SADD EXPENSES	245	-	-	700	700
50520265 TIRES, TUBES & BATTERIES	3,186	5,000	2,716	5,000	5,000
<b>TOTAL SUPPLIES</b>	<b>121,549</b>	<b>169,000</b>	<b>216,108</b>	<b>280,379</b>	<b>191,400</b>

## POLICE

	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>OTHER SERVICES</b>					
50530300 UTILITIES	7,623	7,000	3,718	4,876	5,000
50530302 TELEPHONE	22,197	21,500	15,009	19,871	20,600
50530303 OFFCE EQUIPMENT LEASE	638	2,100	2,038	2,100	3,000
50530304 POSTAGE	564	1,000	290	1,000	1,000
50530310 INSURANCE	20,838	23,000	17,777	23,645	40,000
50530314 DUES & SUBSCRIPTIONS	2,002	1,500	1,433	1,500	1,500
50530317 TCLOE TRAINING	10,302	3,000	915	3,000	20,000
50530320 COMMUNITY OUTREACH	697	1,000	236	1,000	1,000
50530338 MISCELLANEOUS	4,792	2,000	2,558	2,000	2,000
50530344 MEDICAL SERVICE	100	500	592	500	500
50530360 INVESTIGATION EXPENSE	4,628	5,000	4,078	5,000	5,000
50530362 JANITORIAL SUPPLIES	3,636	3,000	3,345	3,000	3,000
50530382 INFO TECHNOLOGY PLAN	-	-	1,697	1,697	7,522
<b>TOTAL OTHER SERVICES</b>	<b>78,018</b>	<b>70,600</b>	<b>53,687</b>	<b>69,189</b>	<b>110,122</b>
<b>CAPITAL OUTLAY</b>					
50540405 VEHICLES FROM GRANTS	67,488	50,000	-		124,800
VEHICLE LIGHTING &					
50540407 EQUIPMENT	-	32,700	2,375	2,375	-
50540408 PURCHASE VEHICLES	48,094	-	-		-
50540416 EVIDENCE ROOM PROJECT				50,000	4,875
505404XX SPEED TRAILER					23,000
505404XX RADIOS					55,000
50540415 BODY CAMERAS	-	58,990	-	58,990	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>115,582</b>	<b>141,690</b>	<b>2,375</b>	<b>111,365</b>	<b>207,675</b>
<b>TOTAL</b>	<b>1,989,584</b>	<b>2,224,007</b>	<b>1,615,499</b>	<b>2,305,035</b>	<b>2,524,336</b>

## Description

The Municipal Court processes citations issued by the Hondo Police Department. They maintain the official records of citations, recording fines and fees for citations and manage Municipal Court held at regular intervals, usually once a month. The Court clerks have daily interaction with offenders. They are legally responsible for following the official rules of the Office of Court administration and must have training in order to process accordingly with the laws of the State. There are three levels of training for a clerk to obtain.

## Strategic Goals

Municipal Court continues to improve processes and increase customer support. The continuation of "hybrid" court hearings, that allows for defendants to appear for court via Zoom, or in person. This goal allows for the defendants who are geographical challenged, have health concerns, or no transportation to still appear in court. The launch of text to pay options also encourage and accommodate customers.

## Personnel

1 – Municipal Court Clerk

1 – Assistant Finance Director/Court Administrator (Duties split between Court and Finance)

Expenditures	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Personnel	<b>\$64,215</b>	<b>\$81,774</b>	<b>\$36,233</b>	<b>\$81,774</b>	<b>\$98,883</b>
Supplies	<b>2,054</b>	<b>4,250</b>	<b>2,483</b>	<b>4,250</b>	<b>5,750</b>
Other Services	<b>50,057</b>	<b>56,200</b>	<b>38,523</b>	<b>55,382</b>	<b>64,500</b>
Total Expenditures	<b>\$116,326</b>	<b>\$142,224</b>	<b>\$77,238</b>	<b>\$141,406</b>	<b>\$169,133</b>

	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>PERSONNEL</b>					
50610100 SALARY	45,923	58,807	28,600	58,807	69,609
50610111 OVERTIME	2,161	1,500	126	1,500	840
50610115 COURT BALIFF	352	400	-	400	400
50610116 LONGEVITY	216	216	-	216	126
50610125 SOCIAL SECURITY	4,002	4,499	2,181	4,499	5,412
50610126 UNEMPLOYMENT TAX	201	306	51	306	230
50610167 RETIREMENT PLAN	4,492	5,034	2,379	5,034	9,332
50610168 HEALTH & DENTAL INS	6,728	10,732	2,772	10,732	12,513
COBRA COMPLIANCE					
50610130 PREMIUM	9	15	1	15	-
50610135 WORKERS COMPENSATION	131	265	123	265	121
50610150 CELL PHONE ALLOWANCE		-	-	-	300
<b>TOTAL PERSONNEL</b>	<b>64,215</b>	<b>81,774</b>	<b>36,233</b>	<b>81,774</b>	<b>98,883</b>
<b>SUPPLIES</b>					
50620200 OFFICE SUPPLIES	1,198	1,500	514	1,500	1,500
50620209 MEETINGS & SEMINARS	790	2,500	1,969	2,500	4,000
50620229 UNIFORMS	66	250	-	250	250
<b>TOTAL SUPPLIES</b>	<b>2,054</b>	<b>4,250</b>	<b>2,483</b>	<b>4,250</b>	<b>5,750</b>
<b>OTHER SERVICES</b>					
50630304 POSTAGE	384	700	882	882	1,500
50630314 DUES & SUBSCRIPTIONS	205	500	166	500	500
50630318 ADVERTISING FEE	-	500	-	-	500
50630331 JURY FEES	-	500	-	-	500
50630332 MUNICIPAL COURT JUDGE	30,000	30,000	22,500	30,000	30,000
50630336 PROSECUTOR	19,468	23,000	14,657	23,000	30,000
50630338 MISCELLANEOUS	-	500	318	500	1,000
50630349 CITY SCOFFLAW EXPENSE	-	500	-	500	500
<b>TOTAL OTHER SERVICES</b>	<b>50,057</b>	<b>56,200</b>	<b>38,523</b>	<b>55,382</b>	<b>64,500</b>
<b>TOTAL</b>	<b>116,326</b>	<b>142,224</b>	<b>77,238</b>	<b>141,406</b>	<b>169,133</b>

# EMERGENCY SERVICES

## Description

Emergency Management provides for expenditures related to emergency management response and recovery.

## Strategic Goals

Emergency Management continues to mitigate the response to emergency situations. With an eventful year of emergency situations the division aims to improve procedures to increase emergency response and recovery for the community.

## Personnel

None

Expenditures	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Other Services	<b>\$21,219</b>	<b>\$19,250</b>	<b>\$11,335</b>	<b>\$18,990</b>	<b>\$46,314</b>
Total Expenditures	<b>\$21,219</b>	<b>\$19,250</b>	<b>\$11,335</b>	<b>\$18,990</b>	<b>\$46,314</b>

	2020-2021 Actual	2021-2022 Budget	Y-T-D Actual	2021-2022 Projected	2022-2023 Budget
<b>OTHER SERVICES</b>					
50730300 UTILITIES	10	50	3	12	12
50730302 TELEPHONE					456
EMERGENCY OPERATION					
50730353 CONTINGENCY	8,907	5,000	2,996	5,000	1,000
EMERGENCY NOTIFICATION					
50730354 SYSTEM	5,066	6,400	2,670	6,400	7,200
5073035X EMERGENCY PLAN					30,000
AREA EMERG INTERLOCAL					
50730355 COMM	7,186	7,800	5,667	7,578	7,646
<b>TOTAL OTHER SERVICES</b>	21,219	19,250	11,335	18,990	46,314

# ANIMAL SERVICES



## Description

Animal Control Officer (ACO) investigates possible animal violations of related ordinances and take appropriate enforcement action. In most cases the ACO promotes voluntary compliance by educating owners about their animal care responsibilities. Other situations may warrant administrative action and/or civil or criminal prosecution. The ACO may rescue animals that are stray, sick, injured, abused, abandoned or lost. The ACO is in charge of our animal shelter, which has been rated the top shelter in our region. The City of Hondo Animal Shelter provides care and treatment to animal needing protection and attempts to find homes for homeless animals and reunited lost pets with their families. When necessary, the Animal Shelter provides a humane death for homeless or unadoptable animals.

## Strategic Goals

City of Hondo Animal Shelter has been successful in recent adoption clinics held throughout the community. The Animal Control Division plans to continue the trap and release program and partnering with a local veterinary clinic to offer spay/neuter options for citizens.

## Personnel

2 – Animal Control Officers

Expenditures	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Personnel	<b>\$78,765</b>	<b>\$98,228</b>	<b>\$78,684</b>	<b>\$111,893</b>	<b>\$114,519</b>
Supplies	<b>8,640</b>	<b>28,000</b>	<b>20,850</b>	<b>27,749</b>	<b>30,000</b>
Other Services	<b>14,022</b>	<b>23,230</b>	<b>11,583</b>	<b>15,411</b>	<b>30,554</b>
Capital Outlay	-	<b>32,276</b>	<b>9,430</b>	<b>9,430</b>	<b>1,300</b>
Total Expenditures	<b>\$101,427</b>	<b>\$181,734</b>	<b>\$120,546</b>	<b>\$164,482</b>	<b>\$176,373</b>

## ANIMAL SERVICES



	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>PERSONNEL</b>					
50810100 SALARY	54,990	68,703	62,640	83,521	75,092
50810111 OVERTIME	2,884	3,000	452	750	3,796
50810116 LONGEVITY	36	36	-	-	108
50810125 SOCIAL SECURITY	4,505	5,256	4,224	6,389	6,035
50810126 UNEMPLOYMENT TAX	484	306	206	306	306
50810127 RETIREMENT PLAN	5,353	5,881	4,666	5,881	10,405
50810128 HEALTH & DENTAL INS	8,541	10,732	4,655	10,732	16,684
COBRA COMPLIANCE					
50810130 PREMIUM	13	20	1	20	-
50810135 WORKERS COMPENSATION	1,959	4,294	1,839	4,294	2,094
50810150 CELL PHONE ALLOWANCE		-	-	-	-
<b>TOTAL PERSONNEL</b>	<b>78,765</b>	<b>98,228</b>	<b>78,684</b>	<b>111,893</b>	<b>114,519</b>
<b>SUPPLIES</b>					
50820200 OFFICE SUPPLIES	191	200	167	200	200
50820202 FUEL & OIL	896	3,500	1,387	1,849	5,500
50820204 ANIMAL SHELTER SUPPLIES	4,628	2,000	1,032	2,000	2,000
50820207 TAGS & HARDWARE	64	1,000	635	1,000	1,000
50820209 MEETINGS AND SEMINARS	250	1,000	665	1,000	1,000
50820210 EQUIPMENT MAINTENANCE	75	400	318	400	400
50820212 VEHICLE MAINTENANCE	904	2,000	3,163	4,500	2,000
50820214 STRUCTURE MAINTENANCE	79	14,500	13,200	14,500	14,500
50820215 SAFETY EQUIPMENT	246	1,500	125	500	1,500
50820222 MISCELLANEOUS	171	100	-	-	100
50820229 UNIFORMS	1,046	1,100	158	1,100	1,100
50820265 TIRES, TUBES & BATTERIES	90	700	-	700	700
	<b>8,640</b>	<b>28,000</b>	<b>20,850</b>	<b>27,749</b>	<b>30,000</b>

# ANIMAL SERVICES



	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>OTHER SERVICES</b>					
50830300 UTILITIES	5,719	4,200	4,043	5,390	6,000
50830302 TELEPHONE	513	480	263	351	1,404
50830307 EUTHANASIA SUPPLIES	-	500	347	500	500
50830308 VETERINARY FEES	1,293	1,800	1,212	1,617	1,800
50830310 INSURANCE	3,266	3,400	2,972	3,953	6,000
50830327 RENT-AFP	2,600	2,600	1,950	2,600	2,600
50830338 MISCELLANEOUS	-	250	-	-	250
SPAY/NEUTER ANNUAL					
50830341 PROGRAM	192	3,000	-	-	8,000
50830342 RABIES & TNR	439	6,000	325	500	3,000
50830343 HUTS FOR MUTTS	-	500	-	-	500
50830362 JANITORIAL SUPPLIES	-	500	470	500	500
<b>TOTAL OTHER SERVICES</b>	<b>14,022</b>	<b>23,230</b>	<b>11,583</b>	<b>15,411</b>	<b>30,554</b>
<b>CAPITAL OUTLAY</b>					
50840403 CAT CONDO	-	9,600	9,430	9,430	-
508404XX DOG WASH	-	-	-	-	1,300
50840408 PURCHASED VEHICLES	-	22,676	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>32,276</b>	<b>9,430</b>	<b>9,430</b>	<b>1,300</b>
<b>TOTAL</b>	<b>101,427</b>	<b>181,734</b>	<b>120,546</b>	<b>164,482</b>	<b>176,373</b>

# STREETS



## Description

Street maintenance can be one of the largest and costliest responsibilities of a Municipal Government. The City of Hondo Street Division manages and maintains approximately 110-LANE miles of streets and roads, approximately 30-LANE miles of alley ways, over 200,000 square foot of parking lot areas of City owned buildings, over 2,215,000 square foot of mowing in drainage ditches, over 3200 traffic signs, and over 1,100 street name signs. The Street Division also responds to emergency events such as severe weather or accidents when necessary. We haul material from repair sites accumulated by Water, Wastewater or Electric Divisions. We also manage storm drainage issues related to inlets, curb and gutter construction, replacement, and repair. City streets are routinely swept clean of soil deposits, trash, and unsightly debris by our street sweeper.

## Strategic Goals

The Street Divisions goal is to improve and rehabilitate aging infrastructure. The rehabilitation of 14th St was completed in fiscal year 2022. The City plans to replace aging equipment with a new street sweeper and vehicle. We also plan to reconstruct 31st street and rehabilitate (chip and seal) at a minimum 1-mile of residential streets and curbs. The design and awarding of a contract to reconstruct two streets in conjunction with 31st street is one of our strategic goals this fiscal year.

## Personnel

1 - Street Superintendent	2 - Street Crew Foreman	1 - Equipment Operator II
4 - Equipment Operator I	3 - Street Operator Full-Time	

Expenditures	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Personnel	<b>\$449,135</b>	<b>\$548,304</b>	<b>\$419,897</b>	<b>\$548,804</b>	<b>\$626,494</b>
Supplies	<b>157,593</b>	<b>176,200</b>	<b>126,668</b>	<b>175,700</b>	<b>201,375</b>
Other Services	<b>16,807</b>	<b>18,850</b>	<b>14,417</b>	<b>20,127</b>	<b>38,935</b>
Capital Outlay	<b>90,598</b>	<b>105,000</b>	<b>56,090</b>	<b>56,090</b>	<b>357,670</b>
Total Expenditures	<b>\$714,133</b>	<b>\$848,354</b>	<b>\$617,072</b>	<b>\$800,721</b>	<b>\$1,224,474</b>

## STREETS

	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>PERSONNEL</b>					
50910100 SALARY	318,393	381,201	329,145	381,201	416,103
50910111 OVERTIME	3,881	6,000	2,293	6,000	8,428
50910116 LONGEVITY	2,232	2,844	-	2,844	3,240
50910117 CERTIFICATE PAY		-	500	500	900
50910125 SOCIAL SECURITY	26,194	29,254	24,180	29,254	32,683
50910126 UNEMPLOYMENT TAX	2,538	1,683	37	1,683	1,683
50910127 RETIREMENT PLAN	29,892	32,734	24,274	32,734	56,352
50910128 HEALTH & DENTAL INS	46,439	59,025	21,248	59,025	91,762
COBRA COMPLIANCE					
50910130 PREMIUM	67	100	6	100	-
50910135 WORKERS COMPENSATION	18,443	34,263	17,314	34,263	13,543
50910150 CELL PHONE ALLOWANCE	1,056	1,200	900	1,200	1,800
<b>TOTAL PERSONNEL</b>	<b>449,135</b>	<b>548,304</b>	<b>419,897</b>	<b>548,804</b>	<b>626,494</b>
<b>SUPPLIES</b>					
50920200 OFFICE SUPPLIES	-	-	-	-	500
50920201 BREAKROOM SUPPLIES	-	-	-	-	250
50920202 FUEL & OIL	17,572	32,000	22,822	32,000	37,200
50920203 SMALL TOOLS	1,148	1,200	303	1,200	1,200
50920207 STREET SIGNS	9,359	8,000	2,955	8,000	8,000
50920208 STREET SUPPLIES	3,658	3,500	2,586	3,500	3,500
50920209 MEETINGS AND SEMINARS	551	2,500	771	2,500	2,500
SMALL EQUIPMENT					
50920210 MAINTENANCE	879	2,000	1,232	2,000	2,000
50920212 VEHICLE MAINTENANCE	3,805	5,000	8,994	5,000	5,000
50920215 SAFETY EQUIPMENT	5,467	8,500	6,325	8,500	9,325
50920216 STREET REPAIRS	50,807	67,500	54,031	67,500	86,400
50920217 ALLEY REPAIRS	9,547	10,000	2,215	10,000	10,000
HEAVY EQUIPMENT MAINTENANCE					
50920218 NANCE	45,163	20,000	14,049	20,000	20,000
50920229 UNIFORMS	3,737	3,000	2,693	3,000	3,000
50920241 CHEMICALS	305	5,000	1,734	5,000	5,000
50920265 TIRES, TUBES & BATTERIES	5,440	7,500	5,584	7,500	7,500
50920266 POWER TOOLS	155	500	374		
<b>TOTAL SUPPLIES</b>	<b>157,593</b>	<b>176,200</b>	<b>126,668</b>	<b>175,700</b>	<b>201,375</b>

## STREETS



	2020-2021 Actual	2021-2022 Budget	Y-T-D Actual	2021-2022 Projected	2022-2023 Budget
<b>OTHER SERVICES</b>					
50930300 UTILITIES	253	250	79	250	250
50930302 TELEPHONE	-	-	-	-	360
50930305 BUILDING SECURITY	221	250	208	250	225
50930310 INSURANCE	12,807	14,000	11,654	15,501	25,000
50930327 RENT-AFP	2,600	2,600	1,950	2,600	2,600
50930338 MISCELLANEOUS	155	750	526	526	-
50930341 EQUIPMENT RENTAL	665	1,000	-	1,000	-
50930362 JANITORIAL SUPPLIES	-	-	-	-	500
50930366 CONTINGENCY	-	-	-	-	10,000
<b>TOTAL OTHER SERVICES</b>	<b>16,807</b>	<b>18,850</b>	<b>14,417</b>	<b>20,127</b>	<b>38,935</b>
<b>CAPITAL OUTLAY</b>					
50940401 STREET REHABILITATION	18,968	-	-	-	-
50940416 PATCH TRUCK	45,817				
50940421 VEHICLE PURCHASE	-	48,000	-		30,629
50940422 LARGE EQUIPMENT	8,384				327,041
50940424 SKID LOADER	17,429				
50940423 4 TON ASPHALT RECYCLER	-	57,000	56,090	56,090	
<b>TOTAL CAPITAL OUTLAY</b>	<b>90,598</b>	<b>105,000</b>	<b>56,090</b>	<b>56,090</b>	<b>357,670</b>
<b>TOTAL</b>	<b>714,133</b>	<b>848,354</b>	<b>617,072</b>	<b>800,721</b>	<b>1,224,474</b>

# LIBRARY



## Description

The Library exists as a service to the citizens of Hondo. The Library offers reading materials, audio/visual materials, computer services, printing/faxing services, children and adult activities, room rentals, and other services for the community. The Hondo Public Library aims to provide learning opportunities in the form of resources, activities, and community outreach.

The Hondo Public Library utilizes various grants in order to continue to provide services to our community regardless of the obstacles. The HPL was able to provide three local school districts e-books access via Overdrive Partner program, provide virtual programming to residents with take home kits, purchase laptops and mobile hotspots for checkout to patrons, be one of twelve libraries in the USA to be awarded American Library Association Star Net STEAM Equity Award, and continue to strive to provide diverse materials to the Young Adult section.

## Strategic Goals

To continue to provide services to the community that benefit the citizen's and offer support.

## Personnel

1 - Library Director    3 - Library Aide Full-Time

1 - Library Aide Part-Time

1 – IT Specialist

Expenditures	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Personnel	<b>\$258,848</b>	<b>\$279,215</b>	<b>\$213,581</b>	<b>\$279,215</b>	<b>\$311,409</b>
Supplies	<b>56,787</b>	<b>47,900</b>	<b>48,476</b>	<b>57,278</b>	<b>51,500</b>
Other Services	<b>31,676</b>	<b>33,100</b>	<b>37,901</b>	<b>41,224</b>	<b>58,840</b>
Capital Outlay	-	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	-
Total Expenditures	<b>\$347,311</b>	<b>\$362,715</b>	<b>\$302,458</b>	<b>\$380,217</b>	<b>\$421,749</b>

## LIBRARY



	2020-2021 Actual	2021-2022 Budget	Y-T-D Actual	2021-2022 Projected	2022-2023 Budget
<b>PERSONNEL</b>					
51010100SALARY	200,487	213,060	177,696	213,060	218,598
51010111OVERTIME	3,623	1,500	869	1,500	2,274
51010116LONGEVITY	432	468	-	468	648
51010125SOCIAL SECURITY	15,674	16,345	13,540	16,345	16,943
51010126UNEMPLOYMENT TAX	1,530	918	185	918	918
51010127RETIREMENT PLAN	17,509	18,289	12,989	18,289	29,212
51010128HEALTH & DENTAL INS	18,525	26,830	7,399	26,830	41,710
COBRA COMPLIANCE PREMIUM					
51010130UM	34	30	3	30	-
51010135WORKERS COMPENSATION	480	1,175	450	1,175	507
51010150CELL PHONE ALLOWANCE	553	600	450	600	600
<b>TOTAL PERSONNEL</b>	<b>258,848</b>	<b>279,215</b>	<b>213,581</b>	<b>279,215</b>	<b>311,409</b>
<b>SUPPLIES</b>					
51020200OFFICE SUPPLIES	6,567	5,500	5,445	8,000	6,000
51020201BREAKROOM SUPPLIES	814	800	772	800	800
51020202AUDIO BOOK EXPENSES	1,702	1,400	1,309	1,400	1,000
51020204STORY HOUR	3,158	3,000	2,144	2,500	2,500
51020205BOOKS	14,859	15,000	14,302	15,000	17,000
51020207MAGAZINES	766	900	952	952	900
51020208SUMMER READING PROGRAM	2,515	2,000	5,245	5,245	4,500
51020209MEETINGS AND SEMINARS	10,138	1,000	1,858	1,800	1,500
51020210EQUIPMENT MAINTENANCE	3,795	2,700	4,890	5,500	3,500
51020213MILEAGE REIMBURSEMENT	-	300	632	632	300
COLLECTION DEVELOPMENT					
51020220SUPP	2,213	2,100	2,221	2,250	2,100
51020221AUDIO VISUAL MATERIAL	777	500	484	500	500
51020222YOUTH OUTREACH	1,951	3,200	2,893	3,200	3,200
51020224SENIOR OUTREACH	1,780	1,200	1,191	1,200	1,200
51020226SPECIAL EVENTS	3,603	3,000	2,861	3,000	3,500
51020229UNIFORMS	187	500	466	500	500
51020232FURNITURE	1,960	4,800	812	4,800	2,500
<b>TOTAL SUPPLIES</b>	<b>56,787</b>	<b>47,900</b>	<b>48,476</b>	<b>57,278</b>	<b>51,500</b>

## LIBRARY



	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>OTHER SERVICES</b>					
51030300 UTILITIES	2,840	2,000	1,999	2,665	2,900
51030302 TELEPHONE/BANDWITH	4,111	8,400	12,076	16,101	18,000
OFFICE EQUIPMENT LEASE					
51030303 PAYMENT	2,474	2,500	2,062	2,749	2,500
51030304 POSTAGE	1,773	1,200	866	1,155	1,200
51030305 BUILDING SECURITY					1,440
51030310 INSURANCE	1,961	2,100	1,784	2,375	3,000
51030312 MAINTENANCE AGREEMENT	1,722	1,600	1,514	1,600	1,800
51030314 DUES & SUBSCRIPTIONS	6,482	8,500	6,019	8,500	11,000
51030319 MARKETING & ADVERTISING	1,999	2,000	1,735	2,000	2,000
51030338 MISCELLANEOUS	289	500	805	805	500
51030350 DONATION/GRANT EXPENSE	454	-	3,962		10,000
51030351 ALA GRANT	3,274	-	2,624		
51030362 JANITORIAL SERVICES	4,296	4,300	2,455	3,273	4,500
<b>TOTAL OTHER SERVICES</b>	<b>31,676</b>	<b>33,100</b>	<b>37,901</b>	<b>41,224</b>	<b>58,840</b>
<b>CAPITAL</b>					
WORKFORCE DEVELOPMENT					
51040403 SOFTWARE	-	2,500	2,500	2,500	-
<b>TOTAL OTHER SERVICES</b>	<b>-</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>-</b>
<b>TOTAL</b>	<b>347,311</b>	<b>362,715</b>	<b>302,458</b>	<b>380,217</b>	<b>421,749</b>

# PARKS

## Description

The Parks Division is responsible for providing maintenance to the City Parks (over 110 acres), cemeteries (48 acres), and City Property grounds maintenance. Additionally the Parks Division maintains the Highway 90 right of way, football fields (2), soccer fields (5), baseball fields (5), practice fields (5), a nature trail park, and all playground and park structures.

## Strategic Goals

The Park Division aims to improve the City Parks and Recreation Fields to improve the quality of life for the City of Hondo citizens. The improvement and establishment of scoreboards at the City's fields and sport complex continues to align the division with their goal of improving the quality of life in the community.

## Personnel

1 – Parks Superintendent  
6 – Parks Operator

1 – Parks Crew Leader

1 – Parks Equipment Operator 1

Expenditures	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Personnel	-	<b>\$449,428</b>	<b>\$284,657</b>	<b>\$448,828</b>	<b>\$467,747</b>
Supplies	-	<b>75,700</b>	<b>33,901</b>	<b>76,010</b>	<b>118,200</b>
Other Services	-	<b>131,800</b>	<b>54,903</b>	<b>149,210</b>	<b>170,017</b>
Capital Outlay	-	<b>62,000</b>	<b>39,245</b>	<b>54,598</b>	<b>74,629</b>
Total Expenditures	-	<b>\$718,928</b>	<b>\$412,705</b>	<b>\$728,646</b>	<b>\$830,593</b>

# PARKS



	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>PERSONNEL</b>					
51110100 SALARY	-	321,112	229,215	321,112	311,475
51110111 OVERTIME	-	5,000	2,436	5,000	5,935
51110116 LONGEVITY	-	1,188	-	1,188	1,512
51110117 CERTIFICATE PAY	-	600	-	-	-
51110125 SOCIAL SECURITY	-	24,657	17,478	24,657	24,374
51110126 UNEMPLOYMENT TAX	-	1,530	4	1,530	1,377
51110127 RETIREMENT PLAN	-	27,590	17,457	27,590	42,025
51110128 HEALTH & DENTAL INS	-	53,659	14,774	53,659	75,078
51110135 WORKERS COMPENSATION	-	12,892	2,517	12,892	4,772
51110150 CELL PHONE ALLOWANCE	-	1,200	775	1,200	1,200
<b>TOTAL PERSONNEL</b>	-	449,428	284,657	448,828	467,747
<b>SUPPLIES</b>					
51120200 OFFICE SUPPLIES	-	250	33	160	250
51120201 BREAKROOM SUPPLIES	-	250	57	150	250
51120202 FUEL & OIL	-	20,000	12,691	20,000	20,000
51120208 SMALL TOOLS & SUPPLIES	-	8,000	3,019	8,000	8,000
51120209 MEETINGS AND SEMINARS	-	700	163	500	700
SMALL EQUIPMENT MAINTENANCE	-				
51120210 NANCE	-	4,000	1,589	4,000	4,000
51120212 VEHICLE MAINTENANCE	-	6,000	1,444	6,000	6,000
51120215 SAFETY EQUIPMENT	-	4,500	1,945	4,200	4,500
HEAVY EQUIPMENT MAINTENANCE	-				
51120218 NANCE	-	5,000	2,218	5,000	5,000
51120229 UNIFORMS	-	5,500	4,054	6,000	6,000
51120230 PLAYGROUND EQUIPMENT	-	10,000	-	10,000	50,000
51120241 CHEMICALS	-	3,500	1,187	4,000	5,000
51120265 TIRES, TUBES & BATTERIES	-	3,000	2,635	3,000	3,500
51120266 POWER TOOLS	-	5,000	2,866	5,000	5,000
<b>TOTAL SUPPLIES</b>	-	75,700	33,901	76,010	118,200

## PARKS



	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>OTHER SERVICES</b>					
51130300 UTILITIES	-	36,000	13,755	61,263	62,000
51130302 TELEPHONE	-				192
51130305 BUILDING SECURITY	-		208	225	225
51130310 INSURANCE	-	11,000	4,043	16,170	25,000
51130314 DUES & SUBSCRIPTIONS	-	100	-	-	-
51130327 RENT-AFP	-	2,600	1,950	2,600	2,600
51130336 EQUIPMENT RENTAL	-	500	-	500	500
51130338 MISCELLANEOUS	-	500	129	350	400
51130339 CITY PARK MAINTENANCE	-	6,000	3,200	6,000	6,000
51130342 LITTLE LEAGUE	-	9,000	4,564	9,000	9,000
51130343 SOCCER FIELDS	-	3,000	403	3,000	3,000
FOOTBALL FIELD MAINTENANCE					
51130344 NANCE	-	4,500	1,311	4,500	4,500
51130345 LICENSE & FEES	-	100	-	100	100
51130355 SOLID WASTE SERVICE	-	4,000	220	4,000	4,000
51130360 LAND LEASE/UNION PACIFIC	-	30,000	18,575	30,000	33,000
51130362 JANITORIAL SUPPLIES	-	7,000	3,002	4,002	7,000
51130366 CONTINGENCY EXPENSE	-	10,000	-	-	5,000
51130367 GROUNDS MAINTENANCE	-	7,500	3,545	7,500	7,500
<b>TOTAL OTHER SERVICES</b>		131,800	54,903	149,210	170,017
<b>CAPITAL OUTLAY</b>					
51140417 VEHICLE PURCHASE	-	34,000	26,598	26,598	30,629
51140418 REGULATION SOCCER FIELD	-	10,000	5,752	10,000	-
511404XX NEW PROJECTS	-	-	-	-	44,000
51140419 SCOREBOARDS	-	18,000	6,895	18,000	-
<b>TOTAL CAPITAL OUTLAY</b>		62,000	39,245	54,598	74,629
<b>TOTAL</b>		718,928	412,705	728,646	830,593

# FACILITIES



## Description

The Facilities Division is responsible for the care and maintenance of all City owned buildings, which is approximately 189,512 square foot of building space to include: the Recreation Center, City Hall, HPD, Library, loading dock, Development Services (formerly Code Compliance), Pool, Museum, STRTC, Community Center, and City Park structures. Maintenance and care includes, but is not limited to, repairs to roofs, plumbing, electrical, painting, and light to moderate remodeling of office space(s)/construction projects. This division assists all divisions in moving and storing furniture, equipment, supplies, and boxed documents. Staff installs electrical circuits and wiring when needed. The Supervisor is the main contact for the TDCJ Work Squad; coordinates and assigns daily duties, provides transportation; and supplies safety equipment and tools for assigned projects. He also serves as the primary contact and coordinates project for other departments that require assistance from the TDCJ squad.

## Strategic Goals

The Facilities Division's strives to continue to provide and maintain safe facilities for city employees and community members. The division continues to be proactive with aging infrastructure needs and issues. Building maintenance will be combined into one account to allow for larger projects and aging vehicles will be replaced.

## Personnel

1 – Facilities Crew Leader

4 – Maintenance Worker I

2 – Custodians

Expenditures	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Personnel	<b>\$678,895</b>	<b>\$308,054</b>	<b>\$219,623</b>	<b>\$308,054</b>	<b>\$358,292</b>
Supplies	<b>79,309</b>	<b>35,100</b>	<b>17,330</b>	<b>33,522</b>	<b>36,675</b>
Other Services	<b>175,100</b>	<b>116,730</b>	<b>60,114</b>	<b>121,894</b>	<b>120,542</b>
Capital Outlay	-	<b>15,350</b>	<b>6,377</b>	<b>6,377</b>	<b>50,000</b>
Total Expenditures	<b>\$933,305</b>	<b>\$475,234</b>	<b>\$303,444</b>	<b>\$469,848</b>	<b>\$565,509</b>

## FACILITIES



	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>PERSONNEL</b>					
51310100SALARY	493,013	215,288	159,992	215,288	235,444
51310111OVERTIME	4,538	6,500	3,720	6,500	5,554
51310116LONGEVITY	2,736	1,080	-	1,080	1,332
51310125SOCIAL SECURITY	39,992	16,515	11,867	16,515	18,482
51310126UNEMPLOYMENT TAX	3,672	1,071	364	1,071	1,071
51310127RETIREMENT PLAN	46,044	18,480	17,466	18,480	31,867
51310128HEALTH & DENTAL INS	76,515	37,561	20,378	37,561	58,394
COBRA COMPLIANCE PREMI-					
51310130UM	112	50	9	50	-
51310135WORKERS COMPENSATION	10,613	10,909	5,401	10,909	5,548
51310150CELL PHONE ALLOWANCE	1,659	600	425	600	600
<b>TOTAL PERSONNEL</b>	<b>678,895</b>	<b>308,054</b>	<b>219,623</b>	<b>308,054</b>	<b>358,292</b>
<b>SUPPLIES</b>					
51320200OFFICE SUPPLIES	-	250	235	235	350
51320201BREAKROOM SUPPLIES	217	250	49	250	300
51320202FUEL & OIL	17,293	7,000	5,809	6,925	8,000
51320208SMALL TOOLS & SUPPLIES	12,363	5,000	2,358	5,000	5,000
51320209MEETINGS & SEMINARS	599	1,000	29	29	1,000
51320210EQUIPMENT MAINTENANCE	2,994	500	366	500	1,000
51320212VEHICLE MAINTENANCE	5,481	4,000	1,623	4,000	4,000
51320215SAFTEY EQUIPMENT	4,849	2,500	1,323	2,500	3,525
51320221WELDING SUPPLIES	1,851	2,600	1,178	2,600	2,800
51320229UNIFORMS	8,715	4,500	2,528	3,799	4,500
51320230PLAYGROUND EQUIPMENT	6,635	-	-	-	-
51320241CHEMICALS	6,527	-	-	-	-
51320265TIRES, TUBES & BATTERIES	2,360	1,000	1,184	1,184	1,200
51320266POWER TOOLS	9,423	6,500	648	6,500	5,000
<b>TOTAL SUPPLIES</b>	<b>79,309</b>	<b>35,100</b>	<b>17,330</b>	<b>33,522</b>	<b>36,675</b>

# FACILITIES



	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>OTHER SERVICES</b>					
51330300 UTILITIES	50,496	800	586	781	900
51330302 TELEPHONE					192
51330305 BUILDING SECURITY	1,642	1,200	1,223	1,223	900
51330310 INSURANCE	20,307	7,500	9,800	9,800	15,000
51330311 ANIMAL CONTROL MAINT.	378	480	260	480	-
51330312 MAINTENANCE AGREEMENT	21,561	22,500	9,360	13,403	15,000
51330313 COMMUNITY CENTER MAINT.	1,966	4,500	2,002	4,500	-
51330314 STREET DEPARTMENT MAINT.	-	900	38	900	-
51330315 DEMONTEL BUILDING MAINT.	951	1,700	197	1,700	-
51330316 BUILDING MAINTENANCE	19,596	13,250	8,965	13,250	60,200
51330317 CITY HALL MAINT.	4,073	8,000	1,212	8,000	-
51330318 LIBRARY BUILDING MAINT.	479	2,000	443	2,000	-
51330319 POST OFFICE MAINT.	395	1,400	13,125	13,019	-
51330320 POLICE DEPART. MAINT.	1,564	2,500	1,591	2,500	-
51330322 WATER DEPT. MAINT	147	250	41	250	-
51330323 WASTEWATER DEPT. MAINT.	273	600	280	600	-
51330324 PARKS STRUCTURAL MAINT	-	1,000	1,438	1,438	-
51330325 GOLF COURSE BUILDING MAINT.	1,466	1,500	979	1,000	-
51330326 RECREATION CENTER MAINT.	12,229	10,000	1,521	10,000	-
51330327 RENT-AFP	5,200	2,600	1,950	2,600	9,800
51330328 PUBLIC WORKS BLDG MAINT.	4,151	3,000	487	3,000	-
51330329 ADMIN BLDG MAINTENANCE	-	2,500	-	2,500	-
51330336 EQUIPMENT RENTAL	185	-	293	293	
51330337 PUBLIC RELATIONS	393	-	107	107	
51330338 MISCELLANEOUS	439	750	202	750	750
51330339 CITY PARK MAINTENANCE	5,220	-	862	-	
51330342 LITTLE LEAGUE	8,722	-	866	-	
51330343 SOCCER FIELDS	2,151	-	27	-	
51330345 LICENSE & FEES	75	100	-	100	100
51330349 STRTC MAINT.	4,691	5,000	1,563	5,000	-
51330350 SOUTHWEST FAMILY LIFE CTR	-	6,700	-	6,700	6,700
51330362 JANITORIAL SUPPLIES	6,352	1,000	696	1,000	1,000
51330366 CONTINGENCY EXPENSE	-	15,000	-	15,000	10,000
<b>TOTAL OTHER SERVICES</b>	<b>175,100</b>	<b>116,730</b>	<b>60,114</b>	<b>121,894</b>	<b>120,542</b>

## FACILITIES

	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>CAPITAL</b>					
51340425 REC CENTER DOUBLE DOORS	-	8,000	5,277	5,277	
51340428 VEHICLE PURCHASE					50,000
51340426 GOLF COURSE DOOR REAIR	-	6,250	-	-	
51340427 AC/DC WELDER & CYLINDER	-	1,100	1,100	1,100	-
<b>TOTAL OTHER SERVICES</b>	-	15,350	6,377	6,377	50,000
<b>TOTAL</b>	933,305	475,234	303,444	469,848	565,509

# RECREATION



## Description

The Rick Taylor Recreation Center is a multipurpose facility that operates with a permanent staff of six (5) individuals. The Center has a full court gym, two (2) racquetball rooms, a weight room, a game room, and a multiuse meeting room. The Recreation Center is open seven days a week and averages 15,000 visits per year. Memberships are offered annually to both residents and non-residents of Hondo. The Center offers a variety of programs for both children and adults. Sports leagues are offered for children throughout the year including football, basketball, and girls' volleyball. There are several camps that are offered to children including our Easter, summer, Ballet Folklorico, and Thanksgiving and Christmas camps. For adults, there are an assortment of fitness classes offered for all ages including Zumba, kickboxing, Sit To Be Fit, and circuit cardio. We also host an adult men's basketball league early in the year. The Recreation Assistant Manager oversees the Hondo public pool and the manager supervises pool and recreations staff. The pool season begins late May through August and is open six (6) days a week, Tuesday through Sunday. Pool programs that are offered include: water aerobics, lap swim, open swim, pool parties, and swimming lessons.

## Strategic Goals

The Recreation Center always aims to provide recreational activities that promote healthy well-being. The goal of the Recreation Division is to continue to provide family, adult, and children activities that increase the quality of life. The division will continue to provide camps for children during school breaks, crafting activities, exercise classes, swimming activities, and much more.

## Personnel

1 - Director of Parks and Recreation	5 - Recreation Aides (2 full time, 3 part time)
1 - Recreation Assistant Manager	4 - Recreation Aides (Seasonal)
1 - Program Coordinator Full-Time	1 - Pool Manager/Concessionaire (Seasonal)
9 - Lifeguards (Seasonal)	

Expenditures	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Personnel	<b>\$292,072</b>	<b>\$390,441</b>	<b>\$205,733</b>	<b>\$366,947</b>	<b>\$527,545</b>
Supplies	<b>64,077</b>	<b>76,200</b>	<b>40,086</b>	<b>71,750</b>	<b>86,200</b>
Other Services	<b>80,072</b>	<b>95,970</b>	<b>86,381</b>	<b>136,870</b>	<b>109,489</b>
Capital Outlay	<b>39,742</b>	<b>32,000</b>	-	-	-
Total Expenditures	<b>\$475,964</b>	<b>\$594,611</b>	<b>\$332,200</b>	<b>\$575,566</b>	<b>\$723,234</b>

## RECREATION



	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>PERSONNEL</b>					
51510100 SALARY	217,636	299,908	155,734	276,301	383,922
51510111 OVERTIME	6,666	8,500	10,167	12,167	10,058
51510116 LONGEVITY	684	756	-	-	504
51510117 CERTIFICATE PAY	1,383	1,500	400	600	300
51510125 SOCIAL SECURITY	18,152	23,035	12,572	21,137	30,254
51510126 UNEMPLOYMENT TAX	1,736	2,289	979	2,289	2,593
51510127 RETIREMENT PLAN	15,579	14,329	11,002	14,329	34,397
51510128 HEALTH & DENTAL INS	21,040	26,830	6,798	26,830	58,394
51510130 COBRA COMPLIANCE	30	50	3	50	-
51510135 WORKERS COMPENSATION	8,060	12,044	7,566	12,044	5,923
51510150 CELL PHONE ALLOWANCE	1,106	1,200	513	1,200	1,200
<b>TOTAL PERSONNEL</b>	<b>292,072</b>	<b>390,441</b>	<b>205,733</b>	<b>366,947</b>	<b>527,545</b>
<b>SUPPLIES</b>					
51520200 OFFICE SUPPLIES	1,102	1,500	536	1,500	1,500
51520201 OFFICE FURNITURE	300	350	-	350	700
51520202 FUEL & OIL	433	400	101	200	400
51520203 BREAKROOM SUPPLIES	324	500	192	500	500
51520209 MEETINGS AND SEMINARS	3,169	4,000	1,739	3,500	7,000
51520210 EQUIPMENT MAINTENANCE	1,452	3,250	853	2,800	3,000
51520212 VEHICLE MAINTENANCE	513	800	-	-	1,500
51520215 SAFETY EQUIPMENT	2,892	2,000	316	2,000	2,000
51520220 LANDSCAPING	57	250	-	-	-
51520221 POOL MAINTENANCE	11,717	15,000	7,708	15,000	15,000
51520223 CONCESSION SUPPLIES	3,425	4,500	2,833	4,500	5,000
51520226 ADULT PROGRAMS	1,749	2,000	772	2,000	-
51520227 SPECIAL EVENTS	4,549	3,500	2,214	3,000	6,500
51520228 SPECIAL YOUTH LEAGUES	6,541	12,000	8,580	12,000	12,000
51520229 UNIFORMS	1,601	1,400	1,381	1,400	1,600
51520237 SUMMER CAMP PROGRAMS	4,888	5,000	1,227	5,000	5,000
51520238 RECREATION SUPPLIES	5,798	5,000	2,325	4,500	5,000
51520239 POOL SUPPLIES	2,730	4,000	650	3,500	4,000
51520241 CHEMICALS	10,839	10,250	8,659	10,000	15,000
51520265 TIRES, TUBES & BATTERIES	-	500	-	-	500
<b>TOTAL SUPPLIES</b>	<b>64,077</b>	<b>76,200</b>	<b>40,086</b>	<b>71,750</b>	<b>86,200</b>

## RECREATION



	2020-2021 Actual	2021-2022 Budget	Y-T-D Actual	2021-2022 Projected	2022-2023 Budget
<b>OTHER SERVICES</b>					
51530300 UTILITIES	36,920	32,000	24,794	33,059	32,000
51530302 TELEPHONE	1,925	2,000	992	992	888
OFFICE EQUIPMENT LEASE					
51530303 PAYMENT	1,219	1,400	914	1,400	1,531
51530304 OFFICIAL FEES	975	10,000	11,454	11,454	12,000
51530305 BUILDING SECURITY	729	1,000	415	450	450
51530306 POSTAGE	47	20	-		20
51530307 REC CENTER IMPROVEMENTS	9,371	10,000	1,901	10,000	10,000
51530309 FITNESS EQUIPMENT	401	9,000	4,454	9,000	9,000
51530310 INSURANCE	980	1,000	891	891	1,000
51530314 DUES & SUBSCRIPTIONS	7,098	10,000	4,425	10,000	10,000
51530315 LIFEGUARD CERTIFICATION	320	600	548	600	600
51530319 MARKETING & ADVERTISING	9,075	8,000	3,784	5,000	5,000
51530327 RENT-REC. CENTER LAND	2,100	2,100	1,575	2,100	2,100
51530338 MISCELLANEOUS	405	750	584	750	750
51530345 LICENSE & FEES	564	600	430	600	650
51530362 JANITORIAL SUPPLIES	6,033	6,500	5,316	6,500	6,500
51530370 CONTRACT LABOR	1,910	1,000	23,904	44,074	17,000
<b>TOTAL OTHER SERVICES</b>	<b>80,072</b>	<b>95,970</b>	<b>86,381</b>	<b>136,870</b>	<b>109,489</b>
<b>CAPITAL</b>					
51540405 WEIGHT ROOM MACHINES	39,742				
51540414 VEHICLE PURCHASE	-	32,000	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>39,742</b>	<b>32,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL</b>	<b>475,964</b>	<b>594,611</b>	<b>332,200</b>	<b>575,566</b>	<b>723,234</b>

# GOLF



## Description

The Hondo Golf Course was constructed in 1954 by a group of golfers who were stationed at the Hondo Air Base. It took 90 days to build at a cost of about \$4,780. The course was operated for several years by the Hondo Golf Association. It was then operated by a private group and eventually made its way into the City fold. The course has gone through several configurations during its history and currently uses 45 acres to provide a 9-Hole, par 37 course. Between 6,000 and 9,000 golfers enjoy the course every year.

## Strategic Goals

The Golf Course continues to plan to make improvements to offer quality of life events and activities. The division plans to continue to offer events that encourages the community to participate in golf course activities. The golf course plans to add a golf simulator to assist with golf lessons and youth golfers and also to use in the event of bad weather.

## Personnel

1 - Golf Superintendent	1 - Golf Course Maintenance Full-Time
2 - Golf Course Maintenance Part-Time	1 - Pro-Shop Laborer Part-Time

Expenditures	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Personnel	<b>\$139,958</b>	<b>\$187,861</b>	<b>\$138,112</b>	<b>\$188,365</b>	<b>\$185,460</b>
Supplies	<b>35,828</b>	<b>45,200</b>	<b>51,653</b>	<b>45,050</b>	<b>36,700</b>
Other Services	<b>76,814</b>	<b>81,520</b>	<b>56,336</b>	<b>68,578</b>	<b>64,062</b>
Capital Outlay	-	<b>95,000</b>	<b>78,316</b>	<b>86,793</b>	<b>15,500</b>
Total Expenditures	<b>\$252,599</b>	<b>\$409,581</b>	<b>\$324,416</b>	<b>\$388,787</b>	<b>\$301,722</b>

	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>PERSONNEL</b>					
51610100 SALARY	105,025	145,623	112,675	145,623	138,815
51610111 OVERTIME	1,692	1,000	1,504	1,504	1,671
51610116 LONGEVITY	612	648		648	720
51610125 SOCIAL SECURITY	8,536	11,140	8,395	11,140	10,793
51610126 UNEMPLOYMENT TAX	638	765	180	765	765
51610127 RETIREMENT PLAN	9,836	11,207	8,201	11,207	13,048
51610128 HEALTH & DENTAL INS	10,924	10,993	4,709	10,993	16,684
COBRA COMPLIANCE PREMIUM					
51610130 UM	16	20	1	20	-
51610135 WORKERS COMPENSATION	2,127	5,865	1,997	5,865	2,365
51610150 CELL PHONE ALLOWANCE	553	600	450	600	600
<b>TOTAL PERSONNEL</b>	<b>139,958</b>	<b>187,861</b>	<b>138,112</b>	<b>188,365</b>	<b>185,460</b>
<b>SUPPLIES</b>					
51620200 OFFICE SUPPLIES	450	400	337	400	400
51620202 FUEL & OIL	2,855	4,800	4,535	4,800	4,800
51620207 SIGNAGE	-	100	275	100	-
51620208 SMALL TOOLS & SUPPLIES	759	700	1,621	1,500	500
51620210 EQUIPMENT MAINTENANCE	5,970	5,000	5,328	5,000	5,000
51620212 VEHICLE MAINTENANCE	-	500	82	150	300
51620214 MERCHANDISE	5,824	6,000	8,430	6,000	6,000
51620227 SPRINKLER	2,455	9,100	13,416	9,100	1,500
51620229 UNIFORMS	80	1,000	680	750	1,000
51620231 CONCESSIONS	12,011	13,000	13,056	13,000	13,000
51620241 CHEMICALS	4,499	4,000	3,527	4,000	4,000
51620265 TIRES, TUBES & BATTERIES	924	400	366	250	200
51620266 POWER TOOLS	-	200	-		
<b>TOTAL SUPPLIES</b>	<b>35,828</b>	<b>45,200</b>	<b>51,653</b>	<b>45,050</b>	<b>36,700</b>

	2020-2021 Actual	2021-2022 Budget	Y-T-D Actual	2021-2022 Projected	2022-2023 Budget
<b>OTHER SERVICES</b>					
51630300 UTILITIES	19,485	20,500	2,755	3,600	4,000
51630302 TELEPHONE AND DSL LINE	2,553	2,700	1,383	2,700	192
51630303 GOLF CARTS LEASE	19,780	24,570	19,531	24,570	24,570
51630305 BUILDING SECURITY	640	1,000	300	300	450
51630310 INSURANCE	1,423	1,500	1,295	1,800	3,000
51630314 DUES & SUBSCRIPTIONS	2,200	1,500	1,634	1,500	2,100
51630327 RENT	14,000	14,000	10,500	14,000	14,000
51630338 MISCELLANEOUS	-	750	567	750	750
51630345 LICENSE & FEES	479	1,000	475	600	1,000
51630362 JANITORIAL SUPPLIES	2,196	2,000	2,589	3,452	2,000
51630367 GROUNDS MAINTENANCE	14,058	12,000	15,307	15,307	12,000
<b>TOTAL OTHER SERVICES</b>	<b>76,814</b>	<b>81,520</b>	<b>56,336</b>	<b>68,578</b>	<b>64,062</b>
<b>CAPITAL</b>					
TRACTOR WITH MOWER AT-					
51640423 TACHMENT	-	80,000	78,316	78,316	
516404XX GOLF SIMULATOR					12,000
516404XX K-LINE IRRIGATION					3,500
51640424 LEAN-TO STORAGE CONTAINER	-	15,000	-	8,478	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>95,000</b>	<b>78,316</b>	<b>86,793</b>	<b>15,500</b>
<b>TOTAL</b>	<b>252,599</b>	<b>409,581</b>	<b>324,416</b>	<b>388,787</b>	<b>301,722</b>

# DEVELOPMENT SERVICES



## Description

The City of Hondo Development Services Division (formerly Code Compliance) is charged with inspecting, improving & rehabilitating all residential & commercial structures to ensure the health, safety, and general welfare of each citizen. Department personnel proactively respond to concerns that directly affect the quality of life such as zoning, maintenance or real property, junked/inoperable vehicles, vacant/substandard structures, unlawful disposal and other public nuisances. The department processes construction and land use permits and administers state mandated statutes/regulations in conjunction with building codes and city ordinances. Furthermore, they manage floodplain practices under the National Flood Insurance Program, coordinate and process subdivision plat requests, coordinate and schedule preliminary and preconstruction meetings with developers, conduct biweekly development meetings, and are liaisons for the Planning and Zoning Commission and Board of Adjustment.

## Strategic Goals

Development Services continues to support the development in the community working with developers on projects. The division plans to continue to increase attention to code enforcement throughout the community. A comprehensive plan update is planned to include the creation of a Future Land Use Plan and Thoroughfare Plan. This will serve as the foundation for the City's development regulations and processes as well as a Water and Wastewater Master Plan, Parks Plan and a Drainage and Stormwater Management Plan.

## Personnel

1 - Director of Development Services  
2 - Code Enforcement Officer

1 - Planner II

Expenditures	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Personnel	<b>\$182,380</b>	<b>\$259,134</b>	<b>\$189,579</b>	<b>\$258,534</b>	<b>\$338,012</b>
Supplies	<b>4,750</b>	<b>21,300</b>	<b>6,873</b>	<b>14,400</b>	<b>19,100</b>
Other Services	<b>139,485</b>	<b>158,500</b>	<b>66,809</b>	<b>97,319</b>	<b>271,926</b>
Capital Outlay	-	-	-	-	<b>30,629</b>
Total Expenditures	<b>\$326,615</b>	<b>\$438,934</b>	<b>\$263,262</b>	<b>\$370,253</b>	<b>\$659,667</b>

# DEVELOPMENT SERVICES



	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>PERSONNEL</b>					
51710100SALARY	132,887	194,376	152,354	194,376	241,761
51710111OVERTIME	2,176	3,000	834	3,000	3,092
51710116LONGEVITY	540	576	-	576	720
51710117CERTIFICATE PAY		600		-	-
51710125SOCIAL SECURITY	11,319	14,870	11,363	14,870	19,144
51710126UNEMPLOYMENT TAX	542	612	-	612	612
51710127RETIREMENT PLAN	13,120	16,639	12,522	16,639	33,008
51710128HEALTH & DENTAL INS	16,479	21,464	7,993	21,464	33,368
COBRA COMPLIANCE PREMIUM					
51710130UM	24	40	2	40	-
51710135WORKERS COMPENSATION	491	1,558	461	1,558	906
51710149AUTO ALLOWANCE	4,424	4,800	3,600	4,800	4,800
51710150CELL PHONE ALLOWANCE	378	600	450	600	600
<b>TOTAL PERSONNEL</b>	<b>182,380</b>	<b>259,134</b>	<b>189,579</b>	<b>258,534</b>	<b>338,012</b>
<b>SUPPLIES</b>					
51720200OFFICE SUPPLIES	-	3,000	1,655	2,000	3,000
51720201BREAKROOM SUPPLIES	-	1,000	-	500	1,000
51720202FUEL & OIL	356	1,000	375	500	1,000
51720208SMALL TOOLS & SUPPLIES	244	300	-	100	300
51720209MEETINGS & SEMINARS	1,281	5,000	1,302	1,500	5,500
51720212VEHICLE MAINTENANCE	713	1,000	826	1,000	1,000
51720215SAFETY EQUIPMENT	231	5,000	-	5,000	2,500
51720229UNIFORMS	1,124	1,400	806	1,000	1,400
51720232OFFICE FURNITURE	801	1,200	586	800	1,000
51720265TIRES, TUBES & BATTERIES	-	400	-	-	400
SAFETY TRAINING MATERIALS					
51720267ALS	-	2,000	1,322	2,000	2,000
<b>TOTAL SUPPLIES</b>	<b>4,750</b>	<b>21,300</b>	<b>6,873</b>	<b>14,400</b>	<b>19,100</b>

## DEVELOPMENT SERVICES



	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>OTHER SERVICES</b>					
51730302 TELEPHONE					1,176
51730304 POSTAGE	2,497	3,000	1,615	2,500	3,000
51730306 CONTRACT INSPECTIONS	118,506	90,000	43,163	60,000	90,000
51730310 INSURANCE	490	500	446	600	1,000
51730314 DUES & SUBSCRIPTIONS	848	4,000	1,992	3,500	6,000
51730322 ENGINEERING FEES	12,446	30,000	5,951	10,000	30,000
51730330 LEGAL FEES	960	20,000	2,924	10,000	20,000
51730338 MISCELLANEOUS	137	750	5,644	5,644	750
51730339 DEMOLITION/SUBSTANDARD	3,500	10,000	5,000	5,000	20,000
517303XXMASTER COMP. PLAN					100,000
51730345 LICENSE & FEES	100	250	75	75	-
<b>TOTAL OTHER SERVICES</b>	<b>139,485</b>	<b>158,500</b>	<b>66,809</b>	<b>97,319</b>	<b>271,926</b>
<b>CAPITAL</b>					
51740402 VEHICLE PURCHASE	-	-	-	-	30,629
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,629</b>
<b>TOTAL</b>	<b>326,615</b>	<b>438,934</b>	<b>263,262</b>	<b>370,253</b>	<b>659,667</b>

# CITY SECRETARY



## Description

The City Secretary is responsible for the preparation and dissemination of City Council meeting agendas and packets; attending all council meetings; keeping accurate minutes, engrossing and enrolling all laws, ordinances and resolutions; and handling preparations for Mayor and Council travel, expenditures, and calendars. He/she is responsible for the care and maintenance of city records; custodian of all legal transactions, cemetery records, deeds, liens, ordinances, resolutions, and contracts/agreements; the Secretary oversees development and administration of records retention policy, and destruction schedules; and responds to many requests for City records in accordance with the Texas Public Information Act. The City Secretary serves as the Chief Election Official, solely responsible for the administration of all City and school district elections; receives and responds to correspondence & inquiries from the Secretary of State and U.S. Department of Justice; agent for all administrative needs, assists the Mayor with the appointment processes for Boards and Commissions; administers the purpose of serving civil process; publishes all legal ads/notices for the City; assists the Mayor & Council oath of office; serves on various board and panels as needed or required; custodian of the corporate seal, attests and authenticates the approved ordinances and keep current the City's Code of Ordinances; receives bids; provides assistance to all departments; attends bid openings, maintains current Board directory, oversees council chamber assuring that it is in working order; is the primary contact for citizen inquiries and complaints and develops the budget for Mayor & City Council.

## Strategic Goals

The City Secretary Division aims to continue to make ordinances easy to use and accessible to the community. The City Secretary Division will continue the codification of ordinances through Franklin Legal Publisher that will continue to provide both the City and citizens with a body of code that is easy to reference.

## Personnel

### 1-City Secretary

Expenditures	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Personnel	<b>\$86,280</b>	<b>\$80,132</b>	<b>\$65,516</b>	<b>\$76,348</b>	<b>\$86,946</b>
Supplies	<b>7,814</b>	<b>11,470</b>	<b>4,147</b>	<b>10,432</b>	<b>11,720</b>
Other Services	<b>34,735</b>	<b>30,200</b>	<b>15,195</b>	<b>20,600</b>	<b>21,500</b>
Total Expenditures	<b>\$128,829</b>	<b>\$121,802</b>	<b>\$84,858</b>	<b>\$107,379</b>	<b>\$120,166</b>

# CITY SECRETARY



PERSONNEL	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
51910100 SALARY	64,973	62,400	54,146	60,000	64,200
51910111 OVERTIME	608	1,200		-	-
51910116 LONGEVITY	216			-	36
51910125 SOCIAL SECURITY	5,325	4,774	3,859	4,590	4,957
51910126 UNEMPLOYMENT TAX	452	153	125	153	153
51910127 RETIREMENT PLAN	5,990	5,341	4,063	5,341	8,547
51910128 HEALTH & DENTAL INS	8,165	5,366	2,627	5,366	8,342
COBRA COMPLIANCE					
51910130 PREMIUM	12	20	1	20	-
51910135 WORKERS COMPENSATION	261	278	245	278	111
51910150 CELL PHONE ALLOWANCE	278	600	450	600	600
<b>TOTAL PERSONNEL</b>	<b>86,280</b>	<b>80,132</b>	<b>65,516</b>	<b>76,348</b>	<b>86,946</b>
<b>SUPPLIES</b>					
51920200 OFFICE SUPPLIES	4,701	3,700	1,557	3,000	3,700
BOARD AND COMMISSION					
51920205 SUPPLIES	28	100	66	100	100
51920207 PRINTING AND STATIONARY	225	300	82	82	300
51920209 MEETINGS AND SEMINARS	1,922	4,500	1,960	4,500	4,500
51920213 MILEAGE REIMBURSEMENT	838	2,120	433	2,000	2,120
51920218 RECORDS MANAGEMENT	-	500	-	500	500
51920229 UNIFORMS	100	250	49	250	500
<b>TOTAL SUPPLIES</b>	<b>7,814</b>	<b>11,470</b>	<b>4,147</b>	<b>10,432</b>	<b>11,720</b>

# CITY SECRETARY



	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>OTHER SERVICES</b>					
51930304 POSTAGE	1,643	1,500	137	500	1,000
BUILDING SECURITY -					
51930305 DEMONTEL BLDG	638	1,000	415	450	-
51930314 DUES & SUBSCRIPTIONS	712	1,200	294	1,000	1,200
51930316 LEGAL NOTICES	5,892	4,200	4,173	5,173	4,200
COUNTY CLERK RECORDING					
51930317 FEES	-	500	-	500	500
51930320 PUBLIC RELATIONS	136	500	-	500	500
RENT - AIRPORT - DEMONTEL					
51930327 BLDG	7,200	7,200	5,400	7,200	-
51930329 LEGAL FEES/CODIFY ORD	1,750	3,600	-	-	3,600
51930332 ELECTION EXPENSE	16,659	10,000	4,776	4,776	10,000
51930334 PLANNING & ZONING	-	250	-	250	250
51930338 MISCELLANEOUS	106	250	-	250	250
<b>TOTAL OTHER SERVICES</b>	<b>34,735</b>	<b>30,200</b>	<b>15,195</b>	<b>20,600</b>	<b>21,500</b>
<b>TOTAL</b>	<b>128,829</b>	<b>121,802</b>	<b>84,858</b>	<b>107,379</b>	<b>120,166</b>

# NON-PROFITS



## Description

The City of Hondo Non-Profit Cost Center provides for Council appropriated support of local community based non-profit organizations. These organizations are selected by the City Council as part of the budget process annually.

## Strategic Goals

To continue to support non-profit entities in the community that offer crucial services to the area.

Expenditures	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Other Services	<b>\$ 15,380</b>	<b>\$ 20,880</b>	<b>\$ 15,535</b>	<b>\$ 20,880</b>	<b>\$ 21,880</b>
Total Expenditures	<b>\$ 15,380</b>	<b>\$ 20,880</b>	<b>\$ 15,535</b>	<b>\$ 20,880</b>	<b>\$ 21,880</b>

		2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
		Actual	Budget	Actual	Projected	Budget
<b>OTHER SERVICES</b>						
52030302 NON PROFIT GROUPS		15,380	20,880	15,535	20,880	21,880
<b>TOTAL OTHER SERVICES</b>		15,380	20,880	15,535	20,880	21,880
<u>List of Non-Profits</u>						
Medina County Food Pantry		2,000	2,000	2,000	2,000	2,000
Medina County Museum		2,000	2,000	2,000	2,000	2,000
Meals-On-Wheels		2,880	2,880	2,160	2,880	2,880
Hondo Art League		3,000	3,000	2,250	3,000	3,000
Bluebonnet Children's Advocacy		3,500	3,500	2,625	3,500	3,500
Hondo Garden Club		3,500	3,500	3,500	3,500	3,500
Medina County Rodeo Assoc		3,000	3,000		3,000	3,000
American Legion Post 524			1,000	1,000	1,000	1,000
Community Action Partnership						1,000
Total		19,880	20,880	15,535	20,880	21,880

# PUBLIC WORKS



## Description

The Public Works Division provides oversight for Municipal Water, Wastewater, Electric, and Streets. This is initiated through planning and implementing projects, overseeing budget expenditures, assisting superintendents in determining safe efficient solutions when problem solving, and assisting the City Manager with developing long range goals.

## Strategic Goals

The Public Works Division aims to continue to efficiently manage the divisions that provide crucial utility services to your community. The Public Works Division aims to improve operations were needed in the divisions. The division will also install an awning at the Public Works Campus to provide vehicle and equipment protection from extreme weather.

## Personnel

1 - Public Works Director

1 –Public Works Administrative Assistant

Expenditures	FY 2021 Actual	FY 2022 Actual	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Personnel	<b>\$121,781</b>	<b>\$175,003</b>	<b>\$126,689</b>	<b>\$147,423</b>	<b>\$193,926</b>
Supplies	<b>8,051</b>	<b>10,750</b>	<b>6,653</b>	<b>11,562</b>	<b>15,200</b>
Other Services	<b>7,459</b>	<b>13,750</b>	<b>7,333</b>	<b>9,758</b>	<b>12,306</b>
Capital Outlay	<b>30,685</b>	<b>35,000</b>	-	-	<b>70,000</b>
Total Expenditures	<b>\$167,977</b>	<b>\$234,503</b>	<b>\$140,675</b>	<b>\$168,743</b>	<b>\$291,432</b>

# PUBLIC WORKS



	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>PERSONNEL</b>					
52110100 SALARY	89,666	135,142	101,026	117,526	139,260
52110111 OVERTIME		-	236	-	926
52110116 LONGEVITY	108			-	36
52110125 SOCIAL SECURITY	8,039	10,751	7,432	8,991	11,183
52110126 UNEMPLOYMENT TAX	1,467	306	31	306	306
52110127 RETIREMENT PLAN	9,231	12,030	8,954	10,060	19,282
52110128 HEALTH & DENTAL INS	6,518	10,732	4,589	6,119	16,684
COBRA COMPLIANCE					
52110130 PREMIUM	10	10	1	1	-
52110135 WORKERS COMPENSATION	261	632	245	245	249
52110149 AUTO ALLOWANCE	5,904	4,800	3,825	3,825	5,400
52110150 CELL PHONE ALLOWANCE	578	600	350	350	600
<b>TOTAL PERSONNEL</b>	<b>121,781</b>	<b>175,003</b>	<b>126,689</b>	<b>147,423</b>	<b>193,926</b>
<b>SUPPLIES</b>					
52120200 OFFICE SUPPLIES	3,643	2,250	1,659	2,674	3,000
52120201 BREAKROOM SUPPLIES	1,125	1,000	1,481	2,388	2,700
52120202 FUEL & OIL	98	1,000	556	1,000	1,400
52120209 MEETINGS & SEMINARS	3,035	5,500	2,957	5,500	7,000
52120212 VEHICLE MAINTENANCE	150	500	-	-	550
52120265 TIRES, TUBES & BATTERIES	-	500	-	-	550
<b>TOTAL SUPPLIES</b>	<b>8,051</b>	<b>10,750</b>	<b>6,653</b>	<b>11,562</b>	<b>15,200</b>

# PUBLIC WORKS



	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>OTHER SERVICES</b>					
52130300 UTILITIES	1,682	2,000	1,247	1,663	2,000
52130302 TELEPHONE	3,866	4,250	2,364	3,152	1,631
OFFICE EQUIPMENT LEASE					
52130303 PMT	1,677	2,000	1,269	1,692	1,474
52130304 POSTAGE	1	50	-	-	50
52130322 ENGINEERING FEES	-	3,500	-	-	3,500
52130338 MISCELLANEOUS	7	750	59	59	750
52130345 LICENSE & FEES	228	500	-	-	500
52130362 JANITORIAL SUPPLES	-	700	2,394	3,192	2,400
<b>TOTAL OTHER SERVICES</b>	7,459	13,750	7,333	9,758	12,306
<b>CAPITAL</b>					
52140402 VEHICLE	30,685	-	-	-	-
52140405 PW BLDG AWNING	-	35,000	-	-	70,000
<b>TOTAL CAPITAL</b>	30,685	35,000	-	-	70,000
<b>TOTAL</b>	167,977	234,503	140,675	168,743	291,432

# HUMAN RESOURCES



## Description

The Human Resources Division manages numerous needs and processes pertaining to employees, compensation, performance, and compliance. The Human Resources Division is responsible for, and not limited to, administering employee compensation and benefits, employee on-boarding, administrative tasks, and other duties as assigned.

## Strategic Goals

The Human Resources Cost Center is responsible for payroll processing and reporting. The ADP system installation has been installed which has improved the time keeping and payroll process. The Human Resource cost center plans to continue to improve process by installing additional modules within the ADP software, which will allow for electronic on-boarding, performance appraisals, etc. A compensation study will also be completed in the current fiscal year to review the city's current compensation practice and determine if the city is competitive with the market.

## Personnel

1 - Human Resources Director

Expenditures	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Personnel	-	<b>\$107,254</b>	<b>\$74,564</b>	<b>\$107,254</b>	<b>\$118,780</b>
Supplies	-	<b>7,500</b>	<b>4,269</b>	<b>8,500</b>	<b>8,000</b>
Other Services	-	<b>15,000</b>	<b>8,320</b>	<b>12,057</b>	<b>64,500</b>
Total Expenditures	-	<b>\$129,754</b>	<b>\$87,154</b>	<b>\$127,811</b>	<b>\$191,280</b>

# HUMAN RESOURCES



	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>PERSONNEL</b>					
52210100 SALARY	-	86,528	62,846	86,528	90,418
52210116 LONGEVITY	-	72		72	144
52210125 SOCIAL SECURITY	-	6,665	4,231	6,665	6,963
52210126 UNEMPLOYMENT TAX	-	153		153	153
52210127 RETIREMENT PLAN	-	7,458	4,770	7,458	12,005
52210128 HEALTH & DENTAL INS	-	5,366	2,155	5,366	8,342
COBRA COMPLIANCE PREMIUM					
52210130 UM	-	20		20	-
52210135 WORKERS COMPENSATION	-	392	162	392	155
52210150 CELL PHONE ALLOWANCE	-	600	400	600	600
<b>TOTAL PERSONNEL</b>	-	107,254	74,564	107,254	118,780
<b>SUPPLIES</b>					
52220200 OFFICE SUPPLIES	-	3,000	370	3,000	3,000
52220209 MEETINGS & SEMINARS	-	2,000	615	2,000	2,000
52220210 APPLICANT PROCESSING	-	2,500	3,284	3,500	3,000
<b>TOTAL SUPPLIES</b>	-	7,500	4,269	8,500	8,000
<b>OTHER SERVICES</b>					
52230300 JOB ANNOUNCEMENT	-	6,000	6,078	6,578	4,500
52230301 EMPLOYEE OUTREACH	-	3,000	902	3,000	3,000
52230302 RANDOM DRUG TESTING	-	5,000	57	1,000	5,000
52230314 DUES & SUBSCRIPTIONS	-	500	507	507	500
522303XX COMP STUDY					50,000
52230338 MISCELLANEOUS	-	500	776	972	1,500
<b>TOTAL OTHER SERVICES</b>	-	15,000	8,320	12,057	64,500
<b>TOTAL</b>	-	129,754	87,154	127,811	191,280

# INFO TECHNOLOGY



## Description

The Information Technology (I.T.) Division provides technology support to all of the City's Operations. The I.T. Division is responsible for vast amount technology areas includes but not limited to, desktop/PC management, server maintenance and administration, technology related infrastructure, mobile device management, technology project management, backup maintenance, configuration upgrades, and other duties as assigned.

## Strategic Goals

As the cyber security risk continue to rise the Information Technology Division focuses on ensuring the cyber safety of the City. The Information Technology Division plans to install security measures to ensure the City is being proactive in cyber security.

## Personnel

1 - IT Manager

1- IT Specialist

Expenditures	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Personnel	-	<b>\$147,865</b>	<b>\$102,140</b>	<b>\$147,865</b>	<b>\$166,017</b>
Supplies	-	<b>2,000</b>	<b>167</b>	<b>317</b>	<b>2,000</b>
Other Services	-	<b>341,902</b>	<b>244,573</b>	<b>299,058</b>	<b>360,381</b>
Capital Outlay	-	<b>66,500</b>	<b>11,508</b>	<b>42,508</b>	<b>148,000</b>
Total Expenditures	-	<b>\$558,267</b>	<b>\$358,388</b>	<b>\$489,747</b>	<b>\$676,398</b>

## INFO TECHNOLOGY



	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>PERSONNEL</b>					
52310100 SALARY	-	115,731	85,014	115,731	120,253
52310111 OVERTIME	-	500	106	500	1,163
52310116 LONGEVITY	-	576		576	648
52310125 SOCIAL SECURITY	-	8,899	6,481	8,899	9,380
52310126 UNEMPLOYMENT TAX	-	306		306	306
52310127 RETIREMENT PLAN	-	9,958	6,366	9,958	16,173
52310128 HEALTH & DENTAL INS	-	10,732	3,774	10,732	16,684
COBRA COMPLIANCE PREMIUM					
52310130 UM	-	40		40	-
52310135 WORKERS COMPENSATION	-	523		523	209
52310150 CELL PHONE ALLOWANCE	-	600	400	600	1,200
<b>TOTAL PERSONNEL</b>	-	147,865	102,140	147,865	166,017
<b>SUPPLIES</b>					
52320200 FUEL & OIL	-	1,500	167	317	1,500
52320212 VEHICLE MAINTENANCE	-	500	-		500
<b>TOTAL SUPPLIES</b>	-	2,000	167	317	2,000

# INFO TECHNOLOGY



	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
				Actual	Budget
<b>OTHER SERVICES</b>					
52330300 INFO TECH ANNUAL	-	283,008	239,118	289,908	311,851
SYSTEM BACKUP / CC MA-					
52330301 CHINES	-	10,000	5,455	9,150	-
TELEPHONE (MOBILE CELL					
52330302 SERVICES)	-	4,394	-		3,840
52330303 CARBON BLACK SECURITY	-	3,000	-		-
52330304 OFFICE 365 BACKUP	-	25,000	-		-
52330305 IT TRAINING & CERTS	-	5,000	-		2,500
52330306 EMAIL LICENSES	-	1,500	-		-
INTERNET SERVICES (HARD-					
52330307 WIRED)	-				23,804
52340407 CREDIT CARD MACHINES	-				8,386
52330366 CONTINGENCY	-	10,000	-		10,000
<b>TOTAL OTHER SERVICES</b>	-	341,902	244,573	299,058	360,381
<b>CAPITAL</b>					
52340401 IPADS FOR COUNCIL	-	13,000	-		13,000
52340403 VEHICLE PURCHASE	-	26,000	-	31,000	-
52340404 COMPUTER REPLACEMENT	-	15,000	9,008	9,008	20,000
BATTERY BACKUP REPLACE-					
52340405 MENT	-	10,000	-		10,000
523404XX NEW PROJECTS	-				105,000
LIBRARY COMPUTERS RE-					
52340406 PLACEMENT	-	2,500	2,500	2,500	-
<b>TOTAL OTHER SERVICES</b>	-	66,500	11,508	42,508	148,000
<b>TOTAL</b>	-	558,267	358,388	489,747	676,398

# GRANTS

## Description

This cost center accounts for the grant expenditures for the City funded by the General Fund.

## Strategic Goals

To continue to seek grant opportunities to improve the community.

Expenditures	FY 2021 Actual	FY 2022 BUDGET	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Grants	-	<b>\$1,616,330</b>	<b>\$32,300</b>	<b>\$175,650</b>	<b>\$815,450</b>
Total Expenditures	-	<b>\$1,616,330</b>	<b>\$32,300</b>	<b>\$175,650</b>	<b>\$815,450</b>

GRANTS	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
CDBG - DOWNTOWN					
52470701 SIDEWALK PROGRAM	-	-	28,500	28,500	374,000
USDA HOME PROGRAM					
52470702 GRANT	-	717,795	3,800	147,150	441,450
TXDOT SAFE ROUTE TO					
52470703 SCHOOLS	-	898,535	-	-	
<b>TOTAL GRANTS</b>	-	1,616,330	32,300	175,650	815,450



# ENTERPRISE FUNDS



# ELECTRIC FUND



## City of Hondo FY 2022-2023 Budget Summary Electric Fund

### Revenues:

Residential	\$4,000,000
Commercial	4,300,000
Industrial	850,000
Other	<u>182,300</u>
<b>Total Revenues</b>	<b>\$9,332,300</b>

### Expenses:

Personnel	690,820
Supplies	492,325
Other Services	5,046,790
Capital Outlay	368,800
Debt Service	<u>100,327</u>

<b>Total Expenses</b>	<b>\$6,699,062</b>
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### Other Sources of Revenues/ Expenses

Transfers Out	(2,988,238)
2022 Tax Notes	170,000
2021/2022 Loan Remaining	<u>185,000</u>

<b>Total Other</b>	<b>\$(2,633,238)</b>
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<b>Surplus (Deficit)</b>	<b>\$(0)</b>
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# ELECTRIC



## Description

The Electric Division is in charge of the electrical supply to the City's 3200 customers. This consists of 60 miles of overhead and underground lines. The division has a total of 9 (nine) employees which have the following duties: connecting new service, disconnecting/reconnecting services, trimming trees that may be in the power supply, changing out lamps to keep the highway streets provided with light, checking meters if customers feel that their electrical usage is incorrect, installing poles for new lights and services, reading meters monthly to issue billing, maintaining sub-station grass cutting, helping with seasonal decorations around downtown and City Hall, and assisting with providing power for the Medina County Fair, Gypsy's Bike Rally and other special events. During Little League season, the Electric Division checks the lights at all baseball fields and repairs fixtures or poles needing repairs, and assists all other divisions with any assistance needed.

## Strategic Goals

The Electric Division is in the final stage of the Automated Meter Infrastructure (AMI) conversion. This conversion over the past years has proven to be beneficial to the City in many aspects, from accuracy to efficiency in the Electric and Utility Billing Division. The continued system improvements has also contributed to goals of the Electric Division. The re-conducting of the Highway 90 line will allow of increase reliability to a commercial area along Highway 90. The electric department will purchase a forklift to be utilized by city facilities for unloading, lifting and carrying materials safely to storage.

## Personnel

1 - Electric Superintendent    2 - Crew Leader    1 - Journeyman Lineman    1 - Apprentice Lineman  
 4 - Lineman's Helpers

Revenues	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Electric Charges	<b>\$9,067,151</b>	<b>\$9,150,000</b>	<b>\$6,447,429</b>	<b>\$9,096,571</b>	<b>\$9,150,000</b>
Other Charges	<b>171,037</b>	<b>168,500</b>	<b>188,065</b>	<b>221,293</b>	<b>168,500</b>
Loan Proceeds/Tax Notes	-	<b>185,000</b>	-	<b>185,000</b>	<b>355,000</b>
Total Revenues	<b>\$9,238,188</b>	<b>\$9,503,500</b>	<b>\$6,635,494</b>	<b>\$9,502,864</b>	<b>\$9,687,300</b>

## ELECTRIC

Expenses	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Personnel	<b>\$595,678</b>	<b>\$613,647</b>	<b>\$406,153</b>	<b>\$602,309</b>	<b>\$690,820</b>
Supplies	<b>426,932</b>	<b>567,236</b>	<b>146,888</b>	<b>418,463</b>	<b>492,325</b>
Other Services	<b>4,824,706</b>	<b>5,018,596</b>	<b>2,796,064</b>	<b>4,816,250</b>	<b>5,046,790</b>
Capital Outlay	<b>66,697</b>	<b>248,800</b>	-	<b>13,800</b>	<b>368,800</b>
Debt Services	<b>6,680</b>	<b>56,100</b>	<b>53,229</b>	<b>56,100</b>	<b>100,327</b>
Transfers	-	<b>2,999,121</b>	<b>2,249,341</b>	<b>2,999,121</b>	<b>2,988,238</b>
Total Expenses	<b>\$5,920,693</b>	<b>\$9,503,500</b>	<b>\$5,651,676</b>	<b>\$8,906,043</b>	<b>\$9,687,300</b>

	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>PERSONNEL</b>					
50010100 SALARY	415,586	444,126	317,895	444,126	474,848
50010111 OVERTIME	40,642	30,000	19,083	30,000	23,853
50010116 LONGEVITY	1,908	1,980		1,980	1,800
50010125 SOCIAL SECURITY	34,743	34,067	24,413	34,067	38,242
50010126 UNEMPLOYMENT TAX	3,092	1,377	3	1,377	1,377
50010127 RETIREMENT PLAN	41,196	38,120	24,001	38,120	65,937
50010128 HEALTH & DENTAL INS	51,785	48,293	16,656	48,293	75,078
COBRA COMPLIANCE PREMIUM					
50010130 UM	75	100	6	100	-
50010135 WORKERS COMPENSATION	5,806	14,384	3,646	3,646	8,485
50010150 CELL PHONE ALLOWANCE	846	1,200	450	600	1,200
<b>TOTAL PERSONNEL</b>	<b>595,678</b>	<b>613,647</b>	<b>406,153</b>	<b>602,309</b>	<b>690,820</b>
<b>SUPPLIES</b>					
50020200 OFFICE SUPPLIES	1,315	1,500	41	721	1,500
50020201 BREAKROOM SUPPLIES	339	1,150	215	385	1,150
50020202 FUEL & OIL	12,647	14,000	14,210	16,495	20,000
50020208 SMALL TOOLS & SUPPLIES	12,379	12,000	7,257	11,731	14,000
50020209 MEETINGS & SEMINARS	3,307	5,000	4,555	4,555	6,500
50020210 EQUIPMENT MAINTENANCE	10,168	5,000	11,256	11,256	7,500
SYSTEM MAINTENANCE / IMPROVEMENTS					
50020211 PROBLEMS	15,126	85,586	6,748	61,508	375,000
50020212 VEHICLE MAINTENANCE	12,568	12,000	28,270	28,403	14,000
50020213 SYSTEM IMPROVEMENTS	304,606	350,000	38,883	211,965	-
50020215 SAFETY EQUIPMENT	13,544	15,000	6,328	13,727	15,675
50020218 POLES	23,518	30,000	13,137	27,137	-
50020219 TRAINING	3,850	20,000	4,752	15,252	20,000
50020229 UNIFORMS	10,554	12,000	8,526	11,860	12,000
50020265 TIRES, TUBES, & BATTERIES	3,012	4,000	2,710	3,468	5,000
<b>TOTAL SUPPLIES</b>	<b>426,932</b>	<b>567,236</b>	<b>146,888</b>	<b>418,463</b>	<b>492,325</b>

	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>OTHER SERVICES</b>					
50030300 UTILITIES	460	1,500	163	600	1,000
50030301 COST OF POWER	4,718,307	4,850,000	2,700,862	4,713,187	4,949,000
50030302 TELEPHONE	3,592	3,600	2,580	2,929	2,160
50030304 POSTAGE	-	100	20	100	100
50030310 INSURANCE	19,603	24,000	17,839	23,727	36,000
50030314 DUES & SUBSCRIPTIONS	202	2,360	1,087	2,105	2,780
50030320 PUBLIC RELATIONS	240	500	-	-	-
50030322 ENGINEER FEES	5,399	42,000	-	-	-
50030338 MISCELLANEOUS	639	250	369	369	500
50030345 LICENSE & FEES	-	500	520	387	5,000
50030362 JANITORIAL SUPPLIES	631	1,000	221	442	1,000
50030366 CONTINGENCY EXPENSE	6,390	23,543	3,161	3,161	25,000
50030382 INFO TECH PLAN	69,243	69,243	69,243	69,243	24,250
<b>TOTAL OTHER SERVICES</b>	<b>4,824,706</b>	<b>5,018,596</b>	<b>2,796,064</b>	<b>4,816,250</b>	<b>5,046,790</b>
<b>CAPITAL OUTLAY</b>					
MAP FEEDER					
50040422 ENHANCEMENT	1,250	-	-	-	-
50040460 VEHICLES	65,447	-	-	-	-
50040421 AMI METERS	-	50,000	-	-	50,000
50040470 TRENCHER PURCHASE	-	13,800	-	13,800	13,800
500404XX FORKLIFT					115,000
500404XX TRAILER FOR TRENCHER					5,000
50045472 BUCKET TRUCK	-	185,000	-		185,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>66,697</b>	<b>248,800</b>	<b>-</b>	<b>13,800</b>	<b>368,800</b>

	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>DEBT SERVICE</b>					
50050504 2016 SERIES CO - PRINCIPAL	-	50,000	50,000	50,000	50,000
50050505 2016 SERIES CO - INTEREST	6,680	6,100	3,229	6,100	5,354
50050506 2022 NOTES PRINCIPAL					40,000
50050507 2022 NOTES INTEREST					4,973
	6,680	56,100	53,229	56,100	100,327
<b>TRANSFERS</b>					
TRANSFER OUT - GENERAL					
50299998 FUND	-	2,999,121	2,249,341	2,999,121	2,988,238
<b>TOTAL TRANS-FERS</b>	<b>-</b>	<b>2,999,121</b>	<b>2,249,341</b>	<b>2,999,121</b>	<b>2,988,238</b>
<b>TOTAL</b>	<b>5,920,693</b>	<b>9,503,500</b>	<b>5,651,676</b>	<b>8,906,043</b>	<b>9,687,300</b>



## WATER/ WASTEWATER FUND

## City of Hondo FY 2022-2023 Budget Summary

### Water/Wastewater Fund

## Revenues:

Residential Water	\$1,350,000
Commercial Water	2,025,000
Wastewater	1,530,000
Grants	350,000
Other	<u>1,516,469</u>

Total Revenues	<b>\$6,771,469</b>
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## Expenses:

Water	3,395,876
Wastewater	991,834
Utility Billing	283,451
Grants / TWDB Projects	<u>1,643,279</u>

Total Expenses	<b>\$6,314,441</b>
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Other Sources  
of Revenues/  
Expenses

Transfers out - Water	(1,556,365)
Transfers out - Wastewater	(879,995)
American Rescue Plan - AMI Meters	1,173,000
TWDB Water Funds	732,567
2021/2022 Loan Remaining	<u>73,764</u>

Total Other	<b><span style="color: red;">\$(457,028)</span></b>
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Surplus (Deficit)	<b><span style="color: red;">\$0</span></b>
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# REVENUES

	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
1302 RESIDENTIAL WATER	1,391,476	1,313,087	1,021,121	1,361,494	1,350,000
1304 COMMERCIAL WATER	1,902,470	1,375,000	1,510,154	2,013,538	2,025,000
EAA AQUIFER MANAGEMENT					
1307 FEES	270,577	225,000	212,749	283,665	270,000
1310 PENALTIES	29,161	27,500	24,076	32,102	29,000
1312 RECONNECT FEES	2,450	5,000	6,580	8,773	6,000
1313 WATER METERS	22,660	14,000	17,527	23,369	20,000
1320 MISCELLANEOUS	109,249	5,500	26,546	35,395	7,500
1352 WASTEWATER REVENUE	1,493,356	1,250,000	1,147,492	1,529,990	1,530,000
1356 WASTEWATER PENALTY	15,670	15,000	12,476	16,635	15,000
1358 SEWER TAP FEES	18,800	10,000	12,500	16,667	12,500
1373 INTEREST INCOME	310	20,000	27	27	5,000
TOBACCO/WELLNESS CONTRI-					
1378 BUTION	2,014	2,500	150	150	500
1400 2021/2022 LOAN PROCEEDS		172,000	172,000	172,000	73,764
1601 DWSRF REVENUES		-	-		732,567
1728 CDBG GRANT REVENUE		350,000	-		350,000
1800 TRANSFER IN - FUND BALANCE		92,600			1,150,969
<b>TOTAL</b>	<b>5,258,195</b>	<b>4,877,187</b>	<b>4,163,398</b>	<b>5,493,804</b>	<b>7,577,800</b>

# WATER

## Description

The City of Hondo Water Division maintains and operates all water facilities within the City. Responsibilities include operation and maintenance of the City's water lines, sewer lines, hydrants, booster pumps, and purification equipment. Staff prepares water analysis daily and submits records to TCEQ. The Water Division works with contractors during new construction, maintains meters (2700 connections), and provides meter readings for billing on a monthly basis. The Water Division is required to be certified in all areas mandated by City, State, and Federal regulatory agencies, which pertain to water functions. It is the Water Division's responsibility to make certain that the City remains in compliance with all government agency (Texas Commission on Environmental Quality, Edward Aquifer Authority, and City of Hondo) requirements. The Water Division averages 250 work orders per month to include: water leaks, meter replacement, meter installations, water meter check reads, and new Wastewater connections.

## Strategic Goals

The City continues to address water meter infrastructure concerns that have placed the City at a disadvantage in billing accuracy and labor efficiency. The City plans to resolve these disadvantages by aiming to convert the meter infrastructure to Automated Metering Infrastructure (AMI) to allow for increased accuracy and efficiency.

## Personnel

1 - Water Superintendent      2 - Water Crew Leader      4 - Water Operator I      1 - Water Operator III

Expenses	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Personnel	<b>\$410,025</b>	<b>\$464,469</b>	<b>\$288,915</b>	<b>\$463,869</b>	<b>\$497,525</b>
Supplies	<b>171,432</b>	<b>178,750</b>	<b>131,648</b>	<b>218,190</b>	<b>638,100</b>
Other Services	<b>318,489</b>	<b>348,406</b>	<b>243,494</b>	<b>334,217</b>	<b>370,820</b>
Capital Outlay	<b>24,207</b>	<b>245,000</b>	<b>148,555</b>	<b>162,840</b>	<b>1,254,019</b>
Debt Services	<b>147,826</b>	<b>623,294</b>	<b>238,731</b>	<b>623,294</b>	<b>635,412</b>
Transfers	<b>204,723</b>	<b>847,341</b>	<b>635,505</b>	<b>847,340</b>	<b>1,556,365</b>
Total Expenses	<b>\$1,276,701</b>	<b>\$2,707,257</b>	<b>\$1,686,847</b>	<b>\$2,649,750</b>	<b>\$4,952,241</b>

# WATER

	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>PERSONNEL</b>					
50110100 SALARY	286,703	314,382	208,391	314,382	316,587
50110111 OVERTIME	20,892	35,000	27,921	35,000	25,745
50110116 LONGEVITY	648	612		612	600
50110117 CERTIFICATION PAY	1,446	1,500	600	900	648
50110125 SOCIAL SECURITY	23,893	24,555	17,763	24,555	26,739
50110126 UNEMPLOYMENT TAX	1,957	1,224	1	1,224	1,224
50110127 RETIREMENT PLAN	27,579	27,476	17,058	27,476	46,103
50110128 HEALTH & DENTAL INS	39,935	42,927	12,776	42,927	66,736
COBRA COMPLIANCE PREMIUMS					
50110130 UM	58	100	5	100	-
50110135 WORKERS COMPENSATION	5,177	14,893	3,251	14,893	6,543
50110149 AUTO ALLOWANCE				-	4,800
50110150 CELL PHONE ALLOWANCE	1,736	1,800	1,150	1,800	1,800
<b>TOTAL PERSONNEL</b>	<b>410,025</b>	<b>464,469</b>	<b>288,915</b>	<b>463,869</b>	<b>497,525</b>
<b>SUPPLIES</b>					
50120200 OFFICE SUPPLIES	1,637	2,150	1,520	1,800	2,000
50120201 BREAKROOM SUPPLIES	507	700	229	500	700
50120202 FUEL & OIL	14,402	13,000	12,615	18,000	28,000
50120208 SMALL TOOLS & SUPPLIES	14,252	15,000	8,159	15,000	15,000
50120209 MEETINGS & SEMINARS	2,155	6,000	1,556	5,000	6,000
50120210 EQUIPMENT MAINTENANCE	8,247	8,500	8,006	10,000	9,000
SYSTEM MAINTENANCE / IMPROVEMENTS					
50120211 IMPROVEMENTS	97,046	70,000	71,681	110,000	539,500
50120212 VEHICLE MAINTENANCE	3,199	6,500	3,013	3,500	6,500
50120213 SYSTEM IMPROVEMENTS	6,462	29,500	3,108	25,000	-
50120215 SAFETY EQUIPMENT	2,919	6,000	5,046	6,000	6,600
50120216 STRUCTURE MAINTENANCE	296	600	1,619	1,500	-
50120229 UNIFORMS	5,805	5,800	3,101	5,800	5,800
50120232 OFFICE FURNITURE	526	1,000	650	1,000	1,000
50120241 CHEMICALS	10,620	11,000	9,112	12,000	12,000
50120265 TIRES, TUBES, & BATTERIES	3,315	3,000	2,143	3,000	6,000
50120267 SAFETY TRAINING MATERIALS	46	-	90	90	
<b>TOTAL SUPPLIES</b>	<b>171,432</b>	<b>178,750</b>	<b>131,648</b>	<b>218,190</b>	<b>638,100</b>

# WATER

	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>OTHER SERVICES</b>					
50130300 UTILITIES	11,239	10,500	7,655	10,207	10,500
50130302 TELEPHONE	1,945	2,900	1,448	1,930	2,525
50130304 POSTAGE	134	-	75	2,400	2,400
50130310 INSURANCE	24,503	25,000	22,297	25,000	36,000
50130313 EAA FEES	222,185	225,000	166,693	225,000	225,000
50130314 DUES & SUBSCRIPTIONS	609	3,000	1,199	3,000	3,000
50130320 PUBLIC RELATIONS	337	3,000	960	3,000	3,000
50130322 ENGINEERING FEES	-	10,000	1,975	6,000	10,000
50130336 EQUIPMENT RENTAL	1,426	3,200	-		3,200
50130338 MISCELLANEOUS	244	750	129	500	750
50130340 INSPECTION FEES	1,785	3,000	-		3,000
50130345 LICENSE & FEES	884	1,100	144	1,100	1,100
50130361 WATER TESTING	8,483	9,500	7,818	9,500	9,500
50130362 JANITORIAL SUPPLIES	202	500	75	300	500
50130366 CONTINGENCY EXPENSE	22,361	27,232	11,746	25,000	25,000
50130367 TCEQ FEES	6,662	9,000	6,713	6,713	9,000
50130382 INFO TECHNOLOGY PLAN	11,721	11,721	11,721	11,721	21,345
50130398 RAILROAD AND LEASES	3,768	3,000	2,846	2,846	5,000
<b>TOTAL OTHER SERVICES</b>	<b>318,489</b>	<b>348,403</b>	<b>243,494</b>	<b>334,217</b>	<b>370,820</b>
<b>CAPITAL OUTLAY</b>					
50140401 WATER FACILITY IMPROVEMENT	7,107	10,000	5,714	10,000	-
50140403 REPLACE FIRE HYDRANT	2,020	10,000	-	10,000	-
50140405 WATER METER REPLACEMENT	4,402	-	-		1,173,000
50140410 VEHICLE REPLACEMENT	3,691	-	-		
50140417 PUBLIC SERVICE CAMPUS	5,737	-	-		
50140420 DIESEL GENERATOR	-	15,000	-	-	14,000
50140422 DOWNTOWN GST REHAB					-
50140421 CEMETERY WATER LINE	-	80,000	79,859	79,859	-
50140422 MAP FEEDER ENHANCEMENT	1,250	-	-		
50140423 GOLF COURSE GENERATOR	-	130,000	62,981	62,981	67,019
<b>TOTAL CAPITAL OUTLAY</b>	<b>24,207</b>	<b>245,000</b>	<b>148,555</b>	<b>162,840</b>	<b>1,254,019</b>

# WATER

	2020-2021 Actual	2021-2022 Budget	Y-T-D Actual	2021-2022 Projected	2022-2023 Budget
<b>DEBT SERVICE</b>					
501505082013 DWSRF PRINCIPAL	-	50,000	50,000	50,000	50,000
501505092013 DWSRF INTEREST	2,140	1,350	885	1,350	465
501505102014 GO REFD BOND PRINCIPAL	-	62,530	62,530	62,530	64,380
501505112014 GO REFD BOND INTEREST	861	6,993	3,926	6,993	5,184
501505132015 SERIES CO - PRINCIPAL	-	65,000	-	65,000	65,000
501505132015 SERIES CO - INTEREST	31,343	30,577	15,288	30,577	29,355
501505142016 DWSRF LOAN PRINCIPAL	-	50,000	50,000	50,000	50,000
501505152016 DWSRF LOAN INTEREST	6,791	6,100	3,229	6,100	5,354
501505162017 SERIES CO PRINCIPAL	-	245,000	-	245,000	250,000
501505172017 SERIES CO INTEREST	106,691	105,744	52,872	105,744	101,971
501505182022 NOTES PRINCIPAL					11,781
501505192022 NOTES INTEREST					1,922
<b>TOTAL DEBT SERVICE</b>	<b>147,826</b>	<b>623,294</b>	<b>238,731</b>	<b>623,294</b>	<b>635,412</b>
<b>TRANSFERS</b>					
50199998 TRANSFER OUT - GENERAL FUND	204,723	847,341	635,505	847,340	1,556,365
<b>TOTAL TRANSFERS</b>	<b>204,723</b>	<b>847,341</b>	<b>635,505</b>	<b>847,340</b>	<b>1,556,365</b>
<b>TOTAL</b>	<b>1,276,701</b>	<b>2,707,257</b>	<b>1,686,847</b>	<b>2,649,750</b>	<b>4,952,241</b>

# WASTEWATER



## Description

The City of Hondo Wastewater Division maintains and operates all wastewater facilities within the City. Responsibilities include operation and maintenance of the City's Wastewater treatment plant (WWTP), lift stations, pumps, and wastewater treatment equipment. Staff prepares wastewater analysis daily within the laboratory and submits records to TCEQ. They also routinely check centrifugal and submersible pumps at the three (3) lift stations. The Wastewater Division is required to be certified in all areas mandated by City, State, and Federal regulatory agencies, which pertain to wastewater functions. It is the Wastewater Division's responsibility to make certain that the City remains in compliance with all government agency (Environmental Protection Agency, Texas Commission on Environmental Quality, City of Hondo) requirements.

## Strategic Goals

The Wastewater Division plans to rehabilitate many aspects of the wastewater treatment plant. Utilizing CDBG the wastewater treatment plant will rehab clarifiers, bar screen compactor, and the sluice gate. The Wastewater Division continues to ensure the safe operations of the wastewater treatment plant. A Wastewater Treatment Plant study will be completed to identify the best approach for serving the city's future wastewater needs.

## Personnel

1 - Wastewater Superintendent      2 - Crewleader      1 - Wastewater Tech II  
 1 - Wastewater Tech I

Expenses	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Personnel	<b>\$270,510</b>	<b>\$289,446</b>	<b>\$244,172</b>	<b>\$292,382</b>	<b>\$347,717</b>
Supplies	<b>177,017</b>	<b>211,000</b>	<b>150,972</b>	<b>201,871</b>	<b>233,175</b>
Other Services	<b>135,264</b>	<b>170,606</b>	<b>93,566</b>	<b>113,355</b>	<b>185,977</b>
Capital Outlay	<b>22,844</b>	<b>167,000</b>	<b>47,565</b>	<b>162,565</b>	<b>224,965</b>
Transfers	<b>114,921</b>	<b>653,662</b>	<b>490,246</b>	<b>653,662</b>	<b>879,995</b>
Total Expenses	<b>\$720,556</b>	<b>\$1,491,714</b>	<b>\$1,026,522</b>	<b>\$1,423,834</b>	<b>\$1,871,829</b>

# WASTEWATER

	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>PERSONNEL</b>					
50210100 SALARY	184,850	204,514	183,883	204,514	225,117
50210111 OVERTIME	22,787	15,000	16,476	18,476	16,355
50210116 LONGEVITY	396	540	-	-	828
50210125 SOCIAL SECURITY	15,456	15,691	14,547	15,691	18,978
50210126 UNEMPLOYMENT TAX	1,393	765	1	765	765
50210127 RETIREMENT PLAN	18,180	17,558	15,462	17,558	32,721
50210128 HEALTH & DENTAL INS	23,771	26,830	11,426	26,830	41,710
COBRA COMPLIANCE PREMIUM					
50210130 UM	35	50	3	50	-
50210135 WORKERS COMPENSATION	3,062	7,898	1,923	7,898	4,644
50210149 AUTO ALLOWANCE				-	4,800
50210150 CELL PHONE ALLOWANCE	579	600	450	600	1,800
<b>TOTAL PERSONNEL</b>	<b>270,510</b>	<b>289,446</b>	<b>244,172</b>	<b>292,382</b>	<b>347,717</b>
<b>SUPPLIES</b>					
50220200 OFFICE SUPPLIES	319	1,000	852	852	1,000
50220201 BREAKROOM SUPPLIES	237	600	305	406	600
50220202 FUEL & OIL	8,730	13,000	9,404	14,437	16,000
50220208 SMALL TOOLS & SUPPLIES	4,315	4,000	998	998	4,000
50220209 MEETINGS & SEMINARS	4,325	6,000	4,433	9,740	6,300
50220210 EQUIPMENT MAINTENANCE	8,432	8,500	10,527	14,192	10,000
SYSTEM MAINTENANCE /					
50220211 IMPROVEMENTS	47,083	55,000	27,523	37,894	67,000
50220212 VEHICLE MAINTENANCE	620	2,000	1,704	2,010	2,100
50220213 SYSTEM IMPROVEMENTS	-	11,000	23,302	23,302	-
50220214 COLLECTION MAINTENANCE	45,451	40,000	29,522	40,259	54,200
50220215 SAFETY EQUIPMENT	7,846	5,300	5,508	5,508	5,975
50220229 UNIFORMS	2,484	2,600	2,216	2,915	3,000
50220241 CHEMICALS	34,346	42,000	23,174	34,761	42,000
50220250 LAB SUPPLIES	11,711	18,000	7,856	10,947	18,000
50220265 TIRES, TUBES, & BATTERIES	1,119	2,000	3,649	3,649	3,000
<b>TOTAL SUPPLIES</b>	<b>177,017</b>	<b>211,000</b>	<b>150,972</b>	<b>201,871</b>	<b>233,175</b>

## WASTEWATER



	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>OTHER SERVICES</b>					
50230300 UTILITIES	16,158	25,000	19,825	27,050	28,000
50230302 TELEPHONE	2,620	3,100	1,685	2,230	1,992
50230304 POSTAGE	17	35	-	25	35
50230310 INSURANCE	13,068	14,000	11,892	15,856	23,000
50230314 DUES & SUBSCRIPTIONS	85	2,000	1,108	1,661	2,500
50230322 ENGINEERING FEES	23,637	30,000	-	-	30,000
50230323 SLUDGE REMOVAL	13,316	19,000	10,009	11,129	19,000
50230338 MISCELLANEOUS	156	750	559	559	750
50230345 LICENSE & FEES	225	800	1,062	1,644	900
50230360 RENT	7,083	8,000	4,800	4,800	8,000
50230361 SEWER TESTING	26,388	32,000	14,813	19,751	32,000
50230362 JANITORIAL SUPPLIES	1,728	1,200	2,510	3,346	1,800
50230366 CONTINGENCY EXPENSE	5,981	7,000	-	-	10,000
50230367 TCEQ PERMIT	13,082	16,000	13,583	13,583	28,000
50230382 INFO TECHNOLOGY PLAN	11,721	11,721	11,721	11,721	-
<b>TOTAL OTHER SERVICES</b>					
	135,264	170,606	93,566	113,355	185,977

## WASTEWATER

	2020-2021 Actual	2021-2022 Budget	Y-T-D Actual	2021-2022 Projected	2022-2023 Budget
<b>CAPITAL OUTLAY</b>					
SEWER PLANT IMPROVEMENTS					
50240401 MENTS	-	-	-	-	-
50240421 PUBLIC SERVICE CAMPUS	1,804	-	-	-	-
50240422 MAP FEEDER ENHANCEMENT	1,250	-	-	-	-
50240434 VEHICLE	409	42,000	35,255	35,255	-
50240417 SSO SEWER IMPROVEMENTS	-	100,000	-	100,000	100,000
502404XX WASTEWATER PLANT STUDY					100,000
502404XX MULE					11,000
STORAGE BUILDING AND ICE MAKER					
502404XX MAKER					13,965
50240420 PRISON LIFT STATION PUMP	7,667	-	-	-	-
50240440 TRACTOR WITH BRUSH HOG	490	-	-	-	-
SCADA SYSTEM WITH ALARMS					
50240442 ALARMS	11,224	-	-	-	-
50240446 SHORING AND STEEL PLATES	-	15,000	-	15,000	-
50240447 DUMP TRAILER	-	10,000	12,310	12,310	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>22,844</b>	<b>167,000</b>	<b>47,565</b>	<b>162,565</b>	<b>224,965</b>
<b>TRANSFERS</b>					
TRANSFER OUT - GENERAL					
50299998 FUND	114,921	653,662	490,246	653,662	879,995
<b>TOTAL TRANSFERS</b>	<b>114,921</b>	<b>653,662</b>	<b>490,246</b>	<b>653,662</b>	<b>879,995</b>
<b>TOTAL</b>	<b>720,556</b>	<b>1,491,714</b>	<b>1,026,522</b>	<b>1,423,834</b>	<b>1,871,829</b>

# UTILITY BILLING



## Description

The Utility Customer Service/Utility Billing's purpose is to bill and to receive utility payments, enter cash receipts into the computer/Incode System and balance cash drawers daily. This is a diversified office, constantly providing assistance to customers and relaying information to others within the organization. Staff possess the ability to effectively communicate with diverse groups of individuals with tact and diplomacy while answering questions regarding customer utility billing or other city service fees and working to effectively resolve billing disputes. This office maintains the reservations for City Parks and Community Center; handles and reviews applications for service; collects deposit, initiates work orders for setup or 'terminate service' and orders and maintains office supplies. The Utility Billing Supervisor oversees the Utility Billing Collection by assuring all information is complete in customer accounts; prepares the monthly calculation report before billing 3200 accounts; and mailing approximately 600-700 late notices monthly. The Supervisor loads and downloads handheld meters so meter readers can accurately read electric and water meter; sets up disconnect notices; receives and reviews extension requests for payment with the authority to grant extensions in accordance with City policy. This position is the primary contact for the Cemetery; answers questions; handles cemetery lot sales; and works closely with the funeral directors on all issues regarding cemetery plots.

## Strategic Goals

The Utility Billing Division continues to improve daily operations to allow for increased efficiency in the department and focus of excellent customer service.

## Personnel

1 - Utility Billing Supervisor

2 - Utility Clerk II

1 - Utility Clerk I

Expenses	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Personnel	<b>\$204,761</b>	<b>\$222,017</b>	<b>\$159,118</b>	<b>\$221,432</b>	<b>\$231,828</b>
Supplies	<b>6,040</b>	<b>12,300</b>	<b>8,635</b>	<b>12,180</b>	<b>19,800</b>
Other Services	<b>24,760</b>	<b>41,400</b>	<b>18,052</b>	<b>29,273</b>	<b>31,823</b>
Total Expenses	<b>\$235,561</b>	<b>\$275,717</b>	<b>\$185,805</b>	<b>\$262,886</b>	<b>\$283,451</b>

# UTILITY BILLING

PERSONNEL	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
50310100 SALARY	151,009	168,517	129,271	168,517	159,762
50310111 OVERTIME	2,758	1,000	1,433	1,933	2,361
50310116 LONGEVITY	1,656	1,620	-	-	936
50310125 SOCIAL SECURITY	11,719	12,937	9,540	13,039	12,448
50310126 UNEMPLOYMENT TAX	1,281	612	187	612	612
50310127 RETIREMENT PLAN	14,173	14,476	9,702	14,476	21,463
50310128 HEALTH & DENTAL INS	21,611	21,464	8,252	21,464	33,368
COBRA COMPLIANCE PREMIUM					
50310130 UM		30	3	30	-
50310135 WORKERS COMPENSATION	30	761	328	761	278
50310150 CELL PHONE ALLOWANCE	522	600	400	600	600
<b>TOTAL PERSONNEL</b>	<b>204,761</b>	<b>222,017</b>	<b>159,118</b>	<b>221,432</b>	<b>231,828</b>
<b>SUPPLIES</b>					
50320200 OFFICE SUPPLIES	5,327	7,500	7,785	10,380	15,000
50320209 MEETINGS AND SEMINARS	683	4,000	800	1,000	4,000
50320229 UNIFORMS	30	800	50	800	800
<b>TOTAL SUPPLIES</b>	<b>6,040</b>	<b>12,300</b>	<b>8,635</b>	<b>12,180</b>	<b>19,800</b>
<b>OTHER SERVICES</b>					
OFFICE EQUIPMENT LEASE					
50330303 PAYMENT	1,783	1,000	1,532	2,042	2,323
50330304 POSTAGE	18,535	200	14,656	19,542	21,000
50330310 INSURANCE	1,307	1,700	1,189	1,189	2,000
50330320 COLLECTION AGENCY FEES	517	5,000	49	5,000	5,000
50330338 MISCELLANEOUS	2,547	1,000	626	1,000	1,000
50330345 LICENSE & FEES	71	500	-	500	500
MAILING SOLUTIONS OUT- 50130346 SOURCE	-	32,000	-	-	-
<b>TOTAL OTHER SERVICES</b>	<b>24,760</b>	<b>41,400</b>	<b>18,052</b>	<b>29,273</b>	<b>31,823</b>
<b>TOTAL</b>	<b>235,561</b>	<b>275,717</b>	<b>185,805</b>	<b>262,886</b>	<b>283,451</b>

# GRANTS



## Description

This cost center accounts for all the grant expenditures for the City in reference to Water and Wastewater Operations and improvements.

## Strategic Goals

To continue to seek grant opportunities to improve the community. This fiscal year we will focus on a Community Development Block Grant (CDBG) on Wastewater Treatment Plant improvements.

## Personnel

None

Expenses	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Grants	-	<b>\$402,500</b>	<b>\$108,111</b>	<b>\$108,111</b>	<b>\$1,643,279</b>
Total Expenses	-	<b>\$402,500</b>	<b>\$108,111</b>	<b>\$108,111</b>	<b>\$1,643,279</b>

GRANTS	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
CDBG WW IMPROVEMENTS					
50942420ADMIN	-	35,000	-	-	35,000
CDBG WW IMPROVEMENTS					
50942421ENGINEERING	-	55,000	-	-	55,000
CDBG WW IMPROVEMENTS					
50983482CONSTRUCTION	-	312,500	-	-	312,500
50983483SPATZ WATER WELL - TWDB	-	-	108,111	108,111	1,240,779
<b>TOTAL GRANTS</b>	-	402,500	108,111	108,111	1,643,279



## AIRPORT FUND



## City of Hondo FY 2022-2023 Budget Summary

### Airport Fund

#### AIRPORT

##### Revenues:

AvGas Fuel	\$115,000
Jet A Fuel	326,000
Other	<u>693,912</u>

Total Revenues	<b>\$1,134,912</b>
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##### Expenses:

Personnel	355,485
Supplies	332,600
Other Services	158,100
Debt Service	16,615
Supplies (non-operating)	1,000
Capital Outlay	<u>145,000</u>

Total Expenses	<b>\$1,008,800</b>
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##### Other Revenues/Expenses

Transfer Out	<u><b>\$(72,341)</b></u>
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Total Other	<b>\$(72,341)</b>
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Surplus (Deficit)	<b>\$53,771</b>
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# AIRPORT REVENUES



	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
1302 AVGAS 100LL AVIATION FUEL	99,724	103,750	103,886	103,886	115,000
1304 JET A AVIATION FUEL	175,788	402,500	233,206	402,500	326,000
1315 OPEN T HANGARS	2,157	1,800	1,113	1,335	1,800
1317 ENCLOSED HANGAR RENT	90,012	94,452	77,086	92,503	95,232
1320 MISC SVC PARKING, GPU,	1,520	1,000	1,450	1,450	1,250
1350 TERMINAL BLD. OFC. RENTAL	1,512				6,000
1368 MISCELLANEOUS	32,195	-	132,444	132,444	500
1377 HANGAR MR-2	2,241	2,241	1,868	2,241	2,241
1381 HANGAR ER-2	91,991	82,947	69,122	82,946	82,947
1382 HANGAR MR-3&4	77,625	77,625	64,688	77,625	91,800
1383 HANGAR ER-3	6,361	36,180	30,150	36,180	36,180
1384 HANGAR MR-7	14,784	14,784	12,320	14,784	18,473
1385 HANGAR MR-8	4,200	4,200	3,500	4,200	9,180
1386 HANGAR MR-9	15,039	17,730	13,390	16,069	16,000
1388 HANGAR MR-1	5,265	5,265	4,401	5,281	5,423
1389 HANGAR MR-5	2,146	2,098	1,788	2,146	2,098
1390 VT STORAGE CONTAINER		25,000	21,600	25,920	25,920
1395 AIRSTRIP ATTACK EVENT	7,000	12,000	12,000	12,000	15,000
1403 STREET RENT	2,600	2,600	2,167	2,600	2,600
1406 ANIMAL SHELTER RENT	2,600	2,600	2,167	2,600	2,600
1408 PARKS RENT	2,600	2,600	2,167	2,600	2,600
1409 SERVICE DEPT. RENT	2,600	2,600	2,167	2,600	2,600
1410 RECREATION CENTER LAND	2,100	2,100	1,750	2,100	2,100
1411 DEMONTEL BUILDING RENT	7,200	7,200	6,000	7,200	7,200
1413 GOLF COURSE RENT	14,000	14,000	11,667	14,000	14,000
1414 FARM LAND LEASE	62,979	62,979	62,979	62,979	64,868
1420 WATER FUND - LEASE OF	13,575	13,575	-	-	15,000
1463 HONDO ART LEAGUE	300	300	250	300	300
1487 REPUBLIC SERVICES	10,800	10,800	9,000	10,800	11,000
1488 GUN RANGE LEASE		22,380	-		24,000
1489 WORLD FUEL RENEWAL AGR		6,250	6,250	6,250	-
1674 TXDOT RAMP GRANT		50,000	-		50,000
1678 ARPA GRANT		32,000	-		32,000
1679 CRRSAA GRANT					13,000
1700 UTI AEROSPACE			-		40,000
<b>TOTAL</b>	<b>750,914</b>	<b>1,115,556</b>	<b>890,573</b>	<b>1,127,539</b>	<b>1,134,912</b>

# AIRPORT



## Description

The purpose of this fund is to account for transactions related to the South Texas Regional Airport at Hondo and those related to the property given to the City by the War Assets Department in 1948, i.e. the Old Army Airfield. The South Texas Regional Airport at Hondo is a treasure for the City steeped in a rich aviation heritage.

## Strategic Goals

The marketing of South Texas Regional Airport property has increased interest in development in the area. This fiscal year the city plans to establish a master plan that will address and unveil the potential future opportunities the South Texas Regional Airport may have.

## Personnel

1 - Aviation Director                    2 - Airport Services Technician II                    1 - Airport Administrative Assistant  
 1 - Airport Grounds Maintenance

Expenses	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Personnel	<b>\$264,150</b>	<b>\$318,045</b>	<b>\$241,739</b>	<b>\$317,613</b>	<b>\$355,485</b>
Supplies	<b>188,512</b>	<b>350,450</b>	<b>288,947</b>	<b>344,110</b>	<b>333,600</b>
Other Services	<b>130,265</b>	<b>127,075</b>	<b>86,878</b>	<b>135,915</b>	<b>158,100</b>
Capital Outlay	-	<b>147,260</b>	<b>60,216</b>	<b>114,400</b>	<b>145,000</b>
Debt Services	<b>17,013</b>	<b>16,839</b>	<b>15,973</b>	<b>16,839</b>	<b>16,615</b>
Transfers	-	<b>87,887</b>	<b>65,915</b>	<b>87,887</b>	<b>72,341</b>
Total Expenses	<b>\$599,940</b>	<b>\$1,047,556</b>	<b>\$759,668</b>	<b>\$1,016,763</b>	<b>\$1,081,141</b>

## AIRPORT

PERSONNEL	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
50110100SALARY	184,025	224,267	187,634	224,267	236,340
50110111OVERTIME	13,668	14,000	7,085	14,000	12,248
50110116LONGEVITY	396	432		-	756
50110125SOCIAL SECURITY	15,778	17,661	14,656	17,661	19,522
50110126UNEMPLOYMENT TAX	1,137	765	1	765	765
50110127RETIREMENT PLAN	18,068	19,762	14,836	19,762	33,659
50110128HEALTH & DENTAL INS	21,775	26,830	10,749	26,830	41,710
COBRA COMPLIANCE					
50110130PREMIUM	24	40	2	40	-
WORKERS COMPENSA-					
50110135TION	2,907	7,688	1,826	7,688	3,885
50110149AUTO ALLOWANCE	4,634	4,800	3,600	4,800	4,800
50110150CELL PHONE ALLOWANCE	1,738	1,800	1,350	1,800	1,800
<b>TOTAL PERSONNEL</b>	<b>264,150</b>	<b>318,045</b>	<b>241,739</b>	<b>317,613</b>	<b>355,485</b>
<b>SUPPLIES</b>					
50120200OFFICE SUPPLIES	1,531	1,500	772	1,500	1,500
50120201BREAKROOM SUPPLIES	507	500	552	700	600
50120202FUEL & OIL	4,660	3,500	4,433	5,911	4,500
50120208SMALL TOOLS & SUPPLIES	2,955	3,000	1,936	3,000	3,000
50120209MEETINGS & SEMINARS	1,889	3,000	774	1,000	2,000
EQUIPMENT MAINTE-					
50120210NANCE	2,573	5,000	843	2,500	3,000
TERMINAL BUILDING					
50120214MAINT	611	7,000	64	6,000	1,000
50120215SAFETY EQUIPMENT	702	500	300	500	600
50120223GEN AV HANGARS	332	2,000	-	-	-
50120229UNIFORMS	743	1,000	914	1,000	1,200
100LL AVIATION GASO-					
50120246LINE	57,350	73,250	73,246	73,246	100,000
50120247JET A AVIATION FUEL	100,067	235,000	195,002	235,000	200,000
50120248JET TRUCK LEASE	12,200	13,200	9,900	13,200	13,200
50120265TIRES, TUBES & BATTERIES	2,395	1,000	156	500	2,000
<b>TOTAL SUPPLIES</b>	<b>188,512</b>	<b>349,450</b>	<b>288,894</b>	<b>344,057</b>	<b>332,600</b>

## AIRPORT

	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>OTHER SERVICES</b>					
50130300 UTILITIES	9,756	9,000	5,246	9,000	9,000
50130302 TELEPHONE	2,200	2,300	1,091	2,200	2,200
OFFICE EQUIPMENT LEASE					
50130303 PAYMENT	1,500	1,700	1,125	1,700	1,700
50130304 POSTAGE	440	350	262	350	400
DEMO BUILDINGS/STRUC-					
50130306 TURES	10,000	10,000	-	-	-
50130307 CREDIT CARD FEES	6,139	10,000	5,865	9,000	9,000
50130310 INSURANCE	33,977	25,000	30,918	41,224	61,000
MAINTENANCE AGREE-					
50130312 MENTS	1,734	2,000	1,299	2,000	2,300
50130314 DUES & SUBSCRIPTIONS	3,598	2,000	2,114	2,114	2,000
50130328 APPRAISAL FEES	5,994	6,000	4,000	6,000	6,000
50130330 LEGAL FEES	13,570	14,369	19,834	25,000	30,000
50130338 MISCELLANEOUS	500	500	100	100	500
50130345 LICENSE & FEES	225	130	-		
50130362 JANITORIAL SUPPLIES	2,014	2,000	1,448	2,000	2,000
50130366 CONTINGENCY EXPENSE	1,775	5,000	-	-	5,000
COMMUNITY OUTREACH &					
50130370 MKTG	3,120	3,000	649	1,500	2,000
50130382 INFO TECHNOLOGY PLAN	8,726	8,726	8,726	8,726	-
CONSULTING/ENGINEERING					
50130399 FEES	24,997	25,000	4,200	25,000	25,000
<b>TOTAL OTHER SERVICES</b>	<b>130,265</b>	<b>127,075</b>	<b>86,878</b>	<b>135,915</b>	<b>158,100</b>
<b>DEBT SERVICE</b>					
50150504 2016 SERIES CO - PRINCIPAL	15,000	15,000	15,000	15,000	15,000
50150505 2016 SERIES CO - INTEREST	2,013	1,839	973	1,839	1,615
<b>TOTAL DEBT SERVICE</b>	<b>17,013</b>	<b>16,839</b>	<b>15,973</b>	<b>16,839</b>	<b>16,615</b>

## AIRPORT

	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>TRANSFERS</b>					
50199999 TRANSFER OUT	-	87,887	65,915	87,887	72,341
<b>TRANSFER OUT</b>	-	87,887	65,915	87,887	72,341
<b>TOTAL OPERATING</b>	599,940	899,296	699,399	902,310	935,141
AIRPORT NON-OPERATING					
<b>SUPPLIES</b>	2020-2021	Current FY 2022	Y-T-D	Projected	Requested
	Actual	Budget	Actual	Year End	Budget
HONDO ART LEAGUE					
50220224 MAINT		1,000	53	53	1,000
<b>TOTAL SUPPLIES</b>	-	1,000	53	53	1,000
<b>CAPITAL OUTLAY</b>					
50840700 RAMP GRANT	-	100,000	45,816	100,000	100,000
50840701 MULE PURCHASE		13,000	12,341	12,341	
FREE STANDING FLOOR					
50840702 ICE MAKER		2,260	2,059	2,059	
50840703 ARPA GRANT	-	32,000	-	-	32,000
5084070X CRRSAA GRANT	-	-	-	-	13,000
<b>TOTAL CAPITAL OUTLAY</b>	-	147,260	60,216	114,400	145,000
<b>TOTAL</b>	599,940	1,047,556	759,668	1,016,763	1,081,141



# SANITATION FUND

# SANITATION



## Description

The purpose of this fund is to account for transactions related to sanitation in the City. The City currently has a contract for sanitation services and the revenue brought in from customers funds the contract for the services.

## Personnel

None

	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>REVENUES</b>					
1302 RESIDENTIAL SANITATION	666,091	665,750	514,969	686,626	700,000
1304 COMMERCIAL SANITATION	767,532	800,000	557,570	767,438	773,000
1306 PENALTIES	14,219	17,850	10,179	13,572	14,000
1320 MISCELLANEOUS	469	500	353	353	500
1373 INTEREST INCOME	38	3,500	4	4	100
<b>TOTAL REVENUES</b>	<b>1,448,349</b>	<b>1,487,600</b>	<b>1,083,074</b>	<b>1,467,992</b>	<b>1,487,600</b>
<b>EXPENSES</b>					
RESIDENTIAL SOLID WASTE					
51230351 COLL	570,165	575,000	430,676	574,235	552,000
COMMERCIAL SOLID WASTE					
51230352 COLL	714,809	760,000	555,892	741,189	729,600
TIRE,TV AND SIMILAR					
51230355 PICKUPS	2,856	3,800	3,768	3,768	3,800
TRANSFER OUT - GENERAL					
51299999 FUND	69,143	148,800	123,321	148,800	202,200
<b>TOTAL EXPENSES</b>	<b>1,356,974</b>	<b>1,487,600</b>	<b>1,113,657</b>	<b>1,467,992</b>	<b>1,487,600</b>
<b>SURPLUS (DEFICIT)</b>	<b>91,375</b>		<b>(30,583)</b>		

# OTHER FUNDS

# BOND I&S

## Description

The purpose of this fund is to collect the Interest & Sinking property tax as well as transfers from other funds for the purpose of paying the debt for the City.



### Revenues:

Property Taxes	\$620,260
Transfers In	<u>883,326</u>

Total Revenues	<b>\$1,503,586</b>
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### Expenses:

Other Services	2,800
2013 DWSRF Principal	50,000
2013 DWSRF Interest	465
2014 Refunding Principal	174,000
2014 Refunding Interest	14,009
2015 Series CO Principal	140,000
2015 Series CO Interest	63,094
2016 Series CO Principal	225,000
2016 Series CO Interest	24,677
2017 Series CO Principal	250,000
2017 Series CO Interest	101,971
2021 Series CO Principal	130,000
2021 Series CO Interest	119,475
2022 Loan Principal (FEB 2022)	90,000
2022 Loan Interest (FEB, 2022)	14,682
2022 New Tax Notes Principal	60,000
2022 New Tax Notes Interest	<u>43,413</u>

Total Expenses	<b>\$1,503,586</b>
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Surplus (Deficit)	<b>\$0</b>
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## COURT (COMMITTED) FUND



### Description

The purpose of this fund is to record the portion of the court tickets paid for court security and court technology and utilize those assets to improve the court security and technology.

### Personnel

None

## City of Hondo FY 2022-2023 Budget Summary

### OTHER FUNDS

#### Court Technology/Security Fund

Revenues:	\$3,400
Expenses:	<u>3,400</u>
Surplus (Deficit)	<u>\$-</u>

# PERPETUAL CARE



## Description

The Cemetery Perpetual Care Fund accounts for the activity associated with a fee collected pursuant with Chapter 1 Article 13 of the Code of Ordinances. The Code calls for the amounts paid into the Fund to be considered a permanent trust for the perpetual care and upkeep of lots and graves in the cemeteries. When cemetery lots are sold, two fees are collected. One is the sale of the lot, which goes into the General Fund. The other is the Perpetual Care fee which goes into this fund. Per 1.13.006C, the earnings on the perpetual care fees shall only be used for the maintenance, care, and upkeep, and for the general beautification of the cemetery. It costs the General Fund about \$60,000 a year to maintain the cemetery. This is partially offset by about \$8,000 for the sale of lots.

## Personnel

None

	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>REVENUES</b>					
1305 REVENUE	26,973	16,000	19,650	20,850	20,000
1373 INTEREST INCOME	3,541	5,000	106	185	1,000
<b>TOTAL REVENUES</b>	<b>30,514</b>	<b>21,000</b>	<b>19,756</b>	<b>21,035</b>	<b>21,000</b>
<b>EXPENSES</b>					
MOWING FEES TO GENERAL FUND	20,000	20,000	15,000	20,000	20,000
50023036 FUND					
50030311 CEMETERY CLEANUP	4,461	1,000	1,035	1,035	1,000
<b>TOTAL EXPENSES</b>	<b>24,461</b>	<b>21,000</b>	<b>16,035</b>	<b>21,035</b>	<b>21,000</b>
<b>SURPLUS (DEFICIT)</b>	<b>6,053</b>		<b>-</b>	<b>3,721</b>	<b>-</b>

# GENERAL CAPITAL PROJECTS



## Description

The purpose of this fund is to keep track of the governmental capital projects (Streets, drainage, etc.) and to transfer in budgeted funds to spend on certain projects.

## Strategic Goals

The City plans to utilize funding from the 2021 CO's to continue street improvement projects throughout the City.

## Personnel

None

## City of Hondo FY 2022-2023 Budget Summary GENERAL CAPITAL PROJECTS

### General Capital Projects Fund (Streets - 2021 COs)

Revenues:	\$1,000,000
Expenses:	1,000,000 Street Rehab
Surplus (Deficit)	\$-

# ECONOMIC DEVELOPMENT



## Description

The purpose of the corporation is to undertake any project authorized by Section 4B of the Act for the Promotion, Development or retention of new or expanded business enterprises that create or retain primary jobs, including maintenance and operation expenses for any such projects.

## Strategic Goals

The Economic Development Corporation continues to focus on the development growth for the City. With continued growth, the Economic Development Corporation aims to produce job opportunities for the community and to continue to develop economic tourism.

## Personnel

### 1 - Economic Development Corporation Director

Revenues	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Sales Tax	<b>\$633,657</b>	<b>\$500,000</b>	<b>\$505,544</b>	<b>\$600,000</b>	<b>\$525,000</b>
Interest Income	<b>11,784</b>	<b>13,000</b>	<b>353</b>	<b>500</b>	<b>2,500</b>
Total Revenues	<b>\$645,441</b>	<b>\$513,000</b>	<b>\$505,897</b>	<b>\$600,500</b>	<b>\$527,500</b>

Expenditures	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Personnel	<b>\$97,476</b>	<b>\$115,440</b>	<b>\$27</b>	<b>\$27</b>	<b>\$117,889</b>
Supplies	<b>52</b>	<b>1,000</b>	<b>114</b>	<b>114</b>	<b>1,000</b>
Other Services	<b>121,792</b>	<b>264,451</b>	<b>33,135</b>	<b>57,995</b>	<b>144,150</b>
Debt Services	<b>129,941</b>	<b>132,109</b>	<b>121,370</b>	<b>126,871</b>	<b>130,972</b>
Total Expenditures	<b>\$349,261</b>	<b>\$513,000</b>	<b>\$154,647</b>	<b>\$185,007</b>	<b>\$394,011</b>

	2020-2021 Actual	2021-2022 Budget	Y-T-D Actual	2021-2022 Projected	2022-2023 Budget
<b>REVENUES</b>					
1301SALES TAX REVENUE	633,657	500,000	505,544	600,000	525,000
1373INTEREST INCOME	11,784	13,000	353	500	2,500
1280FUND BALANCE			-	-	-
<b>TOTAL REVENUES</b>	<b>645,441</b>	<b>513,000</b>	<b>505,897</b>	<b>600,500</b>	<b>527,500</b>
<b>PERSONNEL</b>					
50010100SALARY	77,946	88,144	-	-	85,000
50010116LONGEVITY	72	72	-	-	-
50010125SOCIAL SECURITY	6,389	7,202	-	-	6,916
50010126UNEMPLOYMENT TAX	288	153	-	-	153
50010127RETIREMENT	7,111	8,059	-	-	11,924
50010128HEALTH & DENTAL INS	39	5,366	-	-	8,342
COBRA COMPLIANCE PRE-					
50010130MIUM	-	20	-	-	-
50010135WORKERS COMP	131	424	27	27	154
50010149AUTO ALLOWANCE	4,950	5,400	-	-	4,800
50010150CELL PHONE ALLOWANCE	550	600	-	-	600
<b>TOTAL PERSONNEL</b>	<b>97,476</b>	<b>115,440</b>	<b>27</b>	<b>27</b>	<b>117,889</b>
<b>SUPPLIES</b>					
50020200OFFICE SUPPLIES	52	1,000	114	114	1,000
<b>TOTAL SUPPLIES</b>	<b>52</b>	<b>1,000</b>	<b>114</b>	<b>114</b>	<b>1,000</b>

	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>OTHER SERVICES</b>					
50030209 MEETINGS & SEMINARS	4,473	4,490	-	4,490	4,500
50030302 TELEPHONE	1,233	1,300	653	871	1,000
50030304 POSTAGE	125	150	72	72	150
50030311 CONSULTING SERVICES	17,400	1,000	-	1,000	1,000
50030314 DUES & SUBSCRIPTIONS	9,567	10,000	525	525	10,000
50030316 EDUCATION PROJECTS	2,114	6,500	36	36	5,000
50030317 CHAMBER CONTRACT	20,000	20,000	15,000	20,000	20,000
50030319 MARKETING & ADVERTISING	30,208	10,000	-	10,000	10,000
50030366 CONTINGENCY EXPENSE	6,672	4,011	-	-	10,000
50030382 INFORMATION TECH	30,000	21,000	16,848	21,000	30,000
50030383 TRANSFER - STRTC	-	186,000	-	-	12,500
5003038X TRANSFER - FAIR HALL					40,000
<b>TOTAL OTHER SERVICES</b>	<b>121,792</b>	<b>264,451</b>	<b>33,135</b>	<b>57,995</b>	<b>144,150</b>
<b>DEBT SERVICE</b>					
50050502 2010 SERIES CO - PRINCIPAL	50,000	50,000	-	-	-
50050503 2010 SERIES CO - INTEREST	27,915	25,740	-	-	-
50050504 2016 SERIES CO - PRINCIPAL	45,000	50,000	50,000	50,000	50,000
50050505 2016 SERIES CO - INTEREST	7,026	6,369	3,364	3,364	5,622
50050506 2021 REFD BOND PRINCIPAL			65,000	65,000	65,000
50050507 2021 REFD BOND INTEREST			3,007	8,507	10,350
<b>TOTAL DEBT SERVICE</b>	<b>129,941</b>	<b>132,109</b>	<b>121,370</b>	<b>126,871</b>	<b>130,972</b>
<b>TOTAL EXPENSES</b>	<b>349,261</b>	<b>513,000</b>	<b>154,647</b>	<b>185,007</b>	<b>394,011</b>
<b>SURPLUS (DEFICIT)</b>	<b>296,180</b>		<b>-</b>	<b>351,250</b>	<b>415,493</b>
					<b>133,489</b>

## Description

The purpose of this fund is to record transactions associated with the South Texas Regional Training Center (STRTC). The STRTC was created when the City, Medina County and the Hondo Economic Development Corporation came together in 2011. The City provided the building and the location, the County provided \$300,000 and the Hondo Economic Development Corporation (HEDC) provided \$1,000,000. An advisory board was created to provide advice and guidance. Southwest Texas Junior College (SWTJC) provides academic classes and GED training. The City is encouraging SWTJC and other to provide technical courses.

## Strategic Goals

The South Texas Regional Training Center plans to continue to offer higher education opportunities to the community and surrounding areas. The city hopes to continue to grow high education selection in the future and continue to support education in the community.

## Personnel

1 - STRTC Manager

Revenues	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Total Revenues	<b>\$199,617</b>	<b>\$396,594</b>	<b>\$77,249</b>	<b>\$116,362</b>	<b>\$114,799</b>

Expenditures	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Personnel	<b>\$34,916</b>	<b>\$48,938</b>	<b>\$30,624</b>	<b>\$47,730</b>	<b>\$70,053</b>
Supplies	<b>839</b>	<b>5,800</b>	<b>961</b>	<b>1,200</b>	<b>7,800</b>
Other Services	<b>27,990</b>	<b>30,231</b>	<b>18,180</b>	<b>67,311</b>	<b>36,946</b>
Capital Outlay	-	<b>311,625</b>	-	-	-
Total Expenditures	<b>\$63,744</b>	<b>\$396,594</b>	<b>\$49,765</b>	<b>\$116,241</b>	<b>\$114,799</b>

# STRTC

	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>REVENUES</b>					
1301 SWTJC RENT	41,741	36,936	28,741	41,092	49,405
ALAMO WRKFRCE OFFICE					
1302 LEASE	26,391	21,000	17,810	23,747	23,747
1303 ANNEX BUILDING	-	26,133	-	-	-
1304 SESAJAL LLC LEASE	-	2,520	7,000	7,000	-
1305 MONTHLY UTILITY	8,424	8,425	7,718	9,823	8,868
1306 ANNEX UTILITY	7,931	1,200	-	-	-
1310 ADMIN SVS & SUPPORT	20,280	20,280	15,630	20,700	20,280
1320 VENDING REVENUES	-	-	-	-	-
1330 MISCELLANEOUS RENTALS	1,250	500	350	500	-
1380 GRANTS	-	-	-	-	-
1381 DIESEL EQUIPMENT GRANT	93,600	93,600	-	-	-
1390 TRANSFER IN EDC	-	186,000	-	13,500	12,500
<b>TOTAL REVENUES</b>	<b>199,617</b>	<b>396,594</b>	<b>77,249</b>	<b>116,362</b>	<b>114,799</b>

# STRTC

EXPENSES	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>PERSONNEL</b>					
50210100 SALARY	25,550	36,774	26,603	35,471	50,810
50210111 OVERTIME	1,783	500	715	815	-
50210116 LONGEVITY	-	-	-	-	72
50210125 SOCIAL SECURITY	2,055	2,813	2,081	2,776	3,887
50210126 UNEMPLOYMENT	286	153	-	153	153
50210127 RETIREMENT	2,340	3,148	523	3,148	6,702
50210128 HEALTH & DENTAL INS	2,898	5,366	701	5,366	8,342
COBRA COMPLIANCE					
50210130 PREMIUM	4	20	0	0	-
50210135 WORKERS COMP	-	164	-	-	87
<b>TOTAL PERSONNEL</b>					
	34,916	48,938	30,624	47,730	70,053
<b>SUPPLIES</b>					
50220200 OFFICE SUPPLIES	356	2,000	786	1,000	2,000
50220201 BREAKROOM SUPPLIES	-	300	175	200	300
50220209 MEETINGS & SEMINARS				-	1,500
50220210 EQUIPMENT MAINTENANCE	45	500	-	-	500
50220229 UNIFORMS	-	-	-	-	500
50220263 FURNITURE	438	3,000	-	-	3,000
<b>TOTAL SUPPLIES</b>					
	839	5,800	961	1,200	7,800

## STRTC

	2020-2021 Actual	2021-2022 Budget	Y-T-D Actual	2021-2022 Projected	2022-2023 Budget
<b>OTHER SERVICES</b>					
50230300 UTILITIES	14,609	7,000	6,537	8,716	8,500
50230302 TELEPHONE	2,553	2,700	1,368	1,825	2,000
50230310 INSURANCE	4,327	6,000	3,937	5,250	6,142
MAINTENANCE					
50230312 AGREEMENTS	2,985	2,500	1,785	2,380	3,180
50230316 EDUCATION PROJECTS				-	1,500
MARKETING AND ADVERTISING					
50230319 ING				-	5,554
50230338 MISCELLANEOUS	298	441	285	285	250
50230350 BUILDING MAINTENANCE	1,618	9,590	2,501	46,501	7,500
50230362 JANITORIAL SUPPLIES	1,600	2,000	1,766	2,355	2,321
<b>TOTAL OTHER SERVICES</b>	<b>27,990</b>	<b>30,231</b>	<b>18,180</b>	<b>67,311</b>	<b>36,946</b>
<b>CAPITAL OUTLAY</b>					
50270700 DIESEL EQUIPMENT GRANT		267,625			
FORKLIFT		44,000		-	
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>311,625</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENSES</b>	<b>63,744</b>	<b>396,594</b>	<b>49,765</b>	<b>116,241</b>	<b>114,799</b>
<b>SURPLUS (DEFICIT)</b>	<b>135,872</b>	<b>-</b>	<b>27,484</b>	<b>122</b>	<b>0</b>

# HOTEL / MOTEL



## Description

The Hotel/Motel Fund assists the City in promoting visitors to the City. The taxes are collected by the local hotels and motels within the City and remitted on a quarterly basis. The funds are distributed, according to regulations and statutes, to organizations which hold events and functions to attract visitors to the City.

## Strategic Goals

To maintain current levels of revenue as well as distribute funds appropriately in the community to enhance and promote business.

## Personnel

None

Revenues	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Hotel/Motel Taxes	<b>\$120,531</b>	<b>\$120,000</b>	<b>\$93,509</b>	<b>\$130,000</b>	<b>\$135,000</b>
Total Revenues	<b>\$120,531</b>	<b>\$120,000</b>	<b>\$93,509</b>	<b>\$130,000</b>	<b>\$135,000</b>

Expenditures	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Other Services	<b>\$89,800</b>	<b>\$97,500</b>	<b>\$83,137</b>	<b>\$97,500</b>	<b>\$87,500</b>
Transfers	-	<b>\$22,500</b>	-	<b>\$22,500</b>	<b>\$47,500</b>
Total Expenditures	<b>\$89,800</b>	<b>\$120,000</b>	<b>\$83,137</b>	<b>\$120,000</b>	<b>\$135,000</b>

# HOTEL / MOTEL

REVENUES	HOTEL/MOTEL TAX REVE- 1315 NUES	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
		Actual	Budget	Actual	Projected	Budget
		120,531	120,000	93,509	130,000	135,000
<b>TOTAL REVENUES</b>		<b>120,531</b>	<b>120,000</b>	<b>93,509</b>	<b>130,000</b>	<b>135,000</b>
<b>EXPENSES</b>						
	HONDO CHAMBER OF 50230301 COMMERCE	65,000	65,000	65,000	65,000	65,000
	50230302 MEDINA COUNTY FAIR ASSN.	5,000	-	-	-	-
	50230303 MEDINA COUNTY MUSEUM	7,500	7,500	5,625	7,500	7,500
	50230305 RODEO ASSOCIATION	2,500	10,000	2,500	10,000	10,000
	50230313 AIRSTRIP ATTACK RACE	9,800	10,000	6,262	10,000	
	MEDINA COUNTY LIVESTOCK 50230315 ASSOC		5,000	3,750	5,000	5,000
	50290900 FAIR HALL TRANSFER	-	22,500	-	22,500	47,500
<b>TOTAL EXPENSES</b>		<b>89,800</b>	<b>120,000</b>	<b>83,137</b>	<b>120,000</b>	<b>135,000</b>
	<b>SURPLUS (DEFICIT)</b>	<b>30,731</b>	<b>-</b>	<b>10,371</b>	<b>10,000</b>	<b>-</b>

# WATER RESOURCE

## Description

The Water Resource Fund is a fund to collect the water resource fee to have funds available in the event the City needs to buy water for customer consumption and use. These funds carry forward year after year until such time as the need to purchase water may arise.

## Strategic Goals

To maintain current levels of revenue to build the water resource fund for any unexpected costs.

## Personnel

None

Revenues	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Transfers	<b>\$31,720</b>	<b>\$30,000</b>	<b>\$23,655</b>	<b>\$30,000</b>	<b>\$30,000</b>
Total Revenues	<b>\$31,720</b>	<b>\$30,000</b>	<b>\$23,655</b>	<b>\$30,000</b>	<b>\$30,000</b>

Expenses	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Transfers	-	<b>\$30,000</b>	-	<b>\$30,000</b>	<b>\$30,000</b>
Total Expenses	-	<b>\$30,000</b>	-	<b>\$30,000</b>	<b>\$30,000</b>

# FAIR HALL & LIVESTOCK



## Description

The Fair Hall Fund is a fund to collect the Fair Rental revenue and expenditures. This funding is to be utilized for the maintenance and rental expenditures of the Fair Hall.

## Strategic Goals

The City of Hondo assumed the responsibility of operations of the Fair Hall in June 2020. The City hopes to improve many aspects of the Fair Hall Building as it is dated and is in need of a cosmetic upgrade. As the largest rental facility in the surrounding area, plans are to provide a rental facility that is in good condition to the community.

## Personnel

1 - Community Program & Projects Coordinator/Public Information Officer

Revenues	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Rentals	<b>\$6,500</b>	<b>\$35,000</b>	<b>\$35,946</b>	<b>\$35,321</b>	<b>\$50,000</b>
Transfers	-	<b>\$62,500</b>	<b>\$32,824</b>	<b>\$106,265</b>	<b>\$87,500</b>
Interest	-	-	-	-	-
Total Revenues	<b>\$6,500</b>	<b>\$141,265</b>	<b>\$68,770</b>	<b>\$141,586</b>	<b>\$137,500</b>

Expenditures	FY 2021 Actual	FY 2022 Budget	Y-T-D Actual 06/30/2022	FY 2022 Projected	FY 2023 Adopted
Personnel	-	<b>\$57,157</b>	<b>\$41,631</b>	<b>\$58,013</b>	<b>\$65,990</b>
Supplies	<b>2,460</b>	<b>50,108</b>	<b>36,397</b>	<b>50,100</b>	<b>50,510</b>
Other Services	-	<b>34,000</b>	<b>13,693</b>	<b>20,463</b>	<b>21,000</b>
Total Expenditures	<b>\$2,460</b>	<b>\$141,265</b>	<b>\$91,721</b>	<b>\$128,576</b>	<b>\$137,500</b>

## FAIR HALL &amp; LIVESTOCK



	2020-2021	2021-2022	Y-T-D	2021-2022	2022-2023
	Actual	Budget	Actual	Projected	Budget
<b>REVENUES</b>					
1300 FAIR BUILDING RENTAL		35,000	26,491	35,321	50,000
1301 FAIR BUILDING DEPOSITS	6,500	-	9,455	-	-
1373 INTEREST INCOME	-	-	0	0	-
1390 HOT FUNDS TRANSFER	-	62,500	32,824	62,500	47,500
139X EDC FUND TRANSFER	-				40,000
1391 GENERAL FUND TRANSFER	-	43,765		43,765	-
<b>TOTAL REVENUES</b>	6,500	141,265	68,770	141,586	137,500
<b>PERSONNEL</b>					
50210100 SALARY	-	43,749	33,317	43,749	46,359
50210111 OVERTIME	-	500	1,339	1,500	1,094
50210116 LONGEVITY	-	36	-	36	72
50210125 SOCIAL SECURITY	-	3,347	2,627	3,464	3,630
50210126 UNEMPLOYMENT	-	153	-	153	153
50210127 RETIREMENT	-	3,745	2,494	3,745	6,259
50210128 HEALTH & DENTAL INS	-	5,366	1,854	5,366	8,342
COBRA COMPLIANCE PRE-					
50210130 MIUM	-	20	-	-	-
50210135 WORKERS COMP	-	241	-	-	81
<b>TOTAL PERSONNEL</b>	-	57,157	41,631	58,013	65,990
<b>SUPPLIES</b>					
50220200 BUILDING MAINTENANCE	2,460	45,600	36,397	45,600	45,510
50220209 MEETINGS & SEMINARS	-	4,508	-	4,500	5,000
<b>TOTAL SUPPLIES</b>	2,460	50,108	36,397	50,100	50,510
<b>OTHER SERVICES</b>					
50230300 UTILITIES	-	11,000	7,861	10,481	11,000
50230362 JANITORIAL SUPPLIES	-	3,000	3,736	4,982	5,000
50230363 JANITORIAL SERVICES	-	20,000	2,096	5,000	5,000
<b>TOTAL OTHER SERVICES</b>	-	34,000	13,693	20,463	21,000
<b>TOTAL EXPENSES</b>	2,460	141,265	91,721	128,576	137,500
<b>SURPLUS (DEFICIT)</b>	4,040	-	(22,951)	13,010	-



# PERSONNEL



**2023 Pay Schedule for the City of Hondo**  
**Effective October 1, 2023**

Grade	Hourly				Grade	Annual			
	Minimum	1st Quartile	Mid-Point	Maximum		Minimum	1st Quartile	Mid-Point	Maximum
101	10.00	11.40	12.80	15.60	101	\$20,800	\$23,712	\$26,624	\$32,448
102	10.60	12.08	13.57	16.54	102	\$22,048	\$25,135	\$28,221	\$34,395
103	11.24	12.81	14.38	17.53	103	\$23,371	\$26,643	\$29,915	\$36,459
104	11.91	13.58	15.25	18.58	104	\$24,773	\$28,241	\$31,710	\$38,646
105	12.62	14.39	16.16	19.69	105	\$26,260	\$29,936	\$33,612	\$40,965
106	13.38	15.26	17.13	20.88	106	\$27,835	\$31,732	\$35,629	\$43,423
107	14.19	16.17	18.16	22.13	107	\$29,505	\$33,636	\$37,767	\$46,028
108	15.04	17.14	19.25	23.46	108	\$31,276	\$35,654	\$40,033	\$48,790
109	15.94	18.17	20.40	24.86	109	\$33,152	\$37,793	\$42,435	\$51,717
110	16.89	19.26	21.63	26.36	110	\$35,141	\$40,061	\$44,981	\$54,820
111	17.91	20.42	22.92	27.94	111	\$37,250	\$42,465	\$47,680	\$58,109
112	18.98	21.64	24.30	29.61	112	\$39,485	\$45,012	\$50,540	\$61,596
113	20.12	22.94	25.76	31.39	113	\$41,854	\$47,713	\$53,573	\$65,292
114	21.33	24.32	27.30	33.27	114	\$44,365	\$50,576	\$56,787	\$69,209
115	22.61	25.77	28.94	35.27	115	\$47,027	\$53,611	\$60,194	\$73,362
116	23.97	27.32	30.68	37.39	116	\$49,848	\$56,827	\$63,806	\$77,764
117	25.40	28.96	32.52	39.63	117	\$52,839	\$60,237	\$67,634	\$82,429
118	26.93	30.70	34.47	42.01	118	\$56,010	\$63,851	\$71,692	\$87,375
119	28.54	32.54	36.54	44.53	119	\$59,370	\$67,682	\$75,994	\$92,618
120	30.26	34.49	38.73	47.20	120	\$62,932	\$71,743	\$80,554	\$98,175
121	32.07	36.56	41.05	50.03	121	\$66,708	\$76,048	\$85,387	\$104,065
122	34.00	38.76	43.51	53.03	122	\$70,711	\$80,610	\$90,510	\$110,309
123	36.04	41.08	46.13	56.22	123	\$74,954	\$85,447	\$95,941	\$116,928
124	38.20	43.55	48.89	59.59	124	\$79,451	\$90,574	\$101,697	\$123,943
125	40.49	46.16	51.83	63.16	125	\$84,218	\$96,008	\$107,799	\$131,380
126	47.21	53.82	60.43	73.65	126	\$98,197	\$111,944	\$125,692	\$153,187

Job Title	Department	Hourly					Annual			
		Grade	Min	1st Qtr.	Mid	Max	Min	1st Qtr	Mid	Max
<b>Full Time Positions</b>										
FAC	Custodian	104	11.91	13.58	15.25	18.58	\$24,773	\$28,242	\$31,710	\$38,646
PARK	Parks Operator	104	11.91	13.58	15.25	18.58	\$24,773	\$28,242	\$31,710	\$38,646
STR	Street Operator	104	11.91	13.58	15.25	18.58	\$24,773	\$28,242	\$31,710	\$38,646
AIR	Airport Grounds Maintenance	104	11.91	13.58	15.25	18.58	\$24,773	\$28,241	\$31,710	\$38,646
LIB	Library Aide	105	12.62	14.39	16.16	19.69	\$26,260	\$29,936	\$33,612	\$40,965
REC	Recreation Aide	105	12.62	14.39	16.16	19.69	\$26,260	\$29,936	\$33,612	\$40,965
PD	Police Clerk/Typist I	105	12.62	14.39	16.16	19.69	\$26,260	\$29,936	\$33,612	\$40,965
UB	Utility Clerk I	105	12.62	14.39	16.16	19.69	\$26,260	\$29,936	\$33,612	\$40,965
FAC	Facilities Maintenance Worker	106	13.38	15.26	17.13	20.88	\$27,835	\$31,733	\$35,629	\$43,423
GOLF	Golf Course Maintenance	106	13.38	15.26	17.13	20.88	\$27,835	\$31,733	\$35,629	\$43,423
PARK	Parks Equipment Operator I	106	13.38	15.26	17.13	20.88	\$27,835	\$31,733	\$35,629	\$43,423
STR	Street Equipment Operator I	106	13.38	15.26	17.13	20.88	\$27,835	\$31,734	\$35,629	\$43,423
WW	Waste Water Operator I	106	13.38	15.26	17.13	20.88	\$27,835	\$31,734	\$35,629	\$43,423
WTR	Water Equipment Operator I	106	13.38	15.26	17.13	20.88	\$27,835	\$31,734	\$35,629	\$43,423
WTR	Water Operator I	106	13.38	15.26	17.13	20.88	\$27,835	\$31,734	\$35,629	\$43,423
PD	Animal Control Officer	107	14.19	16.17	18.16	22.13	\$29,505	\$33,638	\$37,767	\$46,028
ADM	Administrative Assistant	107	14.19	16.17	18.16	22.13	\$29,505	\$33,638	\$37,767	\$46,028
MUN	Municipal Court Clerk I	107	14.19	16.17	18.16	22.13	\$29,505	\$33,638	\$37,767	\$46,028
PD	Police Clerk/Typist II	107	14.19	16.17	18.16	22.13	\$29,505	\$33,638	\$37,767	\$46,028
UB	Utility Clerk II	107	14.19	16.17	18.16	22.13	\$29,505	\$33,638	\$37,767	\$46,028
REC	Recreation Program Coordinator	108	15.04	17.14	19.25	23.46	\$31,276	\$35,655	\$40,033	\$48,790
AIR	Airport Services Technician I	108	15.04	17.14	19.25	23.46	\$31,276	\$35,656	\$40,033	\$48,790
CODE	Code Enforcement Officer	108	15.04	17.14	19.25	23.46	\$31,276	\$35,656	\$40,033	\$48,790
MUN	Municipal Court Clerk II	108	15.04	17.14	19.25	23.46	\$31,276	\$35,656	\$40,033	\$48,790
STR	Street Equipment Operator II	108	15.04	17.14	19.25	23.46	\$31,276	\$35,654	\$40,033	\$48,790
WW	Waste Water Operator II	108	15.04	17.14	19.25	23.46	\$31,276	\$35,654	\$40,033	\$48,790
WTR	Water Equipment Operator II	108	15.04	17.14	19.25	23.46	\$31,276	\$35,654	\$40,033	\$48,790
CS	Assistant to the City Secretary	109	15.94	18.17	20.40	24.86	\$33,152	\$37,793	\$42,435	\$51,717
FAC	Facilities Maintenance Crew Leader	109	15.94	18.17	20.40	24.86	\$33,152	\$37,793	\$42,435	\$51,717
WTR	Water Operator II	109	15.94	18.17	20.40	24.86	\$33,152	\$37,793	\$42,435	\$51,717
CM	Administrative Assistant to the City Manager	109	15.94	18.17	20.40	24.86	\$33,152	\$37,793	\$42,435	\$51,717
AIR	Airport Services Technician II	110	16.89	19.26	21.63	26.36	\$35,141	\$40,061	\$44,981	\$54,820
IT	Computer Services Tech/Library Aide	110	16.89	19.26	21.63	26.36	\$35,141	\$40,061	\$44,981	\$54,820
ELE	Electric Lineman's Helper	110	16.89	19.26	21.63	26.36	\$35,141	\$40,063	\$44,981	\$54,820
FIN	Finance Assistant	110	16.89	19.26	21.63	26.36	\$35,141	\$40,063	\$44,981	\$54,820
LIB	Community Programs & Projects Coordinator	110	16.89	19.26	21.63	26.36	\$35,141	\$40,063	\$44,981	\$54,820
REC	Recreation Assistant	110	16.89	19.26	21.63	26.36	\$35,141	\$40,063	\$44,981	\$54,820
STR	Street Crew Foreman	110	16.89	19.26	21.63	26.36	\$35,141	\$40,060	\$44,981	\$54,820
WW	Waste Water Operator III	110	16.89	19.26	21.63	26.36	\$35,141	\$40,060	\$44,981	\$54,820
WW	Waste Water Plant Operator	110	16.89	19.26	21.63	26.36	\$35,141	\$40,062	\$44,981	\$54,820
WTR	Water Operator III	110	16.89	19.26	21.63	26.36	\$35,141	\$40,062	\$44,981	\$54,820
PARK	Parks Crew Leader	111	17.91	20.42	22.92	27.94	\$37,250	\$42,466	\$47,680	\$58,109
WTR	Water Crew Leader	111	17.91	20.42	22.92	27.94	\$37,250	\$42,466	\$47,680	\$58,109
WW	Waste Water Crew Leader	111	17.91	20.42	22.92	27.94	\$37,250	\$42,466	\$47,680	\$58,109

Job Title	Department	Hourly					Annual			
		Grade	Min	1st Qtr.	Mid	Max	Min	1st Qtr	Mid	Max
<b>Full Time Positions</b>										
DEV	Permit Technician	112	18.98	21.64	24.30	29.61	\$39,485	\$45,012	\$50,540	\$61,596
ELE	Electric Apprentice Lineman	112	18.98	21.64	24.30	29.61	\$39,485	\$45,012	\$50,540	\$61,596
PD	Police Officer	112	18.98	21.64	24.30	29.61	\$39,485	\$45,012	\$50,540	\$61,596
PD	Police School Resource Officer	112	18.98	21.64	24.30	29.61	\$39,485	\$45,011	\$50,540	\$61,596
PD	Police Traffic Patrol Officer	112	18.98	21.64	24.30	29.61	\$39,485	\$45,011	\$50,540	\$61,596
DEV	Code Compliance Officer	112	18.98	21.64	24.30	29.61	\$39,485	\$45,011	\$50,540	\$61,596
FAIR	Public Information Officer	112	18.98	21.64	24.30	29.61	\$39,485	\$45,011	\$50,540	\$61,596
ELE	Electric Journeyman Lineman	114	21.33	24.31	27.30	33.27	\$44,365	\$50,574	\$56,787	\$69,209
PD	Police Corporal	114	21.33	24.31	27.30	33.27	\$44,365	\$50,574	\$56,787	\$69,209
UB	Utility Billing Supervisor	115	22.84	26.03	29.23	35.63	\$47,501	\$54,149	\$60,801	\$74,101
ELE	Electric Crew Leader	115	22.84	26.03	29.23	35.63	\$47,501	\$54,150	\$60,801	\$74,101
GOLF	Golf Superintendent	115	22.84	26.03	29.23	35.63	\$47,501	\$54,149	\$60,801	\$74,101
LIB	Library Director	115	22.84	26.03	29.23	35.63	\$47,501	\$54,149	\$60,801	\$74,101
IT	I.T. Manager	115	22.84	26.03	29.23	35.63	\$47,501	\$54,149	\$60,801	\$74,101
STRTC	STRTC Manager	115	22.84	26.03	29.23	35.63	\$47,501	\$54,149	\$60,801	\$74,101
ADM	Fire Marshall / EMS	115	22.84	26.03	29.23	35.63	\$47,501	\$54,149	\$60,801	\$74,101
PARK	Parks & Grounds Superintendent	115	22.84	26.03	29.23	35.63	\$47,501	\$54,149	\$60,801	\$74,101
DEV	Planner II	115	22.84	26.03	29.23	35.63	\$47,501	\$54,149	\$60,801	\$74,101
PD	Police Investigator	115	22.84	26.03	29.23	35.63	\$47,501	\$54,149	\$60,801	\$74,101
DEV	Development Services Superintendent	116	23.97	27.32	30.68	37.39	\$49,848	\$56,828	\$63,806	\$77,764
MUN	Municipal Court/Finance Administrator	116	23.97	27.32	30.68	37.39	\$49,848	\$56,828	\$63,806	\$77,764
PD	Police Sergeant	116	23.97	27.32	30.68	37.39	\$49,848	\$56,828	\$63,806	\$77,764
STR	Street Superintendent	116	23.97	27.32	30.68	37.39	\$49,848	\$56,828	\$63,806	\$77,764
WW	Waste Water Superintendent	116	23.97	27.32	30.68	37.39	\$49,849	\$56,826	\$63,807	\$77,765
WTR	Water Superintendent	116	23.97	27.32	30.68	37.39	\$49,848	\$56,827	\$63,806	\$77,764
ELE	Electric Superintendent	117	25.40	28.96	32.52	39.63	\$52,839	\$60,237	\$67,634	\$82,429
PW	Assistant Director of Public Works	118	26.93	30.70	34.47	42.01	\$56,010	\$63,851	\$71,692	\$87,375
FIN	Assistant Finance Director	118	26.93	30.70	34.47	42.01	\$56,010	\$63,851	\$71,692	\$87,375
CS	City Secretary	118	26.93	30.70	34.47	42.01	\$56,010	\$63,851	\$71,692	\$87,375
PD	Police Lieutenant	118	26.93	30.70	34.47	42.01	\$56,010	\$63,851	\$71,692	\$87,375
ED	Economic Development Director	120	30.26	34.49	38.73	47.20	\$62,932	\$71,741	\$80,554	\$98,175
REC	Parks & Recreation Director	120	30.26	34.49	38.73	47.20	\$62,932	\$71,743	\$80,554	\$98,175
DEV	Development Services Director	121	32.07	36.56	41.05	50.03	\$66,708	\$76,046	\$85,387	\$104,065
FIN	Human Resources/Payroll Director	121	32.07	36.56	41.05	50.03	\$66,708	\$76,046	\$85,387	\$104,065
AIR	Director of Aviation	121	32.07	36.56	41.05	50.03	\$66,708	\$76,046	\$85,387	\$104,065
PD	Police Chief	121	32.07	36.56	41.05	50.03	\$66,708	\$76,046	\$85,387	\$104,065
FIN	Chief Finance Officer	123	36.04	41.08	46.13	56.22	\$74,954	\$85,447	\$95,941	\$116,928
PW	Public Works Director	124	38.20	43.55	48.89	59.59	\$79,451	\$90,575	\$101,697	\$123,943
CM	Assistant City Manager	125	40.49	46.16	51.83	63.16	\$84,218	\$96,009	\$107,799	\$131,380
CM	City Manager	126	47.21	53.82	60.43	73.65	\$98,197	\$111,946	\$125,692	\$153,187



	YR 1	YR 2	YR 3	YR 4	MAX
<b>Part-Time Positions</b>					
Golf Pro Shop/Laborer	12.62	12.87	\$ 13.12	\$ 13.37	\$ 13.62
Library Aide	12.62	12.87	\$ 13.12	\$ 13.37	\$ 13.62
Pool Lifeguard - Part Time	12.62	12.87	\$ 13.12	\$ 13.37	\$ 13.62
Pool Manager/Concessionaire - Certified - Part Time	12.62	12.87	\$ 13.12	\$ 13.37	\$ 13.62
Part-Time Seasonal/Recreation Aide	12.62	12.87	\$ 13.12	\$ 13.37	\$ 13.62
School Crossing Guard - Part Time	12.62	12.87	\$ 13.12	\$ 13.37	\$ 13.62

**2022-2023 Personnel Position Roster  
Including Full-Time, Part-Time and Seasonal**

	Approved 2019-20	Approved 2020-21	Approved 2021-22	Proposed 2022-23
<b>General Fund 01:</b>				
<b>Administration</b>				
City Manager	1.00	1.00	1.00	1.00
Fire Marshall / EMS Coordinator	-	-	-	1.00
Administrative Assistant	1.00	1.00	-	-
Information Technology Manager	1.00	1.00	-	-
Information Technology Specialist	1.00	1.00	-	-
Cost Center Total	<u>4.00</u>	<u>4.00</u>	<u>1.00</u>	<u>2.00</u>
<b>Finance</b>				
Chief Finance Officer / Finance Director	2.00	1.00	1.00	1.00
HR Director	1.00	1.00		
Asst Finance Director/Municipal Court Admin				1.00
Finance/Municipal Court Administrator	1.00	1.00	1.00	
Finance Assistant	-	1.00	-	1.00
Cost Center Total	<u>4.00</u>	<u>4.00</u>	<u>2.00</u>	<u>3.00</u>
<b>Police</b>				
Police Chief	1.00	1.00	1.00	1.00
Lieutenant	1.00	1.00	1.00	1.00
Corporal	2.00	2.00	2.00	4.00
Detective Sergeant	1.00	1.00	1.00	1.00
Investigator	2.00	2.00	2.00	3.00
Admin Sergeant				1.00
School Resource Officer (SRO)	2.00	2.00	2.00	2.00
Traffic Patrol Officers	1.00	1.00	1.00	-
Police Officer	12.00	13.00	13.00	10.00
Clerk-Typist II	1.00	1.00	1.00	2.00
Clerk-Typist I	1.00	1.00	1.00	-
Cost Center Total	<u>24.00</u>	<u>25.00</u>	<u>25.00</u>	<u>25.00</u>
<b>Crossing Guards</b>				
Crossing Guards	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
Cost Center Total	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
<b>Legal &amp; Courts</b>				
Municipal Court Clerk	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Cost Center Total	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Animal Care Services</b>				
Animal Control Officer	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Cost Center Total	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>

	Approved 2019-20	Approved 2020-21	Approved 2021-22	Proposed 2022-23
<b>Street</b>				
Street Superintendent	1.00	1.00	1.00	1.00
Crew Foreman	1.00	2.00	2.00	2.00
Street Equipment Operator II	1.00	1.00	1.00	1.00
Street Equipment Operator I	4.00	4.00	4.00	4.00
Street Laborer Full-Time	3.00	3.00	3.00	3.00
Cost Center Total	10.00	11.00	11.00	11.00
<b>Library</b>				
Library Director	1.00	1.00	1.00	1.00
Community Program & Projects Coordinator	1.00	1.00	-	-
Librarian Aide Full-Time	2.00	2.00	3.00	3.00
IT Specialist	1.00	1.00	1.00	1.00
Librarian Aide Part-Time	1.00	1.00	1.00	1.00
Cost Center Total	6.00	6.00	6.00	6.00
<b>Parks</b>				
Parks Superintendent	1.00		1.00	1.00
Parks Crew Leader	1.00		1.00	1.00
Parks Equipment Operator I	1.00		1.00	1.00
Parks Laborer	9.00		7.00	6.00
Parks Laborer - Part Time	-		-	-
Cost Center Total	12.00	-	10.00	9.00
<b>Facilities</b>				
Facilities Crew Leader	1.00		1.00	1.00
Maintenance Worker I	3.00		4.00	4.00
Custodian Full Time	2.00		2.00	2.00
Cost Center Total	6.00	-	7.00	7.00
<b>Buildings &amp; Grounds Maintenance</b>				
Parks Superintendent	1.00	1.00	-	-
Parks Crew Leader	1.00	1.00	-	-
Facilities Crew Leader	1.00	1.00	-	-
Parks Equipment Operator I	1.00	1.00	-	-
Maintenance Worker I	3.00	5.00	-	-
Parks Laborer	9.00	7.00	-	-
Parks Laborer - Part Time	1.00	1.00	-	-
Custodian Full Time	2.00	2.00	-	-
Cost Center Total	19.00	19.00	-	-
<b>Recreation</b>				
Director of Parks and Recreation	1.00	1.00	1.00	1.00
Recreation Assistant Manager	1.00	1.00	1.00	1.00

	Approved 2019-20	Approved 2020-21	Approved 2021-22	Proposed 2022-23
Recreation Program Coordinator	1.00	1.00	1.00	1.00
Recreation Aide Full-Time	-	-	1.00	2.00
Recreation Aide Part-Time	3.00	3.00	2.00	3.00
Recreation Aide (Seasonal)	5.00	5.00	5.00	4.00
Pool Manager/Concessionaire (Seasonal)	1.00	1.00	1.00	1.00
Lifeguard (Seasonal)	9.00	9.00	9.00	9.00
Cost Center Total	21.00	21.00	21.00	22.00
<b>Golf Course</b>				
Golf Superintendent	1.00	1.00	1.00	1.00
Golf Course Maintenance Full-Time	1.00	1.00	1.00	1.00
Golf Course Laborer Part-Time	1.00	1.00	2.00	2.00
Pro-Shop Laborer Part-Time	1.00	1.00	1.00	1.00
Cost Center Total	4.00	4.00	5.00	5.00
<b>Development Services</b>				
Development Services Director				1.00
Superintendent/Supervisor	1.00	1.00	1.00	-
Planner II	1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	1.00	2.00
Fire Marshall / EMS Coordinator	1.00	1.00	1.00	-
Permit Technician	-	-	-	-
Cost Center Total	4.00	4.00	4.00	4.00
<b>Utility Billing</b>				
Utility Billing Supervisor	1.00	1.00	-	-
Utility Clerk Full-Time II	2.00	1.00	-	-
Utility Clerk Full-Time I	1.00	2.00	-	-
Cost Center Total	4.00	4.00	-	-
<b>City Secretary</b>				
City Secretary	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	-	-
Cost Center Total	2.00	2.00	1.00	1.00
<b>Public Works</b>				
Public Works Director	1.00	1.00	1.00	1.00
Assistant Public Works Director	1.00	1.00	-	-
Administrative Assistant	-	-	1.00	1.00
Cost Center Total	2.00	2.00	2.00	2.00
<b>Human Resources</b>				
Human Resources Director	-	-	1.00	1.00
Cost Center Total			1.00	1.00

	Approved 2019-20	Approved 2020-21	Approved 2021-22	Proposed 2022-23
<b>Information Technology</b>				
Information Technology Manager	-	-	1.00	1.00
Information Technology Specialist	-	-	1.00	1.00
Cost Center Total			2.00	2.00
<b>General Fund Total</b>	132.00	116.00	108.00	110.00
<b>Electric Fund 02</b>				
Electric Superintendent	1.00	1.00	1.00	1.00
Crew Leader	1.00	1.00	1.00	2.00
Journeyman Lineman	1.00	1.00	1.00	1.00
Apprentice Lineman	2.00	2.00	2.00	1.00
Lineman's Helper	4.00	4.00	4.00	4.00
Electric Administrative Assistant	1.00	-	-	-
<b>Electric Fund Total</b>	10.00	9.00	9.00	9.00
<b>Water/Sewer Fund 03</b>				
<b>Water</b>				
Water Superintendent	1.00	1.00	1.00	1.00
Water Crew Leader	2.00	2.00	2.00	2.00
Equipment Operator II	1.00	-	-	-
Equipment Operator I	1.00	1.00	1.00	-
Water Utility Operator III	-	-	-	1.00
Water Utility Operator II	-	1.00	1.00	-
Water Utility Operator I	3.00	3.00	3.00	4.00
Cost Center Total	8.00	8.00	8.00	8.00
<b>Wastewater</b>				
Waste Water Superintendent	1.00	1.00	1.00	1.00
Wastewater Plant Operator /Crewleader/4	1.00	1.00	1.00	2.00
WasteWater Tech III	-	-	-	-
WasteWater Tech II	1.00	2.00	2.00	1.00
WasteWater Tech I	1.00	-	1.00	1.00
Cost Center Total	4.00	4.00	5.00	5.00
<b>Utility Billing</b>				
Utility Billing Supervisor	-	-	1.00	1.00
Utility Billing Clerk II			1.00	2.00
Utility Billing Clerk I			2.00	1.00
Cost Center Total			4.00	4.00
<b>Water/Wastewater Fund Total</b>	12.00	12.00	17.00	17.00

	Approved 2019-20	Approved 2020-21	Approved 2021-22	Proposed 2022-23
<b>Airport Fund 04</b>				
Director of Aviation	1.00	1.00	1.00	1.00
Airport Services Technician II	1.00	1.00	2.00	2.00
Airport Services Technician I	1.00	1.00	-	-
Airport Administrative Assistant	1.00	1.00	1.00	1.00
Airport Grounds Maintenance	-	-	1.00	1.00
<b>Airport Fund Total</b>	<b>4.00</b>	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>
<b>Sanitation Fund 05</b>				
Collection Station Attendant Part-Time	1.00	-	-	-
<b>Sanitation Fund Total</b>	<b>1.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Economic Development Fund 18</b>				
EDC Director	1.00	1.00	1.00	1.00
<b>Economic Development Fund Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>South Texas Regional Training Center</b>				
STRTC Manager	-	1.00	1.00	1.00
<b>South Texas Regional Training Center Fund Total</b>	<b>-</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>Fair &amp; Livestock Fund</b>				
Public Information Officer - PIO	-	-	1.00	1.00
<b>Fair &amp; Livestock Fund Total</b>	<b>-</b>	<b>-</b>	<b>1.00</b>	<b>1.00</b>
<b>Total All Funds</b>	<b>141.00</b>	<b>142.00</b>	<b>142.00</b>	<b>144.00</b>
Proposed Full-Time Employees:	112.00	113.00	114.00	116.00
Proposed Part-Time/Seasonal Employees:	29.00	29.00	28.00	28.00
<b>Total Proposed Employees</b>	<b>141.00</b>	<b>142.00</b>	<b>142.00</b>	<b>144.00</b>



## FEE SCHEDULE



**CITY OF HONDO FY 2022/2023 COMPREHENSIVE FEE SCHEDULE**

**Appendix A**

	<b>ADOPTED</b> <b>FY2021/2022</b>	<b>PROPOSED</b> <b>FY2022/2023</b>
<b>A1.001-GENERAL PROVISIONS</b>		
<b>COPY CHARGES</b>		
Copies (8 1/2 x 11)		
Black & White	\$0.10 per page	\$0.10 per page
Color	\$1.00 per page	\$1.00 per page
Audio Copy on Flash Drive	\$10.00	\$10.00
Audio Copy on Compact Disc	\$4.00	\$4.00
ShapeFile/Geodatabase file	\$3.00	\$3.00
Personnel Charge (Large Requests that require 1hr+)	\$15.00 per hour	\$15.00 per hour
<b>NOTARY FEE</b>	\$6.00-First page; \$1.00 for each additional page	\$6.00-First page; \$1.00 for each additional page
Fee for legal/professional services at special meetings	\$200.00	\$200.00
Online Processing Fee	\$1.25	\$1.25
<b>MISCELLANEOUS FEES</b>		
Block Party Permit	\$25.00	\$25.00
Carnival License	\$250.00	\$250.00
Sexually Oriented Business License	\$500.00	\$500.00
Burn Permit	\$25.00	\$25.00
<b>SOLICTOR/VENDOR PERMIT FEES</b>		
30 Days	\$25.00	\$25.00
60 Days	\$50.00	\$50.00
180 Days	\$65.00	\$65.00
One (1) Year	\$100.00	\$100.00
Agent Fee	\$25.00 per agent	\$25.00 per agent
Lost Permit	\$15.00 per permit	\$15.00 per permit
<b>A1.001-GENERAL PROVISIONS</b>		
<b>FILM PROJECT FEES</b>		
Total or disruptive use (regular operating hours of a public building, park, right-of-way, or public area)	\$500.00	\$500.00
Partial non-disruptive use of a public building, park, right-of-way, or public area	\$250.00	\$250.00



**CITY OF HONDO FY 2022/2023 COMPREHENSIVE FEE SCHEDULE**

**Appendix A**

	<b>ADOPTED</b> <b>FY2021/2022</b>	<b>PROPOSED</b> <b>FY2022/2023</b>
Total closure or obstruction of public street or right-of-way, including parking lots & on-street parking (for filming purposes)	\$50.00 per block	\$50.00 per block
Partial closure or obstruction of public street or right-of-way, including parking lots, & on-street parking (for filming purposes)	\$25.00 per block	\$25.00 per block
Use of City parking lots, parking areas, and City Streets (for the purpose of parking fil trailers, buses, catering trucks, and other large vehicles)	\$50.00 per block or lot	\$50.00 per block or lot
Application processing fee	\$25.00	\$25.00
<b>LIQUOR LICENSE FEES</b>		
General Class B Wholesaler's Permit (W)	\$150.00	\$150.00
<b>BEER LICENSES</b>		
Branch Distributors License (BC)	\$38.00	\$38.00
General Distributor's License (BB)	\$150.00	\$150.00
Importer's License (BI)	\$10.00	\$10.00
Local Distributor's License (BD)	\$38.00	\$38.00
Beer Retailer Off Premise (BF) Annual	\$30.00	\$30.00
Retail Beer on Premise (BE) Annual	\$75.00	\$75.00
Retail Dealer's On Premise Late Hours License (BL)	\$125.00	\$125.00
Retail Beer & Wine on premise (BG) Annual	\$87.50	\$87.50
Retail Beer & Wine off premise (BQ) Annual	\$30.00	\$30.00
Importer's Carrier License	\$10.00	\$10.00
<b>LIQUOR LICENSE</b>		
Beverage Cartage License (PE)	\$10.00	\$10.00
Carrier's Permit (C)	\$15.00	\$15.00
Food and Beverage Certificate (FB)	\$50.00	\$50.00
Mixed Beverage Permit (MB)	\$750.00	\$750.00



**CITY OF HONDO FY 2022/2023 COMPREHENSIVE FEE SCHEDULE**

**Appendix A**

	<b>ADOPTED</b> <b>FY2021/2022</b>	<b>PROPOSED</b> <b>FY2022/2023</b>
<b>A1.001-GENERAL PROVISIONS</b>		
Mixed Beverage Late Hours Permit (LB)	\$75.00	\$75.00
Package Store (P) Annual	\$250.00	\$250.00
Wine Only Package Store (Q) Annual	\$37.50	\$37.50
Private Carrier's Permit (O)	\$15.00	\$15.00
<b>CITY RESIDENT FEES</b>	NO CHARGE	NO CHARGE
	Active Military and Veterans - No charge (proof required)	Active Military and Veterans - No charge (proof required)
<b>OUT OF CITY RESIDENT FEES</b>	\$15.00 per year per family for ages 5-54	\$15.00 per year per family for ages 5-54
	\$10.00 per year/family (One member must be 55+)	\$10.00 per year/family (One member must be 55+)
	*Individuals/Families having a business address	*Individuals/Families having a business address
	receive city resident fee (must have CoH service address)	receive city resident fee (must have CoH service address)
<b>PRINT OUTS</b>		
Black & White	\$0.10 per page	\$0.10 per page
Color	\$1.00 per page	\$1.00 per page
<b>PHOTOCOPIES</b>	\$.10 Black & White/ \$1.00 Color (each page)	\$.10 Black & White/ \$1.00 Color (each page)
<b>A1.002 LIBRARY</b>		
<b>FAX (OUTGOING ONLY)</b>	\$1.00 per page	\$1.00 per page
<b>FINES</b>		
BOOK/AUDIOBOOK FINES	\$0.10 per day-Max \$5.00 per title	\$0.10 per day-Max \$5.00 per title
VIDEO FINES	\$1.00 per day-Max. \$10.00 per title	\$1.00 per day-Max. \$10.00 per title
EQUIPMENT FINES		\$5.00 per day-Max. \$35.00 per item.
<b>LOST OR DAMAGED/DESTROYED BOOK</b>	Price of the book as entered into the catalog system + \$3.00 processing fee	Price of the book as entered into the catalog system + \$3.00 processing fee
<b>LOST / NON-RETURNED EQUIPMENT</b>		Full equipment cost per signed check-out agreement.
<b>SENIOR ACTIVITY CENTER RENTAL RATES Per Room</b>		
*Non-Profit Fee (must have 78861 zip code)	\$17.50 per hour	\$17.50 per hour
Business/For-Profit Fee	\$35.00 per hour - 2 hour minimum	\$35.00 per hour - 2 hour minimum
Fee (City of Hondo/TML Municipalities/ Other Government Agencies)	Free of Charge	Free of Charge
Deposit (FOR ALL RENTALS)	\$100.00	\$100.00



**CITY OF HONDO FY 2022/2023 COMPREHENSIVE FEE SCHEDULE**

**Appendix A**

	<b>ADOPTED</b> <b>FY2021/2022</b>	<b>PROPOSED</b> <b>FY2022/2023</b>
<b>MISCELLANEOUS FEES</b>		
Replacement Card	\$1.00	\$1.00
Postage Fee for interlibrary loans not pickup up		\$3.00 per item
Scans	\$0.10 per page	\$0.10 per page
Lamination	\$1.00 per page	\$1.00 per page
USB or Flash Drive	\$10.00	\$10.00
One-User Headphones/ear buds	\$1.25	\$1.25
Vinyl for Silhouette Use - Small and Medium	\$1.00	\$1.00
Vinyl for Silhouette Use - Large and X-Large	\$3.50	\$3.50
Online Processing Fee	\$1.25	\$1.25
<b>A1.003-PARKS</b>		
<b>PARK FEES</b>		
<b>City Park #1</b>		
Deposit	\$100.00	\$100.00
Usage	\$100.00 per day	\$100.00 per day
Non-Profit Deposit	\$100.00 (78861 only)	\$100.00 (78861 only)
Non-Profit Rental Fee	\$50.00 (78861 only)	\$50.00 (78861 only)
<b>City Park #2</b>		
Deposit	\$50.00	\$50.00
Usage	\$50.00 per day	\$50.00 per day
Non-Profit Deposit	\$50.00 (78861 only)	\$50.00 (78861 only)
Non-Profit Rental Fee	\$25.00 (78861 only)	\$25.00 (78861 only)
<b>LOADING DOCK</b>		
Available to 78861 NON-PROFIT'S ONLY	\$50.00 deposit-returned if cleaned	\$50.00 deposit-returned if cleaned
<b>COMMUNITY CENTER</b>		
Deposit	\$100.00	\$100.00
Fee	\$35.00 per hour-2hr minimum	\$35.00 per hour-2hr minimum
Lost Key Fee	\$15.00	\$15.00
Non-Profits (78861 only)	\$17.50 per hour-2 hour minimum	\$17.50 per hour-2 hour minimum



**CITY OF HONDO FY 2022/2023 COMPREHENSIVE FEE SCHEDULE**

**Appendix A**

	<b>ADOPTED</b> <b>FY2021/2022</b>	<b>PROPOSED</b> <b>FY2022/2023</b>
<b>A1.004-RECREATION</b>		
<b>FAIR HALL</b>		
Deposit	\$650.00	\$650.00
Fair Hall Rental Fee	Monday-Thursday \$900.00, Friday-Saturday \$1,400.00	Monday-Thursday \$900.00, Friday-Saturday \$1,400.00
Extra Day Rental Fee	\$300.00	\$300.00
Grounds	Monday-Thursday \$500.00, Friday-Saturday \$1,000.00	Monday-Thursday \$500.00, Friday-Saturday \$1,000.00
Rodeo Arena	\$350.00	\$350.00
Show Barn	\$400.00	\$400.00
Bar-B-Q Pit	\$250.00	\$250.00
East/West Field	\$350.00	\$350.00
<b>TA LOPEZ PAVILION</b>	NO CHARGE	NO CHARGE
<b>TA LOPEZ BATHROOMS - BASEBALL FIELD</b>	\$100.00 Deposit	\$100.00 Deposit
<b>RICK TAYLOR RECREATION CENTER</b>		
<b>RESIDENT</b>		
Daily Fee	\$4.00	\$4.00
<b>Memberships (Yearly)</b>		
Youth (Ages 13-21)	\$20.00	\$20.00
Adult (Ages 21 & Up)	\$52.00	\$52.00
Family	\$65.00	\$65.00
<b>NON-RESIDENT</b>		
<b>Memberships (Yearly)</b>		
Youth (Ages 13-21)	\$35.00	\$35.00
Adult (Ages 21 & Up)	\$85.00	\$85.00
Family	\$111.00	\$111.00
<b>A1.004-RECREATION</b>		
<b>RENTAL FEES</b>		
Activity Room		
Deposit	\$25.00	\$25.00
Usage	\$35.00/(1) hour minimum	\$35.00/(1) hour minimum
	\$50.00 if reservation is outside regular hours	\$50.00 if reservation is outside regular hours



**CITY OF HONDO FY 2022/2023 COMPREHENSIVE FEE SCHEDULE**

**Appendix A**

	<b>ADOPTED</b> <b>FY2021/2022</b>	<b>PROPOSED</b> <b>FY2022/2023</b>
<b>GYMNASIUM</b>		
Deposit	\$50.00 during open hours	\$50.00 during open hours
	\$100.00 during closed hours	\$100.00 during closed hours
Usage	\$35/hr. for half court	\$35/hr. for half court
	\$150.00-half a day when closed + \$15.00/hr. for staff	\$150.00-half a day when closed + \$15.00/hr. for staff
	\$300.00-full day when closed + \$15.00/hr. for staff	\$300.00-full day when closed + \$15.00/hr. for staff
<b>TOURNAMENT/FIELD RENTALS</b>		
Deposit	\$250.00/field per day	\$250.00/field per day
Usage	\$150.00/field per day	\$150.00/field per day
<b>PROGRAMS REGISTRATION FEES</b>		
Flag Football	\$65.00 per player	\$65.00 per player
Girl's Volleyball	\$50.00 per player	\$50.00 per player
Basketball		
Peewee Division	\$40.00 Peewee Division per player	\$40.00 Peewee Division per player
JR/SR Division	\$55.00 JR/SR Division per player	\$55.00 JR/SR Division per player
Summer Rec Camp	\$96.00 per participant	\$96.00 per participant
Aerobics Class	\$4.00 per participant	\$4.00 per participant
Christmas Camp	\$25.00 per participant	\$25.00 per participant
Day Off Camp	\$10.00 per participant	\$10.00 per participant
League Admission Fee	\$2.00 adults	\$2.00 adults
	\$1.00 children (under 3 free)	\$1.00 children (under 3 free)
<b>A1.004-RECREATION</b>		
<b>MISCELLANEOUS</b>		
Replacement Card	\$5.00	\$5.00
Lights (TA Lopez & Ave U Fields)	\$15.00 per hour	\$15.00 per hour
<b>SWIMMING POOL FEES</b>		
Admission	\$3.00 per person (2yrs & under free)	\$3.00 per person (2yrs & under free)
<b>FITNESS PASSES</b>		
	\$65.00 w/rec membership	\$65.00 w/rec membership
	2nd pass for \$20 (same address)	2nd pass for \$20 (same address)
	\$90.00 w/out rec membership	\$90.00 w/out rec membership
	2nd pass for \$20 (same address)	2nd pass for \$20 (same address)



**CITY OF HONDO FY 2022/2023 COMPREHENSIVE FEE SCHEDULE**

**Appendix A**

	<b>ADOPTED</b> <b>FY2021/2022</b>	<b>PROPOSED</b> <b>FY2022/2023</b>
<b>SEASON PASSES</b>		
Youth (w/rec membership)	\$20.00	\$20.00
Adult (w/rec membership)	\$40.00	\$40.00
Family (w/rec membership) (2 adults & Up to 4 Dependents)	\$60.00	\$60.00
Youth (w/out rec membership)	\$30.00	\$30.00
Adult (w/out rec membership)	\$60.00	\$60.00
Family (w/out rec membership) (2 adults & Up to 4 Dependents)	\$145.00	\$145.00
Swim Lessons	\$40.00 per child	\$40.00 per child
Private Pool Party Deposit	\$60.00	\$60.00
Private Pool Party Rental	\$180-3 hrs.	\$180-3 hrs.
	\$240-4 hrs.	\$240-4 hrs.
	\$25.00 for additional guard (50+ people) per party	\$25.00 for additional guard (50+ people) per party
<b>NON-RESIDENT</b>		
Daily Fee	\$4.00 per day	\$4.00 per day
Online Processing Fee	\$1.25	\$1.25
Senior Citizen (65 years and Up) & Military Discount	10%	10%
<b>A1.005-GOLF COURSE</b>		
<b>GREEN FEES (18 Holes)</b>		
Senior (60yrs+)	\$16.00-with cart-WEEKDAYS	\$16.00-with cart-WEEKDAYS
	\$20.00-with cart-WEEKENDS	\$20.00-with cart-WEEKENDS
	\$8.00-walking-WEEKDAYS	\$8.00-walking-WEEKDAYS
	\$12.50-walking-WEEKENDS	\$12.50-walking-WEEKENDS
Junior (5-17yrs)	\$15.00-with cart-everyday	\$15.00-with cart-everyday
Junior (5-17yrs)	\$7.00-walking-everyday	\$7.00-walking-everyday
Adults (18yrs-59yrs)	\$20.00-with cart-WEEKDAYS	\$20.00-with cart-WEEKDAYS
	\$24.00-with cart-WEEKENDS	\$24.00-with cart-WEEKENDS
	\$12.50-walking-WEEKDAYS	\$12.50-walking-WEEKDAYS
	\$16.50-walking-WEEKENDS	\$16.50-walking-WEEKENDS
<b>MEMBERSHIPS (Monthly)</b>		
<b>WALKING MEMBERSHIP</b>		
Family Dues	\$74.95 monthly	\$74.95 monthly
Single Dues	\$58.71 monthly	\$58.71 monthly
Senior Dues	\$48.97 monthly	\$48.97 monthly



**CITY OF HONDO FY 2022/2023 COMPREHENSIVE FEE SCHEDULE**

**Appendix A**

**ADOPTED**  
**FY2021/2022**

**PROPOSED**  
**FY2022/2023**

<b>PLAYER DEVELOPMENT PROGRAM (PDP)</b>		
Unlimited range use, 20% off weekend green fees, 50% off after 1pm weekdays green fees	\$95.00 monthly	\$95.00 monthly
<b>PLAYERS CLUB CARD</b>		
All Access Pass	\$195.00 monthly	\$195.00 monthly
<b>GOLF LESSONS</b>	\$20.00 per hour	\$20.00 per hour
<b>BUCKET OF RANGE BALLS</b>		
Small Bucket (25 balls)	no longer offered	no longer offered
Medium Bucket (50 balls)	\$4.00	\$4.00
Large Bucket (100 balls)	\$6.00	\$6.00
Jumbo Bucket (140 balls)	\$8.00	\$8.00
Online Processing Fee	\$1.25	\$1.25
<b>A1.006-POLICE DEPT</b>		
<b>FEES FOR COPIES OF REPORTS</b>		
Accident	\$6.00	\$6.00
Call for Service	\$6.00	\$6.00
Arrest (w/ Identification ONLY)	\$6.00	\$6.00
Incident/Offense (Public Info. ONLY)	\$6.00	\$6.00
Finger Print Cards	\$25.00	\$25.00
<b>ANIMAL REGISTRATION (Dogs &amp; Cats)</b>		
Spayed or Neutered (sterilized)	\$5.00	\$5.00
or under 1 year old		
NOT Spayed or Neutered	\$7.00	\$7.00
<b>ANIMAL IMPOUNDMENT</b>		
<b>Dogs &amp; Cats</b>		
(each NOT Spayed or Neutered (sterilized)		
First Offense in 12month period	\$30.00	\$30.00
Second Offense in 12month period	\$40.00	\$40.00
Third Offense in 12month period	\$50.00	\$50.00
Fourth Offense in 12month period	\$60.00	\$60.00



**CITY OF HONDO FY 2022/2023 COMPREHENSIVE FEE SCHEDULE**

**Appendix A**

	<b>ADOPTED</b> <b>FY2021/2022</b>	<b>PROPOSED</b> <b>FY2022/2023</b>
<b>Dogs &amp; Cats (each Spayed or Neutered (sterilized)</b>		
First Offense in 12month period	\$25.00	\$25.00
Second Offense in 12month period	\$30.00	\$30.00
Third Offense in 12month period	\$40.00	\$40.00
Fourth Offense in 12month period	\$50.00	\$50.00
<b>HANDLING FEE</b>	\$10.00 per day, or fraction there of	\$10.00 per day, or fraction there of
Daily charge that an animal is at the shelter in addition to impoundment fees		
<b>A1.006-POLICE DEPT</b>		
<b>PROOF OF CURRENT VACCINATION</b>	\$22.00	\$22.00
If proof is not provided for any animal over 3m of age		
an additional charge is applied		
<b>QUARANTINE FEES</b>	\$12.00 per day, or fraction there of	\$12.00 per day, or fraction there of
Daily charge that an animal is at the shelter in addition to impoundment fees		
Owners of animals destroyed by the Animal Control Officer shall be assessed		
additional fees, as appropriate, in addition to the existing impound fees,		
per destroyed animal, when the animal is not suspected of rabies infection		
Rabies Examination	\$50.00	\$50.00
Euthanasia Fee	\$25.00	\$25.00
<b>ADOPTION FEE</b>	\$30.00	\$30.00
<b>ANIMAL DISPOSAL</b>	\$25.00	\$25.00
Any animals surrender by owners		
<b>DANGEROUS DOG</b>	\$50.00	\$50.00
<b>MICROCHIP DEPOSIT</b>	\$10.00	\$10.00
<b>A1.007-MUNICIPAL COURT</b>		
Speeding in school zone	\$199.20	\$199.20
Exceeding posted speed zone	\$8 per mile	\$8 per mile
Cell Phone Use in School Zone	\$199.90	\$199.90
No Drivers License-1st Offense	\$124.00	\$124.00



**CITY OF HONDO FY 2022/2023 COMPREHENSIVE FEE SCHEDULE**

**Appendix A**

	<b>ADOPTED</b> <b>FY2021/2022</b>	<b>PROPOSED</b> <b>FY2022/2023</b>
No Drivers License-2nd Offense	\$184.00	\$184.00
No Drivers License-3rd Offense	\$200.00	\$200.00
Expired drivers license	\$84.00	\$84.00
No seat belt-Driver	\$49.90	\$49.90
No seat belt-Passenger	\$49.90	\$49.90
No seat belt on child age 15-16	\$49.90 to passenger/\$99.90 to driver	\$49.90 to passenger/\$99.90 to driver
No seat belt on child age 8-15	\$99.90 to driver	\$99.90 to driver
No seat belt/child safety seat for child under 8	\$104.90 to driver	\$104.90 to driver
No parking violations	\$100.00	\$100.00
Online Processing Fee	\$2.50 or \$3.50-depending on deferral	\$2.50 or \$3.50-depending on deferral
<b>A1.008-UTILITIES</b>		
Deposit - Residential*		
Electric	\$200.00	\$200.00
Water	\$100.00	\$100.00
Deposit - Commercial*		
Electric	(minimum) \$500.00 or High/Low Prev. Bill	(minimum) \$500 or High/Low Prev. Bill
Water	(minimum) of \$100 or High/Low Prev. Bill	(minimum) of \$100 or High/Low Prev. Bill
Hydrant meter deposit	\$1,500.00	\$1,500.00
Hydrant meter Inquiry fee		\$25.00
Connection fee		
Residential	\$25.00 each	\$25.00 each
Commercial	\$25.00 each	\$25.00 each
*Deposits may be initially waived if a letter of credit in good standing is provided by account holder in their name.		
(Must provide before account is opened)		
<b>Re-Connect Fees**</b>		
<b>**Additional fees may apply</b>		
<b>Utility Re-Connect Fee (During business hours)**</b>	\$40.00 flat fee	\$20.00 per meter Water/Electric
<b>After Hours Reconnect Fees**</b>		<b>No After Hours Reconnect</b>
First Offense (within prior 12 billing period)	additional \$50.00 flat fee (first offense in 12month period)	
Offense after First (within prior 12 billing period)	additional \$100.00 (every Offense after first)	



**CITY OF HONDO FY 2022/2023 COMPREHENSIVE FEE SCHEDULE**

**Appendix A**

**ADOPTED**  
**FY2021/2022**

**PROPOSED**  
**FY2022/2023**

<b>POLE DISCONNECT FEE**</b>	\$160.00	\$160.00
<b>A1.008-UTILITIES</b>		
<b>TAMPERING FEES**</b>		
First Offense (per meter)	\$500.00 per meter Water/Electric-First Offense	\$500.00 per meter Water/Electric-First Offense
Offense after first (per meter)	\$750.00 per meter every offense after first	\$750.00 per meter every offense after first
Police Reports are made for each offense		
<b>Disconnection Day Service Charge (Collection Fee)</b>	\$15.00 per meter Water/Electric	\$30.00 flat fee
<b>Re-Read Fee</b>	\$25.00 per meter Water/Electric if incorrect	\$25.00 per meter Water/Electric if incorrect
<b>Meter Test - Water</b>	\$75.00/refunded if meter test fails	\$75.00/refunded if meter test fails
<b>Meter Test - Electric</b>	\$75.00 id within 5% accuracy	\$75.00 if within 5% accuracy
<b>BANNER FEE</b>	\$75.00 (Permission from TxDOT required)	\$75.00 (Permission from TxDOT required)
<b>Edwards Aquifer Authority Management Fee (EAA)</b>	\$.05 per 100 gallons per month	\$.05 per 100 gallons per month
<b>WATER RESOURCES FUND</b>	\$1.00 per month	\$1.00 per month
Online Processing Fee	\$1.25	\$1.25
<b>RETURN CHECK FEE</b>	\$40.00	\$40.00
<b>CEMETERY LOTS &amp; PERPETUAL CARE</b>		
<b>City Residents or owners of property inside city limits</b>		
Burial site (lot)	\$400.00 per site	\$400.00 per site
Perpetual care	\$300.00 per burial	\$300.00 per burial
Irrigation fee	\$250.00	No charge
<b>Non-Residents or non-owners of property inside city limits</b>		
Burial site (lot)	\$500.00 per burial	\$500.00 per burial
Perpetual care	\$400.00 per burial	\$400.00 per burial
Irrigation Fee	\$300.00	No charge
<b>WATER RATES-RESIDENTIAL (inside City Limits)</b>	Cost per thousand gallons	Cost per thousand gallons



**CITY OF HONDO FY 2022/2023 COMPREHENSIVE FEE SCHEDULE**

**Appendix A**

	<b>ADOPTED</b> <b>FY2021/2022</b>	<b>PROPOSED</b> <b>FY2022/2023</b>
0-2,000 Gallons-minimum charge	\$31.21 (can differ depending on meter size)	\$31.21 (can differ depending on meter size)
2,001 - 4,000 gallons	\$2.54	\$2.54
4,001 - 6,000 gallons	\$2.60	\$2.60
6,001 - 9,000 gallons	\$2.60	\$2.60
9,001 - 12,000 gallons	\$2.74	\$2.74
12,001 - 15,000 gallons	\$2.92	\$2.92
15,001 - 30,000 gallons	\$3.12	\$3.12
30,001 - 45,000 gallons	\$3.32	\$3.32
45,001 - 60,000 gallons	\$3.52	\$3.52
60,001 - 75,000 gallons	\$3.70	\$3.70
75,001 gallons and above	\$3.90	\$3.90
<b>WATER RATES-COMMERCIAL</b>		
	Cost per thousand gallons	Cost per thousand gallons
0-2,000 Gallons-minimum charge	\$57.22 (can differ depending on meter size)	\$57.22 (can differ depending on meter size)
2,001 - 4,000 gallons	\$2.74	\$2.74
4,001 - 6,000 gallons	\$2.80	\$2.80
6,001 - 9,000 gallons	\$2.86	\$2.86
9,001 - 12,000 gallons	\$3.00	\$3.00
12,001 - 15,000 gallons	\$3.18	\$3.18
15,001 - 30,000 gallons	\$3.38	\$3.38
30,001 - 45,000 gallons	\$3.64	\$3.64
45,001 - 60,000 gallons	\$3.90	\$3.90
60,001 - 75,000 gallons	\$4.16	\$4.16
75,001 gallons and above	\$4.42	\$4.42



**CITY OF HONDO FY 2022/2023 COMPREHENSIVE FEE SCHEDULE**

**Appendix A**

	<b>ADOPTED</b> <b>FY2021/2022</b>	<b>PROPOSED</b> <b>FY2022/2023</b>
<b>WATER RATES-RESIDENTIAL (outside city limits)</b>	Cost per thousand gallons	Cost per thousand gallons
0-2,000 Gallons-minimum charge	\$62.42 (can differ depending on meter size)	\$62.42 (can differ depending on meter size)
2,001 - 4,000 gallons	\$4.94	\$4.94
4,001 - 6,000 gallons	\$5.20	\$5.20
6,001 - 9,000 gallons	\$5.34	\$5.34
9,001 - 12,000 gallons	\$5.46	\$5.46
12,001 - 15,000 gallons	\$5.86	\$5.86
15,001 - 30,000 gallons	\$6.24	\$6.24
30,001 - 45,000 gallons	\$6.64	\$6.64
45,001 - 60,000 gallons	\$7.02	\$7.02
60,001 - 75,000 gallons	\$7.42	\$7.42
75,001 gallons and above	\$7.80	\$7.80
<b>SEWER RATES-RESIDENTIAL</b>	Cost per thousand gallons	Cost per thousand gallons
0-2,000 Gallons-minimum connect charge	26.01 (depends on meter size)	26.01 (depends on meter size)
2,001 - 15,000 gallons	\$1.77	\$1.77
15,001 gallons and above	No Charge	No Charge
Senior Citizen Discount	10% reduction on fee	10% reduction on fee
<b>SEWER RATES-COMMERCIAL/INDUSTRIAL</b>	Cost per thousand gallons	Cost per thousand gallons
0-2,000 Gallons-minimum connect charge	26.01 (depends on meter size)	26.01 (depends on meter size)
2,001 and above (no cap)	\$1.77	\$1.77



**CITY OF HONDO FY 2022/2023 COMPREHENSIVE FEE SCHEDULE**

**Appendix A**

	<b>ADOPTED</b> <b>FY2021/2022</b>	<b>PROPOSED</b> <b>FY2022/2023</b>
<b>ELECTRIC RATE-ALL</b>		
Residential (A)	Base Rate: \$15.00 Per kWh 0.1137	Base Rate: \$15.00 Per kWh 0.1137
Residential Senior Citizen (A-SC)	10% reduction on charge and energy charge	10% reduction on charge and energy charge
Commercial (C)		
Commercial with Demand (D)	TBD	TBD
Governmental usage electric (E)	TBD	TBD
Small commercial electric (F)	Base Rate: \$30.00 Per kWh 0.1267 No Demand	Base Rate: \$30.00 Per kWh 0.1267 No Demand
Medium commercial electric	Base Rate: \$60.00 Per kWh .01237	Base Rate: \$60.00 Per kWh .01237
	Demand Charge, per kW, for all peak demand \$4.25	Demand Charge, per kW, for all peak demand \$4.25
Large commercial electric	Base Rate: \$400.00 Per kWh 0.1137	Base Rate: \$400.00 Per kWh 0.1137
	Demand Charge, per kW, for all peak demand \$4.50	Demand Charge, per kW, for all peak demand \$4.50
Residential electric out of city limits (O)	ETJ will equal two times the customer charge plus plus the energy charge, per kWh, for all kWh	ETJ will equal two times the customer charge plus plus the energy charge, per kWh, for all kWh
Residential electric out of city limits with demand (O-DM)	\$500.00	\$500.00
Industrial (J-U)	Base Rate: \$1,000.00 Per kWh .1007	Base Rate: \$1,000.00 Per kWh .1007
	Demand Charge, per kW, for all peak demand \$5.00	Demand Charge, per kW, for all peak demand \$5.00
Pump Irrigation (PI)	Base Rate: \$50.00 Per kWh .0967	Base Rate: \$50.00 Per kWh .0967
	Demand Charge, per kW, for all peak demand \$3.00	Demand Charge, per kW, for all peak demand \$3.00
<b>SOLID WASTE RATES</b>		
<b>SOLID WASTE RATES-RESIDENTIAL</b>		
MONTHLY RATE TO RESIDENTS- (1) Cart	\$25.18	\$25.18
MONTHLY RATE TO RESIDENTS- (2) Carts	\$35.75	\$35.75
MONTHLY RATE TO RESIDENTS- (3) Carts	\$46.80	\$46.80
<b>SOLID WASTE RATES-BUSINESS/PROFESSIONAL</b>		
MONTHLY RATE TO RESIDENTS- (1) Cart	\$33.13	\$33.13
MONTHLY RATE TO RESIDENTS- (2) Carts	\$44.17	\$44.17
MONTHLY RATE TO RESIDENTS- (3 Carts)	\$55.21	\$55.21



CITY OF HONDO FY 2022/2023 COMPREHENSIVE FEE SCHEDULE

Appendix A

	ADOPTED FY2021/2022	PROPOSED FY2022/2023
<b>SOLID WASTE RATES-COMMERCIAL-DUMPSTERS</b>		
MONTHLY RATE TO RESIDENTS-ONE PICK UP-2yds	\$89.22	\$89.22
MONTHLY RATE TO RESIDENTS-TWO PICK UP-2yds	\$149.73	\$149.73
MONTHLY RATE TO RESIDENTS-ONE PICK UP-3yds	\$100.62	\$100.62
MONTHLY RATE TO RESIDENTS-TWO PICK UP-3yds	\$190.13	\$190.13
MONTHLY RATE TO RESIDENTS-THREE PICK UP-3yds	\$273.25	\$273.25
MONTHLY RATE TO RESIDENTS-ONE PICK UP-4yds	\$141.08	\$141.08
MONTHLY RATE TO RESIDENTS-TWO PICK UP-4yds	\$210.90	\$210.90
MONTHLY RATE TO RESIDENTS-THREE PICK UP-4yds	\$314.78	\$314.78
MONTHLY RATE TO RESIDENTS-TWO PICK UP-6yds	\$314.74	\$314.74
MONTHLY RATE TO RESIDENTS-TWO PICK UP-8yds	\$421.81	\$421.81
<b>ROLL OFFS</b>		
HEB, WAL-MART & CITY OF HONDO-RES.RATE	\$457.50	\$457.50
<b>COMPACTOR</b>		
TDCJ	\$584.36	\$584.36
<b>SLUDGE BOX</b>		
TDCJ	\$350.63	\$350.63
DISPOSAL FEE, PER TON-RES. RATE	\$13.52	\$13.52
Cost per every 2 cubic yard over 8 per brush	\$5.00	\$5.00
<b>ADDITIONAL WASTE WHEELER</b>		
RESIDENTIAL	\$12.37	\$12.37
COMMERCIAL	\$12.37	\$12.37



**CITY OF HONDO FY 2022/2023 COMPREHENSIVE FEE SCHEDULE**

**Appendix A**

	<b>ADOPTED</b> <b>FY2021/2022</b>	<b>PROPOSED</b> <b>FY2022/2023</b>
<b>A1.009-DEVELOPMENT SERVICES</b>		
<b>BUILDING, DEVELOPMENT &amp; INSPECTION FEES</b>		
Re-Inspection Res./Com. Bldg.	No Fee	No Fee
Demolition (Res./Com.)	\$50.00 Res/\$100 Commercial	\$50.00 Res/\$100 Commercial
Certificate of Occupancy (CO)	\$80 When not associated w/ building permit	\$80 When not associated w/ building permit
Cash Bond CO	\$200.00	\$200.00
<b>Construction Permit Fee (excluding residential projects as those are billed by separate fee calculation)</b>	Fee Calculation	Fee Calculation
\$1.00 TO \$2000.00	\$80.00	\$80.00
\$2001.00 TO \$25,000.00	\$80.00 for the first \$2000.00 plus \$14.00 for each each additional \$1000.00, or fraction thereof, to and including \$25,000.10	\$80.00 for the first \$2000.00 plus \$14.00 for each each additional \$1000.00, or fraction thereof, to and including \$25,000.10
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25000.00 plus \$10.10 for each additional \$1000.00, or fraction thereof, to and including \$50,000.10	\$391.25 for the first \$25000.00 plus \$10.10 for each additional \$1000.00, or fraction thereof, to and including \$50,000.10
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1000.00, or fraction thereof, to and including \$100,000.10	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1000.00, or fraction thereof, to and including \$100,000.10
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1000.00, or fraction thereof, to and including \$500,000.10	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1000.00, or fraction thereof, to and including \$500,000.10
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1000.00, or fraction thereof, to and including \$1,000,000.10	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1000.00, or fraction thereof, to and including \$1,000,000.10
\$1,000,000.00 and above	\$5,608.75 for the first \$1,000,000.00 plus \$3.25 for each additional \$1,000.00 or fraction thereof	\$5,608.75 for the first \$1,000,000.00 plus \$3.25 for each additional \$1,000.00 or fraction thereof
<b>A1.009-DEVELOPMENT SERVICES</b>		
<b>Construction Permit Fee for New Residential Dwellings</b>		
Project Square Footage	Fee Calculation	Fee Calculation
0sq. ft. - 1,500sq. ft.	\$785.00	\$785.00
1,501sq. ft. - 10,000sq. ft.	\$785.00 for the first 1,500sq. ft. plus \$0.35 per each additional sq.ft. to and including 10,000sq. Ft.	\$785.00 for the first 1,500sq. ft. plus \$0.35 per each additional sq.ft. to and including 10,000sq. Ft.
Over 10,000sq. ft.	\$3,760.00 for the first 10,000sq. ft. plus \$0.15 per each additional sq. ft. over 10,000sq. Ft.	\$3,760.00 for the first 10,000sq. ft. plus \$0.15 per each additional sq. ft. over 10,000sq. Ft.



**CITY OF HONDO FY 2022/2023 COMPREHENSIVE FEE SCHEDULE**

**Appendix A**

	<b>ADOPTED</b> <b>FY2021/2022</b>	<b>PROPOSED</b> <b>FY2022/2023</b>
<b>Trade Permits for Residential Alterations, Additions and Improvements.</b>		
Residential Building, Mechanical, Electrical, Plumbing, Fuel Gas and similar	\$100.00 per trade	\$100.00 per trade
Other Residential Trades Not Listed Above	\$160.00 per trade	\$160.00 per trade
Premature Work	2x Building Improvement Permit	2x Building Improvement Permit
Construction Plan Review Fee	65% of Construction Permit Fee	65% of Construction Permit Fee
Fire Marshal Safety Inspection Fee	\$100.00	\$100.00
Fire Code Related Plan Review and Inspections	Actual Cost + 5% Admin Fee	Actual Cost + 5% Admin Fee
Floodplain Development Permit	\$50 + applicable consultant review fees	\$50 + applicable consultant review fees
Consultant & Legal Review Fee	Actual Cost + 5% Admin Fee	Actual Cost + 5% Admin Fee
Variance Request	\$500.00	\$500.00
Preliminary Plat Application Fee	\$1000.00 & \$25.00 per lot	\$1000.00 & \$25.00 per lot
Final Plat Application Fee	\$1000.00 & \$25.00 per lot	\$1000.00 & \$25.00 per lot
Minor Plat Fee, Minor replat, Amending Plat	\$200.00	\$200.00
Specific Use Permit Fee	\$500.00	\$500.00
Zone Change/Rezone Request	\$500.00	\$500.00
Site Plan Review - Construction Projects that are exempt from construction permitting but still require site plan review (including but not limited to fences, accessory structures, parking restriping and other projects as defined in City Policies)	\$25 plus applicable consultant fees	\$25 plus applicable consultant fees
Site Plan Review associated with construction permit review.	Included in construction plan review fee. Applicable consultant fees may apply.	Included in construction plan review fee. Applicable consultant fees may apply.
Planned Development Site Plan, Site Plans associated with Platting Projects and all other Site Plans as required by code.	\$100 plus applicable consultant fees	\$100 plus applicable consultant fees
Plat Recordation at County Offices	Actual Cost + \$25 Admin Fee	Actual Cost + \$25 Admin Fee
Curb Cut	Fee to be assessed under construction permit fee schedule	Fee to be assessed under construction permit fee schedule
Curb Cut License	\$50.00 Deposit	\$50.00 Deposit
<b>NEW SERVICE FEES</b>		
<b>Wastewater Service</b>		
Sewer Tap	\$1,700 < 5-ft depth	\$1,700 < 5-ft depth
	\$2,300 ≥ 5-ft depth	\$2,300 ≥ 5-ft depth
Industrial Waste Permit	\$2,500.00	\$2,500.00



**CITY OF HONDO FY 2022/2023 COMPREHENSIVE FEE SCHEDULE**

**Appendix A**

**ADOPTED  
FY2021/2022**

**PROPOSED  
FY2022/2023**

<b>A1.009-DEVELOPMENT SERVICES</b>		
<b>Water Service</b>		
Water Meter Fee		
3/4"	\$2,264.00	\$2,264.00
1"	\$2,454.00	\$2,454.00
1 1/2"	\$4,047.00	\$4,047.00
2"	\$4,414.00 / Compound Meter \$5,314.00	\$4,414.00 / Compound Meter \$5,314.00
>2" / Fire Lines	\$200.00 plus actual cost	\$200.00 plus actual cost
<b>Water Meter Fees*</b>		
3/4"	\$216.00	\$216.00
1"	\$377.76	\$377.76
1-1/2"	\$731.07	\$731.07
2"	\$813.68	\$813.68
	<small>*Fees for new meter where service tap is installed by developer</small>	<small>*Fees for new meter where service tap is installed by developer</small>
<b>Electric Service</b>		
Residential Overhead (Up to 100')	\$275.00	\$275.00
Residential Overhead (Over 100')	\$275.00 plus actual costs over 100'	\$275.00 plus actual costs over 100'
Residential Underground (Up to 100')	\$575.00	\$575.00
Residential Underground (Over to 100')	\$575.00 plus actual costs over 100'	\$575.00 plus actual costs over 100'
<b>Commercial Electric New Service</b>	Actual Cost + 10% Planning Fee	Actual Cost + 10% Planning Fee
<b>Temporary Electric Service Construction Loop</b>	\$250.00	\$250.00
<b>STREET LIGHT (Existing lights: Alley or Private Properties)</b>		
Monthly Fee (Customer request for disconnect terminates service) or placed on existing electric pole	\$24.50 per month	\$24.50 per month
New Street Light (Alley or Private Properties-Min 12 mo. Term) on dedicated pole	\$450 install fee, \$29.50 per month, 12 month min	\$450 install fee, \$29.50 per month, 12 month min
<b>PROPERTY ABATEMENT FEES</b>		
Release Lien Fee		
Cost of Lien	Rate dependent on cost to abate	Rate dependent on cost to abate
Cost of Attorney Per Hour	Rate dependent on attorney billing	Rate dependent on attorney billing
County Cost for Filing Release	\$26 for first page, \$4 for each additional page	\$26 for first page, \$4 for each additional page
Administrative FEE	\$10.00	\$10.00



**CITY OF HONDO FY 2022/2023 COMPREHENSIVE FEE SCHEDULE**

**Appendix A**

**ADOPTED  
FY2021/2022**

**PROPOSED  
FY2022/2023**

<b>A1.010-AIRPORT</b>		
<b>Hangar Lease/Rental: (monthly)</b>		
A1 - A7	\$175.00	\$180.00
B1 - B7	\$175.00	\$180.00
C1-C7	\$175.00	\$180.00
D1-D7	\$175.00	\$180.00
E1-E7	\$175.00	\$180.00
F1-F7	\$175.00	\$180.00
G1-G3	\$75.00	\$75.00
H1	\$376.00	\$376.00
Piston RON Tiedown	\$10.00 per night (20 gallon min)	\$10.00 per night (20 gallon min)
Turbine RON Tiedown	\$15.00 per night (100 gallon min)	\$15.00 per night (100 gallon min)
Piston Monthly Tiedown	\$75.00 - 30 plus days	\$75.00
Turbine Monthly Tiedown	\$125.00 - 30 plus days	\$150.00
Hangar RON (When Available)	\$50.00 per night	\$50.00 per night
After Hours Fee (1730 - 0730)	\$55.00	\$55.00
Ground Power Unit (waived w/fuel purchase)	\$25.00	\$25.00
Replacement of Smart Card	\$10.00	\$10.00
<b>A1.011-South Texas Regional Training Center</b>		
<b>Classroom #106 (905.51 sq. ft.; capacity 60)</b>		
Full Day Rental	\$150.00	REMOVE
<b>Classroom #107 (618.93 sq. ft.; capacity 42)</b>		
Full Day Rental	\$100.00	REMOVE
<b>Classroom #108 (595.51 sq. ft.; capacity 40)</b>		
Full Day Rental	\$100.00	REMOVE
<b>Classroom #106-108 (2119.95 sq. ft.; capacity 142)</b>		
Full Day Rental	\$350.00	REMOVE



**CITY OF HONDO FY 2022/2023 COMPREHENSIVE FEE SCHEDULE**

**Appendix A**

**ADOPTED**  
**FY2021/2022**

**PROPOSED**  
**FY2022/2023**

<b>INDIVIDUAL ROOM(S) 106/107/108</b>		
Deposit (Required by all rate groups)		\$50.00
Standard Rate		\$25.00 hourly (2hr minimum)
Community Rate (NonProfits & Approved)		\$20.00 hourly
Exempt Rate (CoH, Medina Co, HISD, GOVT. AGENCY)		No Charge
<b>EVENT ROOM (Rms 106-108)</b>		
Deposit		\$100.00
Standard Rate		\$45.00 hourly (2hr minimum)
Community Rate		\$30.00 hourly
Exempt Rate (CoH, Medina Co, HISD, GOVT. AGENCY)		No Charge - Deposit Required
<b>Evening Rates</b>		
Same as half day (5:00pm-10:00pm only)	Rates depend on classroom #	REMOVE
Rental Deposit Rate	25% of rental due at time of reservation	REMOVE
<b>Cancellation Fee</b>		
with 10 day notice	Full rental deposit (25% paid) refunded	Rental Deposit Refunded
without 10 day notice	Full rental deposit (25% paid) forfeited	Rental Deposit Forfeited
<b>NON-PROFITS</b>	Charged 50% of rental fee stated above	Community Rate Status as stated above
<b>City, County and HISD</b>	No Charge	Exempt Status as stated above



# CAPITAL PROGRAM

## City of Hondo Five Year Capital Program

FUND	DEPARTMENT	IDENTIFICATION	CAPITAL	Expenditure			FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
				OPERATING	GRANT	DEBT	OTHER				
1	ADMINISTRATION	IMPROVEMENT	City Hall Remodel		X			\$450,000			
1	PD	OUTLAY	Radios		X			\$55,000			
1	PD	OUTLAY	Speed Trailer		X			\$23,000			
1	PD	OUTLAY	Vehicles, Light & Equipment	X	X			\$62,400	\$125,000	\$125,000	\$125,000
1	GRANT	IMPROVEMENT	Home Grant - USDA	X	X			\$441,450	\$441,450	\$441,450	\$441,450
1	STREETS	OUTLAY	Freightline Street Sweeper		X			\$327,041			
1	STREETS	OUTLAY	Vehicle Purchase		X			\$30,629			
1	LIBRARY	OUTLAY	IT Server		X			\$9,000			
1	FACILITIES	OUTLAY	Vehicle Purchase		X			\$50,000			
1	PARKS	OUTLAY	Vehicle Purchase		X			\$30,629			
1	PARKS	IMPROVEMENT	Restroom for Park 3		X			\$25,000			
1	PARKS	IMPROVEMENT	Soccer Complex - Dog Park, Walking Trail, Awning	X				\$11,000			
1	PARKS	IMPROVEMENT	Install Picnic Tables	X					\$3,000		
1	PARKS	IMPROVEMENT	Construct Gazebo Torres Park	X					\$20,000		
1	PARKS	IMPROVEMENT	Replace Benches	X					\$1,500	\$2,000	
1	RECREATION	IMPROVEMENT	Swimming Pool Filter(s)	X					\$12,000		
1	STREETS	IMPROVEMENT	Street Improvements		X			\$1,000,000	\$1,000,000	\$1,000,000	\$412,834
1	DEV SVCS	OUTLAY	Vehicle Purchase		X			\$30,629			
1	PUBLIC WORKS	IMPROVEMENT	Public Works Building Awning		X			\$70,000			
1	IT	OUTLAY	Computer Replacement Plan	X				\$20,000	\$20,000	\$20,000	\$20,000
1	IT	OUTLAY	Battery Backup Replacement Plan	X				\$10,000			
1	IT	IMPROVEMENT	Instrusion/Access Systems		X			\$50,000			
1	IT	OUTLAY	IPADS		X			\$23,500			
2	ELECTRIC	OUTLAY	Bucket Truck		X			\$185,000			
2	ELECTRIC	OUTLAY	Forklift		X			\$115,000			
2	ELECTRIC	OUTLAY	Trailer for Trencher		X			\$5,000			
2	ELECTRIC	IMPROVEMENT	Pole Replacement Plan	X				\$30,000	\$30,000	\$30,000	\$30,000
2	ELECTRIC	IMPROVEMENT	Replace Existing Infrastructure	X				\$30,000	\$30,000	\$30,000	\$30,000
2	ELECTRIC	IMPROVEMENT	Meter Conversion - AMI		X			\$50,000			
2	ELECTRIC	IMPROVEMENT	System Improvements	X				\$215,000	\$300,000	\$300,000	\$300,000
2	ELECTRIC	IMPROVEMENT	Tree-Trimming Program	X				\$100,000	\$100,000	\$100,000	\$100,000
3	WATER	OUTLAY	Vehicle	X					\$35,000		
3	WATER	IMPROVEMENT	Facility Improvements	X				\$10,000	\$10,000	\$10,000	\$10,000
3	WATER	IMPROVEMENT	Fire Hydrant Replacement	X				\$10,000	\$10,000	\$10,000	\$10,000
3	WATER	IMPROVEMENT	System Improvements	X				\$169,500	\$175,000	\$175,000	\$175,000
3	WATER	IMPROVEMENT	Downtown Groundwater Storage Tank		X					\$1,500,000	
3	WATER	IMPROVEMENT	CDBG - Water Line Replacement Project	X					\$330,000		
3	WATER	IMPROVEMENT	Meter Conversion - AMI	X					\$1,173,000		
3	WASTEWATER	OUTLAY	Storage Building and Ice Maker	X					\$13,965		
3	WASTEWATER	OUTLAY	Mule	X					\$11,000		
3	WASTEWATER	IMPROVEMENT	CDBG - Sewer Improvement Project	X					\$402,500		



City of Hondo Five Year Capital Program

FUND	DEPARTMENT	IDENTIFICATION	CAPITAL	Expenditure			FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
				OPERATING	GRANT	DEBT	OTHER					
3	WASTEWATER	IMPROVEMENT	WWTP improvements	X		X		\$100,000		\$15,000,000		
3	WASTEWATER	IMPROVEMENT	SSO - Sewer Improvement Project	X				\$100,000	\$160,000	\$160,000	\$160,000	\$160,000
4	AIRPORT	IMPROVEMENT	GA Park Phase I (Infrastructure)				X		\$600,000			
4	AIRPORT	IMPROVEMENT	GA Park Phase II (Hangar Sites)				X		\$2,000,000			
4	AIRPORT	IMPROVEMENT	Ramp - TaxiWay "A"		X	X		\$1,243,300				
4	AIRPORT	IMPROVEMENT	New Hangar Construction		X				\$450,000			
4	AIRPORT	OUTLAY	Tug w/ Accessories		X				\$35,000			
4	AIRPORT	OUTLAY	Mower Replacement		X				\$10,000			
4	AIRPORT	OUTLAY	Vehicle w/ Fuel Cell		X				\$35,000			
11	PERPETUAL CARE	OUTLAY	Z-Turn Mower(s)		X				\$20,000			
TOTAL								\$6,682,543	\$5,952,950	\$18,903,450	\$1,814,284	\$1,651,450



# DEBT MODEL & DEBT SCHEDULES



# City of Hondo, Texas



City of Hondo  
1600 Avenue M., Hondo Texas 78861  
830.426.3378 • [www.hondo-tx.org](http://www.hondo-tx.org)

## Debt Model

Updated: September 13, 2022

*Presented by:*  
SAMCO Capital Markets, Inc.  
Mark McLiney  
Andrew Friedman  
Ryan Cunningham  
(210) 832-9760





## Debt Model

**City of Hondo, Texas**  
**Debt Model**  
**Updated: September 13, 2022**

General Fund Debt Obligations								Airport Debt Obligations		Electric Debt Obligations			
Fiscal Year Ending 9/30	GO Ref Series 2014	CO S-2015	GO Ref S-2016	CO's S-2021	Tax Notes S-2022	Tax Notes S-2022A	Total Debt Service	Fiscal Year Ending 9/30	GO Ref S-2016	Fiscal Year Ending 9/30	GO Ref S-2016	Tax Notes S-2022A	Total Debt Service
2023	\$ 118,446	\$ 108,739	\$ 66,734	\$ 174,125	\$ 104,682	\$ 57,311	\$ 630,037	2023	\$ 16,615	2023	\$ 55,353	\$ 29,173	\$ 84,526
2024	119,500	107,217	70,723	182,025	104,266	123,660	707,390	2024	16,373	2024	54,546	29,527	84,073
2025	120,305	110,627	69,597	194,550	102,907	165,371	763,357	2025	16,113	2025	53,680	28,762	82,442
2026	-	108,867	103,064	270,650	106,375	235,163	824,118	2026	25,741	2026	82,471	27,987	110,458
2027	-	111,939	106,056	270,475	104,680	233,595	826,744	2027	25,252	2027	85,855	27,196	113,051
2028	-	109,712	-	270,150	102,895	320,305	803,061	2028	-	2028	-	26,392	26,392
2029	-	107,323	-	269,675	105,992	320,182	803,172	2029	-	2029	-	30,494	30,494
2030	-	109,790	-	269,050	-	-	378,840	2030	-	2030	-	-	-
2031	-	111,973	-	273,200	-	-	385,173	2031	-	2031	-	-	-
2032	-	108,924	-	272,125	-	-	381,049	2032	-	2032	-	-	-
2033	-	110,741	-	270,900	-	-	381,641	2033	-	2033	-	-	-
2034	-	107,341	-	269,525	-	-	376,866	2034	-	2034	-	-	-
2035	-	108,801	-	272,925	-	-	381,726	2035	-	2035	-	-	-
2036	-	-	-	271,100	-	-	271,100	2036	-	2036	-	-	-
2037	-	-	-	269,125	-	-	269,125	2037	-	2037	-	-	-
2038	-	-	-	271,925	-	-	271,925	2038	-	2038	-	-	-
2039	-	-	-	269,500	-	-	269,500	2039	-	2039	-	-	-
2040	-	-	-	271,850	-	-	271,850	2040	-	2040	-	-	-
2041	-	-	-	268,975	-	-	268,975	2041	-	2041	-	-	-
Total	\$ 358,251	\$ 1,421,991	\$ 416,175	\$ 4,881,850	\$ 731,796	\$ 1,455,586	\$ 9,265,648	Total	\$ 100,093	Total	\$ 331,906	\$ 199,530	\$ 531,436

Utility System Supported Debt Obligations						
Fiscal Year Ending 9/30	CO S-2013	GO Ref S-2014	CO S-2015	GO Ref S-2016	CO S-2017	Total Debt Service
2023	\$ 50,465	\$ 69,563	\$ 94,355	\$ 55,353	\$ 351,971	\$ 621,707
2024	-	70,182	93,035	54,546	352,621	570,384
2025	-	70,656	96,657	53,680	352,699	573,692
2026	-	-	95,117	82,471	352,239	529,827
2027	-	-	93,430	85,855	351,356	530,641
2028	-	-	96,596	-	350,092	446,688
2029	-	-	94,489	-	353,437	447,926
2030	-	-	97,254	-	351,284	448,537
2031	-	-	94,750	-	353,831	448,580
2032	-	-	97,182	-	350,911	448,092
2033	-	-	94,334	-	352,645	446,979
2034	-	-	96,444	-	353,920	450,364
2035	-	-	93,258	-	354,722	447,980
2036	-	-	-	-	355,074	355,074
Total	\$ 50,465	\$ 210,401	\$ 1,236,899	\$ 331,906	\$ 4,936,799	\$ 6,766,470

EDC Supported Debt Obligations			
Fiscal Year Ending 9/30	GO Ref S-2016	S-T Rev S-2021	Total Debt Service
2023	\$ 55,622	\$ 75,350	\$ 130,972
2024	59,773	74,050	133,823
2025	58,820	77,700	136,520
2026	87,519	71,350	158,869
2027	85,855	75,000	160,855
2028	-	73,600	73,600
2029	-	72,200	72,200
2030	-	75,750	75,750
2031	-	-	-
2032	-	-	-
2033	-	-	-
2034	-	-	-
2035	-	-	-
2036	-	-	-
Total	\$ 347,589	\$ 595,000	\$ 942,589



**City of Hondo, Texas  
Aggregated Debt Service  
Updated: September 13, 2022**

FYE (9/30)	CO S-2013	GO Ref S-2014	CO S-2015	GO Ref S-2016	CO S-2017	CO S-2021	Rev Ref Bonds S-2021	Tax Notes S-2022	Tax Notes S-2022A	Total Debt Service
2023	50,465	188,009	203,094	249,677	351,971	174,125	75,350	\$ 104,682	\$ 86,484	1,483,856
2024	-	189,682	200,252	255,962	352,621	182,025	74,050	104,266	153,187	1,512,044
2025	-	190,961	207,284	251,891	352,699	194,550	77,700	102,907	194,133	1,572,124
2026	-	-	203,984	381,267	352,239	270,650	71,350	106,375	263,150	1,649,014
2027	-	-	205,369	388,873	351,356	270,475	75,000	104,680	260,791	1,656,543
2028	-	-	206,308	-	350,092	270,150	73,600	102,895	346,697	1,349,741
2029	-	-	201,812	-	353,437	269,675	72,200	105,992	350,675	1,353,791
2030	-	-	207,044	-	351,284	269,050	75,750	-	-	903,127
2031	-	-	206,723	-	353,831	273,200	-	-	-	833,753
2032	-	-	206,105	-	350,911	272,125	-	-	-	829,141
2033	-	-	205,075	-	352,645	270,900	-	-	-	828,620
2034	-	-	203,785	-	353,920	269,525	-	-	-	827,230
2035	-	-	202,059	-	354,722	272,925	-	-	-	829,706
2036	-	-	-	-	355,074	271,100	-	-	-	626,174
2037	-	-	-	-	-	269,125	-	-	-	269,125
2038	-	-	-	-	-	271,925	-	-	-	271,925
2039	-	-	-	-	-	269,500	-	-	-	269,500
2040	-	-	-	-	-	271,850	-	-	-	271,850
2041	-	-	-	-	-	268,975	-	-	-	268,975
Total	\$ 50,465	\$ 568,652	\$ 2,658,890	\$ 1,527,670	\$ 4,936,799	\$ 4,881,850	\$ 595,000	\$ 731,796	\$ 1,655,116	\$ 17,606,237

Source of Repayment: 100% Utility 63% General 53.4% General 27.36% General 100% Utility 100% General 100% EDC 100% General 88% General  
 37% Utility 46.6% Utility 21.84% Utility 6.58% Airport 21.84% Electric 22.39% EDC 12% Electric



## Debt Service Schedules



#### BOND DEBT SERVICE

City of Hondo, Texas  
\$490,000 Combination Tax and Subordinate Lien Revenue Certicates of Obligation, Series 2013  
Non-Callable

Dated Date 08/01/2015  
Delivery Date 08/01/2015

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
02/01/2023 09/30/2023	50,000	1.860%	465	50,465	50,465
	50,000		465	50,465	50,465

### BOND DEBT SERVICE

City of Hondo, Texas  
\$ 1,672,000 General Obligation Refunding Bonds, Series 2014  
Non-Callable

Dated Date 08/01/2015  
Delivery Date 08/01/2015

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
02/01/2023	174,000	2.950%	8,287.75	182,287.75	
08/01/2023			5,721.25	5,721.25	
09/30/2023					188,009.00
02/01/2024	181,000	3.050%	5,721.25	186,721.25	
08/01/2024			2,961.00	2,961.00	
09/30/2024					189,682.25
02/01/2025	188,000	3.150%	2,961.00	190,961.00	
09/30/2025					190,961.00
	543,000		25,652.25	568,652.25	568,652.25

## DETAILED BOND DEBT SERVICE

City of Hondo, Texas  
\$ 1,672,000 General Obligation Refunding Bonds, Series 2014  
Non-Callable

Dated Date 08/01/2015  
Delivery Date 08/01/2015

General Fund Portion (63%) (GF)

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
02/01/2023	109,620	2.950%	5,221.28	114,841.28	
08/01/2023			3,604.39	3,604.39	
09/30/2023					118,445.67
02/01/2024	114,030	3.050%	3,604.39	117,634.39	
08/01/2024			1,865.43	1,865.43	
09/30/2024					119,499.82
02/01/2025	118,440	3.150%	1,865.43	120,305.43	
09/30/2025					120,305.43
	342,090		16,160.92	358,250.92	358,250.92

## DETAILED BOND DEBT SERVICE

City of Hondo, Texas  
\$ 1,672,000 General Obligation Refunding Bonds, Series 2014  
Non-Callable

Dated Date 08/01/2015  
Delivery Date 08/01/2015

Water and Sewer Fund Portion (37%) (UF)

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
02/01/2023	64,380	2.950%	3,066.47	67,446.47	
08/01/2023			2,116.86	2,116.86	
09/30/2023					69,563.33
02/01/2024	66,970	3.050%	2,116.86	69,086.86	
08/01/2024			1,095.57	1,095.57	
09/30/2024					70,182.43
02/01/2025	69,560	3.150%	1,095.57	70,655.57	
09/30/2025					70,655.57
	200,910		9,491.33	210,401.33	210,401.33

City of Hondo, Texas  
 \$3,450,000 Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2015  
 Portions of Maturities 2018 through 2021 Callable August 1, 2017  
 Remainder Callable August 1, 2025

 Dated Date 12/29/2015  
 Delivery Date 12/29/2015

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/01/2023			31,546.75	31,546.75	
08/01/2023	140,000	2.030%	31,546.75	171,546.75	203,093.50
09/30/2023					
02/01/2024			30,125.75	30,125.75	
08/01/2024	140,000	2.120%	30,125.75	170,125.75	200,251.50
09/30/2024					
02/01/2025			28,641.75	28,641.75	
08/01/2025	150,000	2.200%	28,641.75	178,641.75	207,283.50
09/30/2025					
02/01/2026			26,991.75	26,991.75	
08/01/2026	150,000	2.410%	26,991.75	176,991.75	203,983.50
09/30/2026					
02/01/2027			25,184.25	25,184.25	
08/01/2027	155,000	2.620%	25,184.25	180,184.25	205,368.50
09/30/2027					
02/01/2028			23,153.75	23,153.75	
08/01/2028	160,000	2.810%	23,153.75	183,153.75	206,307.50
09/30/2028					
02/01/2029			20,905.75	20,905.75	
08/01/2029	160,000	2.980%	20,905.75	180,905.75	201,811.50
09/30/2029					
02/01/2030			18,521.75	18,521.75	
08/01/2030	170,000	3.130%	18,521.75	188,521.75	207,043.50
09/30/2030					
02/01/2031			15,861.25	15,861.25	
08/01/2031	175,000	3.210%	15,861.25	190,861.25	206,722.50
09/30/2031					
02/01/2032			13,052.50	13,052.50	
08/01/2032	180,000	3.350%	13,052.50	193,052.50	206,105.00
09/30/2032					
02/01/2033			10,037.50	10,037.50	
08/01/2033	185,000	3.400%	10,037.50	195,037.50	205,075.00
09/30/2033					
02/01/2034			6,892.50	6,892.50	
08/01/2034	190,000	3.540%	6,892.50	196,892.50	203,785.00
09/30/2034					
02/01/2035			3,529.50	3,529.50	
08/01/2035	195,000	3.620%	3,529.50	198,529.50	202,059.00
09/30/2035					
	2,150,000		508,889.50	2,658,889.50	2,658,889.50

## DETAILED BOND DEBT SERVICE

City of Hondo, Texas  
 \$3,450,000 Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2015  
 Portions of Maturities 2018 through 2021 Callable August 1, 2017  
 Remainder Callable August 1, 2025

Dated Date 12/29/2015  
 Delivery Date 12/29/2015

General Fund Component (GF)

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/01/2023			16,869.50	16,869.50	
08/01/2023	75,000	2.030%	16,869.50	91,869.50	
09/30/2023					108,739.00
02/01/2024			16,108.25	16,108.25	
08/01/2024	75,000	2.120%	16,108.25	91,108.25	
09/30/2024					107,216.50
02/01/2025			15,313.25	15,313.25	
08/01/2025	80,000	2.200%	15,313.25	95,313.25	
09/30/2025					110,626.50
02/01/2026			14,433.25	14,433.25	
08/01/2026	80,000	2.410%	14,433.25	94,433.25	
09/30/2026					108,866.50
02/01/2027			13,469.25	13,469.25	
08/01/2027	85,000	2.620%	13,469.25	98,469.25	
09/30/2027					111,938.50
02/01/2028			12,355.75	12,355.75	
08/01/2028	85,000	2.810%	12,355.75	97,355.75	
09/30/2028					109,711.50
02/01/2029			11,161.50	11,161.50	
08/01/2029	85,000	2.980%	11,161.50	96,161.50	
09/30/2029					107,323.00
02/01/2030			9,895.00	9,895.00	
08/01/2030	90,000	3.130%	9,895.00	99,895.00	
09/30/2030					109,790.00
02/01/2031			8,486.50	8,486.50	
08/01/2031	95,000	3.210%	8,486.50	103,486.50	
09/30/2031					111,973.00
02/01/2032			6,961.75	6,961.75	
08/01/2032	95,000	3.350%	6,961.75	101,961.75	
09/30/2032					108,923.50
02/01/2033			5,370.50	5,370.50	
08/01/2033	100,000	3.400%	5,370.50	105,370.50	
09/30/2033					110,741.00
02/01/2034			3,670.50	3,670.50	
08/01/2034	100,000	3.540%	3,670.50	103,670.50	
09/30/2034					107,341.00
02/01/2035			1,900.50	1,900.50	
08/01/2035	105,000	3.620%	1,900.50	106,900.50	
09/30/2035					108,801.00
	1,150,000		271,991.00	1,421,991.00	1,421,991.00

### DETAILED BOND DEBT SERVICE

**City of Hondo, Texas**  
**\$3,450,000 Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2015**  
**Portions of Maturities 2018 through 2021 Callable August 1, 2017**  
**Remainder Callable August 1, 2025**

Dated Date	12/29/2015
Delivery Date	12/29/2015

#### Utility Fund Component (UF)

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
02/01/2023			14,677.25	14,677.25	
08/01/2023	65,000	2.030%	14,677.25	79,677.25	94,354.50
09/30/2023					
02/01/2024			14,017.50	14,017.50	
08/01/2024	65,000	2.120%	14,017.50	79,017.50	93,035.00
09/30/2024					
02/01/2025			13,328.50	13,328.50	
08/01/2025	70,000	2.200%	13,328.50	83,328.50	96,657.00
09/30/2025					
02/01/2026			12,558.50	12,558.50	
08/01/2026	70,000	2.410%	12,558.50	82,558.50	95,117.00
09/30/2026					
02/01/2027			11,715.00	11,715.00	
08/01/2027	70,000	2.620%	11,715.00	81,715.00	93,430.00
09/30/2027					
02/01/2028			10,798.00	10,798.00	
08/01/2028	75,000	2.810%	10,798.00	85,798.00	96,596.00
09/30/2028					
02/01/2029			9,744.25	9,744.25	
08/01/2029	75,000	2.980%	9,744.25	84,744.25	94,488.50
09/30/2029					
02/01/2030			8,626.75	8,626.75	
08/01/2030	80,000	3.130%	8,626.75	88,626.75	97,253.50
09/30/2030					
02/01/2031			7,374.75	7,374.75	
08/01/2031	80,000	3.210%	7,374.75	87,374.75	94,749.50
09/30/2031					
02/01/2032			6,090.75	6,090.75	
08/01/2032	85,000	3.350%	6,090.75	91,090.75	97,181.50
09/30/2032					
02/01/2033			4,667.00	4,667.00	
08/01/2033	85,000	3.400%	4,667.00	89,667.00	94,334.00
09/30/2033					
02/01/2034			3,222.00	3,222.00	
08/01/2034	90,000	3.540%	3,222.00	93,222.00	96,444.00
09/30/2034					

## BOND DEBT SERVICE

City of Hondo, Texas  
 \$2,635,000 General Obligation Refunding Bonds, Series 2016  
 Callable February 1, 2026

Dated Date 11/30/2016  
 Delivery Date 11/30/2016

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
02/01/2023	225,000	1.553%	13,212.15	238,212.15	
08/01/2023			11,465.03	11,465.03	
09/30/2023					249,677.18
02/01/2024	235,000	1.675%	11,465.03	246,465.03	
08/01/2024			9,496.90	9,496.90	
09/30/2024					255,961.93
02/01/2025	235,000	1.790%	9,496.90	244,496.90	
08/01/2025			7,393.65	7,393.65	
09/30/2025					251,890.55
02/01/2026	370,000	1.903%	7,393.65	377,393.65	
08/01/2026			3,873.10	3,873.10	
09/30/2026					381,266.75
02/01/2027	385,000	2.012%	3,873.10	388,873.10	
09/30/2027					388,873.10
	1,450,000		77,669.51	1,527,669.51	1,527,669.51



#### DETAILED BOND DEBT SERVICE

City of Hondo, Texas  
\$2,635,000 General Obligation Refunding Bonds, Series 2016  
Callable February 1, 2026

Dated Date 11/30/2016  
Delivery Date 11/30/2016

##### General Fund Component (GF)

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
02/01/2023	60,000	1.553%	3,599.83	63,599.83	
08/01/2023			3,133.93	3,133.93	
09/30/2023					66,733.76
02/01/2024	65,000	1.675%	3,133.93	68,133.93	
08/01/2024			2,589.55	2,589.55	
09/30/2024					70,723.48
02/01/2025	65,000	1.790%	2,589.55	67,589.55	
08/01/2025			2,007.80	2,007.80	
09/30/2025					69,597.35
02/01/2026	100,000	1.903%	2,007.80	102,007.80	
08/01/2026			1,056.30	1,056.30	
09/30/2026					103,064.10
02/01/2027	105,000	2.012%	1,056.30	106,056.30	
09/30/2027					106,056.30
	395,000		21,174.99	416,174.99	416,174.99

## DETAILED BOND DEBT SERVICE

City of Hondo, Texas  
 \$2,635,000 General Obligation Refunding Bonds, Series 2016  
 Callable February 1, 2026

Dated Date 11/30/2016  
 Delivery Date 11/30/2016

Airport Fund Component (AF)

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
02/01/2023	15,000	1.553%	865.73	15,865.73	
08/01/2023			749.25	749.25	
09/30/2023					16,614.98
02/01/2024	15,000	1.675%	749.25	15,749.25	
08/01/2024			623.63	623.63	
09/30/2024					16,372.88
02/01/2025	15,000	1.790%	623.63	15,623.63	
08/01/2025			489.38	489.38	
09/30/2025					16,113.01
02/01/2026	25,000	1.903%	489.38	25,489.38	
08/01/2026			251.50	251.50	
09/30/2026					25,740.88
02/01/2027	25,000	2.012%	251.50	25,251.50	
09/30/2027					25,251.50
	95,000		5,093.25	100,093.25	100,093.25

### DETAILED BOND DEBT SERVICE

City of Hondo, Texas  
 \$2,635,000 General Obligation Refunding Bonds, Series 2016  
 Callable February 1, 2026

Dated Date 11/30/2016  
 Delivery Date 11/30/2016

#### Electric Fund Component (EF)

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
02/01/2023	50,000	1.553%	2,870.80	52,870.80	
08/01/2023			2,482.55	2,482.55	
09/30/2023					55,353.35
02/01/2024	50,000	1.675%	2,482.55	52,482.55	
08/01/2024			2,063.80	2,063.80	
09/30/2024					54,546.35
02/01/2025	50,000	1.790%	2,063.80	52,063.80	
08/01/2025			1,616.30	1,616.30	
09/30/2025					53,680.10
02/01/2026	80,000	1.903%	1,616.30	81,616.30	
08/01/2026			855.10	855.10	
09/30/2026					82,471.40
02/01/2027	85,000	2.012%	855.10	85,855.10	
09/30/2027					85,855.10
	315,000		16,906.30	331,906.30	331,906.30

### DETAILED BOND DEBT SERVICE

City of Hondo, Texas  
 \$2,635,000 General Obligation Refunding Bonds, Series 2016  
 Callable February 1, 2026

Dated Date 11/30/2016  
 Delivery Date 11/30/2016

#### Utility Fund Component (UF)

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
02/01/2023	50,000	1.553%	2,870.80	52,870.80	
08/01/2023			2,482.55	2,482.55	
09/30/2023					55,353.35
02/01/2024	50,000	1.675%	2,482.55	52,482.55	
08/01/2024			2,063.80	2,063.80	
09/30/2024					54,546.35
02/01/2025	50,000	1.790%	2,063.80	52,063.80	
08/01/2025			1,616.30	1,616.30	
09/30/2025					53,680.10
02/01/2026	80,000	1.903%	1,616.30	81,616.30	
08/01/2026			855.10	855.10	
09/30/2026					82,471.40
02/01/2027	85,000	2.012%	855.10	85,855.10	
09/30/2027					85,855.10
	315,000		16,906.30	331,906.30	331,906.30

## DETAILED BOND DEBT SERVICE

City of Hondo, Texas  
 \$2,635,000 General Obligation Refunding Bonds, Series 2016  
 Callable February 1, 2026

Dated Date 11/30/2016  
 Delivery Date 11/30/2016

EDC Component (EDC)

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
02/01/2023	50,000	1.553%	3,005.00	53,005.00	
08/01/2023			2,616.75	2,616.75	
09/30/2023					55,621.75
02/01/2024	55,000	1.675%	2,616.75	57,616.75	
08/01/2024			2,156.13	2,156.13	
09/30/2024					59,772.88
02/01/2025	55,000	1.790%	2,156.13	57,156.13	
08/01/2025			1,663.88	1,663.88	
09/30/2025					58,820.01
02/01/2026	85,000	1.903%	1,663.88	86,663.88	
08/01/2026			855.10	855.10	
09/30/2026					87,518.98
02/01/2027	85,000	2.012%	855.10	85,855.10	
09/30/2027					85,855.10
	330,000		17,588.72	347,588.72	347,588.72

## BOND DEBT SERVICE

City of Hondo, Texas

\$5,470,000 Combination Tax and Subordinate Lien Revenue Certificates of Obligation, Series 2017

Callable August 1, 2026

TWDB Rates as of December 6, 2016

Dated Date	01/19/2017
Delivery Date	01/19/2017

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/01/2023			50,985.25	50,985.25	
08/01/2023	250,000	1.740%	50,985.25	300,985.25	351,970.50
09/30/2023			48,810.25	48,810.25	
02/01/2024			46,349.50	46,349.50	352,620.50
08/01/2024	255,000	1.930%	46,349.50	303,810.25	
09/30/2024			43,619.50	43,619.50	
02/01/2025			40,678.00	40,678.00	352,239.00
08/01/2025	260,000	2.100%	40,678.00	310,678.00	
09/30/2025			37,546.00	37,546.00	
02/01/2026			34,218.50	34,218.50	350,092.00
08/01/2026	265,000	2.220%	34,218.50	319,218.50	
09/30/2026			30,641.75	30,641.75	
02/01/2027			30,641.75	320,641.75	353,437.00
08/01/2027	270,000	2.320%	30,641.75	26,915.25	
09/30/2027			26,915.25	26,915.25	
02/01/2028			22,955.25	22,955.25	353,830.50
08/01/2028	275,000	2.420%	22,955.25	327,955.25	
09/30/2028			18,822.50	18,822.50	
02/01/2029			18,822.50	333,822.50	350,910.50
08/01/2029	285,000	2.510%	18,822.50	319,218.50	
09/30/2029			14,459.75	14,459.75	
02/01/2030			14,459.75	339,459.75	353,919.50
08/01/2030	290,000	2.570%	14,459.75	30,641.75	
09/30/2030			30,641.75	30,641.75	
02/01/2031			26,915.25	26,915.25	
08/01/2031	300,000	2.640%	26,915.25	326,915.25	
09/30/2031			22,955.25	22,955.25	
02/01/2032			18,822.50	18,822.50	354,722.00
08/01/2032	305,000	2.710%	18,822.50	333,822.50	
09/30/2032			14,459.75	14,459.75	
02/01/2033			14,459.75	339,459.75	
08/01/2033	315,000	2.770%	14,459.75	30,641.75	355,074.00
09/30/2033			30,641.75	30,641.75	
02/01/2034			26,915.25	26,915.25	
08/01/2034	325,000	2.830%	26,915.25	326,915.25	
09/30/2034			22,955.25	22,955.25	
02/01/2035			18,822.50	18,822.50	
08/01/2035	335,000	2.880%	18,822.50	333,822.50	
09/30/2035			14,459.75	14,459.75	
02/01/2036			14,459.75	339,459.75	
08/01/2036	345,000	2.920%	14,459.75	30,641.75	
09/30/2036			30,641.75	30,641.75	
	4,075,000		861,799.00	4,936,799.00	4,936,799.00

## BOND DEBT SERVICE

City of Hondo, Texas  
 \$3,725,000 Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2021  
 Callable 2/1/2030 at Par  
 (with HNB and CNB Splits)



Dated Date 09/15/2021  
 Delivery Date 09/15/2021

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/01/2023	65,000	3.000%	55,050	120,050	
08/01/2023			54,075	54,075	
09/30/2023					174,125
02/01/2024	75,000	3.000%	54,075	129,075	
08/01/2024			52,950	52,950	
09/30/2024					182,025
02/01/2025	90,000	3.000%	52,950	142,950	
08/01/2025			51,600	51,600	
09/30/2025					194,550
02/01/2026	170,000	3.000%	51,600	221,600	
08/01/2026			49,050	49,050	
09/30/2026					270,650
02/01/2027	175,000	3.000%	49,050	224,050	
08/01/2027			46,425	46,425	
09/30/2027					270,475
02/01/2028	180,000	3.000%	46,425	226,425	
08/01/2028			43,725	43,725	
09/30/2028					270,150
02/01/2029	185,000	3.000%	43,725	228,725	
08/01/2029			40,950	40,950	
09/30/2029					269,675
02/01/2030	190,000	3.000%	40,950	230,950	
08/01/2030			38,100	38,100	
09/30/2030					269,050
02/01/2031	200,000	3.000%	38,100	238,100	
08/01/2031			35,100	35,100	
09/30/2031					273,200
02/01/2032	205,000	3.000%	35,100	240,100	
08/01/2032			32,025	32,025	
09/30/2032					272,125
02/01/2033	210,000	3.000%	32,025	242,025	
08/01/2033			28,875	28,875	
09/30/2033					270,900
02/01/2034	215,000	3.000%	28,875	243,875	
08/01/2034			25,650	25,650	
09/30/2034					269,525
02/01/2035	225,000	3.000%	25,650	250,650	
08/01/2035			22,275	22,275	
09/30/2035					272,925
02/01/2036	230,000	3.000%	22,275	252,275	
08/01/2036			18,825	18,825	
09/30/2036					271,100
02/01/2037	235,000	3.000%	18,825	253,825	
08/01/2037			15,300	15,300	
09/30/2037					269,125
02/01/2038	245,000	3.000%	15,300	260,300	

## BOND DEBT SERVICE

City of Hondo, Texas  
 \$3,725,000 Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2021  
 Callable 2/1/2030 at Par  
 (with HNB and CNB Splits)

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
08/01/2038			11,625	11,625	
09/30/2038					271,925
02/01/2039	250,000	3.000%	11,625	261,625	
08/01/2039			7,875	7,875	
09/30/2039					269,500
02/01/2040	260,000	3.000%	7,875	267,875	
08/01/2040			3,975	3,975	
09/30/2040					271,850
02/01/2041	265,000	3.000%	3,975	268,975	
09/30/2041					268,975
	3,670,000		1,211,850	4,881,850	4,881,850

### BOND DEBT SERVICE

Hondo Economic Development Corporation  
 \$615,000 Sales Tax Refunding Bonds, Taxable Series 2021  
 Non Callable

Dated Date 11/03/2021  
 Delivery Date 11/03/2021

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/01/2023	65,000	2.000%	5,500	70,500	
08/01/2023			4,850	4,850	
09/30/2023					75,350
02/01/2024	65,000	2.000%	4,850	69,850	
08/01/2024			4,200	4,200	
09/30/2024					74,050
02/01/2025	70,000	2.000%	4,200	74,200	
08/01/2025			3,500	3,500	
09/30/2025					77,700
02/01/2026	65,000	2.000%	3,500	68,500	
08/01/2026			2,850	2,850	
09/30/2026					71,350
02/01/2027	70,000	2.000%	2,850	72,850	
08/01/2027			2,150	2,150	
09/30/2027					75,000
02/01/2028	70,000	2.000%	2,150	72,150	
08/01/2028			1,450	1,450	
09/30/2028					73,600
02/01/2029	70,000	2.000%	1,450	71,450	
08/01/2029			750	750	
09/30/2029					72,200
02/01/2030	75,000	2.000%	750	75,750	
09/30/2030					75,750
	550,000		45,000	595,000	595,000

## BOND DEBT SERVICE

City of Hondo, Texas  
 \$685,000 Tax Notes, Series 2022  
 Non Callable

Dated Date 03/09/2022  
 Delivery Date 03/09/2022

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/01/2023	90,000	1.070%	9,726.64	99,726.64	
08/01/2023			4,955.75	4,955.75	
09/30/2023					104,682.39
02/01/2024	95,000	1.360%	4,955.75	99,955.75	
08/01/2024			4,309.75	4,309.75	
09/30/2024					104,265.50
02/01/2025	95,000	1.500%	4,309.75	99,309.75	
08/01/2025			3,597.25	3,597.25	
09/30/2025					102,907.00
02/01/2026	100,000	1.640%	3,597.25	103,597.25	
08/01/2026			2,777.25	2,777.25	
09/30/2026					106,374.50
02/01/2027	100,000	1.750%	2,777.25	102,777.25	
08/01/2027			1,902.25	1,902.25	
09/30/2027					104,679.50
02/01/2028	100,000	1.820%	1,902.25	101,902.25	
08/01/2028			992.25	992.25	
09/30/2028					102,894.50
02/01/2029	105,000	1.890%	992.25	105,992.25	
09/30/2029					105,992.25
	685,000		46,795.64	731,795.64	731,795.64

### BOND DEBT SERVICE

City of Hondo, Texas  
 \$1,455,000 Tax Notes, Series 2022A  
 Callable 2/1/2026 at Par

Dated Date                    10/12/2022  
 Delivery Date                10/12/2022

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
02/01/2023	50,000	3.060%	14,048.89	64,048.89	
08/01/2023			22,435.00	22,435.00	
09/30/2023					86,483.89
02/01/2024	110,000	3.060%	22,435.00	132,435.00	
08/01/2024			20,752.00	20,752.00	
09/30/2024					153,187.00
02/01/2025	155,000	3.060%	20,752.00	175,752.00	
08/01/2025			18,380.50	18,380.50	
09/30/2025					194,132.50
02/01/2026	230,000	3.140%	18,380.50	248,380.50	
08/01/2026			14,769.50	14,769.50	
09/30/2026					263,150.00
02/01/2027	235,000	3.190%	14,769.50	249,769.50	
08/01/2027			11,021.25	11,021.25	
09/30/2027					260,790.75
02/01/2028	330,000	3.240%	11,021.25	341,021.25	
08/01/2028			5,675.25	5,675.25	
09/30/2028					346,696.50
02/01/2029	345,000	3.290%	5,675.25	350,675.25	
09/30/2029					350,675.25
	1,455,000		200,115.89	1,655,115.89	1,655,115.89

## DETAILED BOND DEBT SERVICE

City of Hondo, Texas  
 \$1,455,000 Tax Notes, Series 2022A  
 Callable 2/1/2026 at Par

Dated Date 10/12/2022  
 Delivery Date 10/12/2022

General Fund Component (GF)

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/01/2023	25,000	3.060%	12,330.78	37,330.78	
08/01/2023			19,980.25	19,980.25	
09/30/2023					57,311.03
02/01/2024	85,000	3.060%	19,980.25	104,980.25	
08/01/2024			18,679.75	18,679.75	
09/30/2024					123,660.00
02/01/2025	130,000	3.060%	18,679.75	148,679.75	
08/01/2025			16,690.75	16,690.75	
09/30/2025					165,370.50
02/01/2026	205,000	3.140%	16,690.75	221,690.75	
08/01/2026			13,472.25	13,472.25	
09/30/2026					235,163.00
02/01/2027	210,000	3.190%	13,472.25	223,472.25	
08/01/2027			10,122.75	10,122.75	
09/30/2027					233,595.00
02/01/2028	305,000	3.240%	10,122.75	315,122.75	
08/01/2028			5,181.75	5,181.75	
09/30/2028					320,304.50
02/01/2029	315,000	3.290%	5,181.75	320,181.75	
09/30/2029					320,181.75
	1,275,000		180,585.78	1,455,585.78	1,455,585.78

## DETAILED BOND DEBT SERVICE

City of Hondo, Texas  
 \$1,455,000 Tax Notes, Series 2022A  
 Callable 2/1/2026 at Par

Dated Date 10/12/2022  
 Delivery Date 10/12/2022

Electric Fund Component (EF)

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
02/01/2023	25,000	3.060%	1,718.11	26,718.11	
08/01/2023			2,454.75	2,454.75	
09/30/2023					29,172.86
02/01/2024	25,000	3.060%	2,454.75	27,454.75	
08/01/2024			2,072.25	2,072.25	
09/30/2024					29,527.00
02/01/2025	25,000	3.060%	2,072.25	27,072.25	
08/01/2025			1,689.75	1,689.75	
09/30/2025					28,762.00
02/01/2026	25,000	3.140%	1,689.75	26,689.75	
08/01/2026			1,297.25	1,297.25	
09/30/2026					27,987.00
02/01/2027	25,000	3.190%	1,297.25	26,297.25	
08/01/2027			898.50	898.50	
09/30/2027					27,195.75
02/01/2028	25,000	3.240%	898.50	25,898.50	
08/01/2028			493.50	493.50	
09/30/2028					26,392.00
02/01/2029	30,000	3.290%	493.50	30,493.50	
09/30/2029					30,493.50
	180,000		19,530.11	199,530.11	199,530.11



# FINANCIAL POLICIES

## **City of Hondo, Texas Budgeting Policies**

### **1. Target Balances**

It will be the Policy of the City of Hondo to develop a Budget for its governmental and enterprise funds that meet the Targeted Working Capital Balance of 45 days, or 12%, of operating uses by fiscal year 2022-23. For any Budget that does not meet the 45 day target, the reasons the target will not be met will be explained in the budget transmittal letter.

This policy uses the word expense to represent both expenditures and expenses.

### **Procedures**

The following procedures will be followed when preparing and reporting on the budget.

**Capital Items** – There are two types of capital items, and each will be treated differently.

For capital items that are recurring in nature and are budgeted each year, they will be treated as a regular operating expense, which means any unspent funds expire at the end of the year and their amounts will be included as operating expenses in the Working Capital calculation. Examples of capital items in this category would be the annual amounts set aside for street repair, or the purchase of vehicles or similar equipment.

For capital items that are not recurring in nature, they will not be treated as a regular operating expense, which means they will be excluded as operating expenses in the Working Capital calculation. In addition, during the Annual Budget presentation, their expenses will need to be identified as a projected expense for any amounts that are expected to cross the fiscal year. See the Budget Presentation Format for an example of how they shall be presented. Examples of capital items in this category will be projects where a specific road is built, power, water or sewer line installed, or a building being built. We will call these types of capital items Capital Projects.

### **Targeted Balance Presentation Format**

- Working Capital Balance Beginning of the Fiscal Year
- Plus Projected Sources for the Current Fiscal Year
- Less Projected Uses for the Current Fiscal Year
- Equals Projected Working Capital Balance at the end of Current Fiscal Year
- Less adjustment for any Capital Projects that will be carried forward
- Plus Sources for the New Fiscal Year
- Equals Amounts Available for the New Fiscal Year
- Less Uses for the New Fiscal Year
- Equals Ending Balance at the end of the New Fiscal Year
- Ending Balance divided Uses for the New Fiscal Year Equals Working Capital Ratio

A separate Cash Plus Position Policy provides guidance on Targeted Cash levels.

## **2. Annual Operating Budget**

Annual budgets will be prepared for all Operating Funds and selected Special Revenue Funds. The objective of the Operating Funds is for current revenues and other sources to cover current and other uses of funds, that is, one time revenues will not be used to fund on-going expenses.

The City Manager will determine the processes and forms for the Annual Operating Budget. Those processes and forms will be developed and documented during the FY 21-22 budget season.

## **3. Capital Program Budgets**

A five-year Capital Program will be developed and then updated each year. The program will provide an indication of the improvements and additions to infrastructure that are expected to be needed each year during the program. It is expected the items in the Capital Program will be those items earlier defined as non-recurring. Funding for the Capital Program will often be a mix of recurring revenues with an infusion of one-time revenues such as debt.

The following is an excerpt from the City Charter

### **SECTION 7.10 Capital Program –**

The City Manager shall submit a five (5) year capital program as an attachment to the annual budget. The program as submitted shall include:

- (1) A clear general summary of its contents;
- (2) A list of all capital improvements which are proposed to be undertaken during the five (5) fiscal years succeeding the budget year, with appropriate supporting information as to the necessity for such improvements;
- (3) Cost estimates, method of financing and recommended time schedules for each improvement; and
- (4) The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

The above information may be revised and extended each year with regard to capital improvements still pending or in process of construction or acquisition.

The City Manager will determine the processes and forms for the Capital Program Budget. Those processes and forms will be developed and documented during the FY 2021-22 budget season.

#### **4. Budget Amendments**

The City budgets its operations at the Fund level. Since budgets are generally prepared 15 months prior to the end of the fiscal year being serviced, circumstances and needs often change before the year ends. When a need arises where additional budget funds are needed, the City Manager will take those requests before City Council and request they amend the budget.

The following is an excerpt from the City Charter:

#### **SECTION 7.08 Amending the Budget**

Under conditions which may arise and which could not reasonably have been foreseen in the normal process of planning the budget, the City Council may, by the affirmative vote of a majority of the City Council, amend or change the budget to provide for any additional expense in which the general welfare of the citizenry is involved. These amendments shall be by ordinance and shall become an attachment to the original budget.

Budget Amendments that increase the Fund's budget require a City Ordinance.

The City Manager will maintain the forms necessary for Budget Amendments. Those forms include an attachment to the Budget Amendment Ordinance that identifies the current amendment request as well as the previous amendments to the budget.

#### **5. Budget Transfers**

The City Budgets its operations at the Fund level. Since budgets are generally prepared 15 months prior to the end of the fiscal year being serviced, circumstances and needs often change before the year ends. To facilitate these changing needs, the City Manager has the authority to transfer budgeted funds within each Fund, but not the authority to transfer budgeted funds between Funds. However, the City Manager has elected to share with Council any budget transfer which creates an expense greater than \$15,000, and reserves the right to share any other transfer which he believes should be brought to the attention of Council.

The Finance Officer will maintain forms to assist in identifying Budget Transfers.

The City Manager must approve all Budget Transfers.

#### **6. Budget Allocations**

To assist in the management of cash and provide verification that Revenues and Expenses are as expected, it is important that our significant Revenue and Expense budgets have projections on when the revenue will be received or the expense spent.

The Finance Officer will maintain forms to assist in identifying the spread of revenues and expenses throughout the year. However, initial loads when fiscal year budgets are adopted might be best captured using spreadsheets.

## 7. City Charter

Attachment 1 contains an excerpt from the City Charter on sections that relate to budgeting. Those sections are:

- 7.2 Submission of Budget and Budget Message
- 7.3 Budget Message
- 7.4 Budget a Public Record
- 7.5 Public Hearing on Budget
- 7.6 Proceeding on Adoption of Budget
- 7.7 Budget, Appropriation and Amount to be Raised by Taxation
- 7.8 Amending the Budget
- 7.9 Certification; Copies Made Available
- 7.10 Capital Program
- 7.11 Defect Shall Not Invalidate the Tax Levy
- 7.12 Lapse of Appropriations
- 7.13 Bonds and Other Evidences of Indebtedness
- 7.14 Emergency Funding
- 7.15 Purchasing
- 7.16 Administration of Budget

## 8. Budget Cover Page

In 2013, the Texas Legislature passed Senate Bill 656. One of the requirement of the law is it requires the budget include a cover page with specific information. This page shall be the first page after the budget cover.

Attachment 1  
Hondo Budgeting Policy  
(Excerpted from City Charter)

**ARTICLE VII**  
**FINANCIAL PROCEDURES**

**SECTION 7.01      Fiscal Year**

The fiscal year of City shall begin on the first day of October and end on the last day of September on the next succeeding year. Such fiscal year shall also constitute the budget and accounting year.

**SECTION 7.02      Submission of Budget and Budget Measure**

On or before August 15<sup>th</sup> of the fiscal year, the City Manager shall submit to the City Council a budget for the ensuing fiscal year and an accompanying budget message. The proposed budget submitted to Council for review will be an itemized budget in accordance with state law.

**SECTION 7.03      Budget Message**

The City Manager's message shall explain the budget both in fiscal terms and in terms of the work programs. It shall outline the proposed financial policies of the City for the ensuing fiscal year, describe the important features of the budget, indicate any major changes from the current year in financial policies, expenditures and revenues together with the reasons for such changes, summarize the City's debt position and include such other material as the City Manager deems desirable.

**SECTION 7.04      Budget a Public Record**

In accordance with state law, the proposed budget and all supporting schedules shall be filed with the person performing the duties of City Secretary when submitted to the City Council and shall be open to the public inspection by anyone interested. A notice of availability shall be published in the official newspaper within ten (10) days of the budget being presented to City Council.

**SECTION 7.05      Public Hearing on Budget**

At the City Council meeting when the budget is submitted, the City Council shall name the date and place of a public hearing and shall have published in the official newspaper of the City, the time and place, which will be not less than the ten (10) days nor more than thirty

(30) days after the date of notice. At this hearing, interested citizens may express their opinions concerning items of expenditures, giving their reasons for wishing to increase or decrease any items of expense.

## **SECTION 7.06        Proceeding on Adoption of Budget**

After public hearing, the City Council shall analyze the budget, making any additions or deletions which they feel appropriate, and shall, at least ten (10) days prior to the beginning of the next fiscal year, adopt the budget by the affirmative vote of a majority of the City Council. Should the City Council take no final action on or prior to such day, the current budget shall be in force on a month-to-month basis until a new budget is adopted, and new budget must be approved within thirty (30) days of the start of the new fiscal year.

## **SECTION 7.07        Budget, Appropriation and Amount to be raised by Taxation**

On final adoption, the budget shall be in effect for the budget year. Final adoption of the budget by the City Council shall constitute the official appropriations as proposed by expenditures for the current year and shall constitute the basis of official levy of the property tax as the amount of tax to be assessed and collected for the corresponding tax year. Estimated expenditures will in no case exceed proposed revenue plus cash on hand. Unused appropriations may be transferred back to general funds.

## **SECTION 7.08        Amending the Budget**

Under conditions which may arise and which could not reasonably have been foreseen in the normal process of planning the budget, the City Council may, by the affirmative vote of a majority of the City Council, amend or change the budget to provide for any additional expense in which the general welfare of the citizenry is involved. These amendments shall be by ordinance and shall become an attachment to the original budget.

## **SECTION 7.09        Certification; Copies Made Available**

A copy of the budget, as finally adopted, shall be filed with the person performing the duties of City Secretary and such other places required by state law or as the City Council shall designate. The final budget shall be printed or otherwise reproduced and sufficient copies shall be made available for the use of all offices, agencies, and for the use of interested persons and civic organizations.

A notice of availability shall be published in the official newspaper within ten (10) days of the budget being approved by the City Council.

## **SECTION 7.10        Capital Program**

The City Manager shall submit a five (5) year capital program as an attachment to the annual budget. The program as submitted shall include:

- (1)     A clear general summary of its contents;
- (2)     A list of all capital improvements which are proposed to be undertaken during

the five (5) fiscal years succeeding the budget year, with appropriate supporting information as to the necessity for such improvements;

(3) Cost estimates, method of financing and recommended time schedules for each improvement; and

(4) The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

The above information may be revised and extended each year with regard to capital improvements still pending or in process of construction or acquisition.

### **SECTION 7.11      Defect Shall Not Invalidate the Tax Levy**

Errors of defects in the form or preparation of the budget or the failure to perform any procedural requirements shall not nullify the tax levy or the tax rate.

### **SECTION 7.12      Lapse of Appropriations**

Every appropriation, except an appropriation for a capital expenditure, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned. The purpose of any such appropriation with the exception of a bond fund, shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriation. Any funds not expended, disbursed or encumbered shall be deemed excess funds.

### **SECTION 7.13      Bonds and Other Evidences of Indebtedness**

The City shall have the right and power to borrow money on the credit of the City and to issue general obligation bonds and others evidences of indebtedness for permanent public improvements or for any other public purpose not prohibited by the Constitution and laws of the State of Texas or the Charter and to issue refunding bonds to refund outstanding bonds and other evidences of indebtedness of the City previously issued by whatever method it may deem to be in the public interest. All such bonds shall be issued in conformity with the laws of the State of Texas.

The City shall further have the power to borrow money for the purpose of constructing, acquiring, improving, extending or repairing of public utilities, recreational facilities or any other self-liquidating municipal function not prohibited by the Constitution and laws of the State of Texas, and to issue revenue bonds to evidence the obligations created thereby. Such bonds shall be a charge upon and payable from the properties, or interest therein pledged, or the income there from, or both. The holders of the revenue bonds of the City shall not have the right to demand payment thereof out of monies raised or to be raised by taxation. All such bonds shall be issued in conformity with the laws of the State of Texas. The City shall have the power to borrow money for public improvements in

any other manner provided by law, including certificates of obligation as authorized by the Texas Local Government Code. All bonds and evidences of indebtedness of the City having been approved by the Attorney General and registered by the Comptroller of Public Accounts shall thereafter be incontestable in any court or other forum for any reason, and shall be valid and binding obligations of the City in accordance with their terms for all purposes.

## **SECTION 7.14      Emergency Funding**

In any budget year, the City Council may in accordance with state law, by affirmative vote of a majority of the Council Members, authorize the borrowing of money. Notes may be issued which are repayable not later than the end of the current fiscal year.

## **SECTION 7.15      Purchasing**

(1) The City Council may, by ordinance, give the City Manager general authority to contract for expenditure without further approval of the City Council for all budgeted items not exceeding limits set by the City Council within the ordinance.

(2) All contracts for expenditures involving more than the limits must be expressly approved in advance by the City Council. All contracts or purchases involving more than the limits set by the City Council shall be awarded by the City Council in accordance with state law.

(3) Emergency contracts, as authorized by law and this Charter, may be negotiated by the City Council or City Manager, if given authority by the City Council, without competitive bidding and in accordance with state law. Such emergency shall be declared by (I) the City Manager and approved by the City Council, or (II) the City Council.

## **SECTION 7.16      Administration of Budget**

(1) No payment shall be made or obligation incurred against any allotment or appropriation except in accordance with appropriations duly made, unless the City Manager, or the City Manager's designee, first certifies that there is a sufficient unencumbered balance in such allotment or appropriation and that sufficient funds therefore are or will be available to cover the claim or meet the obligation when it becomes due and payable.

(2) Any authorization of payment or incurring of obligation in violation of the provisions of this Charter shall be void and any payment so made illegal. Such action shall be cause for removal of any officer who knowingly authorized or made such payment or incurred such payment or obligation, and the officer shall also be liable to The City for any amount so paid.

(3) This prohibition shall not be construed to prevent the making or authorizing of payments or making of contracts for capital improvements to be financed wholly or partly

by the issuance of bonds, time warrants, certificates of indebtedness or certificates of obligation or to prevent the making of any contract or lease providing for payments beyond the end of the fiscal year, providing that such action is made or approved by ordinance.

(4) The City Manager shall submit to the City Council each month a report covering the revenues and expenditures of the City in such form as requested by the City Council.

## **SECTION 7.17      Depository**

All monies received by any person, department or agency of the City for or in connection with the affairs of the City shall be deposited promptly in the City depository or depositories. The City depositories shall be designated by the City Council in accordance with such regulations and subject to the requirements as to security for deposits and interest thereon as may be established by ordinance and state law. Procedures for withdrawal of money or the disbursement of funds from the City depositories shall be prescribed by ordinance.

## **SECTION 7.18      Independent Audits**

At the close of each fiscal year and in accordance with state law, and at such other times as may be deemed necessary, the City Council shall call for an independent audit to be made of all accounts of the City by a certified public accountant. No more than five (5) consecutive annual audits shall be completed by the same firm. The certified public accountant selected shall have no personal interest, directly or indirectly in the financial affairs of the City or any of its officers. The report of audit, with the auditor's recommendations, will be made to the City Council. Upon completion of the audit the summary shall be published immediately in the official newspaper of the City and copies of the audit placed on file in the office of the person performing the duties of City Secretary, as public record.

## **SECTION 7.19      Tax Administration**

(1) The City Council may establish a Department of Taxation to assess and collect taxes. If the Council establishes such a Department, the Director of which shall be the City Tax Assessor and Collector shall be appointed by the City Council. The Tax Assessor and Collector shall provide a bond with such sureties and in such amount as the City Council may require. The City shall pay the premiums on such bond. The City Council may provide for such services by contract.

(2) The City Council shall have the power, and is hereby authorized, to levy, assess, and collect annual taxes not to exceed the maximum limit set by the Constitution and laws of the State of Texas, as they now exist or as they may be amended, on each one hundred dollars (\$100.00) assessed valuation of all property having a location within the corporate limits of the City and not exempt from taxation by the Constitution and laws of the State of Texas.



# GLOSSARY

## **City of Hondo, Texas**

### **2022-2023 Budget Glossary**

**Accrual Basis** - A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

**Ad Valorem Taxes** - commonly referred to as property taxes, are levied on both real and personal property according to the property's valuation and the tax rate.

**Adopted Budget** - The budget is an annual financial plan for City operations showing all expected revenues and expenditures to be in balance. The adopted budget refers to the budget amounts as originally approved by the City Council at the beginning of the year.

**Amended Budget** - Budget which includes changes to the adopted budget that are approved by the City Council.

**Appropriation** - Authority established by legislative action or executive order for amounts that may be disbursed from a fund, program, and/or expenditure account for a particular purpose during a specific period of time.

**Assessed Valuation** - The valuation set upon real estate and certain personal property by the assessor as a basis for levying property taxes.

**Asset** - Resources owned or held by a government, which have monetary value.

**Audit** - The examination of documents, records, reports, systems of internal control, accounting and financial procedures by an independent accounting firm

**Audit Scope** - In the context of a financial statement audit, the coverage provided by the independent auditor's opinion on the financial statement.

**Authorized Positions** - Employee positions which are authorized in the adopted budget and are to be filled during the year.

**Available (Undesignated) Fund Balance** - This refers to the funds remaining from the prior year that are available for appropriation and expenditure in the current year.

**Basis of Accounting** - The timing of recognition, that is, when the effects of transactions or events should be recognized for financial reporting purposes. For example, the effects of transactions or events can be recognized on an accrual (when the transactions or events take place), or on a cash basis (when cash is received or paid). Basis of accounting is an essential part of measurement focus because a particular timing of recognition is necessary to accomplish a particular measurement focus.

**Bond** - A long-term promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are primarily used to finance capital projects.

**Bond Refinancing** - The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

**Budget** - A plan of financial activity for a specified period of time (fiscal year) indicating all planned revenues and expenses for the budget period. An annual financial plan showing projected costs and revenue over a specified time period.

**Budget Amendment** - Increase in appropriation.

**Budgetary Basis** - This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

**Budget Calendar** - The schedule of key dates that a government follows in the preparation and adoption of the budget.

**Budgetary Control** - The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

**Business-type Activities** - One of two classes of activities reported in the government- wide financial statements. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services. These activities are reported in enterprise funds.

**Capital Assets (Fixed Assets)** - Land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period.

**Capital Budget** - The appropriation of bonds or operating revenue for improvements to facilities and other infrastructure.

**Capital Improvements** - Assets of significant value and having a useful life of several years. Projects which are long-term assets such as roads, buildings, and information technology. Also called capital projects.

**Capital Improvements Program (CIP)** - A plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the government's long-term needs.

**Capital Project** - Major construction, acquisition, or renovation activities which add value to government physical assets or significantly increase their useful life. Also called capital improvements.

**Capital Project Fund** - A fund used to account for resources used for the acquisition or construction of major capital facilities, or for an item that must be capitalized.

**Capital Reserve** - An account used to segregate a portion of the government's equity to be used for future capital program expenditures. The amount of capital reserve is roughly equal to the government's annual equipment depreciation and an amount identified as being needed for future capital acquisition.

**Capitalization Threshold** - The dollar value at which a government elects to capitalize tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period. The City of Hondo's capitalization threshold is \$5,000.

**Cash Basis** - A basis of accounting in which transactions are recognized only when cash is increased or decreased.

**Charge for Services** - A revenue category consisting of revenues collected by the City for services such as golf course fees, park fees, water utility fees, electricity fees and sanitation collection fees.

**Contractual Services** - Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

**Cost Center** - Departmental efforts that contribute to the achievement of a specific set of program objectives; the smallest unit of the program budget.

**Debt** - An obligation resulting from the borrowing of money or from the purchasing of goods and services

**Debt Service** - The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

**Debt Service Fund** - A fund used to account for resources accumulated for payment of principal and interest on most general long-term obligations (except capital leases and compensated absences).

**Deficit** - The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

**Department** - The basic organizational unit of government which has its own mission and is functionally unique in its delivery of services.

**Depreciation** - Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

**Disbursement** - The expenditure of monies from an account.

**Employee (or Fringe) Benefits** - Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included is the government's share of costs for Social Security, Medicare, retirement and the various medical, and life insurance plans.

**Encumbrances** - Commitments related to unperformed contracts for goods or services.

**Enterprise Funds** - A fund used to account for operations financed and operated similar to private business enterprises, where the intent of the City Council is that costs are to be financed or recovered primarily through user charges.

**Expenditure** - The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

**Expenditure Account** - An expenditure classification, referring to the lowest and most detailed level of classification, such as electricity, office supplies, asphalt, and furniture.

**Expense** - Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges.

**External Auditors** - Independent auditors typically engaged to conduct the audit of a government's financial statements.

**Fines** – Fees levied by the municipal court for traffic and ordinance violations

**Fiscal Policy** - A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

**Fiscal Year (FY)** - A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The City's fiscal year is October 1 through September 30.

**Full Faith and Credit** - A pledge of a government's taxing power to repay debt obligations.

**Full-Time Equivalent Position (FTE)** - Any position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time typist working for 20 hours per week would be the equivalent to 0.50 of a full-time position or a full-time accountant working 40 hours per week would be 1.00 FTE.

**Function** - A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., public safety). A duty, power, or general area of activity assigned to an agency.

**Fund** - An independent financial entity with a self-balancing set of accounts provided to record assets or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of maintaining a record of specific governmental activities or as a management tool to ensure that certain objectives are in accordance with specific statutes, regulations, policies, restrictions, or limitations.

**Fund Balance** - The difference between governmental fund assets and liabilities also referred to as fund equity.

**Fund Classifications** – One of the three categories (governmental, proprietary, and fiduciary) used to classify fund types.

**General Fund** – The general fund is one of five governmental fund types and typically serves as the chief operating funds of a government. The general fund is used to account for all governmental financial resources except those required to be accounted for in another fund.

**General Ledger** – Set of accounts which contain information needed to reflect the financial position and the results of the operations of the City. The debit balances equal the credit balances.

**General Obligation Bonded Debt** - Bonds for the payment of which the full faith and credit of the issuing government are pledged

**Generally Accepted Accounting Principles (GAAP)** – Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

**Government Finance Officers Association (GFOA)** – An organization whose membership consists of government financial officers throughout the United States and Canada. Information on pertinent legislation, accounting changes, new programs or innovations is shared with members in a regular newsletter. Career seminars and educational classes are provided regularly.

**Governmental Accounting Standards Board (GASB)** - The authoritative accounting and financial reporting standard-setting body for governmental entities

**Governmental Funds** - Funds generally used to account for tax-supported activities.

**Government-wide Financial Statements** - Financial statements that incorporate all of a government's governmental and business-type activities, as well as its non-fiduciary component units. There are two basic government-wide financial statements: the statement of net assets and the statement of activities. Both basic government-wide financial statements are presented using the economic resources measurement focus and the accrual basis of accounting.

**Grants** - A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

**Infrastructure** - Long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, tunnels, drainage systems, water and sewer systems, dams, and lighting systems.

**Interfund Transfers** - The movement of monies between funds of the same governmental entity.

**Intergovernmental Revenue** - Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

**Levy** - To impose taxes for the support of government activities.

**Long-term Debt** - Debt with a maturity of more than one year after the date of issuance.

**Modified Accrual Basis** - A basis of accounting in which revenues/additions are recognized in the accounting period in which they become susceptible to accrual, when they become both measurable and available. Available means collectible within the current period, or soon enough thereafter to be used to pay liabilities of the current period. Expenditures/deductions are recognized when the related liability is incurred, with certain exceptions.

**Operating Expenses** - The cost for personnel, materials and equipment required for a department to function.

**Operating Revenue** - Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for the day-to-day services.

**Operating Expenditures** - Generally, all expenditures that do not meet the personal services and capital outlay classification criteria. These expenditures include, but are not limited to, professional services, supplies, insurance, etc.

**Overhead Allocations** - Distribution of costs borne by the General Fund for the benefit of the enterprise funds.

**Prior-Year Encumbrances** - Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

**Program** - A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the government is responsible. A grouping of functions or objectives that provides the basis for legislative review of agency activities for appropriations and accountability purposes.

**Program Budget** - A budget which allocates money to the functions or activities of a government rather than to specific items of cost or to specific departments.

**Program Revenue (Income)** - Revenues earned by a program, including fees for services, license and permit fees, and fines.

**Property Tax** - Taxes levied on all real and personal property according to the property's valuation and the tax rate, in compliance with State and local statutes

**Proposed Budget** - Coming year budgets that are prepared by staff and submitted to the City Council for consideration.

**Proprietary Funds** - Funds that focus on the determination of operating income, changes in net assets, financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

**Public Hearing** - A meeting to which citizens in the City are invited for purposes of providing input and comments

**Purchase Order (PO)** - A document which authorizes the delivery of specified goods or services

**Reserve** - An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose. A portion of a fund that is restricted for a specific purpose and not available for appropriation.

**Reserved Fund Balance** - The portion of a governmental fund's net assets that is not available for appropriation.

**Resources** - Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

**Revenue** - Sources of income financing the operations of government.

**Source of Revenue** - Revenues are classified according to their source or point of origin.

**Special Revenue Fund** - A governmental fund type used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditure for specified purposes.

**Tax Levy** - The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

**Taxes** - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

**Transfers** - All interfund transactions except loans or advances, quasi-external transactions, and reimbursements.

**Unencumbered Balance** - The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

**Unreserved Fund Balance** - The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

**Unrestricted Net Assets** – That portion of net assets that is neither restricted nor invested in capital assets (net of related debt).

**User Charges** - The payment of a fee for direct receipt of a public service by the party who benefits from the service.

**Working Capital** - The amount of cash remaining if all of the current assets were converted to cash at their book value and all of the current liabilities paid at their book value.



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